



## **COMMON COUNCIL MEETING**

**Monday, August 11, 2025 at 6:00 pm**

**CITY HALL - COMMON COUNCIL CHAMBERS - 401 FIFTH ST.,  
KEWAUNEE WI 54216**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE / PRAYER / MEDITATION**
- 4. MEETING IN COMPLIANCE WITH THE OPEN MEETINGS LAW**
- 5. MOTION TO APPROVE, OR MAKE CHANGES TO THE ORDER OF, THE AGENDA**  
Motion to approve (voice vote)
- 6. MOTION TO ADOPT THE MEETING MINUTES**  
Motion to approve (with any corrections specified) (voice vote)
  - a. July 14, 2025**
- 7. CONSIDERATION OF BILLS, CLAIMS, AND CONFERENCE ATTENDANCE**
  - a. General Bills & Credit Card Payments**  
Motion to approve (Roll Call Vote)
  - b. Financial Reports**  
Motion to approve and place on file. (Roll call vote)
  - c. Conference Attendance**  
Motion to approve (Voice Vote)
  - d. Claims**
- 8. PUBLIC COMMENT: 3 Minute Time Limit Per Person**
- 9. BOARDS / COMMISSIONS/COMMITTEES REPORTS, AND STAFF REPORTS**  
Motion to accept and place on file (voice vote)
  - a. Staff Reports**
  - b. Committee / Board / Commission Reports**
- 10. MAYOR'S REPORT**
- 11. OLD BUSINESS:**
- 12. NEW BUSINESS:**

- a. Resolution 2025-2058: Adopting the 2025-2029 Comprehensive Outdoor Recreation Plan**

Motion to approve Resolution 2025-2028 adopting the 2025-2029 Comprehensive Outdoor Recreation Plan (voice vote)

- b. Presentation of the 2025 Housing Study Part 1 for KCEDC by Redevelopment Resources**

- c. Ordinance 658-2025: Chapter 58, Solid Waste Revisions**

Motion to adopt Ordinance 658-2025 revising Chapter 58 as it relates to Solid Waste (Roll call vote)

**d. Water Department Roof Replacement Proposal Approval**

Motion to approve the chosen proposal for the roof replacement project at the Water Department in the amount of \$\_\_\_\_\_ . (Roll call vote)

**e. Wisconsin Department of Transportation (WisDOT) Agreement for State-let Highway Project for State Highway 29**

Motion to authorize staff to sign the State/Municipal Finance Agreement for a State-Let Highway Project for STH 29 from CTH-C (City Limits) to Dodge Street, in the initial amount of \$62,500. (Roll call vote)

**13. AGENDA ITEMS FOR NEXT MEETING**

**14. NEXT MEETING DATE: September 08, 2025**

**a. Future Meeting Dates:**

**15. Motion to go into closed session pursuant to: Wisconsin Statute 19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Police Department Expansion)**

Roll Call Vote

**16. Motion to reconvene into open session pursuant to Wisconsin Statute 19.85(2) with the possibility of action to take place**

Voice Vote

**17. Action as a result of closed session**

Roll Call Vote if Action Taken

**18. ADJOURN**

Motion to adjourn (voice vote)

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Kewaunee Ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility.

Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

If you plan to attend the meeting and require alternative format or have other special needs, please contact the City 48 hours prior to the meeting time (920) 388-5000.

POSTED on the City Hall bulletin board and on the City of Kewaunee's website.



## COMMON COUNCIL MEETING

### Minutes

Monday, July 14, 2025 at 6:00 pm

CITY HALL - COMMON COUNCIL CHAMBERS - 401 FIFTH ST.,  
KEWAUNEE WI 54216

#### 1. CALL TO ORDER

**Minutes:**

Mayor Jeffery L. Vollenweider Sr. called the meeting to order at 6:00 pm.

#### 2. ROLL CALL

**Minutes:**

Alderpersons present: Roberta Jeanquart, John Blaha, Jim Brewster, Ned House, Scott Oftedahl, Joe Mills, and Jeffrey Kohnle.

Staff in attendance: City Administrator Eddy, Public Works Superintendent Seiler, Police Chief Mueller, Library Director Petrina, City Clerk Mueller, City Treasurer Jackson, City Engineer Strelow and Eric Fowle of Cedar Corporation.

#### 3. PLEDGE OF ALLEGIANCE / PRAYER / MEDITATION

**Minutes:**

All those present participated

#### 4. MEETING IN COMPLIANCE WITH THE OPEN MEETINGS LAW

**Minutes:**

Mayor Vollenweider verified that the meeting was posted as required.

#### 5. MOTION TO APPROVE, OR MAKE CHANGES TO THE ORDER OF, THE AGENDA

Motion to approve (voice vote)

**Minutes:**

Motion by Jeanquart to approve the order of the agenda. Brewster seconded the motion. Motion approved, 7-0.

## 6. MOTION TO ADOPT THE MEETING MINUTES

Motion to approve (with any corrections specified) (voice vote)

### Minutes:

Motion by Kohnle to adopt the meeting minutes for the June 9, 2025 regular meeting and June 23, 2025 special meeting. Mills seconded the motion. Motion approved, 7-0.

- a. June 09, 2025
- b. June 23, 2025 (Special Meeting)

## 7. CONSIDERATION OF BILLS, CLAIMS, AND CONFERENCE ATTENDANCE

### a. General Bills

Motion to approve (roll call vote)

#### Minutes:

Question by Ald. Oftedahl regarding District 2 invoicing in March 2025 for \$3,400 via check #80322. Staff will respond with additional details. Motion by Blaha to approve the General Bills. Oftedahl seconded the motion. On roll call vote the motion was approved unanimously.

### b. Financial Reports - March, April, May, & June 2025

Motion to accept and place on file (roll call vote)

#### Minutes:

Question by Ald. Oftedahl regarding payment of room taxes to Chamber of Commerce, which is already well ahead of the budgeted amount, and what was the time span for that payment. Mayor noted that the payment is done on a quarterly basis. Motion by Kohnle to accept the financial reports and place them on file. Jeanquart seconded the motion. On roll call vote the motion was approved unanimously.

### c. Conference Attendance

Motion to approve (voice vote)

#### Minutes:

None.

### d. Claims

#### Minutes:

None.

## 8. PUBLIC COMMENT: 3 Minute Time Limit Per Person

### Minutes:

The Mayor opened the floor for public comment at 6:05 p.m. and closed the floor for public comment at 6:05 p.m.

## 9. BOARDS / COMMISSIONS/COMMITTEES AGENDAS, REPORTS, AND STAFF REPORT

Motion to accept and place on file (voice vote)

### Minutes:

Motion by Brewster to accept the reports and place on file. Mills seconded the motion. Motion approved, 7-0.

### a. Staff Reports

**b. Committee Reports**

**10. MAYOR'S REPORT**

**Minutes:**

None.

**11. OLD BUSINESS:**

**Minutes:**

None.

**12. NEW BUSINESS:**

**a. Re-Adoption of Ordinances**

(Motion to Approve - Roll Call)

**Minutes:**

- i. Ordinance No. 632-2022 an Ordinance to Repeal and Recreate Chapter 2, Section 2-31 of the City of Kewaunee Municipal Code Regarding Committees of Jurisdiction. Motion by Jeanquart to approve. Blaha seconded the motion. On roll call vote the motion was approved 6-1 (Mills).
- ii. Ordinance No. 635-2022, an Ordinance to Amend Chapter 2, Article III, Division 2 of the City of Kewaunee Municipal Code to Amend the Title of Said Division. Motion by Kohnle to approve. Blaha seconded the motion. On Roll call vote the motion was approved unanimously.
- iii. Ordinance No. 643-2023, an Ordinance Amending Chapter 6, Alcoholic Beverages, of the City of Kewaunee Municipal Code to Allow for Administrative Issuance of Temporary Class B Liquor "Picnic" Licenses. Motion by Oftedahl to approve. Mills seconded the motion. On roll call vote the motion was approved unanimously.
- iv. Ordinance No. 647-2024, an Ordinance Repealing and Replacing Article VI of Chapter 18 (Businesses) in the City of Kewaunee Municipal Code as it Relates to Regulating Short Term Rentals. Motion by Blaha to approve. House seconded the motion. Discussion: Ald. Mills stated this ordinance should be pulled for further consideration because of various issues and errors. On roll call vote the motion failed, 0-7.
- v. Ordinance No. 648-2024, an Ordinance Amending Article II of Chapter 38 (Health and Sanitation) of the Municipal Code of the City of Kewaunee, Kewaunee County, Wisconsin, Relating to the Abandonment or Operation of Wells Within the City of Kewaunee. Motion by Blaha to approve. Kohnle seconded the motion. Discussion: Ald. Mills stated this ordinance should be pulled because it's confusing and cited typographical errors. City Clerk Mueller noted that the ordinance references standards pulled straight from Wisconsin Administrative Code. Public Works Superintendent Seiler stated that the City received the ordinance material through Rural Water, so the information is based on a common basis for regulating and abandoning wells, as authorized and required by DNR. On roll call vote the motion was approved 6-1 (Mills).
- vi. Ordinance No. 654-2025, an Ordinance Amending Chapter 2 (Administration) of the Municipal Code of the City of Kewaunee, Kewaunee County, Wisconsin, to Update and Enable the Authorized Advisory Boards, Committees and Commissions. Motion by Oftedahl to approve. Brewster seconded the motion. On roll call vote the motion was

approved unanimously.

**b. Community Center Survey Results - Presentation by Cedar Corporation (Eric Fowle & Brandon Strelow)**

**Minutes:**

Eric Fowle provided a brief PowerPoint presentation of the results of the survey conducted by Cedar Corporation through online and paper copies, including a review of Background/Purpose, Methodology, Results, and Next Steps, which included a space needs study along with community engagement. Discussion: Ald. Blaha asked if we should select a site first then do a space needs study. Mr. Fowle stated that they are parallel discussions, and the space needs can be used to rule out some sites. Ald. Jeanquart asked if a space needs study is ultimately a feasibility study. Mr. Fowle stated that it's simply to figure out what you really need. City Engineer Strelow stated it's also a means to determine the size, layout and costs for development. Ald. Jeanquart asked if there was a ballpark cost, and Mr. Strelow stated that it would depend on the scope of study, e.g. number of sites, configurations and services, and how many meetings you would want to do for public engagement. Ald. House asked to clarify that all data discussed was from the survey results, and Mr. Fowle confirmed that they were.

**c. Resolution 2025-2057 - Adopting the Kewaunee County Hazard Mitigation Plan**

Motion to approve (voice vote)

**Minutes:**

Motion by Mills to approve Resolution No. 2025-2057 adopting the Kewaunee County Hazard Mitigation Plan. Brewster seconded the motion. Motion approved, 7-0.

**d. Request for handicapped-accessible parking reservation space on street frontage adjacent to Kewaunee Artisan Center (northwest corner Harrison Street at Dodge Street)**

Motion to approve (voice vote)

**Minutes:**

Motion by Jeanquart to approve the designation of a handicapped-accessible space on the street in front of Kewaunee Artisan Center based on the recommendation of the Public Works Committee, as implemented by Public Works staff. Mills seconded the motion. Motion approved, 7-0.

**e. Request to remove handicapped-accessible parking reservation space on street frontage adjacent to 1117 Juneau Street (northwest corner Lincoln Street at Juneau Street)**

Motion to approve (voice vote)

**Minutes:**

Motion by Mills to approve the removal of a designated handicapped-accessible space on the street in front of 1117 Juneau Street, as implemented by Public Works staff. Kohnle seconded the motion. Motion approved, 7-0.

**f. Auction Items Authorization - Wisconsin Surplus**

Motion to approve (voice vote)

**Minutes:**

Mayor read the item and stated that the motion should included that the results of the auction should be returned to the Fire Department Equipment Replacement Fund. Motion by Blaha to authorize Public Works staff to post the old Fire Department Tender to Wisconsin Surplus Auction. House seconded the motion. Motion approved, 7-0.

**g. Municipal Building - Quote for Cleaning Services**

Motion to approve (voice vote)

**Minutes:**

Administrator Eddy stated that the services are both the annual floor cleaning, stripping and waxing, as well as a bi-weekly cleaning for City Hall. Ald. Oftedahl asked if the cost couldn't be simply changed by increasing the pay rate for a vacation cleaning position. Mr. Seiler stated that Team Clean did the floor work last year, and that cost is one-time maintenance related work. Motion by Blaha to approve the Team Clean proposal for the annual floor cleaning services at a cost of \$2,220, and the proposal for bi-weekly cleaning at City Hall for \$260 per month. Jeanquart seconded the motion. On roll call vote the motion was approved unanimously.

**13. AGENDA ITEMS FOR NEXT MEETING****Minutes:**

Ald. Blaha discussed the problem with answering phones in the City Hall office, referencing when there were three employees in the office and no one was answering the phone. Mayor noted that it is necessary for customer service to answer the phone. Ald. Jeanquart stated that she had volunteered in the office recently and that the phone traffic isn't that busy but we are running with volunteers so the responses will likely require follow-up.

**14. NEXT MEETING DATE: Monday, August 11, 2025 at 6:00 pm****Minutes:**

Monday, August 11, 2025 at 6:00 pm

**15. ANNOUNCEMENTS****Minutes:**

None.

**16. ADJOURN**

Motion to adjourn (voice vote)

**Minutes:**

Motion by Blaha to adjourn at 7:02 p.m. and seconded by Mills. Motion approved, 7-0.

Respectfully submitted,

Heath Eddy, AICP

City Administrator (acting Secretary)

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Contact: City of Kewaunee (admin@cityofkewaunee.org 920-388-5000) | Minutes published on 08/07/2025 at 11:54

AM



## City of Kewaunee Common Council

**To: Common Council Regular Meeting – August 11, 2025**

**From: Heath Eddy, City Administrator**

**CC: Jamie Jackson, Erin Mueller**

**RE: Consideration of Bills, Claims and Conference Attendance**

Attached are all cash reports and check registers from bank reconciliations completed by staff for July 2025.

If you have any questions regarding the attached please reach out to me ([heddy@cityofkewauneeWI.gov](mailto:heddy@cityofkewauneeWI.gov)) or Jamie ([jjackson@cityofkewauneeWI.gov](mailto:jjackson@cityofkewauneeWI.gov)).

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## Reprint Check Register - Quick Report - ALL

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POOLED CASH

Accounting Checks

Posted From: 7/01/2025 From Account:  
 Thru: 7/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
80692	7/15/2025	ABT MAILCOM UTIL - Bill Mailing Service	1,181.64
80693	7/15/2025	ACCURATE APPRAISAL LLC ADMIN - Monthly Assessment Contract	2,500.00
80694	7/15/2025	B&E TACKLE MARINA - Lures	352.75
80695	7/15/2025	BAKER & TAYLOR LIBRARY - Books	552.72
80696	7/15/2025	BAKER TILLY US LLP ADMIN - Audit Svc thru 6/27	6,064.80
80697	7/15/2025	BLUEWATER SERVICES LTD STREETS - Dumpster Rental	60.60
80698	7/15/2025	BOB'S AUTO PARTS FIRE - Operating Supplies	571.41
80699	7/15/2025	BOB'S AUTO PARTS MARINA - Vehicle Repairs	966.23
80700	7/15/2025	BOUND TREE MEDICAL LLC RESCUE - Operating Supplies	1,039.06
80701	7/15/2025	CEDAR CORPORATION ENGINEERING SERVICES	110,160.00
80702	7/15/2025	CHAMPION FIRE LLC MARINA - clothing order	494.00
80703	7/15/2025	CHARTER COMMUNICATIONS INTERNET AND TV SERVICES	587.31
80704	7/15/2025	CITY OF ALGOMA ADMIN - Monthly Contract (July 2025)	12,366.71
80705	7/15/2025	COMMUNITY CONGREGATIONAL CHURCH RENTS & LEASES - Community Center	250.00
80706	7/15/2025	CRANE ENGINEERING SEWER - Annual PM of Lift Stations	2,173.37
80707	7/15/2025	Delebreaud Plumbing and Heating LLC PARKS - Zone Control Actuator	285.00
80708	7/15/2025	Delebreaud Plumbing and Heating LLC LIBRARY - Building Maint.	320.00
80709	7/15/2025	ERICHSEN REPAIR LTD SEWER - Misc Parts - Belt	135.19
80710	7/15/2025	ERICHSEN REPAIR LTD MARINA - Lawn Mower Maint.	231.86

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## POOLED CASH

## Accounting Checks

Posted From: 7/01/2025 From Account:  
 Thru: 7/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
80711	7/15/2025	EUCLID'S FLOWERS & GREENHOUSES PARKS - Flowers	1,750.00
80712	7/15/2025	GANDRUD POLICE - Oil Change	82.45
80713	7/15/2025	GANNETT WISCONSIN LOCALIQ ADMIN - Publishing	248.44
80714	7/15/2025	GFL ENVIRONMENTAL MARINA - Trash Standard Service	308.09
80715	7/15/2025	HARTERS FOX VALLEY DISPOSAL GBR & RCYC -Garbage & Recycling June '25	17,550.17
80716	7/15/2025	HARV'S ELECTRIC CEMETERY - Pulley	5.80
80717	7/15/2025	HARV'S ELECTRIC MARINA - site # 1 Service	1,480.00
80718	7/15/2025	HAWKINS INC. WATER - Chemicals	1,449.61
80719	7/15/2025	Horst Distributing, Inc PARKS - Ball Diamond Expense	666.00
80720	7/15/2025	J. JADIN INC. DONATIONS - Pier/Smith Park Bench	1,300.00
80721	7/15/2025	Kewaunee County	187.50
80722	7/15/2025	Kewaunee County AT&T / CHARTER Q2	585.00
80722	7/15/2025	Kewaunee County Manual Check VOID - Wrong Amt CK# 80722	-585.00
80723	7/15/2025	KEWAUNEE COUNTY CLERKS OFFICE ADMIN - 2025 Dog Tags	1,129.00
80724	7/15/2025	LAKELAND DOOR STREET - 10 Master Lock Padlocks	246.20
80725	7/15/2025	LAKELAND DOOR WATER - Repairs to Plant	279.00
80726	7/15/2025	LAVINE'S ICE COMPANY LLC MARINA - Ice	665.00
80727	7/15/2025	LAWN & LANDSCAPE SPECIALISTS LLC CEMETERY - Lawn Maintenance 07/2025	3,400.00
80728	7/15/2025	MAEDKE, LOGAN SEWER - Clothing Allowance	190.00

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Posted From: 7/01/2025 From Account:  
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Check Nbr	Check Date	Payee	Amount
80729	7/15/2025	MAHLBERG, RICK WATER - Reimburs. Battery Purchase	34.95
80730	7/15/2025	NORTHEAST WISCONSIN TECHNICAL COLLEGE RESCUE - EMT/AEMT Refresher Classes	386.10
80731	7/15/2025	OUTAGAMIE WAUPACA LIBRARY SYSTEM LIBRARY - Microsoft Office365	30.00
80732	7/15/2025	PIER & WATERFRONT SOLUTIONS MARINA - Replacement Docks	239,200.00
80733	7/15/2025	PIGGLY WIGGLY PARKS - Water Bottles	23.94
80734	7/15/2025	RIVERVIEW TRANSFER SEWER - Operating Supplies	10.45
80735	7/15/2025	SAFE BUILT LLC ADMIN - Building Permits June 2025	2,835.45
80736	7/15/2025	SECURIAN FINANCIAL GROUP INC. PAYROLL - Additional Life Insurance	399.84
80737	7/15/2025	SUPERIOR CHEMICAL LLC MARINA -	873.11
80738	7/15/2025	USA BLUE BOOK SEWER - Operating Supplies	177.54
80739	7/15/2025	WIESE MEMORIALS & BURIAL VAULT CO. LLC CEMETERY - Grave Openings - June 2025	1,925.00
80740	7/15/2025	WT. COX INFORMATION SERVICES LIBRARY - Dues	73.92
80741	7/15/2025	Kewaunee County ALL DEPT - Phone Q2 2025	585.64
80741	7/17/2025	BAKER & TAYLOR Library - Books	496.27
80742	7/15/2025	BAKER & TAYLOR LIBRARY - Books	496.27
80742	7/17/2025	Kewaunee County ALL DEPT - ATT & Charter Q2	585.65
80748	7/25/2025	CLERK OF COURT PAYROLL - Wage Garnishment 7/25/25	75.00
80749	7/25/2025	WISCONSIN PROFESSIONAL POLICE ASSOC PAYROLL - Union Dues 7/2025	206.80
80750	7/31/2025	AIRGAS USA LLC RESCUE - Cylinder Rental	43.33

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Accounting Checks

Posted From: 7/01/2025 From Account:  
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Check Nbr	Check Date	Payee	Amount
80751	7/31/2025	B&E TACKLE MARINA - Merchandise for Resale	30.80
80752	7/31/2025	BAKER & TAYLOR LIBRARY - Books	701.32
80753	7/31/2025	BLUEWATER SERVICES LTD STREETS - Dumpster	60.60
80754	7/31/2025	BOUND TREE MEDICAL LLC RESCUE - Medical Supplies	111.63
80755	7/31/2025	CENGAGE LEARNING INC GALE LIBRARY - Books	26.24
80756	7/31/2025	CENTER POINT LARGE PRINT LIBRARY - Books	134.40
80757	7/31/2025	CINTAS CORP ADMIN / POLICE - Mat Cleaning	184.63
80758	7/31/2025	CIVICPLUS LLC ADMIN - Online Code Hosting	727.65
80759	7/31/2025	CTW - GREEN BAY WATER - Well Repair & Maint	4,978.00
80760	7/31/2025	DORNER'S CLEANING SERVICE LIBRARY - Cleaning Service	150.00
80761	7/31/2025	FIRST SUPPLY LLC SEWER - Equip Repair & Maint 375 4"	3,310.91
80762	7/31/2025	GFL ENVIRONMENTAL MARINA - Dumpster	234.04
80763	7/31/2025	HARV'S ELECTRIC WATER / STREET / PARK-Lights & Well	369.43
80764	7/31/2025	HAWKINS INC. WATER - Chemicals	20.00
80765	7/31/2025	HYDROCORP WATER - Labor	785.00
80766	7/31/2025	JEFFERSON FIRE & SAFETY RESCUE - Life Line Siren Control Head	506.78
80767	7/31/2025	JORNS CHEVROLET OF KEWAUNEE POLICE - Oil Change & Maintenance	761.03
80768	7/31/2025	KEWAUNEE COUNTY HIGHWAY DEPT. STREETS - Gravel, Street & Storm Sew Rep	9,805.79
80769	7/31/2025	LAERDAL MEDICAL CORPORATION RESCUE - Operating Supplies	124.00

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## POOLED CASH

## Accounting Checks

Posted From: 7/01/2025 From Account:  
 Thru: 7/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
80770	7/31/2025	MACQUEEN EQUIPMENT SEWER - Equipment Repair	2,359.04
80771	7/31/2025	MENARDS - GREEN BAY EAST PARKS - Operating Supplies & Bldg Maint	721.71
80772	7/31/2025	METRO SALES INC. LIBRARY - Office Supplies (Copier)	66.14
80773	7/31/2025	NCL OF WISCONSIN INC. SEWER - Chemicals & Supplies	1,181.50
80774	7/31/2025	PAPLHAM AUTO RESCUE - Vehicle Repairs / Parts	539.95
80775	7/31/2025	PARKOS OIL COMPANY INC. FIRE - Fuel Charges 06/2025	130.59
80776	7/31/2025	PARKOS OIL COMPANY INC. MARINA - Fuel	3,239.26
80777	7/31/2025	PARKOS OIL COMPANY INC. STREETS - Oil	568.48
80778	7/31/2025	PARKOS OIL COMPANY INC. PUB WORKS - Fuel Charges 6/2025	294.11
80779	7/31/2025	PARKOS OIL COMPANY INC. PUB WORKS - 6/2025 Fuel	140.67
80780	7/31/2025	QUADIENT LEASING USA INC. ALL DEPT - Postage Machine Lease	209.16
80781	7/31/2025	RAE-COR DISTRIBUTING LLC MARINA - Operating Supplies	589.20
80782	7/31/2025	RENNING LEWIS & LACY ADMIN - Attorney Fees -PD Contract & Gen	5,979.20
80783	7/31/2025	RICHARD, KRISTEN RESCUE - Reimburse Op. Supplies	142.68
80784	7/31/2025	RIVERVIEW TRANSFER SEWER	18.05
80785	7/31/2025	STREICHER'S POLICE - Uniform	93.00
80786	7/31/2025	SUPERIOR CHEMICAL LLC STREETS - Cleaning Supplies	87.49
80787	7/31/2025	THE SHERWIN WILLIAMS COMPANY PARKS - Paint	653.40
80788	7/31/2025	TISCH MILLS FARM CENTER PARKS - Cedar Mulch	240.00

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Posted From: 7/01/2025 From Account:  
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Check Nbr	Check Date	Payee	Amount
80789	7/31/2025	US BANK EQUIPMENT FINANCE LIBRARY - Copier Lease	112.00
80790	7/31/2025	WARNER-WEXEL LLC PARKS - Toweling	205.56
80791	7/31/2025	WHITE WATER ASSOCIATES INC. WATER - Water Analysis	775.00
80792	7/31/2025	WISCONSIN DEPARTMENT OF JUSTICE - TIME POLICE - Qtrly TIME Access Charge	256.50
80793	7/31/2025	WISCONSIN HUMANE SOCIETY POLICE - June Humane Society - June '25	83.33
80742V	7/15/2025	BAKER & TAYLOR Manual Check VOID - Library Books (Printer Error)	-496.27
80741 V	7/15/2025	Kewaunee County Manual Check VOID cK# 80741	-585.64
DELTA0725	7/25/2025	DELTA DENTAL OF WISCONSIN Manual Check Payroll - Dental & Vision 7/25/25	322.56
NTN072525	7/25/2025	NATIONWIDE RETIREMENT SOLUTIONS Manual Check PAYROLL - Deferred Comp 7/25/25	401.00
WDC072525	7/25/2025	GREAT WEST TRUST Manual Check PAYROLL - WI Def Comp 07/25/25	250.00
2059 06.25	7/11/2025	VISA HE Manual Check ADMIN/CT - CC Expend. 05/18-06/17/2025	194.23
7/7/2025-2	7/07/2025	BANK OF LUXEMBURG Manual Check ADMIN - Monthly ACH Transaction Fee	18.00
80695 VOID	7/15/2025	BAKER & TAYLOR Manual Check VOID - CK# 80695 Wrong Amt	-552.72
BOL 7/7/25	7/07/2025	BANK OF LUXEMBURG Manual Check ADMIN - Monthly Online Banking/ACH Fee	30.00
CSUP071125	7/11/2025	EXPERT PAY Manual Check PAYROLL - 7/11/2025 Child Supp Pmt	458.31
NTN 071125	7/11/2025	NATIONWIDE RETIREMENT SOLUTIONS Manual Check PAYROLL - Def Comp 7/11/25	651.00
PSN 7/3/25	7/03/2025	PSN Manual Check ALL DEPT - Credit Card Processing 7/2025	47.10
AFLAC072525	7/25/2025	AFLAC Manual Check PAYROLL - Supplemental Insurance 7/25/25	124.44
BOL 7/24/25	7/24/2025	BANK OF LUXEMBURG Manual Check ADMIN - 7/24/25 NSF Fee (Utility Pymt)	15.00

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ACCT

POOLED CASH

Accounting Checks

Posted From: 7/01/2025 From Account:  
Thru: 7/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
CELL 070525	7/14/2025	CELLCOM Manual Check ALL DEPT - June 2025 Cellcom	917.38
COL 07.2025	7/29/2025	COLONIAL LIFE Manual Check PAYROLL - Supplemental Insurance 7/25/25	185.82
CSUPP072525	7/25/2025	EXPERT PAY Manual Check PAYROLL - Child Support 7/25/2025	458.31
IRS 7/25/25	7/25/2025	EFTPS Manual Check PAYROLL - IRS Taxes 7/25/2025	17,880.68
STax 6/2025	7/10/2025	WISCONSIN DEPARTMENT OF REVENUE Manual Check ALL DEPT - 6/2025 Sales Tax	1,874.46
UTI06.23.25	7/20/2025	CITY OF KEWAUNEE Manual Check ALL DEPT - 4/29/25-6/23/25 Utility Bills	4,705.84
WITAX071125	7/11/2025	WISCONSIN DEPARTMENT OF REVENUE Manual Check PAYROLL - 7/11/25 WI Taxes	1,905.38
WITAX072525	7/25/2025	WISCONSIN DEPARTMENT OF REVENUE Manual Check PAYROLL - WI Taxes 7/25/2025	2,915.78
WPS 06.2025	7/28/2025	WISCONSIN PUBLIC SERVICE Manual Check ALL DEPT - June 2025 WPS Bill	14,864.89
WRS 07/2025	7/25/2025	ETF - RETIREMENT Manual Check PAYROLL - WRS Contribution 07/2025	15,538.00
72525 Dental	7/25/2025	DELTA DENTAL OF WISCONSIN Manual Check PAYROLL - Dental ADJ	-0.02
CC0657 06.25	7/11/2025	VISA CP Manual Check LIBRARY - CC Expenditures 5/18-6/17/25	427.71
CC1432 06.25	7/11/2025	VISA AK Manual Check MARINA / CAMP - CC Expend. 5/18-6/17/25	203.66
CC1849 06.25	7/11/2025	VISA NS Manual Check STRT/PARK/SEW/WAT - CC Exp 5/18-6/17/25	4,221.33
CC1861 06.25	7/11/2025	VISA RM Manual Check POLICE - CC Expend. 05/18-06/17/25	1,000.33
DOJ 25.07.11	7/11/2025	WI WORCS - DOJ Record Checks Manual Check ADMIN - Background Checks (Op Licenses)	259.00
HEALTH 08.25	7/24/2025	ETF - HEALTH INSURANCE Manual Check PAYROLL - August 2025 Health Insurance	30,150.24
IRS 07.11.25	7/11/2025	EFTPS Manual Check PAYROLL - IRS Taxes 7/11/25	11,838.98
JIS 07/14/25	7/14/2025	JAMES IMAGING SYSTEMS INC. Manual Check ADMIN / CT - Copier Contract	150.50

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ACCT

## POOLED CASH

## Accounting Checks

Posted From: 7/01/2025 From Account:  
 Thru: 7/31/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
JSI PD 07022	7/03/2025	JAMES IMAGING SYSTEMS INC.	60.90
		Manual Check POLICE - Monthly Copy Count	
PSN 7/3/25-2	7/03/2025	PSN	4.95
		Manual Check ALL DEPT - Credit Card Processing 7/2025	
WEX 06302025	7/25/2025	WEX BANK	3,034.74
		Manual Check ALL DEPT - Fuel	
WIDEFC071125	7/11/2025	GREAT WEST TRUST	250.00
		Manual Check PAYROLL - 7/11/25 Def Comp	
WRS 4/25 Sup	7/10/2025	ETF - RETIREMENT	91.44
		Manual Check PAYROLL - 4/2025 Retirement Supp Pymt	
WRS 5/25 Sup	7/10/2025	ETF - RETIREMENT	707.90
		Manual Check PAYROLL - 5/2025 Retirement Supp Pymt	
WRS 6/25 Sup	7/10/2025	ETF - RETIREMENT	473.04
		Manual Check PAYROLL - 6/2025 Retirement Supp Pymt	
		Grand Total	576,395.69

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POOLED CASH

Accounting Checks

Posted From: 7/01/2025 From Account:  
Thru: 7/31/2025 Thru Account:

Amount

Total Expenditure from Fund # 100 - GENERAL FUND	175,012.54
Total Expenditure from Fund # 203 - MARINA FUND	18,211.23
Total Expenditure from Fund # 401 - CAPITAL PROJECTS RESERVE FUND	239,200.00
Total Expenditure from Fund # 402 - CAPITAL PROJECTS	107,150.00
Total Expenditure from Fund # 408 - CAPITAL PROJECTS TID #3	138.00
Total Expenditure from Fund # 412 - CAPITAL PROJECTS TUG	1,635.00
Total Expenditure from Fund # 610 - WATER FUND	14,874.38
Total Expenditure from Fund # 620 - SEWER FUND	19,045.54
Total Expenditure from Fund # 801 - TAX AGENCY FUND	1,129.00
Total Expenditure from all Funds	576,395.69

Pooled Cash	JULY 2025	Number	Amount
General Fund (BOL xxxx1903)		100	(121,016.17)
Special Revenue Fund			
Marina Fund		203	90,049.45
Lighthouse Fund		204	6.22
ARPA		206	(172,279.81)
Debt Service Funds			
2014A G.O. Refunding Bonds Non-TIF Fund		301	-
2023 G.O. Promissory Note-CIP Plan		302	(46,773.59)
2001A G.O. Refunding Bonds Fund		304	(34,174.93)
USDA-RD Bonds Fund		305	0.32
Bank of Luxemburg		306	(40,858.50)
Bank of Luxemburg		315	(37,301.82)
21 Refinance 1.5M-LN789		316	(62,495.00)
21 Refinance 2.66M-LN45		317	(31,643.70)
Capital Projects - 2025 Debt Issue		318	120,559.46
Capital Projects Reserve Fund		401	2,944,377.67
Capital Project - Infrastr Imprv Fund		402	41,419.50
Capital Project - Harbor Imprv Fund		404	(2,719.18)
Capital Project-CDBG Close out Fund		407	(50,338.57)
Capital Project-TID 3		408	6,770.72
Capital Project-Scott St		409	1.27
Captial Projects-Tug		412	(204,299.16)
Enterprise Funds			
Water Utility Fund		610	786,445.89
Sewer Utility Fund		620	652,502.25
Agency Funds			
Tax collection Fund		801	1,090,034.75
<b>Total General Checking</b>			<b>\$ 4,928,267.07</b>

#### Other City Cash and Investments

Fund	Number	Amount
General Fund	100	
Nicolet Bank #8520 MM		1,171.55
CDBG - BOL 2486		-
ARPA MM - BOL 0635		243,559.11
CIP - BOL 9390		108,359.75
EMS St - BOL 9407		95,845.60
Fire - BOL 5650 (Account Closed Feb 2025)		-
K9 Account - BOL 3220 (QUARTERLY)		21,458.59
BOL CIP Plan #3884		1,077,554.48
Flex Account - Nicolet 7326		4,634.19
LGIP - Youth Center		15,326.88
Water Rev Bond		537,748.31
Ambulance		187,633.60
Streets		236,506.57
Fire		<u>139,748.34</u>
		2,669,546.97
Debt Service Funds		
Nicolet-TIF 2 Money market #0916	304	28,236.94
Enterprise Funds		
Water Utility Fund	610	
Water Bond Reserve - Nicolet 8520		82,849.31
Water Reserve USDA - Nicolet 8520		237,301.26
Water Bond Reserve MMA - Nicolet 8520 MM		<u>16,267.65</u>
		336,418.22
Sewer Utility Fund	620	
Sewer Bond Reserve - Nicolet 8520		53,506.68
Clean Water Money Market - Nicolet 8520 MM		113,574.79
Equip Replacement - Nicolet 4880		374,606.64
Sewer Reserve USDA - Nicolet 8520		<u>162,533.14</u>
		704,221.25
<b>Total Other City Cash and Investments</b>		<b>3,738,423.38</b>

**Budget Comparison - Detail**  
**CITY-WIDE REVENUES & EXPENSES BY FUND**

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Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 July	Actual 07/31/2025			
100-00-41101-000-000	PERSONAL PROPERTY TAX AID	0.00	34,665.05	7,401.46	27,263.59	468.35
100-00-41102-000-000	VIDEO SERVICE PROVIDER	6,207.24	6,207.24	6,207.00	0.24	100.00
100-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	0.00	1,366,618.00	-1,366,618.00	0.00
100-00-41140-000-000	MOBILE HOME TAXES	442.12	3,820.46	1,500.00	2,320.46	254.70
100-00-41210-000-000	ACCOMMODATIONS TAX	9,587.91	23,258.30	20,000.00	3,258.30	116.29
100-00-41310-000-000	LOCAL UTILITY TAXES	0.00	0.00	145,000.00	-145,000.00	0.00
100-00-41320-000-000	IN LIEU OF TAXES	0.00	1,020.86	11,900.00	-10,879.14	8.58
100-00-41800-000-000	INTEREST ON TAXES	0.00	0.00	100.00	-100.00	0.00
100-00-42000-000-000	SPECIAL ASSESSMENTS	0.00	0.00	0.00	0.00	0.00
100-00-43201-000-000	USDA GRANT-PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00
100-00-43202-000-000	USDA GRANT-POLICE	0.00	0.00	0.00	0.00	0.00
100-00-43410-000-000	STATE SHARED REVENUES	143,802.39	143,802.39	729,015.67	-585,213.28	19.73
100-00-43420-000-000	2% FIRE DUES	13,928.81	13,928.81	10,000.00	3,928.81	139.29
100-00-43520-000-000	STATE AID - POLICE	0.00	0.00	0.00	0.00	0.00
100-00-43521-000-000	HIGHWAY SAFETY AIDS	0.00	0.00	0.00	0.00	0.00
100-00-43522-000-000	EMS FUNDING ASSISTANCE	0.00	29,850.52	0.00	29,850.52	0.00
100-00-43530-000-000	CONNECTING STREET AIDS	12,136.37	36,409.11	41,401.00	-4,991.89	87.94
100-00-43531-000-000	TRANSPORTATION AIDS	40,207.87	120,623.61	178,702.00	-58,078.39	67.50
100-00-43534-000-000	LOCAL RD IMPROVEMENT PROGRAM	13,062.36	13,062.36	0.00	13,062.36	0.00
100-00-43540-000-000	RECYCLING GRANTS	0.00	19,659.33	19,500.00	159.33	100.82
100-00-43541-000-000	CABLE FRANCHISE FEE	0.00	12,220.57	24,000.00	-11,779.43	50.92
100-00-43549-000-000	STATE GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
100-00-43551-000-000	GRANTS-AMBULANCE	0.00	0.00	0.00	0.00	0.00
100-00-43555-000-000	CDBG CLOSE OUT FUNDS	0.00	0.00	0.00	0.00	0.00
100-00-43556-000-000	ROUTES TO RECOVERY GRANT	0.00	0.00	0.00	0.00	0.00
100-00-43557-000-000	GRANT-POLICE	0.00	550.00	2,750.00	-2,200.00	20.00
100-00-43558-000-000	GRANTS-FIRE	0.00	1,171.86	0.00	1,171.86	0.00
100-00-43572-000-000	GRANT - PARK AND RECREATION	0.00	0.00	0.00	0.00	0.00
100-00-43600-000-000	EXEMPT COMPUTER AID	1,837.83	1,837.83	1,834.00	3.83	100.21
100-00-43720-000-000	COUNTY LIBRARY AID	28,091.87	89,240.21	112,367.50	-23,127.29	79.42
100-00-43725-000-000	GRANTS - LIBRARY	0.00	0.00	0.00	0.00	0.00
100-00-44110-000-000	LIQ & MALT BEV LICENSE	440.00	5,870.00	6,800.00	-930.00	86.32
100-00-44120-000-000	OPERATORS LICENSES	150.00	1,115.00	500.00	615.00	223.00
100-00-44210-000-000	NON BUSINESS LICENSE	200.00	1,850.00	200.00	1,650.00	925.00
100-00-44310-000-000	BLDG PERMITS & INSPECT FEES	1,491.20	9,904.70	12,000.00	-2,095.30	82.54
100-00-44500-000-000	DOG LICENSES	85.00	2,849.07	4,800.00	-1,950.93	59.36
100-00-45110-000-000	LAW & ORDINANCE VIOLATIONS	626.13	4,310.27	6,000.00	-1,689.73	71.84
100-00-45120-000-000	PARKING VIOLATIONS	65.00	1,188.00	2,000.00	-812.00	59.40
100-00-46101-000-000	SPECIAL ASSESSMENT LETTERS	500.00	2,270.06	2,800.00	-529.94	81.07
100-00-46102-000-000	GRANDFATHER CLOCK DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-46109-000-000	DONATION- GENERAL GOVERNMENT	0.00	15.00	0.00	15.00	0.00
100-00-46110-000-000	GENERAL GOVERNMENT-MISC	0.00	47,265.83	15,000.00	32,265.83	315.11
100-00-46117-000-000	GARBAGE PICK-UP	0.00	0.00	0.00	0.00	0.00
100-00-46120-000-000	PARK RENTAL FEES	0.00	345.00	250.00	95.00	138.00
100-00-46209-000-000	DONATIONS-POLICE	0.00	1,000.00	0.00	1,000.00	0.00
100-00-46210-000-000	CROSSING GUARD FEES	0.00	7,000.00	7,000.00	0.00	100.00
100-00-46211-000-000	POLICE DEPARTMENT FEE'S	498.05	725.55	500.00	225.55	145.11
100-00-46212-000-000	SCHOOL LIASON OFFICER	0.00	45,234.77	45,848.00	-613.23	98.66
100-00-46213-000-000	K9 DONATIONS/MISC. REVENUES	0.00	0.00	0.00	0.00	0.00
100-00-46220-000-000	FIRE DEPARTMENT FEE'S	0.00	-221.41	83,000.00	-83,221.41	-0.27
100-00-46221-000-000	FIRE MISCELLANEOUS	0.00	0.00	4,000.00	-4,000.00	0.00
100-00-46222-000-000	DONATIONS-FIRE	0.00	0.00	0.00	0.00	0.00

**Budget Comparison - Detail**  
**CITY-WIDE REVENUES & EXPENSES BY FUND**

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ACCT

Account Number		2025		2025 Budget	Budget Status	% of Budget
		July	Actual 07/31/2025			
100-00-46230-000-000	AMBULANCE FEE'S	0.00	0.00	0.00	0.00	0.00
100-00-46231-000-000	AMBULANCE USER FEES	18,233.35	156,560.62	245,000.00	-88,439.38	63.90
100-00-46232-000-000	AMBULANCE MISCELLANEOUS	0.00	357.28	5,000.00	-4,642.72	7.15
100-00-46233-000-000	DONATIONS-AMB	0.00	889.75	0.00	889.75	0.00
100-00-46310-000-000	ST. MAINT & CONSTRUCTIONFEE	75.00	225.00	5,000.00	-4,775.00	4.50
100-00-46315-000-000	MOWING FEES	0.00	0.00	250.00	-250.00	0.00
100-00-46322-000-000	SIDEWALKS FEES	0.00	0.00	0.00	0.00	0.00
100-00-46420-000-000	REFUSE & GARBAGE COLLECTION	-165.63	103,556.46	203,060.00	-99,503.54	51.00
100-00-46425-000-000	STREETS MISC REV	0.00	3,842.61	0.00	3,842.61	0.00
100-00-46540-000-000	CEMETERY LOT SALES	0.00	0.00	5,000.00	-5,000.00	0.00
100-00-46541-000-000	CEMETERY BURIAL FEES	2,775.00	4,275.00	9,000.00	-4,725.00	47.50
100-00-46730-000-000	TUG DONATION	524.00	855.00	1,000.00	-145.00	85.50
100-00-46731-000-000	TUG LUDINGTON ADMISSION FEES	2,888.00	5,166.00	8,000.00	-2,834.00	64.58
100-00-46732-000-000	TUG LUDINGTON MERCH SALE	0.00	0.00	0.00	0.00	0.00
100-00-46733-000-000	RECREATION MISCELLANEOUS	0.00	0.00	500.00	-500.00	0.00
100-00-46810-000-000	TREE CHARGES	0.00	0.00	0.00	0.00	0.00
100-00-46850-000-000	ECONOMIC DEVELOPMENT FEE	0.00	800.00	2,000.00	-1,200.00	40.00
100-00-46851-000-000	ECON DEV DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-48100-000-000	INTEREST REVENUE	940.82	26,426.91	2,000.00	24,426.91	1,321.35
100-00-48110-000-000	INTEREST INCOME	0.00	0.00	800.00	-800.00	0.00
100-00-48130-000-000	SPECIAL ASSESSMENT INTEREST	0.00	100.00	0.00	100.00	0.00
100-00-48222-000-000	PARK-DONATIONS	333.00	333.00	0.00	333.00	0.00
100-00-48300-000-000	PROCEEDS OF SALE	0.00	0.00	0.00	0.00	0.00
100-00-48310-000-000	SALES OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
100-00-48410-000-000	INSURANCE CLAIM RECOVERIES	0.00	0.00	0.00	0.00	0.00
100-00-48415-000-000	INSURANCE REFUND/REIMBURSABLE	0.00	0.00	0.00	0.00	0.00
100-00-48420-000-000	INSURANCE DIVIDENDS	0.00	5,093.00	5,000.00	93.00	101.86
100-00-48421-000-000	LIBRARY MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
100-00-48510-000-000	LIBRARY CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
100-00-48520-000-000	TUG LUDINGTON CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
100-00-49100-000-000	PROCEEDS OF LT DEBT	0.00	0.00	0.00	0.00	0.00
100-00-49200-000-000	TRANSFERS FROM OTHER FUNDS	0.00	0.00	0.00	0.00	0.00
100-00-49300-000-000	FUND BALANCE APPLIED	0.00	0.00	20,000.00	-20,000.00	0.00
<b>100 - GENERAL FUND REVENUES</b>		<b>298,963.69</b>	<b>990,530.98</b>	<b>3,380,604.63</b>	<b>-2,390,073.65</b>	<b>29.30</b>
<hr/>						
<b>GENERAL FUND REVENUES</b>		<b>298,963.69</b>	<b>990,530.98</b>	<b>3,380,604.63</b>	<b>-2,390,073.65</b>	<b>29.30</b>
<hr/>						
203-00-43549-000-000	STATE GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
203-00-46118-000-000	FUEL SALES	8,414.64	11,495.64	39,000.00	-27,504.36	29.48
203-00-46371-000-000	SEASONAL SLIP RENTALS	3,491.52	106,853.54	94,000.00	12,853.54	113.67
203-00-46372-000-000	TRANSIENT SLIP RENTALS	11,802.10	17,391.97	23,000.00	-5,608.03	75.62
203-00-46373-000-000	DAILY LAUNCH FEES	10,183.21	15,586.95	30,000.00	-14,413.05	51.96
203-00-46374-000-000	SEASONAL LAUNCH FEES	1,160.00	9,947.37	9,200.00	747.37	108.12
203-00-46375-000-000	MARINA MERCHANDISE SALES	2,786.08	2,854.34	8,231.60	-5,377.26	34.68
203-00-46710-000-000	DAILY CAMPGROUND FEES	1,369.17	2,808.09	8,800.00	-5,991.91	31.91
203-00-46722-000-000	SEASONAL CAMPGROUND FEES	455.50	40,126.12	27,000.00	13,126.12	148.62
203-00-46723-000-000	SEASONAL STORAGE FEES	0.00	519.23	1,000.00	-480.77	51.92
203-00-46725-000-000	PUMP-OUT FEE	42.66	42.66	50.00	-7.34	85.32
203-00-46726-000-000	LATE FEES	0.00	34.15	500.00	-465.85	6.83
203-00-48100-000-000	INTEREST REVENUE	140.00	1,022.81	1,000.00	22.81	102.28
203-00-48310-000-000	SALES OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00

Account Number		2025		2025 Budget	Budget Status	% of Budget
		July	Actual 07/31/2025			
203-00-48320-000-000	DONATIONS	1,600.00	1,600.00	0.00	1,600.00	0.00
203-00-48410-000-000	INSURANCE CLAIM RECOVERIES	0.00	0.00	0.00	0.00	0.00
203-00-48900-000-000	MISCELLANEOUS REVENUE	0.00	2,846.69	0.00	2,846.69	0.00
203-00-48920-000-000	FISHING TOURNAMENT	0.00	0.00	250.00	-250.00	0.00
203-00-49200-000-000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
203-00-49300-000-000	CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00
<b>203 - MARINA FUND REVENUES</b>		<b>41,444.88</b>	<b>213,129.56</b>	<b>242,031.60</b>	<b>-28,902.04</b>	<b>88.06</b>
<b>MARINA FUND REVENUES</b>		<b>41,444.88</b>	<b>213,129.56</b>	<b>242,031.60</b>	<b>-28,902.04</b>	<b>88.06</b>
204-00-41100-000-000	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
204-00-46222-000-000	DONATIONS-FIRE	0.00	0.00	0.00	0.00	0.00
204-00-48100-000-000	INTEREST REVENUE	0.00	-1.57	0.00	-1.57	0.00
204-00-49200-000-000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
204-00-49220-000-000	TRANSFER FROM SPEC REV FUND	0.00	0.00	0.00	0.00	0.00
204-00-49300-000-000	CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00
<b>204 - LIGHTHOUSE FUND REVENUES</b>		<b>0.00</b>	<b>-1.57</b>	<b>0.00</b>	<b>-1.57</b>	<b>0.00</b>
<b>LIGHTHOUSE FUND REVENUES</b>		<b>0.00</b>	<b>-1.57</b>	<b>0.00</b>	<b>-1.57</b>	<b>0.00</b>
206-00-43559-000-000	ARPA GRANT FUNDS	0.00	0.00	0.00	0.00	0.00
206-00-48100-000-000	INVESTMENT INTEREST	655.68	4,626.90	0.00	4,626.90	0.00
206-00-48110-000-000	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
206-00-49200-000-000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
<b>206 - ARPA GRANT FUND REVENUES</b>		<b>655.68</b>	<b>4,626.90</b>	<b>0.00</b>	<b>4,626.90</b>	<b>0.00</b>
<b>ARPA GRANT FUND REVENUES</b>		<b>655.68</b>	<b>4,626.90</b>	<b>0.00</b>	<b>4,626.90</b>	<b>0.00</b>
401-00-43010-000-000	EMS STATE FUNDING	0.00	0.00	0.00	0.00	0.00
401-00-43420-000-000	2% FIRE DUES	0.00	0.00	0.00	0.00	0.00
401-00-43421-000-000	STATE AID - FIRE	0.00	0.00	0.00	0.00	0.00
401-00-43522-000-000	EMS FUNDING ASSISTANCE	0.00	0.00	0.00	0.00	0.00
401-00-44100-000-000	AMBULANCE-CITY	0.00	0.00	0.00	0.00	0.00
401-00-44200-000-000	AMBULANCE - TOWN CONTRACTS	0.00	0.00	0.00	0.00	0.00
401-00-45100-000-000	FIRE DEPT -CITY	0.00	0.00	0.00	0.00	0.00
401-00-45200-000-000	FIRE DEPT-TOWNSHIPS	0.00	0.00	0.00	0.00	0.00
401-00-47140-000-000	POLICE RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-47150-000-000	PUBLIC WORKS RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-47160-000-000	AMBULANCE BLG/EQ RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-48100-000-000	INVESTMENT INTEREST	10,303.56	41,852.34	0.00	41,852.34	0.00
401-00-48310-000-000	SALES OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
401-00-48500-000-000	DONATIONS AND CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
401-00-49141-000-000	BANK LOANS	0.00	3,535,000.00	0.00	3,535,000.00	0.00
401-00-49200-000-000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
<b>401 - CAP PROJ RESERVE REVENUE</b>		<b>10,303.56</b>	<b>3,576,852.34</b>	<b>0.00</b>	<b>3,576,852.34</b>	<b>0.00</b>
<b>CAP PROJ RESERVE FUND REVENUES</b>		<b>10,303.56</b>	<b>3,576,852.34</b>	<b>0.00</b>	<b>3,576,852.34</b>	<b>0.00</b>

Account Number		2025		2025 Budget	Budget Status	% of Budget
		July	Actual 07/31/2025			
402-00-41100-000-000	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
402-00-43549-000-000	STATE GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
402-00-48110-000-000	INTEREST INCOME	273.96	2,809.59	0.00	2,809.59	0.00
402-00-49140-000-000	STATE TRUST FUND LOANS	0.00	0.00	0.00	0.00	0.00
402-00-49141-000-000	BANK LOANS	0.00	0.00	0.00	0.00	0.00
402-00-49142-000-000	COUNTY PAYMENT	0.00	0.00	0.00	0.00	0.00
<b>402 - CAP PROJ FUND REVENUES</b>		273.96	2,809.59	0.00	2,809.59	0.00
<b>CAPITAL PROJECTS FUND REVENUES</b>		273.96	2,809.59	0.00	2,809.59	0.00
404-00-41100-000-000	PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
404-00-43854-000-000	STATE GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
404-00-48100-000-000	INTEREST REVENUE	0.00	-4.44	0.00	-4.44	0.00
404-00-49220-000-000	TRANSFER FROM SPEC REV FUND	0.00	0.00	0.00	0.00	0.00
404-00-49300-000-000	CASH CARRYOVER	0.00	0.00	0.00	0.00	0.00
<b>404 - CP HARBOR IMPR REVENUES</b>		0.00	-4.44	0.00	-4.44	0.00
<b>CAP PROJ HARBOR IMPR REVENUES</b>		0.00	-4.44	0.00	-4.44	0.00
407-00-43549-000-000	STATE GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
407-00-43555-000-000	CDBG CLOSE OUT FUNDS	0.00	0.00	0.00	0.00	0.00
407-00-48100-000-000	INTEREST REVENUE	0.00	-338.28	0.00	-338.28	0.00
407-00-48310-000-000	SALES OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
<b>407 - CDBG CLOSE OUT REVENUES</b>		0.00	-338.28	0.00	-338.28	0.00
<b>CBDG CLOSE OUT REVENUES</b>		0.00	-338.28	0.00	-338.28	0.00
408-00-41110-000-000	GENERAL PROPERTY TAXES	0.00	0.00	0.00	0.00	0.00
408-00-48100-000-000	INTEREST REVENUE	12.74	-121.69	0.00	-121.69	0.00
<b>408 - CAP PROJ TID 3 REVENUES</b>		12.74	-121.69	0.00	-121.69	0.00
<b>CAP PROJ TID 3 REVENUES</b>		12.74	-121.69	0.00	-121.69	0.00
409-00-43549-000-000	STATE GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
409-00-48100-000-000	INTEREST REVENUE	0.00	1.17	0.00	1.17	0.00
409-00-49141-000-000	BANK LOANS	0.00	0.00	0.00	0.00	0.00
<b>409 - CAP PROJ SCOTT ST REV</b>		0.00	1.17	0.00	1.17	0.00
<b>CAP PROJ SCOTT ST REVENUES</b>		0.00	1.17	0.00	1.17	0.00
411-00-43549-000-000	STATE GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
411-00-49141-000-000	BANK LOANS	0.00	0.00	0.00	0.00	0.00
<b>411 - CAP PROJ FUND REVENUES</b>		0.00	0.00	0.00	0.00	0.00
<b>CAPITAL PROJECTS FUND REVENUES</b>		0.00	0.00	0.00	0.00	0.00

Account Number		2025		2025 Budget	Budget Status	% of Budget
		July	Actual 07/31/2025			
412-00-43549-000-000	STATE GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00
412-00-48100-000-000	INTEREST REVENUE	0.00	-431.02	0.00	-431.02	0.00
412-00-49141-000-000	BANK LOANS	0.00	0.00	0.00	0.00	0.00
412-00-49200-000-000	TRANSFER IN	0.00	0.00	0.00	0.00	0.00
<b>412 - CAP PROJ TUG REVENUES</b>		0.00	-431.02	0.00	-431.02	0.00
<b>CAPITAL PROJ FUND TUG REVENUES</b>		0.00	-431.02	0.00	-431.02	0.00
610-00-46116-000-000	UNDISTRIBUTED RECEIPTS	0.00	0.00	0.00	0.00	0.00
610-00-46411-000-465	OTHER WATER REVENUE	100.00	2,806.33	1,000.00	1,806.33	280.63
610-00-46451-000-461	METERED RESIDENTIAL	133.45	162,963.86	320,615.40	-157,651.54	50.83
610-00-46452-000-461	METERED COMMERCIAL	165.32	36,915.35	82,000.00	-45,084.65	45.02
610-00-46453-000-461	METERED INDUSTRIAL	0.00	9,052.22	18,000.00	-8,947.78	50.29
610-00-46454-000-462	PRIVATE FIRE PROTECTION	0.00	6,744.00	13,500.00	-6,756.00	49.96
610-00-46455-000-463	PUBLIC FIRE PROTECTION	326.30	128,986.72	256,776.00	-127,789.28	50.23
610-00-46456-000-464	PUBLIC AUTHORITY	0.00	9,476.45	23,000.00	-13,523.55	41.20
610-00-46457-000-470	FORFEITED DISCOUNTS	218.62	1,136.96	1,400.00	-263.04	81.21
610-00-46458-000-461	MULTI FAMILY	0.00	12,853.63	26,000.00	-13,146.37	49.44
610-00-48110-000-419	INVESTMENT INTEREST	1,985.48	13,479.18	23,000.00	-9,520.82	58.61
610-00-48110-000-420	INTEREST INCOME	2,072.98	11,601.47	10,000.00	1,601.47	116.01
610-00-48150-000-419	SPECIAL ASSESSMENT INTEREST	0.00	0.00	0.00	0.00	0.00
610-00-48210-000-418	OTHER NON-OP INCOME-AID CONSTR	0.00	351.99	10,000.00	-9,648.01	3.52
610-00-48310-000-421	SPECIAL ASSESSMENTS	0.00	0.00	300.00	-300.00	0.00
610-00-48920-000-425	MISCELLANEOUS AMORTIZATION	0.00	0.00	250.00	-250.00	0.00
610-00-49100-000-421	INSURANCE CLAIM RECOVERIES	0.00	0.00	0.00	0.00	0.00
610-00-49200-000-421	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
610-00-49602-000-421	CAPITAL PAID IN MY MUNI	0.00	0.00	0.00	0.00	0.00
<b>610 - WATER FUND REVENUES</b>		5,002.15	396,368.16	785,841.40	-389,473.24	50.44
<b>WATER FUND REVENUES</b>		5,002.15	396,368.16	785,841.40	-389,473.24	50.44
620-00-46411-000-622	MEASURED SERVICE RESIDENTIAL	197.00	291,843.08	550,000.00	-258,156.92	53.06
620-00-46412-000-622	MEASURED SERVICE COMMERCIAL	77.91	65,859.96	150,000.00	-84,140.04	43.91
620-00-46413-000-622	MEASURED SERVICE INDUSTRIAL	0.00	103,862.07	8,400.00	95,462.07	1,236.45
620-00-46414-000-622	MEASURED SERVICE PUBLIC AUTH	0.00	20,267.55	42,000.00	-21,732.45	48.26
620-00-46415-000-470	FORFEITED DISCOUNTS	250.18	1,365.12	2,000.00	-634.88	68.26
620-00-46415-000-635	MISCELLANEOUS OPERATING REVENUE	0.00	0.00	0.00	0.00	0.00
620-00-46416-000-637	OTHER SEWER REVENUE	2,720.54	21,815.97	35,000.00	-13,184.03	62.33
620-00-46417-000-622	MULTIFAMILY	0.00	30,013.04	54,000.00	-23,986.96	55.58
620-00-48110-000-419	INVESTMENT INTEREST	0.00	0.00	5,000.00	-5,000.00	0.00
620-00-48110-000-420	INTEREST INCOME	2,230.99	12,401.71	5,000.00	7,401.71	248.03
620-00-48150-000-420	BUILD AMERICA BOND INTEREST CR	0.00	0.00	0.00	0.00	0.00
620-00-48200-000-419	SPECIAL ASSESSMENT INTEREST	0.00	0.00	0.00	0.00	0.00
620-00-48310-000-000	SALES OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00
620-00-48310-000-421	SPECIAL ASSESSMENTS	0.00	0.00	2,500.00	-2,500.00	0.00
620-00-48410-000-421	INSURANCE CLAIM RECOVERIES	0.00	0.00	0.00	0.00	0.00
620-00-49200-000-421	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
620-00-49602-000-421	CAPITAL PAID IN MY MUNI	0.00	0.00	0.00	0.00	0.00
620-00-49650-000-421	CAPITAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00

**Budget Comparison - Detail**  
**CITY-WIDE REVENUES & EXPENSES BY FUND**

Account Number	2025		2025 Budget	Budget Status	% of Budget
	2025 July	Actual 07/31/2025			
<b>620 - SEWER FUND REVENUES</b>	5,476.62	547,428.50	853,900.00	-306,471.50	64.11
<b>SEWER FUND REVENUES</b>	5,476.62	547,428.50	853,900.00	-306,471.50	64.11
<b>Total Revenues</b>	362,133.28	5,730,850.20	5,262,377.63	468,472.57	108.90

**Budget Comparison - Detail**  
**CITY-WIDE REVENUES & EXPENSES BY FUND**

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Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 July	Actual 07/31/2025			
100-00-51110-120-000	COUNCIL PT WAGES	1,443.25	9,787.25	19,212.00	9,424.75	50.94
100-00-51110-130-000	SOCIAL SEC/MEDICARE	86.29	640.24	1,469.72	829.48	43.56
100-00-51110-140-000	COUNCIL PER DIEM	0.00	0.00	500.00	500.00	0.00
100-00-51110-215-000	COUNCIL SOFTWARE SUPPORT	0.00	0.00	0.00	0.00	0.00
100-00-51110-223-000	COUNCIL PHONE	17.38	224.08	1,200.00	975.92	18.67
100-00-51110-310-000	COUNCIL OFFICE SUPPLIES	0.00	0.00	25.00	25.00	0.00
100-00-51110-316-000	COUNCIL PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-51110-320-000	COUNCIL BOOK/PUB/SUBSC	0.00	0.00	0.00	0.00	0.00
100-00-51110-321-000	COUNCIL DUES	0.00	0.00	1,042.00	1,042.00	0.00
100-00-51110-330-000	COUNCIL MILEAGE & MEALS	0.00	0.00	350.00	350.00	0.00
100-00-51110-331-000	COUNCIL LODGING EXPENSE	0.00	0.00	350.00	350.00	0.00
100-00-51110-335-000	COUNCIL CONF/SCHOOL/TRAIN	0.00	0.00	350.00	350.00	0.00
100-00-51110-390-000	COUNCIL MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-51300-210-000	ATTORNEY LEGAL	5,979.20	27,341.14	30,000.00	2,658.86	91.14
100-00-51300-295-000	ATTORNEY ORDINANCE CODIF.	727.65	2,898.00	3,000.00	102.00	96.60
100-00-51300-323-000	ATTORNEY RECORDING FEES	0.00	0.00	250.00	250.00	0.00
100-00-51300-390-000	ATTORNEY MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-51310-111-000	ADMINISTRATOR FT WAGES	3,744.70	28,068.84	51,926.39	23,857.55	54.06
100-00-51410-110-000	CLERK TREAS FT WAGES	0.00	5,569.12	5,600.00	30.88	99.45
100-00-51410-120-000	ADMIN/CT FT WAGES	0.00	9,477.56	22,131.20	12,653.64	42.82
100-00-51410-123-000	ADMIN/CT PT WAGES	0.00	2,245.91	6,000.00	3,754.09	37.43
100-00-51410-125-000	ADMIN/CT OT WAGES	0.00	1,080.15	1,000.00	-80.15	108.02
100-00-51410-128-000	ADMIN/CT ACCRUED PAYROLL	0.00	-10,132.00	0.00	10,132.00	0.00
100-00-51410-130-000	ADMIN/CT SOCIAL SEC/MEDICARE	281.52	3,578.01	6,800.00	3,221.99	52.62
100-00-51410-131-000	ADMIN/CT RETIREMENT	260.26	3,015.74	6,100.00	3,084.26	49.44
100-00-51410-132-000	ADMIN/CT HEALTH INSURANCE	392.46	5,885.05	30,000.00	24,114.95	19.62
100-00-51410-133-000	ADMIN/CT LIFE INSURANCE	12.12	99.55	1,000.00	900.45	9.96
100-00-51410-134-000	ADMIN/CT HEALTH SAVINGS EXP	0.00	396.83	700.00	303.17	56.69
100-00-51410-215-000	ADMIN/CT SOFTWARE SUPPORT	0.00	9,630.48	4,452.00	-5,178.48	216.32
100-00-51410-223-000	ADMIN/CT PHONE	113.42	857.01	3,600.00	2,742.99	23.81
100-00-51410-290-000	ADMIN/CT CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51410-291-000	ADMIN/CT CLERK/TREAS CONTRACT	4,933.33	16,999.98	22,200.00	5,200.02	76.58
100-00-51410-292-000	ADMIN/CT MEDICAL/TESTING FEES	0.00	0.00	250.00	250.00	0.00
100-00-51410-293-000	ADMIN/CT ACCTG SERV CONTRACT	0.00	9,602.40	0.00	-9,602.40	0.00
100-00-51410-310-000	ADMIN/CT OFFICE SUPPLIES	378.11	4,162.42	2,000.00	-2,162.42	208.12
100-00-51410-311-000	ADMIN/CT OPERATING EXP	12.00	90.96	500.00	409.04	18.19
100-00-51410-315-000	ADMIN/CT POSTAGE	67.97	538.45	1,000.00	461.55	53.85
100-00-51410-316-000	ADMIN/CT PRINT & PUBLISH	248.44	325.88	1,000.00	674.12	32.59
100-00-51410-320-000	ADMIN/CT BOOK/SUBSC	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51410-321-000	ADMIN/CT DUES	0.00	2,135.69	2,000.00	-135.69	106.78
100-00-51410-324-000	ADMIN/CT LICENSES/PERMITS	0.00	0.00	250.00	250.00	0.00
100-00-51410-330-000	ADMIN/CT MILEAGE & MEALS	0.00	0.00	500.00	500.00	0.00
100-00-51410-331-000	ADMIN/CT LODGING EXPENSE	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51410-335-000	ADMIN/CT CONF/SCHOOL/TRAIN	0.00	675.00	1,250.00	575.00	54.00
100-00-51410-361-000	ADMIN/CT EQUIP MAINT	0.00	166.38	700.00	533.62	23.77
100-00-51410-390-000	ADMIN/CT MISC EXP	272.00	673.33	200.00	-473.33	336.67
100-00-51410-391-000	ADMIN/CT OFFICE EQUIPMENT	0.00	181.08	2,500.00	2,318.92	7.24
100-00-51410-510-000	ADMIN/CT PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-51410-800-000	ADMIN/CT CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51410-831-000	ADMIN/CT TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
100-00-51440-127-000	ELECTIONS TEMP HELP	0.00	1,881.13	2,000.00	118.87	94.06
100-00-51440-215-000	ELECTIONS-SOFTWARE SUPPORT	0.00	683.32	300.00	-383.32	227.77

**Budget Comparison - Detail**  
**CITY-WIDE REVENUES & EXPENSES BY FUND**

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Account Number		2025		2025 Budget	Budget Status	% of Budget
		July	Actual 07/31/2025			
100-00-51440-296-000	ELECTIONS GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-51440-310-000	ELECTIONS OFFICE SUPPLIES	0.00	1,066.52	1,200.00	133.48	88.88
100-00-51440-316-000	ELECTIONS PRINT & PUBLISH	0.00	480.26	500.00	19.74	96.05
100-00-51440-390-000	ELECTIONS MISC EXP	0.00	1,240.15	1,300.00	59.85	95.40
100-00-51510-211-000	AUDIT SERVICES	3,725.33	56,446.76	55,000.00	-1,446.76	102.63
100-00-51530-000-000	PROP ASSMT	2,500.00	17,500.00	28,200.00	10,700.00	62.06
100-00-51530-320-000	PROP ASSMT BOOK/PUB/SUBSC	0.00	0.00	0.00	0.00	0.00
100-00-51530-800-000	PROP ASSMT CAPITAL OUTLAY	0.00	0.00	250.00	250.00	0.00
100-00-51610-220-000	MUNI BLDGS UTILITIES	929.03	6,897.67	12,300.00	5,402.33	56.08
100-00-51610-240-000	MUNI BLDGS REP & MAINT CONT	0.00	120.00	3,200.00	3,080.00	3.75
100-00-51610-291-000	MUNI BLDGS CLEANING SERVICES	92.32	754.65	1,600.00	845.35	47.17
100-00-51610-310-000	MUNI BLDGS OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-51610-325-000	MUNI BLDGS DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-51610-361-000	MUNI BLDGS EQUIP MAINT	0.00	53.13	200.00	146.87	26.57
100-00-51610-363-000	MUNI BLDGS BLDG MAINT	0.00	0.00	500.00	500.00	0.00
100-00-51610-390-000	MUNI BLDGS MISC EXP	0.00	54.98	200.00	145.02	27.49
100-00-51610-510-000	MUNI BLDGS PROP/LIABILITY INS	0.00	19,751.00	0.00	-19,751.00	0.00
100-00-51610-800-000	MUNI BLDGS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51610-831-000	MUNI BLDGS TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
100-00-51910-155-000	PLAN/ZONE/INSP WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
100-00-51910-215-000	SOFTWARE SUPPORT	0.00	0.00	0.00	0.00	0.00
100-00-51910-223-000	PHONE	0.00	280.00	500.00	220.00	56.00
100-00-51910-290-000	CONTRACT SERV	2,835.45	29,482.83	10,000.00	-19,482.83	294.83
100-00-51910-291-000	IT/PHONE SERVICES - CONTRACTED	46.87	5,515.80	0.00	-5,515.80	0.00
100-00-51910-294-000	ENGINEERING	1,375.00	13,930.00	17,000.00	3,070.00	81.94
100-00-51910-316-000	PRINT & PUBLISH	0.00	247.31	1,000.00	752.69	24.73
100-00-51910-320-000	BOOK/PUB/SUBSC	0.00	0.00	500.00	500.00	0.00
100-00-51910-324-000	LICENSES/PERMITS	0.00	0.00	250.00	250.00	0.00
100-00-51910-390-000	MISC EXP	35.00	182.28	500.00	317.72	36.46
100-00-51910-520-000	LIABILITY & PROPERTY INS	0.00	28,983.00	29,000.00	17.00	99.94
100-00-51910-521-000	INSURANCE - VEHICLE	0.00	2,591.00	8,000.00	5,409.00	32.39
100-00-51910-522-000	WORKERS COMP INS	0.00	12,899.28	17,500.00	4,600.72	73.71
100-00-51910-523-000	INSURANCE BOND	0.00	0.00	100.00	100.00	0.00
100-00-51910-800-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51920-000-000	LIAB & WORKMANS COMP INS	0.00	0.00	0.00	0.00	0.00
<b>100 - GENERAL GOVT EXPENSES</b>		<b>30,509.10</b>	<b>337,255.60</b>	<b>425,708.31</b>	<b>88,452.71</b>	<b>79.22</b>
100-00-52110-110-000	PD CHIEF SALARY	6,965.56	52,147.89	91,428.93	39,281.04	57.04
100-00-52110-115-000	PD DEPUTY CHIEF WAGES	5,775.00	44,801.26	81,116.25	36,314.99	55.23
100-00-52110-120-000	PD FT WAGES	20,107.02	157,638.15	267,894.29	110,256.14	58.84
100-00-52110-121-000	PD PT WAGES	620.00	5,890.00	25,451.00	19,561.00	23.14
100-00-52110-122-000	PD ADMINISTRATIVE ASSIST	1,680.00	7,837.62	17,472.00	9,634.38	44.86
100-00-52110-125-000	PD OT WAGES	3,885.45	30,140.17	45,000.00	14,859.83	66.98
100-00-52110-127-000	PD TEMP HELP	0.00	8,080.00	15,280.00	7,200.00	52.88
100-00-52110-128-000	PD ACCRUED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-00-52110-130-000	PD SOCIAL SEC/MEDICARE	2,880.11	22,661.06	41,525.33	18,864.27	54.57
100-00-52110-131-000	PD RETIREMENT	5,630.40	43,282.59	81,150.81	37,868.22	53.34
100-00-52110-132-000	PD HEALTH INSURANCE	9,047.36	67,494.20	129,563.88	62,069.68	52.09
100-00-52110-132-100	PD HEALTH & WELLNES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52110-133-000	PD LIFE INSURANCE	76.78	536.72	3,400.00	2,863.28	15.79
100-00-52110-145-000	PD CLOTHING ALLOWANCE	93.00	548.68	4,600.00	4,051.32	11.93
100-00-52110-210-000	PD - LEGAL SERV	0.00	4,815.00	25,741.71	20,926.71	18.71

**Budget Comparison - Detail**  
**CITY-WIDE REVENUES & EXPENSES BY FUND**

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Account Number		2025		2025 Budget	Budget Status	% of Budget
		July	Actual 07/31/2025			
100-00-52110-215-000	PD SOFTWARE SUPPORT	0.00	0.00	2,300.00	2,300.00	0.00
100-00-52110-223-000	PD PHONE	285.12	2,377.11	5,600.00	3,222.89	42.45
100-00-52110-290-000	PD CONTRACT SERV	144.23	502.15	1,650.00	1,147.85	30.43
100-00-52110-291-000	PD CLEANING SERVICES	107.28	769.61	1,300.00	530.39	59.20
100-00-52110-292-000	PD MEDICAL/TESTING FEES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52110-296-000	PD GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-52110-297-000	PD INVESTIGATIVE SERV	256.50	10,718.10	14,000.00	3,281.90	76.56
100-00-52110-310-000	PD OFFICE SUPPLIES	60.82	305.45	800.00	494.55	38.18
100-00-52110-315-000	PD POSTAGE	0.00	112.20	300.00	187.80	37.40
100-00-52110-316-000	PD PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-52110-320-000	PD BOOKS/PUBLICAT/SUBSCRIPTS	0.00	0.00	0.00	0.00	0.00
100-00-52110-321-000	PD DUES	324.00	574.00	900.00	326.00	63.78
100-00-52110-324-000	PD LICENSES/PERMITS	0.00	0.00	0.00	0.00	0.00
100-00-52110-325-000	PD HISTORY EXP	0.00	0.00	0.00	0.00	0.00
100-00-52110-330-000	PD MILEAGE & MEALS	0.00	105.57	200.00	94.43	52.79
100-00-52110-331-000	PD LODGING EXPENSE	0.00	412.00	500.00	88.00	82.40
100-00-52110-335-000	PD CONF/SCHOOL/TRAIN	275.00	650.00	2,000.00	1,350.00	32.50
100-00-52110-340-000	PD OPER SUPPLIES	325.54	382.01	2,500.00	2,117.99	15.28
100-00-52110-361-000	PD EQUIP MAINT	0.00	0.00	3,000.00	3,000.00	0.00
100-00-52110-362-000	PD VEHICLE MAINT	843.48	1,446.98	4,000.00	2,553.02	36.17
100-00-52110-363-000	PD BLDG MAINT	0.00	1,118.09	1,000.00	-118.09	111.81
100-00-52110-371-000	PD GAS & OIL	654.68	3,993.40	12,600.00	8,606.60	31.69
100-00-52110-390-000	PD MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-52110-510-000	PD INSURANCE DEDUCTIBLE	0.00	0.00	500.00	500.00	0.00
100-00-52110-520-000	PD WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
100-00-52110-800-000	PD CAPITAL OUTLAY	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52110-830-000	PD CI RES - TRANSFER OUT	0.00	0.00	25,000.00	25,000.00	0.00
100-00-52110-831-000	PD TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
100-00-52111-110-000	POLICE K9 FT WAGES	0.00	0.00	0.00	0.00	0.00
100-00-52111-130-000	POLICE K9 SOCIAL SEC/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-52111-131-000	POLICE K9 RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-52111-132-000	POLICE K9 HEALTH INS	0.00	0.00	0.00	0.00	0.00
100-00-52111-133-000	POLICE K9 LIFE	0.00	0.00	0.00	0.00	0.00
100-00-52111-298-000	POLICE K9 K 9 EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-52111-520-000	POLICE K9 WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
<b>100 - POLICE DEPT EXPENSES</b>		<b>60,037.33</b>	<b>469,340.01</b>	<b>914,974.20</b>	<b>445,634.19</b>	<b>51.30</b>
100-00-52210-120-000	FIRE DEPT PT WAGES	2,783.26	23,783.60	60,000.00	36,216.40	39.64
100-00-52210-130-000	FIRE DEPT SOCIAL SEC/MEDICARE	212.85	1,820.74	4,590.00	2,769.26	39.67
100-00-52210-131-000	FIRE DEPT RETIREMENT	25.91	211.62	600.00	388.38	35.27
100-00-52210-132-000	FIRE DEPT HEALTH/LIFE CONTRIB	6.68	6.70	0.00	-6.70	0.00
100-00-52210-145-000	FIRE DEPT CLOTHING ALLOWANCE	0.00	542.94	650.00	107.06	83.53
100-00-52210-215-000	FIRE DEPT SOFTWARE SUPPORT	0.00	0.00	1,200.00	1,200.00	0.00
100-00-52210-220-000	FIRE DEPT UTILITIES	972.26	5,401.43	15,000.00	9,598.57	36.01
100-00-52210-221-000	FIRE DEPT HYDRANT RENTAL	0.00	0.00	0.00	0.00	0.00
100-00-52210-223-000	FIRE DEPT PHONE	163.15	806.36	2,700.00	1,893.64	29.87
100-00-52210-290-000	FIRE DEPT CONTRACT SERV	0.00	0.00	0.00	0.00	0.00
100-00-52210-292-000	FIRE DEPT MEDICAL/TESTING FEES	0.00	527.00	4,000.00	3,473.00	13.18
100-00-52210-310-000	FIRE DEPT OFFICE SUPPLIES	0.00	60.00	400.00	340.00	15.00
100-00-52210-315-000	FIRE DEPT POSTAGE	0.00	0.00	250.00	250.00	0.00
100-00-52210-316-000	FIRE DEPT PRINT & PUBLISH	0.00	0.00	250.00	250.00	0.00
100-00-52210-320-000	FIRE DEPT BOOK/PUB/SUBSC	0.00	429.84	500.00	70.16	85.97

**Budget Comparison - Detail**  
**CITY-WIDE REVENUES & EXPENSES BY FUND**

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Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 July	Actual 07/31/2025			
100-00-52210-321-000	FIRE DEPT DUES	0.00	1,437.00	600.00	-837.00	239.50
100-00-52210-325-000	FIRE DEPT DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-52210-330-000	FIRE DEPT MILEAGE & MEALS	0.00	0.00	0.00	0.00	0.00
100-00-52210-331-000	FIRE DEPT LODGING EXPENSE	0.00	0.00	500.00	500.00	0.00
100-00-52210-335-000	FIRE DEPT CONF/SCHOOL/TRAIN	0.00	549.45	10,000.00	9,450.55	5.49
100-00-52210-340-000	FIRE DEPT OPER SUPPLIES	571.41	1,792.57	4,000.00	2,207.43	44.81
100-00-52210-361-000	FIRE DEPT EQUIP MAINT	84.74	3,700.06	10,000.00	6,299.94	37.00
100-00-52210-362-000	FIRE DEPT VEHICLE MAINT	0.00	13,916.37	20,000.00	6,083.63	69.58
100-00-52210-363-000	FIRE DEPT BLDG MAINT	0.00	320.00	10,000.00	9,680.00	3.20
100-00-52210-371-000	FIRE DEPT GAS & OIL	130.59	943.42	2,600.00	1,656.58	36.29
100-00-52210-390-000	FIRE DEPT MISC EXP	0.00	120.00	500.00	380.00	24.00
100-00-52210-510-000	FIRE DEPT PROP/LIABILITY INS	0.00	15,748.50	15,000.00	-748.50	104.99
100-00-52210-520-000	FIRE DEPT WORKMAN'S COM	0.00	3,352.14	3,500.00	147.86	95.78
100-00-52210-800-000	FIRE DEPT CAPITAL OUTLAY	0.00	0.00	30,000.00	30,000.00	0.00
100-00-52210-831-000	FIRE DEPT TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
<b>100 - FIRE DEPT EXPENSES</b>		<b>4,950.85</b>	<b>75,469.74</b>	<b>196,840.00</b>	<b>121,370.26</b>	<b>38.34</b>
100-00-52310-120-000	AMB DEPT PT WAGES	20,821.47	157,182.67	300,000.00	142,817.33	52.39
100-00-52310-130-000	AMB DEPT SOCIAL SEC/MEDICARE	1,592.85	11,957.71	22,950.00	10,992.29	52.10
100-00-52310-131-000	AMB DEPT RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-52310-135-000	AMB DEPT HEALTH/LIFE	0.00	0.00	0.00	0.00	0.00
100-00-52310-145-000	AMB DEPT CLOTHING ALLOWANCE	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52310-215-000	AMB DEPT SOFTWARE SUPPORT	0.00	360.83	2,200.00	1,839.17	16.40
100-00-52310-220-000	AMB DEPT UTILITIES	594.49	4,337.71	9,500.00	5,162.29	45.66
100-00-52310-223-000	AMB DEPT PHONE	193.37	1,058.05	2,600.00	1,541.95	40.69
100-00-52310-290-000	AMB DEPT CONTRACT SERV	0.00	0.00	60,000.00	60,000.00	0.00
100-00-52310-292-000	AMB DEPT MEDICAL/TESTING FEES	0.00	0.00	500.00	500.00	0.00
100-00-52310-310-000	AMB DEPT OFFICE SUPPLIES	0.00	0.00	300.00	300.00	0.00
100-00-52310-315-000	AMB DEPT POSTAGE	0.00	40.00	50.00	10.00	80.00
100-00-52310-316-000	AMB DEPT PRINT & PUBLISH	0.00	0.00	50.00	50.00	0.00
100-00-52310-320-000	AMB DEPT BOOK/PUB/SUBSC	0.00	0.00	0.00	0.00	0.00
100-00-52310-321-000	AMB DEPT DUES	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52310-325-000	AMB DEPT DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-52310-330-000	AMB DEPT MILEAGE & MEALS	0.00	0.00	200.00	200.00	0.00
100-00-52310-331-000	AMB DEPT LODGING EXPENSE	0.00	0.00	500.00	500.00	0.00
100-00-52310-335-000	AMB DEPT CONF/SCHOOL/TRAIN	386.10	386.10	6,000.00	5,613.90	6.44
100-00-52310-340-000	AMB DEPT OPER SUPPLIES	1,967.48	9,466.34	25,000.00	15,533.66	37.87
100-00-52310-361-000	AMB DEPT EQUIP MAINT	0.00	1,289.00	10,000.00	8,711.00	12.89
100-00-52310-362-000	AMB DEPT VEHICLE MAINT	539.95	3,352.40	10,000.00	6,647.60	33.52
100-00-52310-363-000	AMB DEPT BLDG MAINT	0.00	894.11	2,200.00	1,305.89	40.64
100-00-52310-371-000	AMB DEPT GAS & OIL	614.23	4,038.36	9,000.00	4,961.64	44.87
100-00-52310-390-000	AMB DEPT MISC EXP	0.00	0.00	3,000.00	3,000.00	0.00
100-00-52310-510-000	AMB DEPT PROP/LIABILITY INS	0.00	18,267.50	18,000.00	-267.50	101.49
100-00-52310-520-000	AMB DEPT WORKMAN'S COM	0.00	11,175.00	10,000.00	-1,175.00	111.75
100-00-52310-725-000	AMB DEPT GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00
100-00-52310-800-000	AMB DEPT CAPITAL OUTLAY	0.00	0.00	20,000.00	20,000.00	0.00
100-00-52310-831-000	AMB DEPT TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
<b>100 - AMBULANCE EXPENSES</b>		<b>26,709.94</b>	<b>223,805.78</b>	<b>516,050.00</b>	<b>292,244.22</b>	<b>43.37</b>
100-00-53310-110-000	STREETS FT WAGES	15,572.81	126,993.11	219,716.30	92,723.19	57.80
100-00-53310-120-000	STREETS PT WAGES	5,580.82	14,589.83	20,000.00	5,410.17	72.95

**Budget Comparison - Detail**  
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Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 July	Actual 07/31/2025			
100-00-53310-125-000	STREETS OT WAGES	527.77	2,856.39	13,300.00	10,443.61	21.48
100-00-53310-127-000	STREETS TEMP HELP	0.00	7,912.80	0.00	-7,912.80	0.00
100-00-53310-128-000	STREETS ACCRUED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-00-53310-130-000	STREETS SOCIAL SEC/MEDICARE	1,606.39	11,058.50	19,355.73	8,297.23	57.13
100-00-53310-131-000	STREETS RETIREMENT	1,118.58	8,880.28	17,458.13	8,577.85	50.87
100-00-53310-132-000	STREETS HEALTH INS	3,643.53	36,843.22	91,175.86	54,332.64	40.41
100-00-53310-133-000	STREETS LIFE INSURANCE	13.80	200.96	1,500.00	1,299.04	13.40
100-00-53310-145-000	STREETS CLOTHING ALLOWANCE	0.00	190.00	950.00	760.00	20.00
100-00-53310-215-000	STREETS SOFTWARE SUPPORT	0.00	3,990.00	5,800.00	1,810.00	68.79
100-00-53310-220-000	STREETS UTILITIES	300.90	3,418.11	8,500.00	5,081.89	40.21
100-00-53310-223-000	STREETS PHONE	520.23	1,704.37	3,700.00	1,995.63	46.06
100-00-53310-240-000	STREETS REP & MAINT CONT	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53310-290-000	STREETS CONTRACT SERV	0.00	149.00	0.00	-149.00	0.00
100-00-53310-292-000	STREETS MEDICAL/TESTING FEES	0.00	222.66	650.00	427.34	34.26
100-00-53310-294-000	STREETS ENGINEERING	0.00	0.00	8,500.00	8,500.00	0.00
100-00-53310-296-000	STREETS GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-53310-310-000	STREETS OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53310-315-000	STREETS POSTAGE	0.00	80.00	250.00	170.00	32.00
100-00-53310-316-000	STREETS PRINT & PUBLISH	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53310-321-000	STREETS DUES	0.00	0.00	500.00	500.00	0.00
100-00-53310-324-000	STREETS LICENSES/PERMITS	0.00	0.00	0.00	0.00	0.00
100-00-53310-330-000	STREETS MILEAGE & MEALS	0.00	0.00	500.00	500.00	0.00
100-00-53310-331-000	STREETS LODGING EXPENSE	0.00	0.00	500.00	500.00	0.00
100-00-53310-335-000	STREETS CONF/SCHOOL/TRAIN	0.00	0.00	2,000.00	2,000.00	0.00
100-00-53310-340-000	STREETS OPER SUPPLIES	493.67	2,905.30	5,000.00	2,094.70	58.11
100-00-53310-343-000	STREETS CURB & GUTTER MAT	0.00	0.00	4,000.00	4,000.00	0.00
100-00-53310-345-000	STREETS GRAVEL/ST REPAIR MAT	2,787.24	7,223.49	29,000.00	21,776.51	24.91
100-00-53310-346-000	STREETS SIGNS	0.00	101.90	5,000.00	4,898.10	2.04
100-00-53310-351-000	STREETS SEAL COATING	0.00	0.00	50,000.00	50,000.00	0.00
100-00-53310-361-000	STREETS EQUIP MAINT	0.00	5,553.64	6,500.00	946.36	85.44
100-00-53310-362-000	STREETS VEHICLE MAINT	0.00	3,767.33	3,000.00	-767.33	125.58
100-00-53310-363-000	STREETS BLDG MAINT	97.75	664.28	3,000.00	2,335.72	22.14
100-00-53310-371-000	STREETS GAS & OIL	1,343.00	4,718.05	10,000.00	5,281.95	47.18
100-00-53310-380-000	STREETS ANIMAL CONTROL	0.00	0.00	0.00	0.00	0.00
100-00-53310-390-000	STREETS MISC EXP	0.00	463.69	1,000.00	536.31	46.37
100-00-53310-510-000	STREETS PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-53310-520-000	STREETS WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
100-00-53310-531-000	STREETS LEASE/PURCHASE	0.00	0.00	0.00	0.00	0.00
100-00-53310-800-000	STREETS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-53310-825-000	STREETS NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
100-00-53310-831-000	STREETS TRANSFER OUT	0.00	0.00	27,550.00	27,550.00	0.00
100-00-53330-340-000	SNOW REMOVAL OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-53330-342-000	SNOW REMOVAL SALT & SAND	0.00	6,174.97	11,500.00	5,325.03	53.70
100-00-53330-361-000	SNOW REMOVAL EQUIP MAINT	0.00	1,627.98	7,000.00	5,372.02	23.26
100-00-53330-362-000	SNOW REMOVAL VEHICLE MAINT	0.00	1,252.79	3,000.00	1,747.21	41.76
100-00-53330-371-000	SNOW REMOVAL GAS & OIL	0.00	818.18	6,000.00	5,181.82	13.64
100-00-53330-800-000	SNOW REMOVAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-53420-220-000	STREET LIGHTS UTILITIES	5,038.12	31,972.92	65,000.00	33,027.08	49.19
100-00-53420-340-000	STREET LIGHTS OPER SUPPLIES	0.00	950.34	2,500.00	1,549.66	38.01
100-00-53420-361-000	STREET LIGHTS EQUIP MAINT	22.90	3,582.16	10,000.00	6,417.84	35.82
100-00-53420-510-000	STREET LIGHTS PROP/LIABILITY I	0.00	0.00	0.00	0.00	0.00
100-00-53420-800-000	STREET LIGHTS CAPITAL OUTLAY	0.00	15,210.60	0.00	-15,210.60	0.00

**Budget Comparison - Detail**  
**CITY-WIDE REVENUES & EXPENSES BY FUND**

Account Number		2025		2025 Budget	Budget Status	% of Budget
		July	Actual 07/31/2025			
100-00-53430-240-000	SIDEWALKS REP & MAINT CONT	0.00	0.00	10,000.00	10,000.00	0.00
100-00-53430-316-000	SIDEWALKS PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-53430-800-000	SIDEWALKS CAPITAL OUTLAY	0.00	1,911.65	0.00	-1,911.65	0.00
100-00-53430-825-000	SIDEWALKS NEW CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
100-00-53440-220-000	STORM SEWERS UTILITIES	54.96	622.97	2,000.00	1,377.03	31.15
100-00-53440-240-000	STORM SEWERS REP & MAINT CONT	7,018.55	7,018.55	40,000.00	32,981.45	17.55
100-00-53440-294-000	STORM SEWERS ENGINEERING	0.00	0.00	0.00	0.00	0.00
100-00-53440-340-000	STORM SEWERS OPER SUPPLIES	0.00	0.00	500.00	500.00	0.00
100-00-53440-355-000	STORM SEWERS REP MAINT - MAINS	0.00	0.00	8,000.00	8,000.00	0.00
100-00-53440-361-000	STORM SEWERS EQUIP MAINT	0.00	1,354.25	4,000.00	2,645.75	33.86
100-00-53610-290-000	RECYCLING CONTRACT SERV	6,605.39	39,603.19	77,868.36	38,265.17	50.86
100-00-53620-290-000	GARBAGE CONTRACT SERV	10,944.78	65,620.38	128,936.04	63,315.66	50.89
100-00-53625-316-000	PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-53625-324-000	LICENSES/PERMITS	0.00	0.00	0.00	0.00	0.00
100-00-53625-340-000	OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-53625-361-000	EQUIP MAINT	0.00	0.00	0.00	0.00	0.00
100-00-53625-362-000	VEHICLE MAINT	0.00	0.00	0.00	0.00	0.00
100-00-53625-371-000	GAS & OIL	0.00	0.00	0.00	0.00	0.00
100-00-53625-385-000	LANDFILL FEES	0.00	0.00	0.00	0.00	0.00
100-00-53625-390-000	MISC EXP	0.00	33.76	0.00	-33.76	0.00
100-00-53625-510-000	PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-53625-800-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-53640-290-000	WEED CONTROL CONTRACT SERV	0.00	0.00	1,200.00	1,200.00	0.00
100-00-53640-340-000	WEED CONTROL OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-53640-341-000	WEED CONTROL CHEMICALS	0.00	0.00	750.00	750.00	0.00
100-00-53640-390-000	WEED CONTROL MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-53680-240-000	TREE & LAWNS REP & MAINT CONT	2,000.00	2,000.00	6,000.00	4,000.00	33.33
100-00-53680-340-000	TREE & LAWNS OPER SUPPLIES	0.00	0.00	1,500.00	1,500.00	0.00
100-00-53680-390-000	TREE & LAWNS MISC EXP	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53680-800-000	TREE & LAWNS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>100 - PUBLIC WORKS EXPENSES</b>		<b>65,291.19</b>	<b>424,241.60</b>	<b>952,160.42</b>	<b>527,918.82</b>	<b>44.56</b>
100-00-54910-220-000	CEMETERY UTILITIES	0.00	0.00	0.00	0.00	0.00
100-00-54910-240-000	CEMETERY REP & MAINT CONT	3,400.00	10,800.00	23,800.00	13,000.00	45.38
100-00-54910-241-000	CEMETERY GRAVE DIGGING	1,925.00	3,325.00	6,000.00	2,675.00	55.42
100-00-54910-316-000	CEMETERY PRINT & PUBLISH	0.00	0.00	150.00	150.00	0.00
100-00-54910-340-000	CEMETERY OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-54910-363-000	CEMETERY BLDG MAINT	0.00	0.00	0.00	0.00	0.00
100-00-54910-390-000	CEMETERY MISC EXP	5.80	5.80	300.00	294.20	1.93
100-00-54910-510-000	CEMETERY PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-54910-800-000	CEMETERY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>100 - CEMETERY EXPENSES</b>		<b>5,330.80</b>	<b>14,130.80</b>	<b>30,250.00</b>	<b>16,119.20</b>	<b>46.71</b>
100-00-55110-110-000	LIBRARY FT WAGES	7,449.60	56,552.86	96,845.00	40,292.14	58.40
100-00-55110-120-000	LIBRARY PT WAGES	4,361.13	31,755.14	69,678.00	37,922.86	45.57
100-00-55110-128-000	LIBRARY ACCRUED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-00-55110-130-000	LIBRARY SOCIAL SEC/MEDICARE	870.79	6,506.96	12,739.00	6,232.04	51.08
100-00-55110-131-000	LIBRARY RETIREMENT	663.54	4,942.99	6,682.31	1,739.32	73.97
100-00-55110-132-000	LIBRARY HEALTH INS	4,291.80	31,596.70	55,488.48	23,891.78	56.94
100-00-55110-133-000	LIBRARY LIFE INSURANCE	3.80	29.42	1,300.00	1,270.58	2.26
100-00-55110-211-000	LIBRARY AUDIT/ACCTG SERV	0.00	0.00	1,050.00	1,050.00	0.00

**Budget Comparison - Detail**  
**CITY-WIDE REVENUES & EXPENSES BY FUND**

Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 July	Actual 07/31/2025			
100-00-55110-215-000	LIBRARY SOFTWARE SUPPORT	0.00	1,045.80	1,000.00	-45.80	104.58
100-00-55110-220-000	LIBRARY UTILITIES	582.35	3,107.28	7,100.00	3,992.72	43.76
100-00-55110-223-000	LIBRARY PHONE	130.14	399.60	1,500.00	1,100.40	26.64
100-00-55110-290-000	LIBRARY CONTRACT SERV	40.00	300.00	0.00	-300.00	0.00
100-00-55110-310-000	LIBRARY OFFICE SUPPLIES	121.85	1,756.26	4,017.00	2,260.74	43.72
100-00-55110-315-000	LIBRARY POSTAGE	0.00	60.00	350.00	290.00	17.14
100-00-55110-320-000	LIBRARY BOOK/PUB/SUBSC	1,634.51	15,292.31	31,000.00	15,707.69	49.33
100-00-55110-321-000	LIBRARY DUES	73.92	14,953.01	17,000.00	2,046.99	87.96
100-00-55110-327-000	LIBRARY PROGRAMMING	27.21	538.26	1,500.00	961.74	35.88
100-00-55110-330-000	LIBRARY MILEAGE & MEALS	0.00	0.00	175.00	175.00	0.00
100-00-55110-331-000	LIBRARY LODGING EXPENSE	0.00	106.99	275.00	168.01	38.91
100-00-55110-335-000	LIBRARY CONF/SCHOOL/TRAIN	0.00	335.00	575.00	240.00	58.26
100-00-55110-340-000	LIBRARY OPER SUPPLIES	248.51	755.46	3,000.00	2,244.54	25.18
100-00-55110-361-000	LIBRARY EQUIP MAINT	0.00	0.00	900.00	900.00	0.00
100-00-55110-363-000	LIBRARY BLDG MAINT	320.00	2,182.03	4,000.00	1,817.97	54.55
100-00-55110-390-000	LIBRARY MISC EXP	0.00	0.00	100.00	100.00	0.00
100-00-55110-510-000	LIBRARY PROP/LIABILITY INS	0.00	2,545.00	6,000.00	3,455.00	42.42
100-00-55110-520-000	LIBRARY WORKMAN'S COM	0.00	0.00	300.00	300.00	0.00
100-00-55110-531-000	LIBRARY LEASE/PURCHASE	112.00	795.20	1,594.00	798.80	49.89
100-00-55110-790-000	LIBRARY - GRANT EXP	0.00	3,793.76	3,856.00	62.24	98.39
100-00-55110-800-000	LIBRARY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>100 - LIBRARY EXPENSES</b>		<b>20,931.15</b>	<b>179,350.03</b>	<b>328,024.79</b>	<b>148,674.76</b>	<b>54.68</b>
100-00-55140-340-000	COMMUNITY CTR OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-55140-363-000	COMMUNITY CTR BLDG MAINT	0.00	0.00	0.00	0.00	0.00
100-00-55140-390-000	COMMUNITY CTR MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-55140-510-000	COMMUNITY CTR PROP/LIABILITY I	0.00	0.00	0.00	0.00	0.00
100-00-55140-530-000	COMMUNITY CTR RENTS & LEASES	250.00	1,500.00	2,500.00	1,000.00	60.00
100-00-55140-800-000	COMMUNITY CTR CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
<b>100 - COMM. CENTER EXPENSES</b>		<b>250.00</b>	<b>1,500.00</b>	<b>2,500.00</b>	<b>1,000.00</b>	<b>60.00</b>
100-00-55210-110-000	PARKS FT WAGES	0.00	0.00	0.00	0.00	0.00
100-00-55210-120-000	PARKS PT WAGES	0.00	0.00	0.00	0.00	0.00
100-00-55210-125-000	PARKS OT WAGES	0.00	0.00	0.00	0.00	0.00
100-00-55210-127-000	PARKS TEMP HELP	0.00	0.00	0.00	0.00	0.00
100-00-55210-128-000	PARKS ACCRUED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-00-55210-130-000	PARKS SOCIAL SEC/MEDICARE	0.00	0.00	0.00	0.00	0.00
100-00-55210-131-000	PARKS RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-55210-132-000	PARKS HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55210-133-000	PARKS LIFE INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55210-145-000	PARKS CLOTHING ALLOWANCE	0.00	0.00	0.00	0.00	0.00
100-00-55210-215-000	PARKS SOFTWARE SUPPORT	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55210-220-000	PARKS UTILITIES	1,246.24	4,145.82	8,000.00	3,854.18	51.82
100-00-55210-223-000	PARKS PHONE	17.38	224.08	460.00	235.92	48.71
100-00-55210-240-000	PARKS REP & MAINT CONT	0.00	0.00	0.00	0.00	0.00
100-00-55210-250-000	PARKS GRANDFATHER CLOCK	0.00	37.92	1,000.00	962.08	3.79
100-00-55210-290-000	PARKS CONTRACT SERV	0.00	0.00	0.00	0.00	0.00
100-00-55210-292-000	PARKS MEDICAL/TESTING FEES	0.00	64.00	120.00	56.00	53.33
100-00-55210-316-000	PARKS PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-55210-325-000	PARKS DONATIONS	1,300.00	3,049.00	0.00	-3,049.00	0.00
100-00-55210-340-000	PARKS OPER SUPPLIES	229.50	1,872.91	4,000.00	2,127.09	46.82

Account Number		2025		2025 Budget	Budget Status	% of Budget
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100-00-55210-361-000	PARKS EQUIP MAINT	461.63	12,339.99	18,000.00	5,660.01	68.56
100-00-55210-362-000	PARKS VEHICLE MAINT	0.00	101.00	2,000.00	1,899.00	5.05
100-00-55210-363-000	PARKS BLDG MAINT	2,681.91	22,586.94	25,000.00	2,413.06	90.35
100-00-55210-371-000	PARKS GAS & OIL	688.59	2,046.38	6,000.00	3,953.62	34.11
100-00-55210-382-000	PARKS BEAUTIFICATION	1,750.00	1,950.00	6,000.00	4,050.00	32.50
100-00-55210-390-000	PARKS MISC EXP	0.00	0.00	300.00	300.00	0.00
100-00-55210-510-000	PARKS PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-55210-520-000	PARKS WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
100-00-55210-800-000	PARKS CAPITAL OUTLAY	0.00	0.00	30,000.00	30,000.00	0.00
100-00-55210-830-000	PARKS CI RES - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
100-00-55310-222-000	RECREATION UTILITIES	0.00	0.00	0.00	0.00	0.00
100-00-55310-290-000	RECREATION CONTRACT SERV	0.00	0.00	12,000.00	12,000.00	0.00
100-00-55310-361-000	RECREATION EQUIP MAINT	0.00	0.00	0.00	0.00	0.00
100-00-55310-381-000	RECREATION BALL DIAMOND EXP	1,319.40	1,525.32	2,000.00	474.68	76.27
100-00-55310-390-000	RECREATION MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-55310-510-000	RECREATION PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-55310-520-000	RECREATION WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
100-00-55310-800-000	RECREATION CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-55320-222-000	TUG UTILITIES	0.00	0.00	0.00	0.00	0.00
100-00-55320-361-000	TUG EQUIP MAINT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55320-390-000	TUG MISC	0.00	0.00	0.00	0.00	0.00
<b>100 - PARKS &amp; REC EXPENSES</b>		<b>9,694.65</b>	<b>49,943.36</b>	<b>117,880.00</b>	<b>67,936.64</b>	<b>42.37</b>
100-00-56710-150-000	ECON DEV ROOM TAX	0.00	9,464.83	22,500.00	13,035.17	42.07
100-00-56710-215-000	ECON DEV SOFTWARE SUPPORT	0.00	0.00	0.00	0.00	0.00
100-00-56710-223-000	ECON DEV PHONE	0.00	0.00	300.00	300.00	0.00
100-00-56710-253-000	ECON DEV MARKETING/BRANDING	0.00	0.00	0.00	0.00	0.00
100-00-56710-290-000	ECON DEV CONTRACT SERV	0.00	0.00	0.00	0.00	0.00
100-00-56710-292-000	ECON DEV MEDICAL/TESTING FEES	0.00	0.00	0.00	0.00	0.00
100-00-56710-293-000	ECON DEV PLANNING	0.00	0.00	0.00	0.00	0.00
100-00-56710-294-000	ECON DEV ENGINEERING	0.00	0.00	0.00	0.00	0.00
100-00-56710-310-000	ECON DEV OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-56710-315-000	ECON DEV POSTAGE	0.00	0.00	0.00	0.00	0.00
100-00-56710-316-000	ECON DEV PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-56710-320-000	ECON DEV BOOK/PUB/SUBSC	0.00	0.00	0.00	0.00	0.00
100-00-56710-321-000	ECON DEV DUES	0.00	0.00	0.00	0.00	0.00
100-00-56710-325-000	ECON DEV DONATIONS	0.00	0.00	2,000.00	2,000.00	0.00
100-00-56710-330-000	ECON DEV MILEAGE & MEALS	0.00	0.00	0.00	0.00	0.00
100-00-56710-335-000	ECON DEV CONF/SCHOOL/TRAIN	0.00	0.00	0.00	0.00	0.00
100-00-56710-390-000	ECON DEV MISC EXP	0.00	0.00	150.00	150.00	0.00
100-00-56710-510-000	ECON DEV PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-56710-800-000	ECON DEV CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-59100-000-000	UNALLOCATED EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-59100-390-000	CONTINGENCIES MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
100-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
100-00-59400-000-000	FUND BALANCE IMPROVE	0.00	0.00	0.00	0.00	0.00
100-00-59800-000-000	MISC EXP	0.00	0.00	0.00	0.00	0.00
<b>100 - OTHER GEN FUND EXPENSES</b>		<b>0.00</b>	<b>9,464.83</b>	<b>24,950.00</b>	<b>15,485.17</b>	<b>37.94</b>

Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 July	Actual 07/31/2025			
<b>TOTAL GENERAL FUND EXPENSES</b>		223,705.01	1,784,501.75	3,509,337.72	1,724,835.97	50.85
203-00-55490-110-000	MARINA FT WAGES	4,522.18	38,465.57	59,110.20	20,644.63	65.07
203-00-55490-120-000	MARINA PT WAGES	4,679.00	18,977.53	34,000.00	15,022.47	55.82
203-00-55490-125-000	MARINA OT WAGES	0.00	59.70	1,000.00	940.30	5.97
203-00-55490-127-000	MARINA TEMP HELP	0.00	0.00	0.00	0.00	0.00
203-00-55490-128-000	MARINA ACCRUED PAYROLL	0.00	-547.00	0.00	547.00	0.00
203-00-55490-130-000	MARINA FICA CONTRIBUTION	687.56	4,265.46	7,199.43	2,933.97	59.25
203-00-55490-131-000	MARINA RETIREMENT CONTRIBUTION	314.30	2,718.66	4,147.60	1,428.94	65.55
203-00-55490-132-000	MARINA HEALTH INSURANCE	915.70	8,266.03	30,443.45	22,177.42	27.15
203-00-55490-133-000	MARINA LIFE INSURANCE	9.86	73.28	800.00	726.72	9.16
203-00-55490-134-000	MARINA HEALTH SAVINGS EXP	0.00	356.83	500.00	143.17	71.37
203-00-55490-145-000	MARINA CLOTHING ALLOWANCE	0.00	0.00	500.00	500.00	0.00
203-00-55490-215-000	MARINA SOFTWARE ASSISTANCE & S	0.00	4,873.20	4,735.00	-138.20	102.92
203-00-55490-216-000	MARINA - IT/PHONE SERVICES	46.87	1,538.38	0.00	-1,538.38	0.00
203-00-55490-218-000	MARINA PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
203-00-55490-219-000	MARINA BANK FEES	0.00	0.00	150.00	150.00	0.00
203-00-55490-220-000	MARINA UTILITIES	3,677.61	13,279.85	30,000.00	16,720.15	44.27
203-00-55490-223-000	MARINA TELEPHONE	117.21	948.32	2,020.00	1,071.68	46.95
203-00-55490-240-000	MARINA MAINT. - CONTRACTUAL	0.00	0.00	240.00	240.00	0.00
203-00-55490-290-000	MARINA CONTRACTUAL SERVICES	542.13	992.13	1,810.00	817.87	54.81
203-00-55490-291-000	MARINA CLERK/TREAS CONTRACT	2,466.66	8,499.98	0.00	-8,499.98	0.00
203-00-55490-292-000	MARINA MEDICAL/TESTING FEES	0.00	0.00	0.00	0.00	0.00
203-00-55490-293-000	MARINA ACCTG SERV CONTRACT	0.00	4,801.20	0.00	-4,801.20	0.00
203-00-55490-294-000	MARINA AUDITING SERVICES	196.07	2,970.88	0.00	-2,970.88	0.00
203-00-55490-310-000	MARINA OFFICE SUPPLIES	0.00	0.00	300.00	300.00	0.00
203-00-55490-316-000	MARINA PRINTING & PUBLISHING	0.00	1,520.00	3,050.00	1,530.00	49.84
203-00-55490-318-000	MARINA PARTY EXPENSES	0.00	0.00	0.00	0.00	0.00
203-00-55490-321-000	MARINA DUES	0.00	0.00	600.00	600.00	0.00
203-00-55490-322-000	MARINA ADVERTISING	0.00	0.00	1,000.00	1,000.00	0.00
203-00-55490-324-000	MARINA LICENSES/PERMITS	0.00	0.00	260.00	260.00	0.00
203-00-55490-330-000	MARINA MILEAGE & MEAL EXPENSES	0.00	0.00	0.00	0.00	0.00
203-00-55490-331-000	MARINA HOTEL/MOTEL EXPENSES	0.00	0.00	0.00	0.00	0.00
203-00-55490-335-000	MARINA CONF/SCHOOL/TRAINING	0.00	0.00	0.00	0.00	0.00
203-00-55490-340-000	MARINA OPERATING SUPPLIES	1,625.00	2,563.92	1,200.00	-1,363.92	213.66
203-00-55490-361-000	MARINA MAINTENANCE - EQUIP	2,724.29	3,998.15	4,200.00	201.85	95.19
203-00-55490-363-000	MARINA MAINTENANCE - BLDG	0.00	2,796.45	4,000.00	1,203.55	69.91
203-00-55490-364-000	MARINA REP/MAINT DOCKS	0.00	33,750.96	15,000.00	-18,750.96	225.01
203-00-55490-371-000	MARINA GAS & OIL	134.11	466.13	2,000.00	1,533.87	23.31
203-00-55490-372-000	MARINA FUEL FOR RESALE	3,239.26	5,535.77	35,000.00	29,464.23	15.82
203-00-55490-380-000	MARINA ANIMAL CONTROL	0.00	0.00	2,000.00	2,000.00	0.00
203-00-55490-390-000	MARINA MISCELLANEOUS EXPENSES	25.01	930.17	400.00	-530.17	232.54
203-00-55490-391-000	MARINA OFFICE EQUIPMENT	0.00	14.79	500.00	485.21	2.96
203-00-55490-393-000	MARINA MERCHANDISE FOR RESALE	1,542.55	1,542.55	7,500.00	5,957.45	20.57
203-00-55490-395-000	MARINA FISHING TOURNAMENT	0.00	250.00	250.00	0.00	100.00
203-00-55490-510-000	MARINA PROP/AUTO	0.00	2,068.00	13,000.00	10,932.00	15.91
203-00-55490-520-000	MARINA WORKMAN'S COM	0.00	2,839.86	4,500.00	1,660.14	63.11
203-00-55490-800-000	MARINA CAPITAL OUTLAY	0.00	16,415.01	0.00	-16,415.01	0.00
203-00-55490-830-000	MARINA CAPITAL PROJECTS RESERV	0.00	2,900.00	0.00	-2,900.00	0.00
203-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
203-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00

Account Number		2025		2025 Budget	Budget Status	% of Budget
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	<b>203 - MARINA FUND EXPENSES</b>	27,465.37	188,131.76	271,415.68	83,283.92	69.31
	<b>MARINA FUND EXPENSES</b>	27,465.37	188,131.76	271,415.68	83,283.92	69.31
204-00-55470-294-000	LIGHTHOUSE ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00
204-00-55470-316-000	LIGHTHOUSE PRINTING & PUBLISHI	0.00	0.00	0.00	0.00	0.00
204-00-55470-363-000	LIGHTHOUSE REPAIR & MAINTENANC	0.00	0.00	0.00	0.00	0.00
204-00-55470-390-000	LIGHTHOUSE MISCELLANEOUS EXPEN	0.00	0.00	0.00	0.00	0.00
204-00-55470-510-000	LIGHTHOUSE INSURANCE - LIAB/PR	0.00	0.00	0.00	0.00	0.00
204-00-55470-830-000	LIGHTHOUSE CI RESERVE-TRANSFER	0.00	0.00	0.00	0.00	0.00
204-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	<b>204 - LIGHTHOUSE FUND EXPENSES</b>	0.00	0.00	0.00	0.00	0.00
	<b>LIGHTHOUSE FUND EXPENSES</b>	0.00	0.00	0.00	0.00	0.00
206-00-51000-000-000	ARPA EXPENSES	0.00	44,579.92	0.00	-44,579.92	0.00
206-00-53700-800-000	ARPA CAPITAL OUTLAY	0.00	45,187.95	0.00	-45,187.95	0.00
	<b>206 - ARPA GRANT FUND EXPENSES</b>	0.00	89,767.87	0.00	-89,767.87	0.00
	<b>ARPA GRANT FUND EXPENSES</b>	0.00	89,767.87	0.00	-89,767.87	0.00
401-00-57130-000-000	AMBULANCE RESERVE-CITY	0.00	53,932.63	0.00	-53,932.63	0.00
401-00-57140-000-000	POLICE DEPT RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-57150-000-000	PUBLIC WORKS RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-57160-000-000	AMBULANCE RESERVE BUILDING	0.00	0.00	0.00	0.00	0.00
401-00-57165-000-000	AMBULANCE RESERVE-TOWNSHIPS	0.00	0.00	0.00	0.00	0.00
401-00-57170-000-000	FIRE DEPT RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-57180-000-000	ADMINISTRATIVE DEPT RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-57190-000-000	CAPITAL PROJECTS RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-57800-800-000	CAPITAL OUTLAY	239,200.00	417,084.00	0.00	-417,084.00	0.00
401-00-57900-390-000	MISCELLANEOUS EXPENSES HARBOR	0.00	0.00	0.00	0.00	0.00
401-00-58100-610-000	PRINCIPAL	0.00	0.00	0.00	0.00	0.00
401-00-58200-620-000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
401-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
401-00-59201-000-000	CI RESERVE-TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
401-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
401-00-59400-000-000	DEBT ISSUANCE COSTS	0.00	56,617.30	0.00	-56,617.30	0.00
401-00-59800-000-000	MISC EXP	0.00	25.00	0.00	-25.00	0.00
	<b>401 - CAP PROJ RESERVE EXPENSE</b>	239,200.00	527,658.93	0.00	-527,658.93	0.00
	<b>CAP PROJ RESERVE FUND EXPENSES</b>	239,200.00	527,658.93	0.00	-527,658.93	0.00
402-00-57140-216-000	CAPITAL PROJECTS INSPECTION CO	0.00	0.00	0.00	0.00	0.00
402-00-57140-217-000	CAPITAL PROJECTS ADMINISTRATIV	0.00	0.00	0.00	0.00	0.00
402-00-57140-294-000	CAPITAL PROJECTS ENGINEERING F	107,150.00	192,950.00	0.00	-192,950.00	0.00
402-00-57140-315-000	CAPITAL PROJECTS POSTAGE	0.00	0.00	0.00	0.00	0.00
402-00-57140-845-000	CAPITAL PROJECTS CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
402-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00

Account Number		2025		2025 Budget	Budget Status	% of Budget
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	<b>402 - CAP PROJ FUND EXPENSES</b>	107,150.00	192,950.00	0.00	-192,950.00	0.00
	<b>CAPITAL PROJECTS FUND EXPENSES</b>	107,150.00	192,950.00	0.00	-192,950.00	0.00
404-00-57150-210-000	HARBOR IMPROVEMENT LEGAL FEES	0.00	0.00	0.00	0.00	0.00
404-00-57150-294-000	HARBOR IMPROVEMENT ENGINEERING	0.00	0.00	0.00	0.00	0.00
404-00-57150-316-000	HARBOR IMPROVEMENT PRINTING &	0.00	0.00	0.00	0.00	0.00
404-00-57150-845-000	HARBOR IMPROVEMENT CONSTRUCTIO	0.00	0.00	0.00	0.00	0.00
404-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	<b>404 - CP HARBOR IMPR EXPENSES</b>	0.00	0.00	0.00	0.00	0.00
	<b>CAP PROJ HARBOR IMPR EXPENSES</b>	0.00	0.00	0.00	0.00	0.00
407-00-56730-216-000	CDBG CLOSE OUT FUND INSPECTION	0.00	0.00	0.00	0.00	0.00
407-00-56730-251-000	CDBG CLOSE OUT FUND HOME DEMO	0.00	0.00	0.00	0.00	0.00
407-00-56730-294-000	CDBG CLOSE OUT FUND ENGINEERIN	0.00	0.00	0.00	0.00	0.00
407-00-56730-315-000	CDBG CLOSE OUT FUND POSTAGE	0.00	0.00	0.00	0.00	0.00
407-00-56730-316-000	CDBG CLOSE OUT FUND PRINTING &	0.00	0.00	0.00	0.00	0.00
407-00-56730-840-000	CDBG CLOSE OUT FUND LAND COSTS	0.00	0.00	0.00	0.00	0.00
407-00-56730-845-000	CDBG CLOSE OUT FUND CONSTRUCTI	0.00	0.00	0.00	0.00	0.00
	<b>407 - CDBG CLOSE OUT EXPENSES</b>	0.00	0.00	0.00	0.00	0.00
	<b>CDBG CLOSE OUT FUND EXPENSES</b>	0.00	0.00	0.00	0.00	0.00
408-00-57160-000-000	CAP PROJ TID #3 SALARIES - FUL	0.00	0.00	0.00	0.00	0.00
408-00-57160-210-000	CAP PROJ TID #3 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
408-00-57160-294-000	CAP PROJ TID #3 ENGINEERING FE	0.00	0.00	0.00	0.00	0.00
408-00-57160-316-000	CAP PROJ TID #3 PRINTING & PUB	0.00	0.00	0.00	0.00	0.00
408-00-57160-390-000	CAP PROJ TID #3 MISCELLANEOUS	138.00	2,005.00	0.00	-2,005.00	0.00
408-00-57160-845-000	CAP PROJ TID #3 CONSTRUCTION C	0.00	0.00	0.00	0.00	0.00
	<b>408 - CAP PROJ TID 3 EXPENSES</b>	138.00	2,005.00	0.00	-2,005.00	0.00
	<b>CAP PROJ TID 3 FUND EXPENSES</b>	138.00	2,005.00	0.00	-2,005.00	0.00
409-00-57164-294-000	CAP PROJ SCOTT ST ENGINEERING	0.00	0.00	0.00	0.00	0.00
409-00-57164-800-000	CAP PROJ SCOTT ST CAPITAL OUTL	0.00	0.00	0.00	0.00	0.00
409-00-57164-845-000	CAP PROJ SCOTT ST CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
409-00-57165-210-000	CAP PROJ SCOTT ST LEGAL FEES	0.00	0.00	0.00	0.00	0.00
409-00-57165-217-000	CAP PROJ SCOTT ST ADMINISTRATI	0.00	0.00	0.00	0.00	0.00
409-00-57165-294-000	CAP PROJ SCOTT ST ENGINEERING	0.00	0.00	0.00	0.00	0.00
409-00-57165-845-000	CAP PROJ SCOTT ST CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
409-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
	<b>409 - CAP PROJ SCOTT ST EXP</b>	0.00	0.00	0.00	0.00	0.00
	<b>CAP PROJ SCOTT ST EXPENSES</b>	0.00	0.00	0.00	0.00	0.00
411-00-57170-210-000	CAPITAL PROJECTS LEGAL FEES	0.00	0.00	0.00	0.00	0.00

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411-00-57170-216-000	CAPITAL PROJECTS INSPECTION CO	0.00	0.00	0.00	0.00	0.00
411-00-57170-217-000	CAPITAL PROJECTS ADMINISTRATIV	0.00	0.00	0.00	0.00	0.00
411-00-57170-294-000	CAPITAL PROJECTS ENGINEERING F	0.00	0.00	0.00	0.00	0.00
411-00-57170-845-000	CAPITAL PROJECTS CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
<b>411 - CAP PROJ FUND EXPENSES</b>		0.00	0.00	0.00	0.00	0.00
<b>CAPITAL PROJECT FUND EXPENSES</b>		0.00	0.00	0.00	0.00	0.00
412-00-57180-210-000	CAPITAL PROJ TUG LEGAL FEES	0.00	0.00	0.00	0.00	0.00
412-00-57180-216-000	CAPITAL PROJ TUG INSPECTION CO	0.00	0.00	0.00	0.00	0.00
412-00-57180-217-000	CAPITAL PROJ TUG ADMINISTRATIV	0.00	0.00	0.00	0.00	0.00
412-00-57180-294-000	CAPITAL PROJ TUG ENGINEERING F	1,635.00	5,968.90	0.00	-5,968.90	0.00
412-00-57180-845-000	CAPITAL PROJ TUG CONSTRUCTION	0.00	14,828.25	0.00	-14,828.25	0.00
<b>412 - CAP PROJ TUG EXPENSES</b>		1,635.00	20,797.15	0.00	-20,797.15	0.00
<b>CAP PROJ TUG FUND EXPENSES</b>		1,635.00	20,797.15	0.00	-20,797.15	0.00
610-00-57510-000-600	SALARIES AND WAGES	9,600.52	68,024.84	171,729.67	103,704.83	39.61
610-00-57510-000-601	ACCTG SERV CONTRACT FEE	0.00	4,801.20	0.00	-4,801.20	0.00
610-00-57510-000-602	IT/PHONE SERVICES - CONTRACTED	46.88	1,538.41	0.00	-1,538.41	0.00
610-00-57510-000-603	CLERK/TREAS CONTRACT FEE	2,466.67	8,500.01	0.00	-8,500.01	0.00
610-00-57510-000-604	WATER AUDITING SERVICES	1,002.70	15,109.33	0.00	-15,109.33	0.00
610-00-57510-000-605	REPAIR & MAINTENANCE-TOWER/RES	0.00	7,000.00	11,000.00	4,000.00	63.64
610-00-57510-000-606	REPAIR & MAINTENANCE - WELLS	5,102.90	5,442.06	2,500.00	-2,942.06	217.68
610-00-57520-000-620	POWER PURCHASED FOR PUMPING	1,694.75	14,718.84	30,000.00	15,281.16	49.06
610-00-57520-000-623	OPERATION SUPPLIES & EXPENSE	177.13	2,544.45	14,100.00	11,555.55	18.05
610-00-57530-000-631	CHEMICALS	1,469.61	6,362.81	17,500.00	11,137.19	36.36
610-00-57540-000-640	SUPPLIES AND EXPENSES	0.00	0.00	0.00	0.00	0.00
610-00-57540-000-650	REPAIRS TO WATER PLANT	394.76	1,406.85	35,000.00	33,593.15	4.02
610-00-57540-000-651	MAINTENANCE OF MAINS	0.00	13,701.51	40,000.00	26,298.49	34.25
610-00-57540-000-652	MAINTENANCE OF SERVICES	0.00	14,000.00	15,000.00	1,000.00	93.33
610-00-57540-000-653	MAINTENANCE OF METERS	0.00	4,053.43	3,000.00	-1,053.43	135.11
610-00-57540-000-654	MAINTENANCE OF HYDRANTS	0.00	0.00	10,000.00	10,000.00	0.00
610-00-57540-000-655	MAINTENANCE OF EQUIPMENT	34.95	120.04	2,000.00	1,879.96	6.00
610-00-57570-000-670	MAINTENANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
610-00-57580-000-920	ADMIN & GENERAL SALARIES	0.00	0.00	0.00	0.00	0.00
610-00-57580-000-921	OFFICE SUPPLIES AND EXPENSES	215.80	8,782.77	14,000.00	5,217.23	62.73
610-00-57580-000-923	OUTSIDE SERVICES EMPLOYED	2,150.82	10,006.64	35,000.00	24,993.36	28.59
610-00-57580-000-924	INSURANCE EXPENSE	0.00	4,753.86	17,500.00	12,746.14	27.16
610-00-57580-000-926	EMPLOYEE PEN & BENEFITS	2,554.86	20,577.51	81,062.04	60,484.53	25.38
610-00-57580-000-928	REGULATORY COMMISSION EXPENSES	0.00	0.00	0.00	0.00	0.00
610-00-57580-000-930	MISCELLANEOUS GENERAL EXPENSES	0.00	558.45	1,500.00	941.55	37.23
610-00-57580-000-933	REPAIR & MAINTENANCE-VEHICLES	117.41	520.65	2,500.00	1,979.35	20.83
610-00-57580-000-935	MAINTENANCE OF GENERAL PLANT	0.00	0.00	25,000.00	25,000.00	0.00
610-00-57700-000-810	CAPITAL PROJECT RESERVE	0.00	0.00	0.00	0.00	0.00
610-00-57900-000-403	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
610-00-58100-000-428	DEBT ISSUANCE COSTS	0.00	0.00	277.00	277.00	0.00
610-00-58200-000-427	INTEREST EXPENSE	0.00	47,774.55	99,511.00	51,736.45	48.01
610-00-58200-000-428	AMORTIZATION EXPENSE	0.00	0.00	0.00	0.00	0.00
610-00-58200-000-810	PRINCIPAL	0.00	76,029.00	160,000.00	83,971.00	47.52

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610-00-59001-000-904	BAD DEBT	0.00	0.00	0.00	0.00	0.00
610-00-59100-000-935	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
610-00-59200-000-930	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
610-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
<b>610 - WATER FUND EXPENSES</b>		<b>27,029.76</b>	<b>336,327.21</b>	<b>788,179.71</b>	<b>451,852.50</b>	<b>42.67</b>
<b>WATER FUND EXPENSES</b>		<b>27,029.76</b>	<b>336,327.21</b>	<b>788,179.71</b>	<b>451,852.50</b>	<b>42.67</b>
620-00-53610-000-806	JOINT METERING EXPENSE	0.00	0.00	0.00	0.00	0.00
620-00-57310-000-816	IT/PHONE SERVICES - CONTRACTED	46.88	1,538.41	0.00	-1,538.41	0.00
620-00-57310-000-817	SEWER AUDITING SERVICES	1,002.70	15,109.33	0.00	-15,109.33	0.00
620-00-57310-000-818	ACCTG SERV CONTRACT FEE	0.00	4,801.20	0.00	-4,801.20	0.00
620-00-57310-000-819	CLERK/TREAS CONTRACT FEE	2,466.67	8,500.01	0.00	-8,500.01	0.00
620-00-57310-000-820	SUPERVISION AND LABOR	10,418.57	95,793.46	163,805.08	68,011.62	58.48
620-00-57310-000-821	POWER FOR PUMPING	0.00	0.00	0.00	0.00	0.00
620-00-57310-000-826	CHEMICALS	0.00	17,518.00	43,000.00	25,482.00	40.74
620-00-57310-000-827	OTHER OPERATING SUPPLIES AND E	6,019.07	32,854.57	90,000.00	57,145.43	36.51
620-00-57310-000-828	TRANSPORTATION EXPENSES	0.00	0.00	1,000.00	1,000.00	0.00
620-00-57310-000-830	METER EXPENSES	0.00	0.00	25,000.00	25,000.00	0.00
620-00-57320-000-808	EQUIP REPLACE	0.00	0.00	0.00	0.00	0.00
620-00-57320-000-831	MAINTENANCE OF SEWAGE PLANT	0.00	202.45	50,000.00	49,797.55	0.40
620-00-57320-000-833	REP & MAIN - PLANT	2,173.37	10,041.95	80,000.00	69,958.05	12.55
620-00-57320-000-834	REP & MAINT - BLDGS	0.00	243.02	7,000.00	6,756.98	3.47
620-00-57320-000-835	REP & MAINT - EQUIP	6,014.24	7,888.33	20,000.00	12,111.67	39.44
620-00-57320-000-836	REP & MAINT - VEHICLES	485.98	3,993.05	2,500.00	-1,493.05	159.72
620-00-57320-000-837	REP & MAINT - MAINS	0.00	0.00	10,000.00	10,000.00	0.00
620-00-57330-000-840	BILLING/COLLECT/ACCTG	0.00	0.00	0.00	0.00	0.00
620-00-57330-000-843	UNCOLLECTIBLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
620-00-57340-000-851	OFFICE SUPPLIES AND EXPENSES	245.81	7,220.92	12,500.00	5,279.08	57.77
620-00-57340-000-852	OUTSIDE SERVICES EMPLOYED	590.82	6,221.71	30,000.00	23,778.29	20.74
620-00-57340-000-853	INSURANCE EXPENSE	0.00	13,499.86	27,000.00	13,500.14	50.00
620-00-57340-000-854	EMPLOYEES PENSIONS AND BENEFIT	4,784.78	39,970.06	79,909.01	39,938.95	50.02
620-00-57340-000-856	MISCELLANEOUS GENERAL EXPENSES	0.00	682.50	10,000.00	9,317.50	6.83
620-00-57390-000-403	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
620-00-57390-000-408	TAXES	0.00	0.00	0.00	0.00	0.00
620-00-57900-000-403	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
620-00-58100-000-428	DEBT ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00
620-00-58200-000-427	INTEREST ON LONG-TERM DEBT	0.00	46,274.86	52,000.00	5,725.14	88.99
620-00-58200-000-810	PRINCIPAL	0.00	108,211.00	90,900.00	-17,311.00	119.04
620-00-59000-000-999	LOSS ON SALE OF FIXED ASSET	0.00	0.00	0.00	0.00	0.00
620-00-59001-000-904	BAD DEBT	0.00	0.00	0.00	0.00	0.00
620-00-59100-000-935	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
620-00-59200-000-930	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
<b>620 - SEWER FUND EXPENSES</b>		<b>34,248.89</b>	<b>420,564.69</b>	<b>794,614.09</b>	<b>374,049.40</b>	<b>52.93</b>
<b>SEWER FUND EXPENSES</b>		<b>34,248.89</b>	<b>420,564.69</b>	<b>794,614.09</b>	<b>374,049.40</b>	<b>52.93</b>
<b>Total Expenses</b>		<b>660,572.03</b>	<b>3,562,704.36</b>	<b>5,363,547.20</b>	<b>1,800,842.84</b>	<b>66.42</b>

8/07/2025

2:01 PM

**Budget Comparison - Detail**  
**CITY-WIDE REVENUES & EXPENSES BY FUND**

Page: 20  
ACCT

Account Number	2025 July	Actual 07/31/2025	2025 Budget	Budget Status	% of Budget
<b>Net Totals</b>	-298,438.75	2,168,145.84	-101,169.57	-2,269,315.41	-2,143.08



City of Kewaunee  
401 Fifth Street  
Kewaunee, WI 54216  
T: 920-388-5000  
F: 920-388-5025

## MEMORANDUM

**To: Common Council**

**From: Heath Eddy, City Administrator**

**Re: August Staff Report**

**Date: August 7, 2025**

---

This is a basic summary of activities by the City Administrator for the month of July 14-August 7, 2025:

### **Noted Changes:**

- The Kewaunee School Board approved the City to continue as the School Resource Officer. The structure of the approval will change to the calendar year, meaning that the City will be officially approved through December 31, 2025, then go back to the School Board for approval of an SRO Agreement for 2026, which will reflect the pay rates for 2026 in the next Collective Bargaining Agreement.
- Staff is coordinating with Cedar Corporation regarding PFAS and cost estimates for addressing those issues in Well #1. The result of that consultation is that the City should consider creating a Master Plan for each Utility that would reflect the realities, issues, and assets of each and prepare a preliminary capital improvements program for each.
- Team Clean began providing cleaning services to City on July 25 (window cleaning), August 1 (office cleaning), and August 8 (carpet cleaning). Future dates would be for office cleaning on August 15 and floor stripping and waxing on August 22.
- The City and Accurate Appraisal have posted for and mailed out letters for the Open Book sessions to be held on Monday, August 18, 8:00 a.m. to noon and 1:00 p.m. to 4:00 p.m., and Tuesday, August 19, 8:00 a.m. to noon.

### **Meetings/Communications:**

1. July 14, Common Council
2. July 16, Mayor Vollenweider
3. July 17, KCEDC Board
4. July 17, Scott Fritz, discussion about SRO agreement submission
5. July 17, Mayor Vollenweider
6. July 17, Ald. Roberta Jeanquart
7. July 21, Mayor Vollenweider
8. July 21, Kewaunee School Board meeting
9. July 23, Mayor Vollenweider
10. July 24, Plan Commission

11. July 28, Community center discussion with Mayor Vollenweider, Nathan Seiler, and Brandon Strelow and Cory Scheidler of Cedar Corporation
12. July 30, Meeting with U.S. Army Corps of Engineers staff regarding alternative locations for dredging materials storage and “beneficial use” including with Nathan Seiler and Brandon Strelow of Cedar Corporation
13. July 31, discussion with Jeremy Kral (County Administrator) and Ross Loining (IT department head) regarding future IT services agreement cost structure proposal beginning in 2026 fiscal year.
14. August 4, Mayor Vollenweider
15. August 4, discussion about Police Department staffing with Mayor Vollenweider and Chief Mueller
16. August 6, Mayor Vollenweider
17. August 11, Common Council

**Administrative Duties:**

1. Conferred with the City Attorney on a range of code issues, State Statute interpretations, and local code compliance, as well as address current lawsuit status.
2. Prepared Common Council meeting memoranda and formatted resolutions for consideration.
3. Conferred with property owners regarding development requirements and potential new uses.
4. Discussed customer services issues with staff and the Mayor to resolve gaps in information.
5. Reviewing CBA revised requests with the City Attorney to discuss next steps.

**Priorities:**

There are several priorities that I have been working on:

- ***Comprehensive Outdoor Recreation Plan (CORP) update.*** The draft CORP update has been submitted for review. Staff will be forwarding to the Plan Commission for review and recommendation at their meeting on July 24, and then it would come to Council for adoption on August 11.
- ***Senior Center.*** The Community Center survey results have been published in the Council packet for discussion. Coordination with Cedar Corporation and expectations for other locations are going to be subject of discussion in a meeting in September.
- ***Design Standards/Stormwater Management Code.*** Plan Commission requested to review the draft construction design standards, which will be forwarded for their review probably at the July 24, 2025 meeting. Stormwater management code changes will need further review as staff time avails, with an anticipated initial draft to follow.
- ***Job Descriptions Reviews.*** Personnel Committee recently signed off on a revision to create the Public Works Superintendent job description.
- ***Revised Personnel Manual.*** The Personnel Committee is looking to complete the review of the draft compilation and organize it into a usable draft for consideration by Council hopefully later this year.
- ***Capital Infrastructure Funding Analysis.*** As time avails, I am preparing an analysis which will go through a few rounds of refinement, but at its base illustrates the financial challenges facing the City with regard to funding capital maintenance programs for all infrastructure and assets owned by the City. The debt issuance for this work is the tip of a large iceberg.

<b>Date</b>	August 8, 2025
<b>To</b>	Mayor Vollenweider, Council Members, and Administrator Eddy
<b>From</b>	Brandon Strelow
<b>Subject</b>	Monthly Engineer's Report

### **Municipal Consultive Services Agreement**

- Respond to staff phone calls and emails on various topics
  - o Advise as necessary
- PFAS/Water System Master Plan discussions
- Review and advise on 5<sup>th</sup> Street paving bid information
- Discussed bathymetric survey around marina docks and boat launch for potential dredging project with Marina Committee
- Wisconsin Coastal Management Program (WCMP) included design engineering in their funding request to the National Oceanic and Atmospheric Administration (NOAA).
- Meetings attended
  - o July 14, 2025 – Common Council Meeting
  - o July 22, 2025 – Marina Committee Meeting
  - o July 24, 2025 – Plan Commission Meeting
  - o July 28, 2025 – Community Center discussions
  - o July 30, 2025 – Meeting with USACE

### **Existing Projects**

#### **Dodge Street Reconstruction**

- Design
  - o Continuing with final design
- Public Informational Meeting (PIM)
  - o Review scope of PIM with staff
  - o Prepared PIM notice letters for residents and provided to staff for mailing
  - o Began preparing presentation for PIM
- Permits
  - o Water Main Construction (Approved)
  - o Sanitary Sewer Construction (DNR still reviewing)
  - o Notice of Intent (NOI) for Construction Site Stormwater (Approved)
- Safe Drinking Water Loan Program (SDWLP) (DNR still reviewing)
  - Funding Applications for water system improvements and lead service line (LSL)

## replacement

- Next Steps
  - o Continuous review with Public Works
  - o Finalize plans and specifications for bidding
  - o Clean Water Fund Program (CWFP) DNR application submittal by September 30, 2025
    - Submitted Abbreviated Facility Plan to DNR in July
      - Required to apply for funding
  - o Bid project towards end of 2025 or beginning of 2026
  - o Begin construction in spring of 2026

## Main Street Reconstruction

- Design
  - o Continuing with final design
- Public Informational Meeting (PIM)
  - o Review scope of PIM with staff
  - o Prepared PIM notice letters for residents and provided to staff for mailing
  - o Began preparing presentation for PIM
- Permits
  - o Water Main Construction (Approved)
  - o Sanitary Sewer Construction (DNR still reviewing)
  - o Notice of Intent (NOI) for Construction Site Stormwater (Approved)
- Safe Drinking Water Loan Program (SDWLP) (DNR still reviewing)
  - Funding Applications for water system improvements
- Next Steps
  - o Continuous review with Public Works
  - o Finalize plans and specifications for bidding
  - o Clean Water Fund Program (CWFP) DNR application submittal by September 30, 2025
    - Submitted Abbreviated Facility Plan to DNR in July
      - Required to apply for funding
  - o Bid project towards end of 2025 or beginning of 2026
  - o Begin construction in spring of 2026

## Comprehensive Outdoor Recreation Plan (CORP)

- Reviewed CORP with Plan Commission
  - o Minor edits made based on feedback from Plan Commission
  - o Plan Commission forwarded to Common Council with recommendation for approval
- Review CORP on August 11, 2025, at Common Council meeting for final plan adoption

## Community Gathering Space Vision Survey

- Meeting with Mayor, Administrator, and Public Works Superintendent to discuss potential next steps/Needs Assessment

## Design Standard Policy

- Reviewed Design Standards with Planning Commission
  - o No action taken

- Reviewing with Planning Commission again when all members are present
- Incorporate standards into specifications and construction details
- Council adopt Design Standards

- General discussion on special assessments

- Cedar to provide examples of special assessment policies from other communities with suggestions on creating consistent and transparent policies if the City desires

## Kewaunee Public Library Report for July 2025

**Current Highlights:** Our circulation for July was 4,579. A very busy month! Our year-to-date circulation is at 29,544 items. For July, we logged 71 computer sessions for a total minutes of 2,702. Libby circulated 427 e-books, 396 e-audio, and 42 magazines. Hoopla had another 89 circulations. This is all in addition to the 4,579 of physical items circulated. July was busy with all the summer library program sessions happening. An average of over 50 people came to the preschool Storytime events each week. In addition to this general public group, Jennifer also read to the Holy Rosary preschoolers (approx. 24 each week) on their own session. On July 9<sup>th</sup>, the grade school age group did squeegee art outside on our patio. 53 kids participated that afternoon. Colorful Animals with David Stokes had 143 in attendance. Our Street party had 94 people in attendance. 22 people attended our summer movie Monday for grade schoolers, watching Sonic 3. Chad Lewis was here on July 8 presenting Paranormal Wisconsin. 24 people attended the evening event. Our interactive play center is a busy place all summer. It is currently set up as a play house with a new laundry center and car engine in the garage that you can take apart and rebuild. Our library board has started a Foundation Endowment Fund with the Greater Green Bay Community Foundation.

**Future Highlights:** We will be going through a transition with staffing. One librarian is out on a medical leave. Jennifer has resigned, but has agreed to fill in to help out a few nights in August. Nala Heer is our new Children's librarian and is learning the job duties. Two of our students are leaving for college, and we have hired two new students. Training will be a focus in the upcoming weeks. We also transition to the school year programming. That will be returning as we can manage it with the new staff. Einsteins' Sandbox is back with one more visit in August. Carol has started working on the 2026 Budget.

## **July Staff Report 2025**

### **Marina Manager: August Kinjerski**

- Office Report
  - Very busy month with Tournament
  - Boat Slip Contracts turned in as on 7/10/2025
    - All paid in Full
  - Marina/Boat Launch/Campground
    - Running and functioning as it should
- One unhappy Customer that parked on the Harbor Park Wall
  - See email Attached
- Take A Vet Fishing
  - August 9, 2025
    - Kewaunee Marina

Robert Staber<rjstabber64@gmail.com>

Good morning

I left a phone message but never got a call back

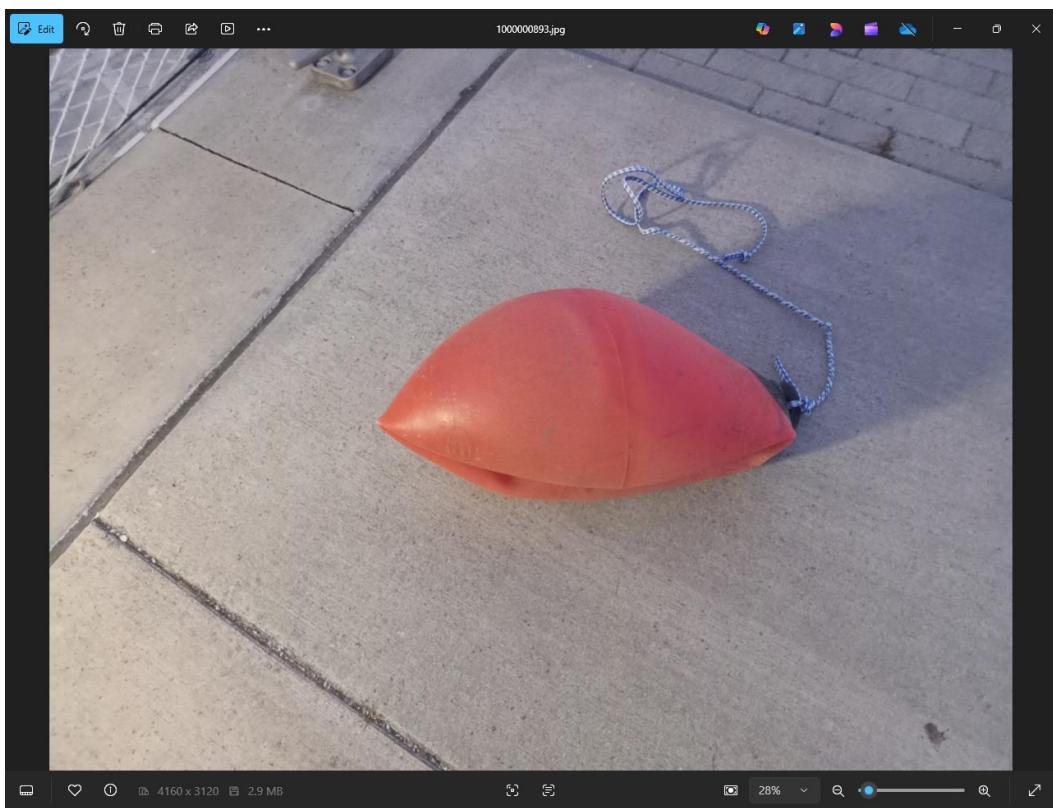
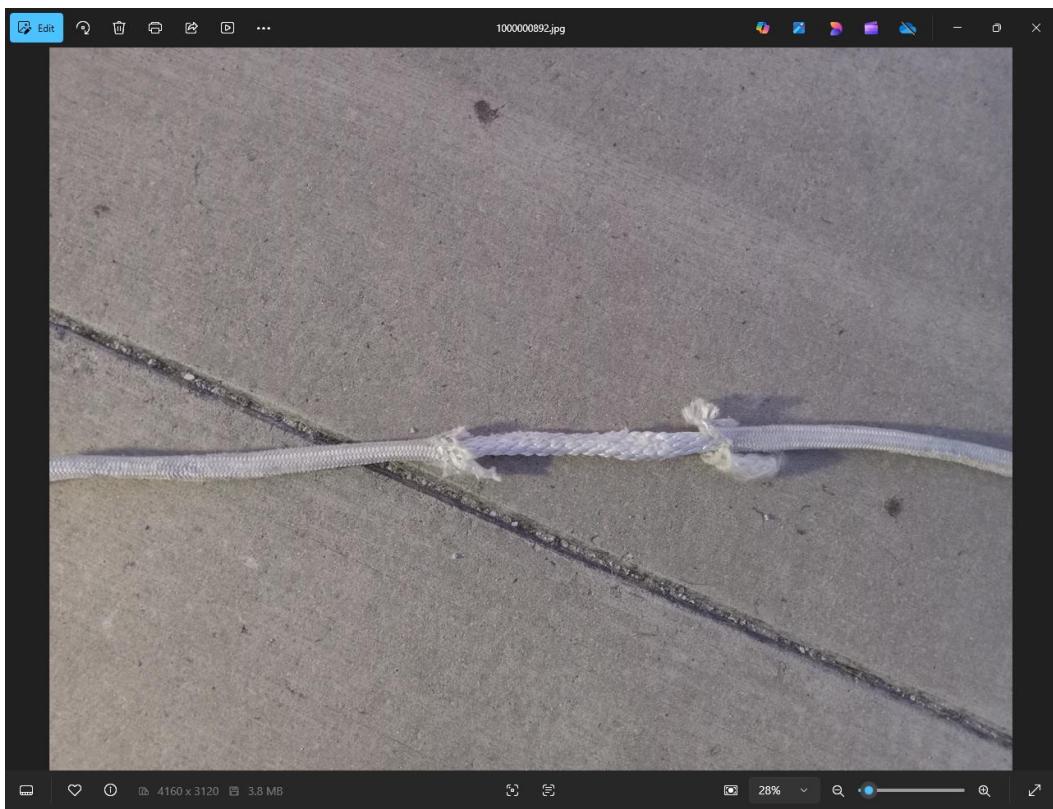
I tide up on the wall ahead of the tug to let the dog out and get some dinner by the time we got back one of my dock lines was cut almost all the way through an my 20" fender was poped from something sharp on the metal below the concrete

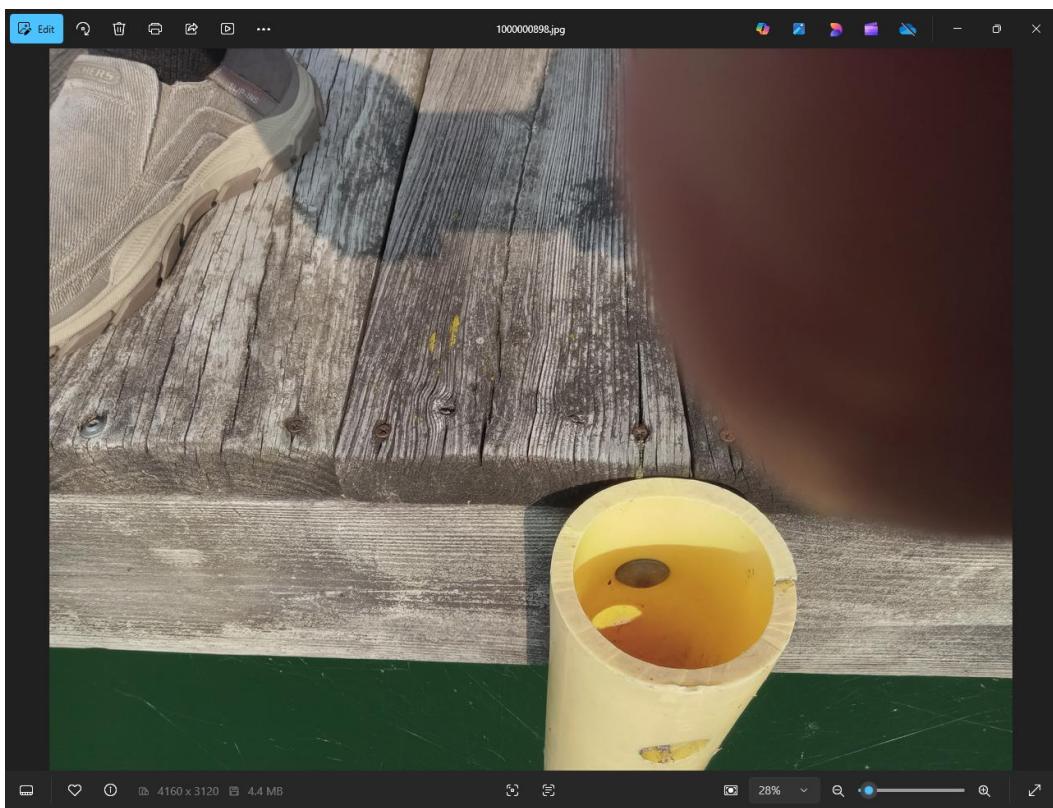
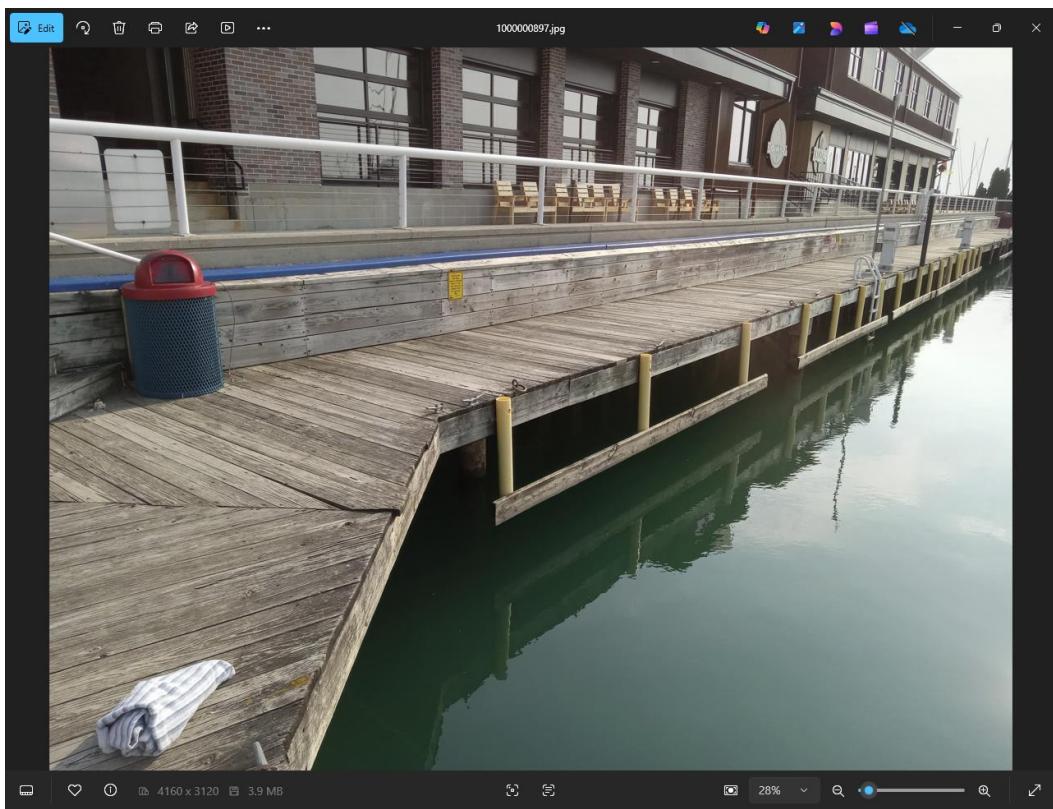
It's a nice-looking place but looks are deceiving I feel you should reimburse me for the damages \$60 for the dock line and \$160 for the fender

Having been around and worked in marinas my whole life I would make the following recommendations

1. you need a 20' break wall at the head of that wall to keep the rollers from traveling down it
2. grind the sharp edges off for 5 feet around the cleets
3. put something like the last 2 picture's on there the pipe is high pressure gas line

Thanks Bob







# City of Kewaunee Police Department

ROSTER	DATE OF HIRE	YEARS OF SERVICE
<u>CHIEF</u>		
ROBIN MUELLER (PT 01/1997)	06-01-1999	25 YRS 7 MO
<u>DEPUTY CHIEF</u>		
DUSTIN SMIDLE (PT 04/2023)	08-01-2024	5 MO
<u>FULL TIME OFFICERS</u>		
SCOTT SZYDEL (PT 06/1999)	01-01-2000	25 YRS
KAELYN SCHLIES (PT 05/2022)	01-02-2023	2 YRS
KELIN CHARLES	06-29-2023	1 YR 6 MO
CODY GULBRAND (PT 05/2018-02/2020)	02-12-2023	10 MO
<u>PART TIME OFFICERS</u>		
BRENT REIMER	05-15-2013	11 YRS 8 MO
TYLER TUTTLE	12-01-2018	6 YRS 1 MO
WILLIAM RADUENZ (PT 5/2005-9/2020) 15 YRS	04-11-2023	1 YR 9 MO
KEVIN SCHMIDT	06-29-2023	1 YR 6 MO
<u>ADMINISTRATIVE ASSISTANT</u>		
BRENDA NIMMER	02-28-2023	1 YR 10 MO
<u>CROSSING GUARDS</u>		
SHERRY KONOP	08-31-1992	32 YRS 4 MO
SANDRA HLINAK	02-03-1998	26 YRS 11 MO
MARY THOMPSON	09-20-2001	23 YRS 3 MO
RAYMOND HARRELL	10-22-2019	5 YRS 2 MO



**Total Miles Driven**

<b><u>2024</u></b>	<b><u>24960</u></b>	<b><u>2023</u></b>	<b><u>31400</u></b>	<b><u>2022</u></b>	<b><u>42727</u></b>
		<b>BEGINNING</b>	<b>END</b>		<b>TOTAL</b>
<b><u>2024</u></b>					
<b>23 Durango</b>	8921		21558		12637
<b>21 Tahoe</b>	42036		52979		10943
<b>17 SRO Explorer</b>	134254		135279		1025
<b>13 SRO Squad</b>	180279		180634 (to Marina 6/24)		355
<b><u>2023</u></b>					
<b>23 Durango</b>	25 (purchased 5/23)	8921		8896	
<b>21 Tahoe</b>	30000	42036		12036	
<b>17 Explorer</b>	126800	134254		7454	
<b>13 SRO Squad</b>	179800	180279		479	
<b>11 Tahoe K9</b>	129958	132493 (sold 8/23)		2535	
<b><u>2022</u></b>					
<b>21 Tahoe</b>	9088	30000		20912	
<b>17 Explorer</b>	114855	126800		11945	
<b>13 SRO Squad</b>	177930	179800		1870	
<b>11 Tahoe K9</b>	121958	129958		8000	





## Annual Report for the 2024/2025 school year

As the School Resource Officer for the Kewaunee School District I want to share the many things that I do for students and staff. Before doing so, I want to share my experiences as a law enforcement officer which allow me to be better prepared for this position. I have over 25 years of Law Enforcement experience, 10 years now as the School Resource Officer.

I attend trainings/conferences that help law enforcement officers be better trained for this position. I believe that it is important to stay educated with all the different issues that a law enforcement officer deals with in the schools compared to on the streets. This past year I went to Little Chute School District and observed what that district does for a wellness day and suicide prevention for all staff and students. This type of event I would like to bring to the Kewaunee School District.

I am one of the main Instructors/Coordinators for Active Shooter Training with Police/Fire/Rescue in Kewaunee County. This along with my SWAT experience allows me to help the school with planning and training for these types of incidents that are essential for a school, to plan in the event an incident were to happen. I believe that having students and staff prepared if involved in an Active Shooter incident or any major incident, is a life skill that we all need to have. I also help coordinate several ALICE Drills with all of the Kewaunee School District staff and students.

I coordinate with the County Investigators and area K-9 Officers in completing K-9 sniffs of the school lockers and vehicles that are in the parking lot. Every year during these activities we confiscate drugs, weapons, alcohol, tobacco and other illegal items. I also reach out to officers/deputies from other cities and departments, as some incidents that students are involved in, are outside the City of Kewaunee. I work with surrounding School Resource Officers who are working with similar incidents, which involve some of the same students as I do.

During the school year, I do many different presentations regarding safety and legal updates for the students. I do several career talks in the classrooms. I try to be present and visible to the students, especially in the mornings before school and during the lunch times. I believe that being visible and interacting with the students during these times are a



great opportunity to get to know the students and let them ask any questions that they may have.

I am also trained in G.R.E.A.T which gets me into the classrooms of the 5<sup>th</sup> and 7<sup>th</sup> graders. I was also an instructor for The Core Matters Project, which is now discontinued. Teaching a program such as G.R.E.A.T. in the school is an opportunity for law enforcement officers to teach in a classroom setting. The topics that I teach are important topics such as; decision making, respect of others, helping others, bullies, communicating with others, standing up for yourself and many other life skills.

Once again this school year I did many home visits. I do home visits for the students that are continually truant and not coming to school. I do these visits with the Principal or the School District Social Worker. This is for the students that we are concerned about not coming to school. Many times as we talk with the student or parents we try to work on a solution to the problem of getting the student at school and on time. We many times are able to assist the family or students with a plan to improve attendance.

I unfortunately have had to place students in handcuffs or restrain students when they are a risk to themselves or others. I have also had to do searches of students that have tried to hide illegal items in their clothing such as tobacco products, drugs, alcohol and weapons. These are not things I like to do in the school setting, but it is needed to keep everyone safe.

As a Firefighter with the Kewaunee Fire Department, I also believe that fire safety is also important for students. I encourage the students to be safe at school and at home. I stress that at school we do drills, but the same type of drills that are done at school, need to be done at home. I take great pride in working with the children during fire prevention week and for other fire safety events that I take part in.

The Kewaunee Police Department makes a great attempt to have an officer stop in and be present during home sporting events, especially the bigger games or playoff games. The Kewaunee Police Department will also have an officer at events such as Homecoming, Prom and Graduation.

Respectfully Submitted,  
Officer Scott J. Szydel  
Kewaunee Police Department



## 2024/2025 School Year, Police Liaison Annual Report

\*\*\*Contracted for up to 800 hours per school year

Parking tickets issued – 3

Written Warnings (disorderly conducts and truancy) - 133

Citations issued – 21

Habitual Truancy – 5

Disorderly Conduct – 4

Possession of Tobacco Products/Smoking – 6

Possession of Marijuana – 4

Interfere with City Officer – 1

Theft - 1

Juvenile Referrals to Kewaunee County Human Services (Students 16 or younger) – 25

Disorderly Conduct – 13

Habitual Truancy – 6

Possession of Tobacco Products – 1

Possession of Dangerous Weapon – 1

Sexual Assault – 1

Battery - 1

Damage to Property – 1

Harassment - 1

Request for Action to Kewaunee County District Attorney (Students 17 or older and parents) – Contributing to Habitual Truancy - 1





## Community Maps - Traffic Safety for Wisconsin

See the Community Maps [Release Notes](#) for important updates. [About Community Maps crash data](#).Crash Report Download Notification - Advanced Users. [View Notification](#).
[Search](#) [Advanced](#) [Predictive Analytics](#) [Dashboard](#) [TSC Resources](#) [Training & Help](#) [Admin](#) [Contact](#) [About](#)

Home &gt; Community Maps &gt; Crash &gt; Search

Welcome, RMueller | [Manage Account](#) | [Logout](#) | [Contact](#) | [Help](#) | [Release Notes](#)

## Search Input

**Fatality**  **Injury (A)**  **Injury (B)**  **Injury (C)**  
 **Property Damage**

Select the form below to filter the crash map based on high level crash attributes. Click **Apply** to apply your filters or **Reset** to go back to the default settings.

There were **211** total crashes reported resulting in **0** fatalities and **79** injuries. Of this total, **211** crashes are mapped. [\[More\]](#)

[\[Apply\]](#) [\[Reset\]](#)

## Counties ?

KEWAUNEE ▾

## Center Map

## Date Range ?

Begin Year/Month: 2024 ▾ JAN ▾  
 End Year/Month: 2024 ▾ DEC ▾

## Crash Severity ?

- (K) Fatality
- (A) Suspected Serious Injury
- (B) Suspected Minor Injury
- (C) Possible Injury
- (O) No Apparent Injury

[Clear Selection](#)Crash Flags ? [\[Definitions\]](#)

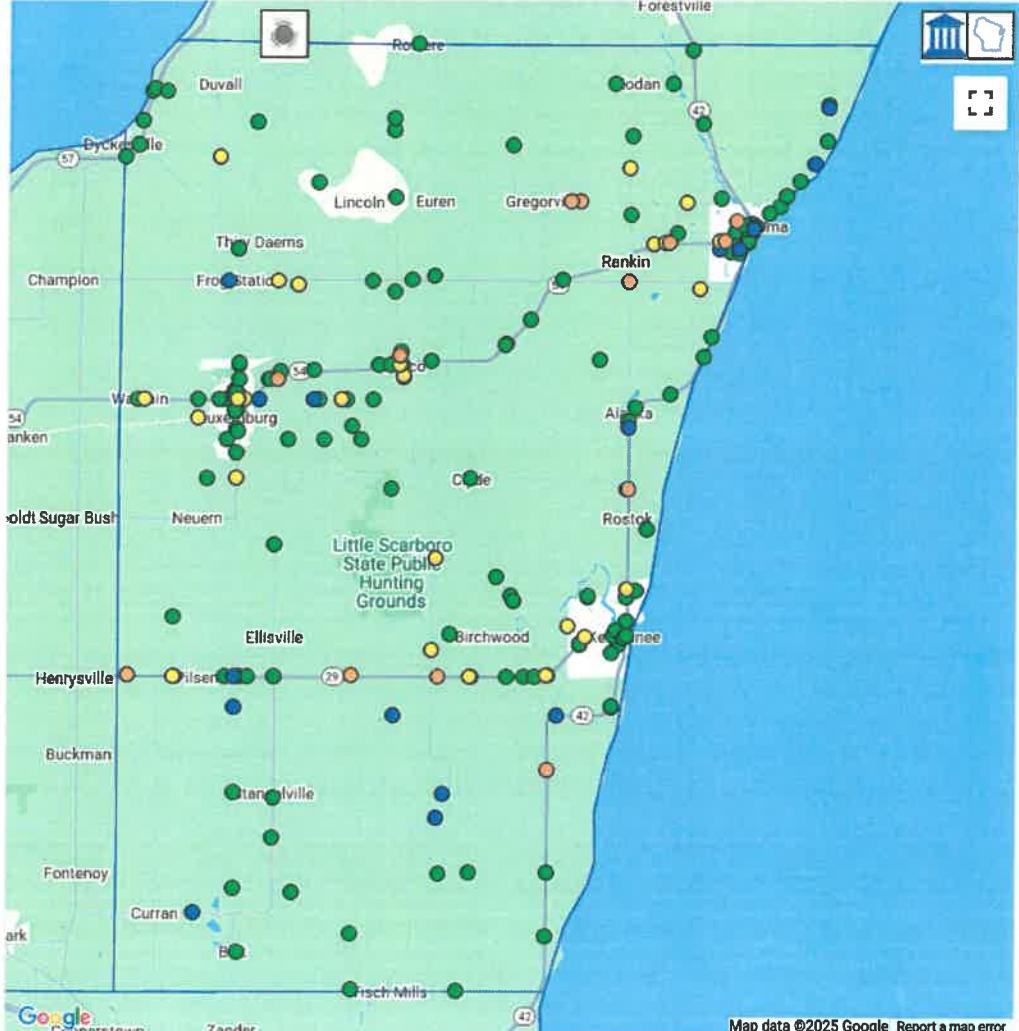
<input checked="" type="checkbox"/> Bike	<input checked="" type="checkbox"/> Pedestrian
<input checked="" type="checkbox"/> Distracted	<input checked="" type="checkbox"/> Speed
<input checked="" type="checkbox"/> Impaired	<input checked="" type="checkbox"/> Teen Driver
<input checked="" type="checkbox"/> Motorcycle	<input checked="" type="checkbox"/> 65+ Driver
<input checked="" type="checkbox"/> Occup Protection	<input checked="" type="checkbox"/> Work Zone

Combine crash flags using:  AND  OR

## Deer Flag ?

Include Deer Crashes ▾

[\[Apply\]](#) [\[Reset\]](#)







# Community Maps - Traffic Safety for Wisconsin

See the Community Maps [Release Notes](#) for important updates. [About Community Maps](#) crash data.



Crash Report Download Notification - Advanced Users. [View Notification](#)

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[Home](#) > [Community Maps](#) > [Crash](#) > Welcome, RMueller | [Manage Account](#) | [Logout](#) | [Contact](#) | [Help](#) | [Release Notes](#)

## Traffic Crash Search

● Fatality ● Injury (A) ● Injury (B) ● Injury (C) ●  
 Property Damage

There were **26** total crashes reported resulting in **0** fatalities and **3** injuries. Of this total, **26** crashes are mapped.

[New Search](#) [Edit Search](#) [Download CSV](#)

Display Heat Map Layer  
 Display Location Markers  
 Group Location Markers into Clusters

### Zoom To Results

Sort By: Crash Date ▾

**3JL009V923**

MILLER ST AT 2ND ST  
KEWAUNEE(C), KEWAUNEE County  
(O) No Apparent Injury  
12/25/2024  
Flags : Hit & Run, Winter Road

**3JL1C5S283**

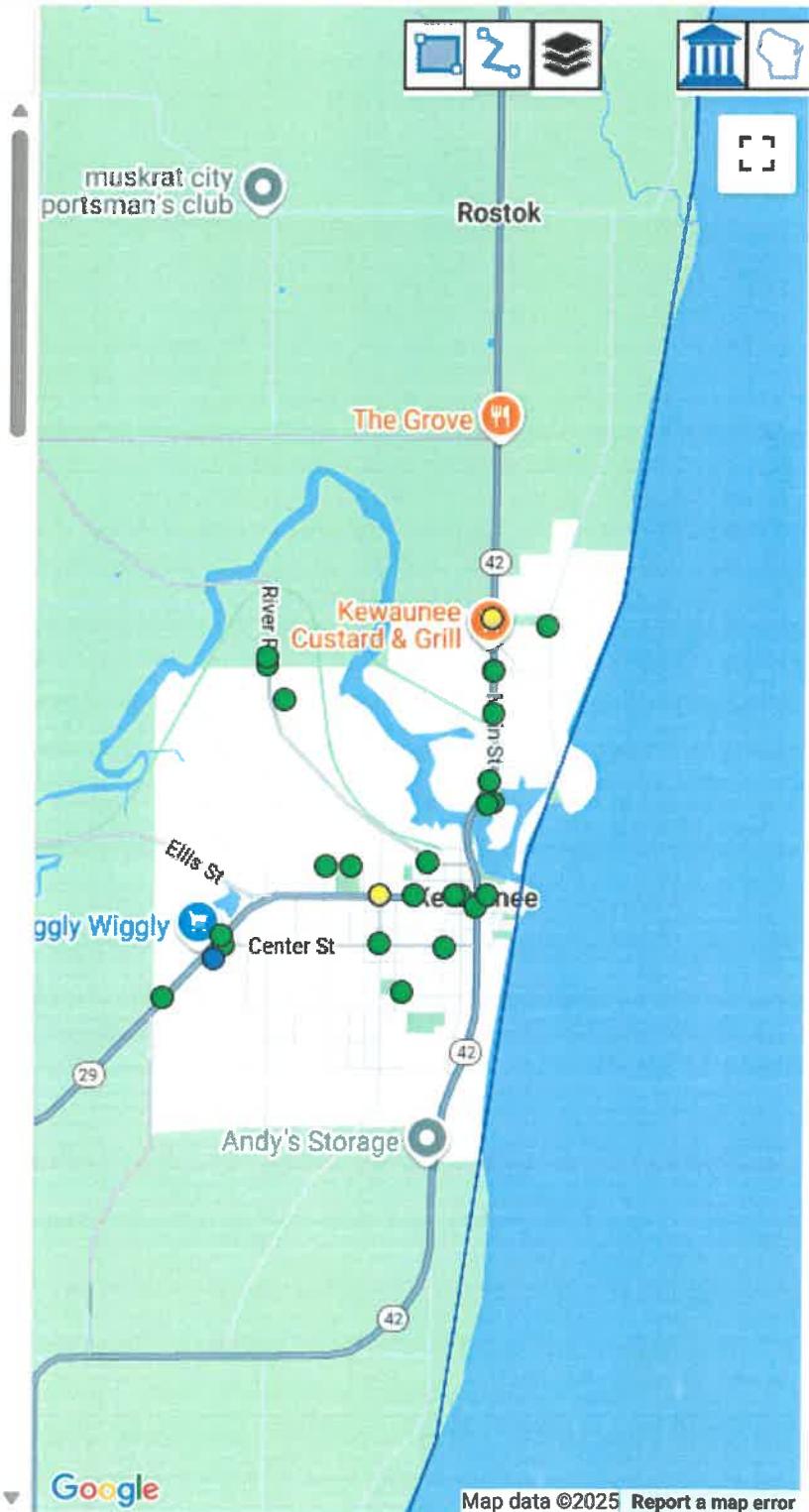
042 AT DUVALL ST  
KEWAUNEE(C), KEWAUNEE County  
(O) No Apparent Injury  
12/19/2024  
Flags : Government Property, Speed, Teen Driver, Winter Road

**3JL009V922**

042 AT DUVALL ST  
KEWAUNEE(C), KEWAUNEE County  
(O) No Apparent Injury  
12/16/2024

**3JL1C5S282**

JUNEAU ST AT CENTER ST  
KEWAUNEE(C), KEWAUNEE County  
(O) No Apparent Injury  
11/21/2024





## Traffic Crash Search

● Fatality ● Injury (A) ● Injury (B) ● Injury (C) ● Property Damage

There were **26** total crashes reported resulting in **0** fatalities and **3** injuries. Of this total, **26** crashes are mapped.



[3JL009V923](#)

MILLER ST AT 2ND ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

12/25/2024

Flags : Hit & Run, Winter Road



[3JL1C5S283](#)

042 AT DUVALL ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

12/19/2024

Flags : Government Property, Speed, Teen Driver, Winter Road



[3JL009V922](#)

042 AT DUVALL ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

12/16/2024

  
3JL1C5S282

JUNEAU ST AT CENTER ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

11/21/2024

Flags : Hit & Run, Occp Protection, Winter Road

  
3JL1C5S280

029 AT ELM LN

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

11/07/2024

Flags : Deer

  
3JL1C713BM

E AT 1ST ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

11/06/2024

Flags : Deer, Teen Driver

  
3JL1C713BL

E AT 1ST ST

WEST KEWAUNEE(T), KEWAUNEE County

(O) No Apparent Injury

10/29/2024

Flags : Deer, 65+ Driver

  
3JL1C5S27X

029 AT 1ST ST

KEWAUNEE(C), KEWAUNEE County

(B) Suspected Minor Injury

09/25/2024

  
3JL1C5S27W

042 AT TERRAQUA DR

KEWAUNEE(C), KEWAUNEE County

(B) Suspected Minor Injury

09/20/2024

Flags : Distracted

  
3JL009V921

DODGE ST AT 029

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

09/16/2024

Flags : Teen Driver, 65+ Driver

  
3JL1C713BK

PARKING LOT AT 029

KEWAUNEE(C), KEWAUNEE County

(C) Possible Injury

09/05/2024

  
3JL009V920

029 AT SHELDON AVE

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

08/27/2024

Flags : Work Zone

  
3JL1C5S27V

BEARDSLEY ST AT MILLER ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

07/31/2024

Flags : 65+ Driver

  
3JL009V91V

042 AT MAIN ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

07/19/2024

Flags : Deer

3JL009V91Z



029 AT DODGE ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

07/18/2024

3JL009V91S



MAIN ST AT PETERSON RD

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

07/06/2024

Flags : 65+ Driver

3JL1C5S27T



PARKING LOT AT CENTER ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

07/03/2024

Flags : Hit & Run, 65+ Driver

  
3JL009V91R

PARKING LOT AT MAIN ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

06/30/2024

Flags : Distracted, Hit & Run, 65+ Driver

  
3JL009V91Q

LAKE SHORE DR AT DUVALL ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

06/24/2024

Flags : Government Property, Impaired

  
3JL1C5S27S

PRIVATE PROPERTY AT E

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

06/14/2024

Flags : CMV

  
3JL009V91N

HENRY ST AT WISCONSIN AVE

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

05/31/2024

Flags : Impaired, Hit & Run, Teen Driver

  
3JL04BTWSB

029 AT CENTER ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

04/25/2024

Flags : 65+ Driver

  
3JL1C713BG

MILLER ST AT 3RD ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

04/14/2024

Flags : Government Property, Hit & Run

  
3JL1C884FZ

042 AT KILBOURN ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

04/06/2024

Flags : Teen Driver

  
3JL1C884FW

ELLIS ST AT MAIN ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

01/12/2024

Flags : 65+ Driver, Winter Road

  
3JL1C884FV

CENTER ST AT 1ST ST

KEWAUNEE(C), KEWAUNEE County

(O) No Apparent Injury

01/10/2024

Flags : Winter Road



# Wisconsin Uniform Crime Reporting

Wisconsin Department of Justice - Bureau of Justice Information & Analysis

## Group A Yearly Offense Comparison for Kewaunee PD

Displaying Data from: Jan - Dec 2021 - 2025

Date Updated: 7/25/2025

Offense	2021	2022	2023	2024	2025	*Average (2021-2024)
Murder & Non-Negligent Manslaughter	0	0	0	0	I/M	0.00
Negligent Manslaughter	0	0	0	0	I/M	0.00
Rape	1	2	0	0	I/M	0.75
Sodomy	0	0	0	0	I/M	0.00
Sexual Assault w/Object	0	0	0	0	I/M	0.00
Fondling	2	0	3	3	I/M	2.00
Incest	0	0	0	0	I/M	0.00
Statutory Rape	0	0	0	0	I/M	0.00
Aggravated Assault	0	0	0	1	I/M	0.25
Simple Assault	9	19	5	12	I/M	11.25
Intimidation	3	3	0	2	I/M	2.00
Kidnapping	0	0	0	0	I/M	0.00
Human Trafficking, Commercial Sex Acts	0	0	0	0	I/M	0.00
Human Trafficking, Involuntary Servitude	0	0	0	0	I/M	0.00
Robbery	0	0	0	1	I/M	0.25
Burglary	1	0	2	1	I/M	1.00
Theft - Pocket-Picking	0	0	0	0	I/M	0.00
Theft - Purse Snatching	0	0	0	0	I/M	0.00
Theft - Shoplifting	0	0	0	0	I/M	0.00
Theft From Building	0	1	1	0	I/M	0.50
Theft From Coin-Op. Machine	0	0	0	1	I/M	0.25
Theft From Motor Vehicle	2	0	0	0	I/M	0.50
Theft of Motor Vehicle Parts	2	0	0	0	I/M	0.50
Theft - All Other Larceny	11	10	6	10	I/M	9.25
Motor Vehicle Theft	0	1	0	0	I/M	0.25
Stolen Property Offenses	0	1	0	0	I/M	0.25
Arson	0	0	0	0	I/M	0.00
Counterfeiting/Forgery	0	1	2	0	I/M	0.75
Fraud - False Pretenses	1	3	1	2	I/M	1.75
Fraud - Credit Card/ATM	0	1	6	1	I/M	2.00
Fraud - Impersonation	0	0	0	0	I/M	0.00
Fraud - Welfare	0	0	0	0	I/M	0.00
Fraud - Wire	0	0	0	0	I/M	0.00
Fraud - Identity Theft	0	0	0	0	I/M	0.00
Fraud - Hacking/Computer Invasion	0	0	0	0	I/M	0.00

Offense	2021	2022	2023	2024	2025	*Average (2021-2024)
Embezzlement	0	0	0	0	I/M	0.00
Blackmail	0	0	0	0	I/M	0.00
Bribery	0	0	0	0	I/M	0.00
Destruction/Vandalism	11	12	9	5	I/M	9.25
Weapon Law Violations	4	1	2	1	I/M	2.00
Prostitution	0	1	0	2	I/M	0.75
Prostitution - Assisting	0	0	0	0	I/M	0.00
Prostitution - Purchasing	0	0	0	1	I/M	0.25
Drug/Narcotics Violations	10	9	6	6	I/M	7.75
Drug Equipment Violations	12	11	6	4	I/M	8.25
Gambling - Betting	0	0	0	0	I/M	0.00
Gambling - Operating	0	0	0	0	I/M	0.00
Gambling - Equipment Violations	0	0	0	0	I/M	0.00
Gambling - Sports Tampering	0	0	0	0	I/M	0.00
Pornography	0	0	0	1	I/M	0.25
Animal Cruelty	0	0	0	0	I/M	0.00

\*Counts for incomplete/missing years ("I/M") are excluded from the average.



# Wisconsin Uniform Crime Reporting

Wisconsin Department of Justice - Bureau of Justice Information & Analysis

## Group A Yearly Arrest Comparison for Kewaunee PD

Displaying Data from: Jan - Dec 2021 - 2025

Date Updated: 7/25/2025

Offense	2021	2022	2023	2024	2025	*Average (2021-2024)
Murder & Non-Negligent Manslaughter	0	0	0	0	I/M	0.00
Negligent Manslaughter	0	0	0	0	I/M	0.00
Rape	0	2	0	0	I/M	0.50
Sodomy	0	0	0	0	I/M	0.00
Sexual Assault w/Object	0	0	0	0	I/M	0.00
Fondling	2	1	1	3	I/M	1.75
Incest	0	0	0	0	I/M	0.00
Statutory Rape	0	0	0	0	I/M	0.00
Aggravated Assault	0	1	1	2	I/M	1.00
Simple Assault	5	8	4	6	I/M	5.75
Intimidation	0	1	0	0	I/M	0.25
Kidnapping	0	0	0	0	I/M	0.00
Human Trafficking, Commercial Sex Acts	0	0	0	0	I/M	0.00
Human Trafficking, Involuntary Servitude	0	0	0	0	I/M	0.00
Robbery	0	0	0	1	I/M	0.25
Burglary	0	0	1	2	I/M	0.75
Theft - Pocket-Picking	0	0	0	0	I/M	0.00
Theft - Purse Snatching	0	0	0	0	I/M	0.00
Theft - Shoplifting	0	0	0	0	I/M	0.00
Theft From Building	1	0	0	0	I/M	0.25
Theft From Coin-Op. Machine	0	0	0	0	I/M	0.00
Theft From Motor Vehicle	0	1	0	0	I/M	0.25
Theft of Motor Vehicle Parts	0	0	0	0	I/M	0.00
Theft - All Other Larceny	5	6	4	3	I/M	4.50
Motor Vehicle Theft	0	0	0	0	I/M	0.00
Stolen Property Offenses	0	0	0	0	I/M	0.00
Arson	0	0	0	0	I/M	0.00
Counterfeiting/Forgery	0	2	0	0	I/M	0.50
Fraud - False Pretenses	3	1	3	1	I/M	2.00
Fraud - Credit Card/ATM	0	0	1	1	I/M	0.50
Fraud - Impersonation	0	0	0	0	I/M	0.00
Fraud - Welfare	0	0	0	0	I/M	0.00
Fraud - Wire	0	0	0	0	I/M	0.00
Fraud - Identity Theft	0	0	2	0	I/M	0.50
Fraud - Hacking/Computer Invasion	0	0	0	0	I/M	0.00

Offense	2021	2022	2023	2024	2025	*Average (2021-2024)
Embezzlement	0	0	0	0	I/M	0.00
Blackmail	0	0	0	0	I/M	0.00
Bribery	0	0	0	0	I/M	0.00
Destruction/Vandalism	4	4	2	0	I/M	2.50
Weapon Law Violations	4	0	1	1	I/M	1.50
Prostitution	0	0	0	2	I/M	0.50
Prostitution - Assisting	0	0	0	0	I/M	0.00
Prostitution - Purchasing	0	0	0	0	I/M	0.00
Drug/Narcotics Violations	8	10	6	5	I/M	7.25
Drug Equipment Violations	2	6	2	3	I/M	3.25
Gambling - Betting	0	0	0	0	I/M	0.00
Gambling - Operating	0	0	0	0	I/M	0.00
Gambling - Equipment Violations	0	0	0	0	I/M	0.00
Gambling - Sports Tampering	0	0	0	0	I/M	0.00
Pornography	0	0	1	0	I/M	0.25
Animal Cruelty	0	0	0	0	I/M	0.00

## Group B Yearly Arrest Comparison for Kewaunee PD

Offense	2021	2022	2023	2024	2025	*Average (2021-2024)
Bad Checks	1	1	0	0	I/M	0.50
Curfew/Loitering/Vagrancy	0	0	3	0	I/M	0.75
Disorderly Conduct	41	41	26	51	I/M	39.75
Driving Under the Influence	7	10	3	5	I/M	6.25
Family Offenses, Nonviolent	0	0	1	0	I/M	0.25
Liquor Law Violation	4	2	5	3	I/M	3.50
Peeping Tom	0	0	0	0	I/M	0.00
Trespass of Real Property	1	0	0	7	I/M	2.00
All Other Offenses	66	86	72	71	I/M	73.75

\*Counts for incomplete/missing years ("I/M") are excluded from the average.



# Wisconsin Uniform Crime Reporting

Wisconsin Department of Justice - Bureau of Justice Information & Analysis

## Group A Yearly Clearance Comparison for Kewaunee PD

Displaying Data from: Jan - Dec 2021 - 2025

Date Updated: 7/25/2025

Offense	2021	2022	2023	2024	2025	*Average (2021-2024)
Murder & Non-Negligent Manslaughter	N/C	N/C	N/C	N/C	I/M	0.00%
Negligent Manslaughter	N/C	N/C	N/C	N/C	I/M	0.00%
Rape	100%	100%	N/C	N/C	I/M	100.00%
Sodomy	N/C	N/C	N/C	N/C	I/M	0.00%
Sexual Assault w/Object	N/C	N/C	N/C	N/C	I/M	0.00%
Fondling	50%	N/C	100%	100%	I/M	87.50%
Incest	N/C	N/C	N/C	N/C	I/M	0.00%
Statutory Rape	N/C	N/C	N/C	N/C	I/M	0.00%
Aggravated Assault	N/C	N/C	N/C	100%	I/M	100.00%
Simple Assault	67%	100%	100%	92%	I/M	91.11%
Intimidation	0%	67%	N/C	50%	I/M	37.50%
Kidnapping	N/C	N/C	N/C	N/C	I/M	0.00%
Human Trafficking, Commercial Sex Acts	N/C	N/C	N/C	N/C	I/M	0.00%
Human Trafficking, Involuntary Servitude	N/C	N/C	N/C	N/C	I/M	0.00%
Robbery	N/C	N/C	N/C	100%	I/M	100.00%
Burglary	0%	N/C	50%	100%	I/M	50.00%
Theft - Pocket-Picking	N/C	N/C	N/C	N/C	I/M	0.00%
Theft - Purse Snatching	N/C	N/C	N/C	N/C	I/M	0.00%
Theft - Shoplifting	N/C	N/C	N/C	N/C	I/M	0.00%
Theft From Building	N/C	0%	100%	N/C	I/M	50.00%
Theft From Coin-Op. Machine	N/C	N/C	N/C	100%	I/M	100.00%
Theft From Motor Vehicle	50%	N/C	N/C	N/C	I/M	50.00%
Theft of Motor Vehicle Parts	0%	N/C	N/C	N/C	I/M	0.00%
Theft - All Other Larceny	73%	60%	50%	40%	I/M	56.76%
Motor Vehicle Theft	N/C	0%	N/C	N/C	I/M	0.00%
Stolen Property Offenses	N/C	100%	N/C	N/C	I/M	100.00%
Arson	N/C	N/C	N/C	N/C	I/M	0.00%
Counterfeiting/Forgery	N/C	0%	50%	N/C	I/M	33.33%
Fraud - False Pretenses	0%	33%	0%	0%	I/M	14.29%
Fraud - Credit Card/ATM	N/C	0%	50%	0%	I/M	37.50%
Fraud - Impersonation	N/C	N/C	N/C	N/C	I/M	0.00%
Fraud - Welfare	N/C	N/C	N/C	N/C	I/M	0.00%
Fraud - Wire	N/C	N/C	N/C	N/C	I/M	0.00%
Fraud - Identity Theft	N/C	N/C	N/C	N/C	I/M	0.00%
Fraud - Hacking/Computer Invasion	N/C	N/C	N/C	N/C	I/M	0.00%

Offense	2021	2022	2023	2024	2025	*Average (2021-2024)
Embezzlement	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>I/M</u>	<b>0.00%</b>
Blackmail	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>I/M</u>	<b>0.00%</b>
Bribery	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>I/M</u>	<b>0.00%</b>
Destruction/Vandalism	<b>64%</b>	<b>42%</b>	<b>33%</b>	<b>60%</b>	<u>I/M</u>	<b>48.65%</b>
Weapon Law Violations	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<u>I/M</u>	<b>100.00%</b>
Prostitution	<u>N/C</u>	<b>100%</b>	<u>N/C</u>	<b>100%</b>	<u>I/M</u>	<b>100.00%</b>
Prostitution - Assisting	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>I/M</u>	<b>0.00%</b>
Prostitution - Purchasing	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<b>100%</b>	<u>I/M</u>	<b>100.00%</b>
Drug/Narcotics Violations	<b>100%</b>	<b>100%</b>	<b>83%</b>	<b>100%</b>	<u>I/M</u>	<b>96.77%</b>
Drug Equipment Violations	<b>100%</b>	<b>100%</b>	<b>83%</b>	<b>100%</b>	<u>I/M</u>	<b>96.97%</b>
Gambling - Betting	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>I/M</u>	<b>0.00%</b>
Gambling - Operating	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>I/M</u>	<b>0.00%</b>
Gambling - Equipment Violations	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>I/M</u>	<b>0.00%</b>
Gambling - Sports Tampering	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>I/M</u>	<b>0.00%</b>
Pornography	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<b>0%</b>	<u>I/M</u>	<b>0.00%</b>
Animal Cruelty	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>N/C</u>	<u>I/M</u>	<b>0.00%</b>

\*Counts for incomplete/missing years ("I/M") are excluded from the average.



# Wisconsin Uniform Crime Reporting

Wisconsin Department of Justice - Bureau of Justice Information & Analysis

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## Crime History - Kewaunee PD, WI0310200

[View Print-friendly Report](#)

Offense Category ▾

Date Range ▾ 2020 - 2024

### Total

#### Person Crime

- Murder & Non-Neg. Manslaughter
- Manslaughter by Negligence
- Sex Offenses
  - Rape
  - Sodomy
  - Sexual Assault w/ Object
  - Fondling
  - Ejaculate/Excrete
- Sex Offenses - Nonforcible
  - Incest
  - Statutory Rape
- Assault Offenses
  - Aggravated Assault
  - Simple Assault
  - Intimidation
- Kidnapping/Abduction
- Human Trafficking
  - Commercial Sex Acts
  - Involuntary Solitude

#### Property Crime

- Robbery
- Burglary
- Larceny/Theft
  - Pocket-Picking
  - Purse Snatching
  - Shoplifting
  - Theft from Building
  - Theft from Coin Machine
  - Theft from Vehicle
  - Theft Motor Vehicle Parts
  - All Other Larceny
- Motor Vehicle Theft
- Stolen Property Offenses
- Arson
- Counterfeiting/Forgery

#### Society Crime

- Fraud Offenses
  - False Pretenses
  - Credit Card
  - Impersonation
  - Welfare
  - Wire
  - Identity Theft
  - Hacking/Computer Invasion
- Embezzlement
- Extortion/Blackmail
- Bribery
- Destruction/Vandalism
- Gambling Offenses
  - Betting
  - Promoting
  - Equipment Violations
  - Sports Tampering
- Pornography

Offense	2020	2021	2022	2023	2024
<b>Total</b>	<b>80</b>	<b>69</b>	<b>76</b>	<b>49</b>	<b>54</b>
<b>Crimes Against Persons</b>	<b>22</b>	<b>15</b>	<b>24</b>	<b>8</b>	<b>18</b>
<b>Crimes Against Property</b>	<b>43</b>	<b>28</b>	<b>30</b>	<b>27</b>	<b>21</b>
<b>Crimes Against Society</b>	<b>15</b>	<b>26</b>	<b>22</b>	<b>14</b>	<b>15</b>

### Counting Rules

Counts on this page are based on the month of the incident or arrest, rather than the month the incident was submitted. If the incident date is unknown, the report date is used. Counts are subject to change as data are updated.

Offense counts are calculated based on the number of offenses for each victim (per incident) for Crimes Against Persons and the number of unique offense types (per incident) for Crimes Against Property and Crimes Against Society. For burglary and motor vehicle theft, offense counts are based on the number of premises entered and the number of vehicles stolen, respectively.

[View additional IBR Reporting Methodology counting rules. »](#)



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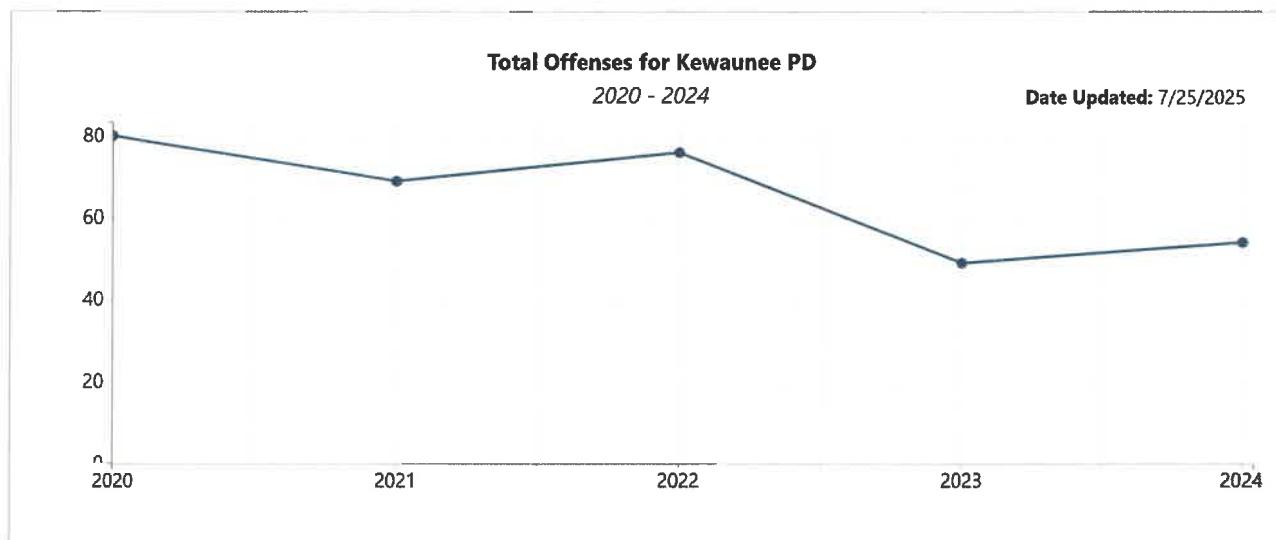




## Wisconsin Uniform Crime Reporting

Wisconsin Department of Justice - Bureau of Justice Information &amp; Analysis

## Crime History - Kewaunee PD, WI0310200



**Total Offenses by Subcategory**  
2020 - 2024

Date Updated: 7/25/2025

Offense	2020	2021	2022	2023	2024
<b>Total</b>	80	69	76	49	54
► <a href="#">Crimes Against Persons</a>	22	15	24	8	18
► <a href="#">Crimes Against Property</a>	43	28	30	27	21
► <a href="#">Crimes Against Society</a>	15	26	22	14	15

**Counting Rules**

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## Wisconsin Uniform Crime Reporting

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### Crime History - Kewaunee PD, WI0310200

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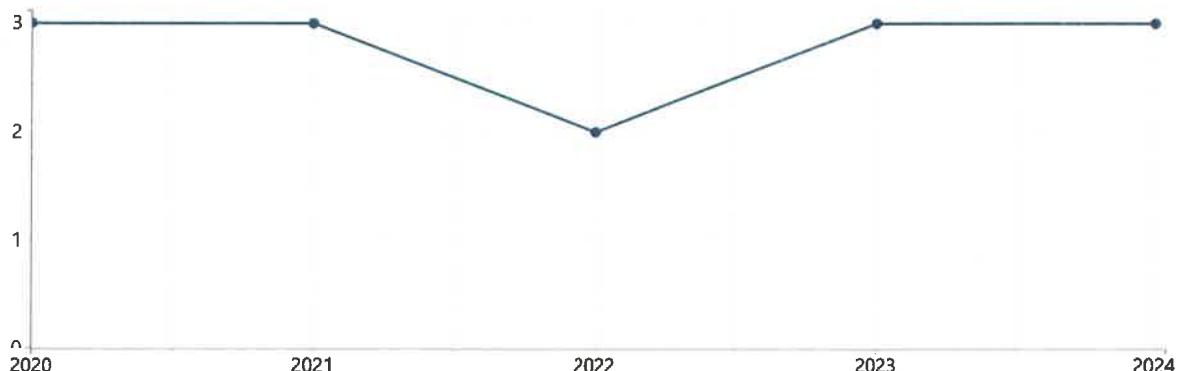
Offense Category ▾

Date Range ▾ 2020 - 2024

#### Sex Offenses for Kewaunee PD

2020 - 2024

Date Updated: 7/25/2025



#### Sex Offenses by Subcategory

2020 - 2024

Date Updated: 7/25/2025

Offense	2020	2021	2022	2023	2024
<b>Sex Offenses</b>	3	3	2	3	3
► Rape	0	1	2	0	0
► Sodomy	0	0	0	0	0
► Sexual Assault w/Object	0	0	0	0	0
► Fondling	3	2	0	3	3

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### Crime History - Kewaunee PD, WI0310200

View Print-friendly Report

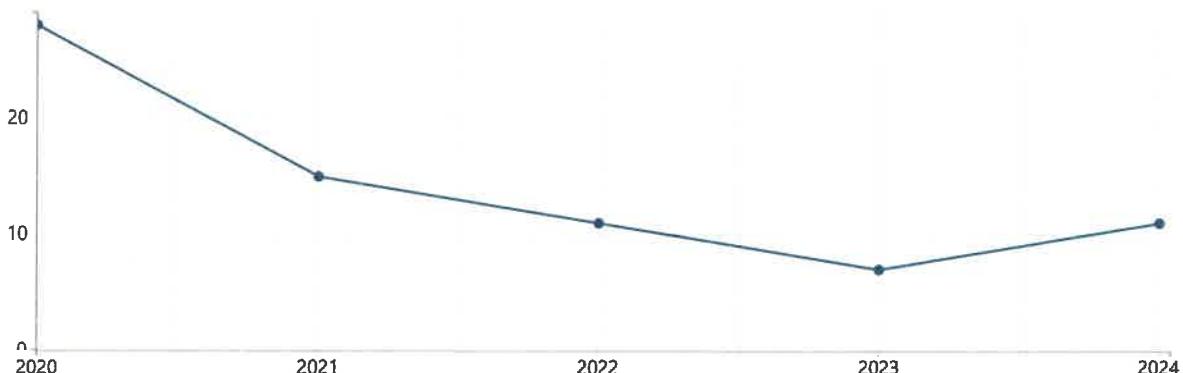
Offense Category ▾

Date Range ▾ 2020 - 2024

#### Theft/Larceny Offenses for Kewaunee PD

2020 - 2024

Date Updated: 7/25/2025



#### Theft/Larceny Offenses by Subcategory

2020 - 2024

Date Updated: 7/25/2025

Offense	2020	2021	2022	2023	2024
<b>Theft/Larceny</b>	28	15	11	7	11
► <a href="#">Theft - Pocket-Picking</a>	0	0	0	0	0
► <a href="#">Theft - Purse Snatching</a>	2	0	0	0	0
► <a href="#">Theft - Shoplifting</a>	1	0	0	0	0
► <a href="#">Theft From Building</a>	1	0	1	1	0
► <a href="#">Theft From Coin-Op. Machine</a>	0	0	0	0	1
► <a href="#">Theft From Motor Vehicle</a>	5	2	0	0	0
► <a href="#">Theft of Motor Vehicle Parts</a>	0	2	0	0	0
► <a href="#">Theft - All Other Larceny</a>	19	11	10	6	10

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### Crime History - Kewaunee PD, WI0310200

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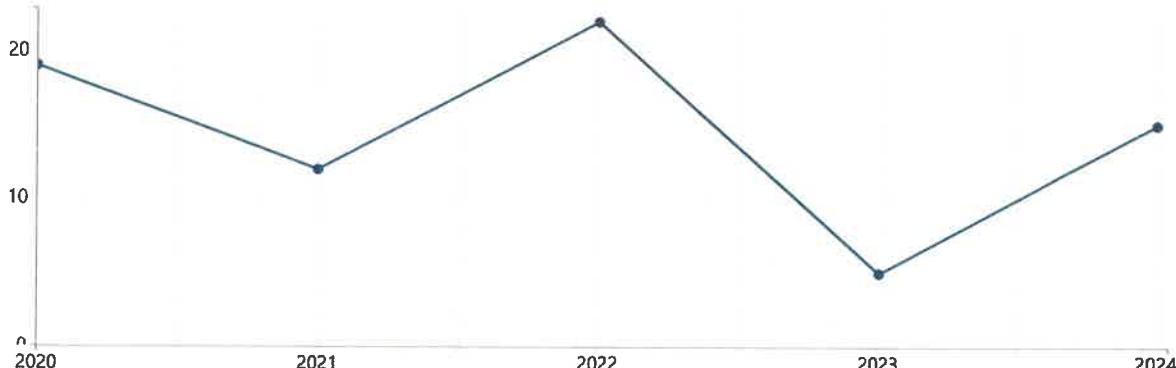
Offense Category ▾

Date Range ▾ 2020 - 2024

#### Assault Offenses for Kewaunee PD

2020 - 2024

Date Updated: 7/25/2025



#### Assault Offenses by Subcategory

2020 - 2024

Date Updated: 7/25/2025

Offense	2020	2021	2022	2023	2024
<b>Assault Offenses</b>	19	12	22	5	15
► <b>Aggravated Assault</b>	1	0	0	0	1
► <b>Simple Assault</b>	17	9	19	5	12
► <b>Intimidation</b>	1	3	3	0	2

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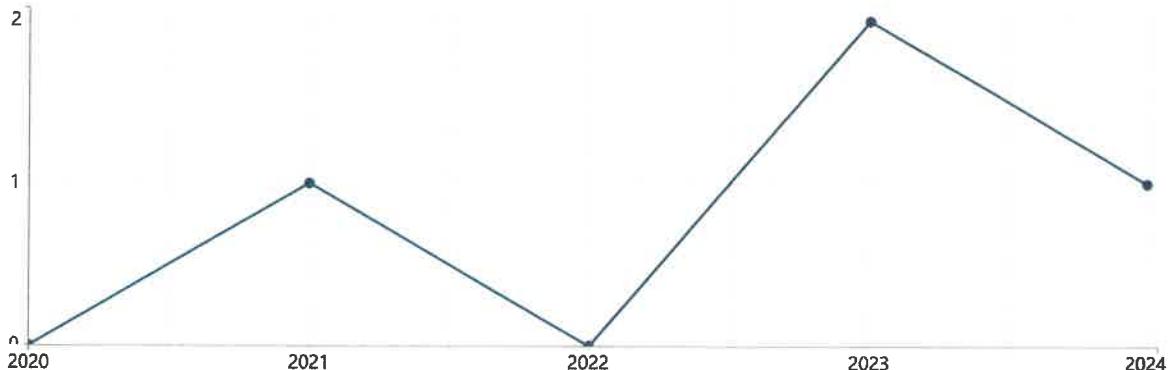
## Crime History - Kewaunee PD, WI0310200

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[Date Range ▾](#) 2020 - 2024

### Burglary Offenses for Kewaunee PD

2020 - 2024

Date Updated: 7/25/2025



### Burglary Offenses by Subcategory

2020 - 2024

Date Updated: 7/25/2025

Offense	2020	2021	2022	2023	2024
Burglary	0	1	0	2	1
► Burglary	0	1	0	2	1

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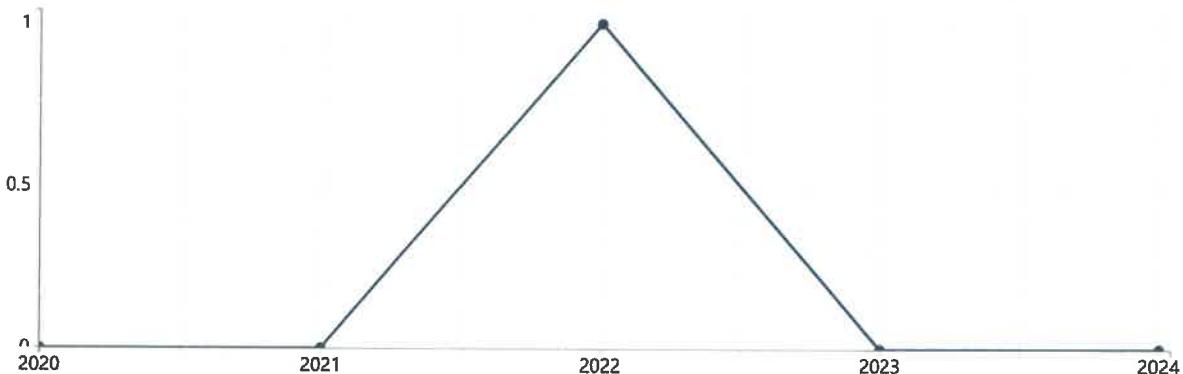
## Crime History - Kewaunee PD, WI0310200

[View Print-friendly Report](#)
[Offense Category ▾](#)
[Date Range ▾](#) 2020 - 2024

### Motor Vehicle Theft Offenses for Kewaunee PD

2020 - 2024

Date Updated: 7/25/2025



### Motor Vehicle Theft Offenses by Subcategory

2020 - 2024

Date Updated: 7/25/2025

Offense	2020	2021	2022	2023	2024
<b>Motor Vehicle Theft</b>	0	0	1	0	0
► <a href="#">Motor Vehicle Theft</a>	0	0	1	0	0

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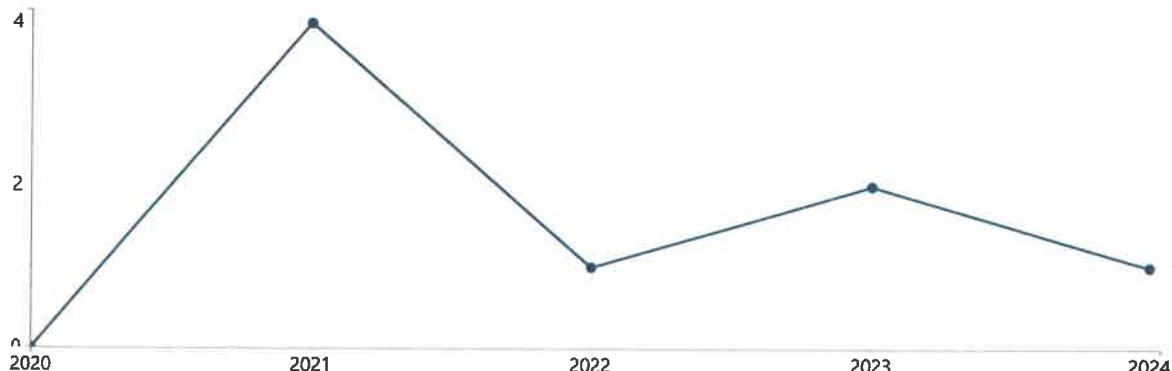
## Crime History - Kewaunee PD, WI0310200

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[Offense Category ▾](#)
[Date Range ▾](#) 2020 - 2024

### Weapon Law Violation Offenses for Kewaunee PD

2020 - 2024

Date Updated: 7/25/2025



### Weapon Law Violation Offenses by Subcategory

2020 - 2024

Date Updated: 7/25/2025

Offense	2020	2021	2022	2023	2024
<b>Weapon Law Violations</b>	0	4	1	2	1
► <a href="#">Weapon Law Violations</a>	0	4	1	2	1

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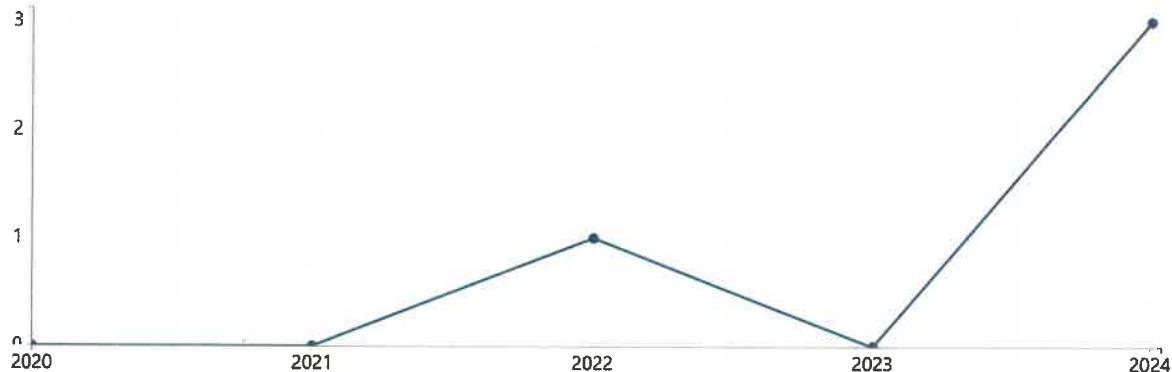
## Crime History - Kewaunee PD, WI0310200

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[Offense Category](#)
[Date Range](#) [2020 - 2024](#)

### Prostitution Offenses for Kewaunee PD

2020 - 2024

Date Updated: 7/25/2025



### Prostitution Offenses by Subcategory

2020 - 2024

Date Updated: 7/25/2025

Offense	2020	2021	2022	2023	2024
<b>Prostitution Offenses</b>	0	0	1	0	3
► <a href="#">Prostitution</a>	0	0	1	0	2
► <a href="#">Prostitution - Assisting</a>	0	0	0	0	0
► <a href="#">Prostitution - Purchasing</a>	0	0	0	0	1

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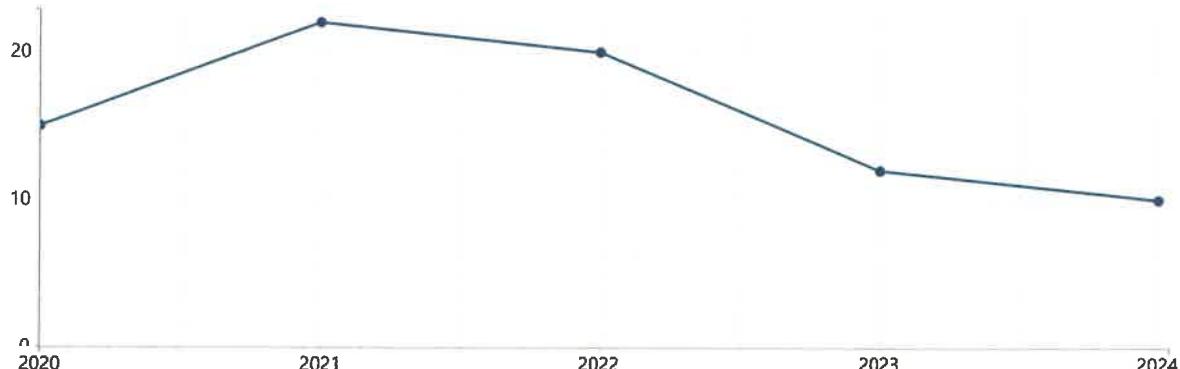
### Crime History - Kewaunee PD, WI0310200

[View Print-friendly Report](#)[Offense Category ▾](#)[Date Range ▾](#) 2020 - 2024

#### Drug/Narcotic Offenses for Kewaunee PD

2020 - 2024

Date Updated: 7/25/2025



#### Drug/Narcotic Offenses by Subcategory

2020 - 2024

Date Updated: 7/25/2025

Offense	2020	2021	2022	2023	2024
Drug/Narcotic Offenses	15	22	20	12	10
Drug/Narcotics Violations	8	10	9	6	6
Drug Equipment Violations	7	12	11	6	4

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# KEWAUNEE POLICE DEPARTMENT

401 Fifth Street, Kewaunee, Wisconsin 54216

Robin A. Mueller  
Chief of Police

Telephone: 920-388-5010  
Facsimile: 920-388-5024

## JANUARY 2024 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	138
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
<b>2024Total</b>	

<i>NATURE:</i>	<i>JANUARY TOTALS:</i>	<i>NATURE:</i>	<i>JANUARY TOTALS:</i>
Abandoned Vehicle	0	Lockout	1
Alarms	4	Lost/Found Animal	4
Alcohol Offense	0	Lost Property	1
Animal Problems	5	Missing Person	1
Boat Incident	0	Mutual	2
Burglary	0	ND Accident	1
Car/Deer Accident	0	Noise Complaint	0
Child Abuse	0	Officer Injury	0
Citizen Assist	7	OWI	0
Citizen Dispute	0	Parking Problem	4
Communications	1	PD Accident	2
Consent Search	1	PI Accident	0
Controlled Burn	1	Pornography	1
Court Order	0	Probation Pick Up	1
Death Investigation	0	Property Check	1
Deliver Message	0	Property Damage	1
Disabled Vehicle	2	Public Health	0
Disorderly Conduct	8	Public Nuisance	1
DNR Violation	0	Recovered Property	0
Domestic	1	Rescue	31
Drug Investigation	2	Runaway Juvenile	0
EM-1	0	Sex Offense	0
Escort	0	Squad Damage	1
Extra Patrol	0	Suicide Attempt	0
Fire	1	Suspicious	5
Fireworks	0	Tavern Check	0
Fraud	1	Theft	2

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Gas Drive Off	2		Threatening	0
Harassment	5		Tobacco Problem	3
Hazmat	1		Traffic Hazard	2
Highway Debris	0		Traffic Offense	6
Hit & Run Accident	0		Trespassing	0
Information	8		Truancy	1
Intoxication	0		Unsecure Premise	0
Juvenile Problem	2		Utility Problem	1
Keep the Peace	0		Warrant Pick Up	0
Littering	0		Welfare Checks	6
Local Ordinance	3		911 Hang Ups	4



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## JANUARY 2024 POLICE STAFF REPORT

- 01/02: Chief Mueller attended the Finance Committee and Special Council Meetings in regard to wages for 2024.
- 01/03: Badger TraCS install on a computer cancelled 5 minutes before appointment time, due to Chief Mueller having to respond to a call for service (suicidal subject). Re-schedule date still TBD.
- 01/03: Members of the Kewaunee Police Department participated in the send-off of Kewaunee Sheriff's Deputy Joe Kassner who retired after a long, dedicated career with the Kewaunee County Sheriff's Department.
- 01/04: SRO Officer Scott Szydel started instructing another session of GREAT in the elementary school.
- 01/04: The Kewaunee School District was billed for the 1<sup>st</sup> half of the 2023-2024 school year for School Resource Officer services.
- 01/08: Chief Mueller attended the Special Personnel Committee Meeting and regular Council Meeting regarding wages for 2024, transfer of the 2013 Ford Explorer Squad to the Marina approved, Cost estimate for constructing our expansion project of a Police Locker Room using donations approved.
- 01/11: First round of interviews and testing conducted to fill one of two open full-time Patrol Officer positions.
- 01/12: Members of the Kewaunee Police Department participated in the send-off of Kewaunee Sheriff's Deputy Rick Karman who retired after a long and dedicated career with the Kewaunee County Sheriff's Department.
- 01/15: SRO Officer Scott Szydel coordinated and led a K9 search at the Kewaunee Public Schools with the assistance of the Kewaunee County Sheriff's Department Investigative Division and the WI State Patrol.
- 01/16: Today Officer Brian Huben had his last shift with the Kewaunee Police Department. Officer Huben retired after over 24 years of dedicated service to law enforcement. Officer Huben spearheaded the research project of the history of the Kewaunee Police Department and continues to research and update our history files. He was dedicated to the night shift while with the Kewaunee Police Department and is already greatly missed. We wish him well in retirement.
- 01/16: Chief Mueller attended the Personnel Committee Meeting in regard to wages for the School Crossing Guards and part-time Patrol Officers related to field training officer pay and holiday pay.
- 01/17: Chief Mueller attended the monthly City Department Head meeting.
- 01/17: Chief Mueller and Officers Kaelyn Schlies and Kelin Charles attended a WI Dept of Transportation Traffic Incident Management Enhancement (TIME) Program Training. 4-hr course on Emergency Traffic Control and Scene Management Guidelines for First Responders. Training was sponsored by Kewaunee County Emergency Management and held at the Kewaunee County Emergency Operations Center. Training was organized by Tracy Nollenberg EOC and instructed by Chris Gulbrand.
- 01/22: Chief Mueller met with the Police & Fire Commission prior to an interview to fill one of the full-time Police Officer positions. Cody Gulbrand of Kewaunee was unanimously voted in

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for the position. Cody previously worked part-time for Kewaunee PD from 2018-2020. He comes to Kewaunee PD as a Lateral Transfer after working for the Algoma Police Department for 10 years full-time, where he held the position of Sergeant. Cody is also a member of the Kewaunee County SWAT Team and an Active Member of the WI Army National Guard. We welcome Cody back, and his official start date is 02/12/2024.

- 01/24: Chief Mueller & Sheriff Matt Joski attended a special meeting with Kewaunee County Human Services Mental Health Department staff in regard to a consumer in our community with special needs. Discussion on how to collaboratively work together with all departments to best suit the current demands.
- 01/25: Chief Mueller attended the Kewaunee County Highway Safety Meeting. Meeting held at the Kewaunee County Highway Department.
- 01/25: The 2021 Tahoe patrol squad was brought to Belco Vehicle Solutions in Portage to reconfigure the squad from the current K9 set up, back to a regular patrol squad.
- 01/26: Due to the mild temperatures and melting, we have lifted the parking ban until we have another substantial snowfall and/or freeze. Updates posted on Facebook.
- 01/29: Chief Mueller traveled back to Belco Vehicle Solutions in Portage to pick up the 2021 Tahoe patrol squad.
- 01/30: Chief Mueller has been working on finalizing quotes with Motorola for the purchase of 3 new V300 WatchGuard body cameras to replace our current body cameras that have not held up to the daily wear for patrol. Current body cameras do not have redaction capability, nor secure storage software, or user protection for accountability purposes. New Evidence Library software is also needed for our in-car systems, as is redaction software. This will allow us to more efficiently store and share files with the District Attorney's office.
- 01/31: Chief Mueller has been working on finalizing quotes with Axon to upgrade our Tasers. Our current tasers range from 18 to 8 years old. Several of them need service, that is no longer provided on the original model that we carry.
- In the month of January Officer Kelin Charles has participated in the Click-it or Ticket campaign through the Kewaunee County Sheriff's Department, by Grant funding from the WI State Patrol.

**Chief Robin A. Mueller**



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February	98
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
<b>2024 Total</b>	

<i>NATURE:</i>	<i>FEBRUARY TOTALS:</i>	<i>NATURE:</i>	<i>FEBRUARY TOTALS:</i>
Abandoned Vehicle	0	Lockout	1
Alarms	3	Lost/Found Animal	2
Alcohol Offense	0	Lost Property	0
Animal Problems	2	Missing Person	0
Boat Incident	0	Mutual	0
Burglary	0	ND Accident	0
Car/Deer Accident	0	Noise Complaint	1
Child Abuse	0	Officer Injury	0
Citizen Assist	3	OWI	0
Citizen Dispute	1	Parking Problem	0
Communications	0	PD Accident	2
Consent Search	0	PI Accident	0
Controlled Burn	0	Pornography	0
Court Order	0	Probation Pick Up	0
Death Investigation	0	Property Check	0
Deliver Message	0	Property Damage	1
Disabled Vehicle	1	Public Health	0
Disorderly Conduct	2	Public Nuisance	0
DNR Violation	0	Recovered Property	2
Domestic	2	Rescue	21
Drug Investigation	1	Runaway Juvenile	0
EM-1	1	Sex Offense	1
Escort	0	Squad Damage	0
Extra Patrol	2	Suicide Attempt	0
Fire	0	Suspicious	5
Fireworks	0	Tavern Check	0
Fraud	1	Theft	1

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Gas Drive Off	0		Threatening	1
Harassment	1		Tobacco Problem	0
Hazmat	0		Traffic Hazard	1
Highway Debris	0		Traffic Offense	3
Hit & Run Accident	0		Trespassing	0
Information	6		Truancy	1
Intoxication	0		Unsecure Premise	0
Juvenile Problem	3		Utility Problem	1
Keep the Peace	1		Warrant Pick Up	0
Littering	1		Welfare Checks	9
Local Ordinance	9		911 Hang Ups	5



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## FEBRUARY 2024 POLICE STAFF REPORT

- 02/05: Chief Mueller conducted a ride-a-long with a candidate for full-time
- 02/06: Chief Mueller attended the Finance Committee Meeting and gave a presentation regarding the need for updating the current department tasers to the new Taser 10 and also upgrading the current department Pro-Vision body worn cameras with Motorola WatchGuard V700 body worn cameras with additional software support, redaction ability and on-site storage. This upgrade will also include upgrading the 2 main patrol squad in-car systems, with the Evidence Library 5 software. Motion passed unanimously to move the item up to Council for approval.
- 02/07: Chief Mueller attended a WI Department of Justice Wellness & Leadership webinar on Federal Search Warrants and Gun Seizures.
- 02/08: Chief Mueller had another conference call with Motorola representatives on finalizing the specifications for the WatchGuard body camera upgrade.
- 02/12: Officer Cody Gulbrand was sworn in as the newest full-time Patrol Officer. Officer Gulbrand worked for our department as a part-time officer from 2018-2020. He has 10 years of full-time experience as a Patrol Officer, 5 of those years being a Sergeant with the Algoma Police Department.
- 02/12: Firearms Instructor, Officer Scott Szydel conducted qualifications with Officer Gulbrand on all department firearms.
- 02/12 & 02/13: Officer Kaelyn Schlies attended a 2-day training on Sexual Assault Best Practices for the First Responding Officer.
- 02/12: Chief Mueller attended the Council Meeting. Authorization granted for \$1 per hr FTO stipend for part-time Patrol Officers, \$0.50 increase per ½ hr for Crossing Guards as well as approval for the purchase of WatchGuard body worn camera bundle and Taser 10 upgrades.
- 02/13: Kewaunee Professional Police Association held a meeting and declined the City's offer to implement a union, Sergeant position.
- 02/13: Chief Mueller and Dan Brown of BrownFest met in regard to preparations for this year's fireworks celebration. The Application for Marine Event was completed and submitted to the US Coast Guard.
- 02/14: Chief Mueller met with the auditors for clarification on several budget items.
- 02/14: Chief Mueller attended a WI Department of Justice Wellness & Leadership webinar on Stress Management for Emergency Services.
- 02/14: Chief Mueller attended the quarterly Community Crisis Response meeting at the Kewaunee County Courthouse. Attorney Schnurer, Housing Law Supervisor at Legal Action of Wisconsin spoke on conditions, tenant's rights, etc.
- 02/15: Administrative Assistant Brenda Nimmer attended Traffic Court with Chief Mueller regarding the entering of dispositions and judgement of convictions in the county RMS.
- 02/15: Chief Mueller attended the Public Property Meeting and spoke in regard to numerous R-1 properties that are in violation and also suggested the adoption of a Nuisance Property Ordinance. Several examples were presented.
- 02/17 & 02/20: Officer Kelin Charles participated in (2) Click-It or Ticket, shifts offered through a grant, with wages reimbursed through the WI State Patrol.

# KEWAUNEE POLICE DEPARTMENT

401 Fifth Street, Kewaunee, Wisconsin 54216

**Robin A. Mueller**  
Chief of Police

Telephone: 920-388-5010  
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- 02/19: 21' Tahoe squad went into Jorn's Chevrolet for warranty work to replace the LF inner axle which was leaking due to poor tension on the seal.
- 02/20: Chief Mueller attended the Personnel Committee Meeting on the review of City job descriptions/duties and employee compensation, as well as the review of the personnel review process of the employee handbook.
- 02/21: Chief Mueller and Ross Loining IT Support had a conference call with representatives from Motorola in regard to upgrading the new WatchGuard system from on-site storage to cloud storage. Ross will build an Upload Appliance on site which will allow us to upgrade to the cloud storage and remain within the approved budget for the project. Cloud storage puts the bundle back into a 5 yr service plan, from the previous 3 yr plan offered.
- 02/21: Chief Mueller attended a WI Department of Justice Wellness & Leadership webinar on Civil Rights Violations and The Color of Law.
- 02/23: Kewaunee County Drug Task Force conducted a search warrant within the city limits which resulted in arrest and the seizure of illegal drugs.
- 02/28: Chief Mueller attended a WI Department of Justice Wellness & Leadership webinar on Federal Grants – Funding Opportunities and How to Apply.
- 02/28: Chief Mueller and Officers Cody Gulbrand and William Raduenz attended a Narcan distribution training offered through Kewaunee County Human Services and presented by Vivent Health/WI Department of Health.
- 02/28: Chief Mueller was presented a check from Hooray for Hollywood for the construction/remodel project of a locker room for the Police Department.
- School Resource Officer Scott Szydel continues to teach GREAT in the Grade School.
- Chief Mueller has worked (10) 3pm-11pm shifts in the month of February to facilitate the School Resource Officer Position.
- Winter Parking Hours have again been temporarily lifted due to the mild temperatures. If there is snow in the forecast, we will update our Facebook page to notify the community that the hours will be enforced.
- Part-time Officers have been very helpful in picking up hours to allow the Chief to complete Administrative tasks. Those who are Field Training Officers have also been assisting in the training of new hire, Cody Gulbrand.
- Chief Mueller submitted a preliminary grant enrollment request to the Spirit of Blue Safety Grant Program to potentially assist with the purchase of the Taser 10 upgrade and/or other safety equipment.
- Administrative Assistant Brenda Nimmer & Chief Mueller continue to be busy responding to the numerous record requests and background check requests that come in on a weekly basis.
- Officer Kelin Charles has taken up the task of searching out various public nuisance violations and sending out warning letters to remedy those various issues.
- The Police Department has also received the Perpetual Plaque that was purchased with funds from the Anniversary Fundraiser last year. We are working on sprucing up the hallway in the Municipal Building to showcase it, along with other Police photographs, etc.

**Chief Robin A. Mueller**



# KEWAUNEE POLICE DEPARTMENT

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## MARCH 2024 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	138
February	98
March	105
April	
May	
June	
July	
August	
September	
October	
November	
December	
<b>2024 Total</b>	

<i>NATURE:</i>	<i>MARCH TOTALS:</i>	<i>NATURE:</i>	<i>MARCH TOTALS:</i>
Abandoned Vehicle	0	Lockout	1
Alarms	2	Lost/Found Animal	2
Alcohol Offense	0	Lost Property	0
Animal Problems	3	Missing Person	0
Boat Incident	0	Mutual	0
Burglary	0	ND Accident	0
Car/Deer Accident	0	Noise Complaint	1
Child Abuse	0	Officer Injury	0
Citizen Assist	7	OWI	0
Citizen Dispute	0	Parking Problem	1
Communications	0	PD Accident	0
Consent Search	0	PI Accident	0
Controlled Burn	0	Pornography	0
Court Order	3	Probation Pick Up	1
Death Investigation	0	Property Check	2
Deliver Message	0	Property Damage	0
Disabled Vehicle	1	Public Health	0
Disorderly Conduct	3	Public Nuisance	0
DNR Violation	0	Recovered Property	0
Domestic	0	Rescue	33
Drug Investigation	2	Runaway Juvenile	0
EM-1	0	Sex Offense	2
Escort	2	Squad Damage	0
Extra Patrol	0	Suicide Attempt	0
Fire	1	Suspicious	6
Fireworks	0	Tavern Check	0
Fraud	3	Theft	1

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Gas Drive Off	3		Threatening	0
Harassment	0		Tobacco Problem	1
Hazmat	0		Traffic Hazard	0
Highway Debris	0		Traffic Offense	2
Hit & Run Accident	0		Trespassing	0
Illegal Burning	1		Truancy	0
Information	4		Unsecure Premise	0
Intoxication	0		Utility Problem	1
Juvenile Problem	1		Warrant Pick Up	2
Keep the Peace	2		Weapon Offense	1
Littering	0		Welfare Checks	3
Local Ordinance	3		911 Hang Ups	4



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## MARCH 2024 POLICE STAFF REPORT

- 03/06: Training Officer Scott Szydel, instructed the state qualifying course, running all certified officers through the Annual Firearms Qualification which is a requirement of the WI Law Enforcement Standards Board.
- 03/06: 2021 Tahoe squad had a substantial vehicle maintenance repair for front brakes and rotors.
- 03/08: Creekside Construction (Ross Schmitt & George LeFevre), began the remodeling project at the Municipal Building for the addition of a police locker room. The project spanned 3 weeks and has been completed. The main funding for this project was through a generous donation from Hooray for Hollywood. Completion of the project was made possible with the assistance of Public Works Superintendent Nate Seiler and his crew. Other donors/contributors to the project included Kinnard's – Tim Kinnard with new flooring, NEW Lighting Solutions – Bob Kleiman for new lighting, and Mastalir Plumbing – Dave Mastalir. Other purchases for the project made locally from Harv's Electric of Kewaunee and also through Menards of Green Bay utilizing the 11% rebate for further savings. Chief Mueller and Administrative Assistant Brenda Nimmer completed the painting of the locker room. Chief Mueller, Brenda Nimmer and Larry Ostermeier also completed the replacement of the ceiling in the locker room. We are now in search of lockers or someone to build lockers for us.
- 03/11: Chief Mueller attended the City Council Meeting. Resolution adopted approving an amendment to the 2024 Budget to move funds of \$40,330.60 from the CIP Fund to the Police Department Capital Outlay Fund. Funding to pay for WatchGuard camera upgrades and the upgrade to Taser 10's.
- 03/12 & 03/13: Chief Mueller was scheduled to testify for 2 days in Sheboygan County in a criminal sex offense case. The case involves an offender convicted of a sex offense back in 2008 in the City of Kewaunee. Court was rescheduled last minute.
- 03/13, 03/15, 03/20 & 03/22: Officer Kelin Charles participated in (4) Click-It or Ticket shifts offered through a grant awarded to the Kewaunee County Sheriff's Department, with wages reimbursed through the WI State Patrol.
- 03/13: Quarterly Kewaunee County Drug Task Force Meeting took place.
- 03/19 & 03/20: School Resource Officer Scott Szydel was scheduled for a 2-day training in Green Bay, Critical Decision Making for Complex Coordinated Terrorist Attacks. The training was unfortunately cancelled and we await rescheduling.
- 03/20: Chief Mueller attended the monthly City Department Head Meeting.
- 03/20: Chief Mueller attended a WI Department of Justice Wellness & Leadership webinar on Forensic Video Evidence.
- 03/26 & 03/27: Officer Kelin Charles attended a 2-day training on Sexual Assault Best Practices for the First Responding Officer.
- 03/27: Chief Mueller attended a WI Department of Justice Wellness & Leadership webinar on Special Education Students in the Tactical Environment. Recommendation to come for our Kewaunee Schools in preparation of such an event.

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- 03/28: Chief Mueller had a Google Meet with representatives from Motorola and Ross Loining, Kewaunee County IT, in preparation for the delivery and installation of our recently purchased WatchGuard camera updates.
- 03/28: Chief Mueller attended the quarterly Emergency Medical Services Council Meeting which was held at the Casco Fire Department.
- All Kewaunee Police Department members completed their CPR Refresher. The training was sponsored by the Kewaunee County Sheriff's Department.
- Officer Kelin Charles has begun reaching out to City businesses in an effort to update our building security contact and safety information book.
- All Kewaunee Police Department officers were assigned 1.5 hours of training through the WI Department of Justice for the 2024 Legal Update. 1.5 hours were also completed to review the 2023 Legal Update.
- Numerous open records requests continue to come in on a weekly basis. This is a time-consuming process and takes up a considerable amount of time.



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## APRIL 2024 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	138
February	98
March	105
April	149
May	
June	
July	
August	
September	
October	
November	
December	
<b>2024 Total</b>	

<i>NATURE:</i>	<i>APRIL TOTALS:</i>	<i>NATURE:</i>	<i>APRIL TOTALS:</i>
Abandoned Vehicle	1	Lockout	1
Alarms	2	Lost/Found Animal	5
Alcohol Offense	0	Lost Property	0
Animal Problems	10	Missing Person	0
Boat Incident	0	Mutual	0
Burglary	0	ND Accident	1
Car/Deer Accident	0	Noise Complaint	0
Child Abuse	0	Officer Injury	0
Citizen Assist	11	OWI	1
Citizen Dispute	1	Parking Problem	1
Communications	0	PD Accident	2
Consent Search	0	PI Accident	0
Controlled Burn	1	Pornography	0
Court Order	0	Probation Pick Up	1
Death Investigation	0	Property Check	0
Deliver Message	0	Property Damage	2
Disabled Vehicle	0	Public Health	0
Disorderly Conduct	2	Public Nuisance	1
DNR Violation	0	Recovered Property	0
Domestic	0	Rescue	30
Drug Investigation	0	Runaway Juvenile	0
EM-1	0	Sex Offense	2
Escort	1	Squad Damage	0
Extra Patrol	1	Suicide Attempt	0
Fire	0	Suspicious	9
Fireworks	0	Tavern Check	0
Fraud	1	Theft	5

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Gas Drive Off	4		Threatening	1
Harassment	4		Tobacco Problem	2
Hazmat	0		Traffic Hazard	2
Highway Debris	0		Traffic Offense	4
Hit & Run Accident	1		Trespassing	3
Illegal Burning	1		Truancy	2
Information	7		Unsecure Premise	0
Intoxication	0		Utility Problem	0
Juvenile Problem	5		Warrant Pick Up	0
Keep the Peace	1		Weapon Offense	0
Littering	2		Welfare Checks	6
Local Ordinance	9		911 Hang Ups	3



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## APRIL 2024 POLICE STAFF REPORT

- 04/01: Kinnard's, with Wiesner & Massart Furniture & Flooring in Casco, donated and installed new carpet in the police locker room. This was an additional upgrade that was completely donated. Zero cost to the locker room project.
- 04/01: Officer Schlies attended a training at NWTC in Green Bay, Leaking the Truth on scientifically proven techniques to determine truth or deception.
- 04/03: Officer Gulbrand attended a training at NWTC in Green Bay, Emergency Vehicle Operations and Control Bi-Annual Update, as a statutory requirement when transferring from one police agency to another.
- 04/03 & 04/04: Chief Mueller and Jo Ann Lesser from City Hall attended a training at Rock Garden in Green Bay, presented by the Badger State Sheriffs' Association, "The Power of One", Managing Major Stress & Line-of-Duty Deaths at your agency.
- 04/08: Chief Mueller attended the regular City Council Meeting. Announcement of completion of the locker room construction project.
- 04/11: Chief Mueller met with Kewaunee School District Superintendent Scott Fritz to discuss the bid for the 2024-2025 School Resource Officer contract.
- 04/13: Officer Szydel was on duty for the Kewaunee High School Prom event. No major problems reported.
- 04/16: Chief Mueller attended the special City Council Meeting for the announcement of the reorganization and Mayoral appointments to committees and boards.
- 04/16: Chief Mueller attended the Personnel Committee Meeting. Review of Job Descriptions and Duties for the Police Department. Chief of Police, Lieutenant of Operations Supervisory Non-Union Position, Police Officer, Administrative Assistant and Crossing Guards. Lieutenant of Operations position approved by the Personnel Committee.
- 04/20: Chief Mueller and Administrative Assistant Brenda Nimmer participated in the Spring Kewaunee County Law Enforcement Adopt-a-Highway garbage pick, on STH 42 with other Kewaunee County Law Enforcement members and family. The project is lead by WI State Trooper, Logan Christel and in cooperation with Sheriff Matt Joski.
- 04/22: Officer Schlies attended a training session at the Tundra Lodge in Green Bay, "Sex Offenders: What Every Children's Justice/Advocacy Professional Should Know". Training was sponsored by the Medical College of WI & WI Community Safety Fund as part of Sexual Assault Awareness & Child Abuse Prevention Month, along with the Family Services Sexual Assault Center and Willow Tree Cornerstone Child Advocacy Center of Green Bay.
- 04/22: The Kewaunee School District Board of Education met and accepted the City's bid to continue with the Kewaunee Police Department's services to provide a School Resource Officer for the 2024-2025 school year. The District has also agreed to pay for the 3<sup>rd</sup> WatchGuard body camera which was purchased for SRO use, along with a portion of the software & support. Total amount to be paid with the 1<sup>st</sup> half of the 2024-2025 school year SRO hours, is \$5449.73. If the district does not continue with the Kewaunee Police Departments SRO services in subsequent years, we are working out a schedule for partial reimbursement, depending on the year such separation may occur, but to be considered paid in full after 5 years to line up with the current contract with Motorola.

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- 04/24: Chief Mueller attended the monthly Department Head Meeting at the Municipal Building.
- 04/24: Officer Gulbrand attended training with the Kewaunee County SWAT Team.
- 04/25: Chief Mueller attended the quarterly Kewaunee County Highway Safety Committee Meeting.
- 04/25: Hooray 4 Hollywood made an additional donation of \$200 to pay for the upgraded lighting in the police locker room. Lights were purchased from Bob Kleiman of NEW Lighting Solutions, which had a rebate lowering the overall cost of the 4 lights purchased.
- 04/30: Officer Charles attended a training at Fox Valley Technical College in Appleton, Glock Armor Course and received a certificate from GLOCK Professional, Inc.
- In the month of April, Officers attended a training for Single Officer Response Room Clearing w/ simmunitions fire, at the Kewaunee County Evidence Facility. Training presented by KWSO firearms instructors.
- The 23' Durango patrol squad went to Gandrud for warranty work on the drivers side seat belt.
- Chief Mueller has had multiple conference calls with IT and Cellcom trying to troubleshoot internet connectivity problems with the patrol squad lap tops.
- The 21' Tahoe patrol squad went to Carter's Collision to have the WatchGuard body camera docking station and Wi-fi equipment installed.
- The 13' Explorer School Resource Officer squad equipment was transferred over to the 17' Explorer. PD staff and Chief Mueller removed the graphics and Paul Jirtle was able to break down and remove the emergency lighting and other electrical components and equipment. The squad is ready to be transferred to the City Marina when the registration plate transfer is complete. Transfer must be made from Official plates, to Municipal plates.
- IT along with Nate Seiler and Paul Jirtle of the Street Department installed the wiring, desktop workstation and other electrical components in the Police Department and the Municipal Building garage for the Wi-fi upload of the WatchGuard body camera and patrol squad camera, videos.



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## MAY 2024 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	138
February	98
March	105
April	149
May	166
June	
July	
August	
September	
October	
November	
December	
<b>2024 Total</b>	

<i>NATURE:</i>	<i>MAY TOTALS:</i>	<i>NATURE:</i>	<i>MAY TOTALS:</i>
Abandoned Vehicle	1	Local Ordinance	7
Alarms	3	Lockout	3
Alcohol Offense	0	Lost/Found Animal	2
Animal Problems	0	Lost Property	0
Assault	2	Missing Person	0
Bail Jumping	2	Mutual	2
Boat Incident	0	ND Accident	0
Burglary	0	Noise Complaint	3
Car/Deer Accident	0	Officer Injury	0
Child Abuse	0	OWI	0
Citizen Assist	9	Parking Problem	1
Citizen Dispute	0	PD Accident	0
Communications	0	PI Accident	0
Consent Search	0	Pornography	0
Controlled Burn	0	Probation Pick Up	1
Court Order	1	Property Check	1
Death Investigation	0	Property Damage	5
Deliver Message	0	Public Health	0
Disabled Vehicle	1	Public Nuisance	1
Disorderly Conduct	12	Recovered Property	4
DNR Violation	1	Rescue	30
Domestic	1	Runaway Juvenile	0
Drill	1	Sex Offense	3
Drug Investigation	1	Squad Damage	0
EM-1	2	Suicide Attempt	0
Escort	0	Suspicious	12
Extra Patrol	1	Tavern Check	0

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Fire	0	Theft	1
Fireworks	0	Threatening	1
Fraud	1	Tobacco Problem	2
Gas Drive Off	1	Traffic Hazard	3
Harassment	0	Traffic Offense	8
Hazmat	0	Trespassing	5
Highway Debris	0	Truancy	2
Hit & Run Accident	1	Unsecure Premise	1
Illegal Burning	0	Utility Problem	1
Information	3	Warrant Pick Up	0
Intoxication	1	Weapon Offense	0
Juvenile Problem	3	Welfare Checks	10
Keep the Peace	1	911 Hang Ups	8
Littering	0		



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## MAY 2024 POLICE STAFF REPORT

- 05/06: Officers Kaelyn Schlies and Kelin Charles attended Conflict Communications for Law Enforcement training at NWTC in Green Bay. This training focused on officer mindset, training, tactics, experience and impact upon their conflict communication skills. Officers acquired advanced knowledge to enhance their conflict and cross-cultural communications skills, which can increase officer safety, improve police-community interactions, and promote de-escalation. Communications skills were examined from a visual, verbal, mental and tactical perspective.
- 05/13: Deployment day for the new WatchGuard body worn cameras as well as the new transfer system for the in-car systems to cloud storage. System not completely functioning yet, due to some mis-information given by Motorola and the configuration process. Additional components needed to be ordered.
- 05/13: Chief Mueller attended the regular City Council Meeting. Council unanimously approved the Deputy Chief non-union supervisory position, job description and benefit structure.
- 05/13 – 5/17: Officer Kaelyn Schlies attended a week-long Wisconsin Forensic Interview Guidelines training presented by the WI Department of Justice, funded by the Children's Justice Act. Attendees had to submit a letter of interest along with a recommendation from their department head. Officer Schlies was chosen to participate and will be part of Peer Reviews on a yearly basis with the Willow Creek Child Advocacy Center of Green Bay.
- 05/17: Continued issues with the deployment of the WatchGuard system. Chief Mueller has been spending numerous additional hours with configurations. It was finally determined Motorola sent the wrong equipment. Replacement "grooves" on order.
- 05/21: Chief Mueller attended the Personnel Committee Meeting. Update given on the status of the Police Deputy Chief Position. Further discussion regarding the personnel review process and the policies of the City Employee Handbook.
- 05/21: Chief Mueller delivered an MOU to the School District Superintendent regarding the refund of upfront costs for the SRO WatchGuard body worn camera, should the District choose to not contract with the City of Kewaunee, Police Department beyond the 2024-2025 school year.
- 05/22: Chief Mueller attended the monthly City Department Head Meeting.
- 05/22: Chief Mueller attended the Annual Police & Fire Commission meeting and presented the 2023 Police Department Report. The Commission also unanimously agreed to accept and post a new non-union supervisory Deputy Chief position for the Police Department.
- 05/28: Chief Mueller attended the quarterly CCR Coordinated Community Response Team Meeting at the Kewaunee County Courthouse. Staff from Kewaunee County Human Services presented on self-neglect and the conditions of homes that they have responded to in the past. Information was presented on how to determine What self-neglect is, What the signs of self-neglect are, and what some of the risk factors of self-neglect are.
- 05/28: Chief Mueller attended an Officer Involved Death Tabletop Exercise. Presenters were from the Law Enforcement Death Response Team (LEDR). Training consisted of educating area leaders on what to plan for, considerations and were provided some realistic situations via tabletop exercises on walking through an incident and what that coordination would look like. Members in attendance were from Kewaunee PD, Algoma PD, Luxemburg Village PD,

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Kewaunee Sheriff's Department, Door County Sheriff's Department, the Wellness Co-Op, Pastoral Support, Kewaunee County Human Services and WPPA.

- 05/28: Chief Mueller prepared the Invoice to bill the Kewaunee School District for ½ of the total School Crossing Guard wages for the 2023-2024 school year.
- 05/29: Members of the Kewaunee County Drug Task Force coordinated a High Visibility Enforcement, in conjunction with the Door County Sheriff's Department and the WI State Patrol. Deployments occurred simultaneously in the Village of Luxemburg, City of Algoma and City of Kewaunee.
- Chief Mueller, City Administrator Heath Eddy, City Attorney Anthony Steffek, and Attorney James Kalny and Mayor Vollenweider have had several meetings in regard to the safety and security of our community regarding consumers with mental health challenges. Coordinated efforts continue with Kewaunee County Human Services, the Kewaunee Sheriff's Department and Kewaunee County Corporation Counsel to develop the best plan moving forward. Additional discussions have been and continue to occur regarding public nuisances throughout the City. The Police Department is still understaffed and has been for over 2 years now. We continue to respond to all reported nuisances. As time permits, Officer Kelin Charles has been sending out notices to other properties in an effort to be consistent and address issues with all residences/community members treating all in a fair manner.
- Police calls for service are up this month. It has been a very busy month, specifically with criminal offenses. This is taxing on the department as we are still short staffed. Chief Mueller continues to cover day shift patrol during the week, while also juggling all administrative tasks.
- 05/31: Last day of school. SRO Officer Szydel will be returning to regular patrol after another 9 months in the Kewaunee Schools.

**Robin A. Mueller**  
**Chief of Police**



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## JUNE 2024 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	138
February	98
March	105
April	149
May	166
June	156
July	
August	
September	
October	
November	
December	
<b>2024 Total</b>	

<i>NATURE:</i>	<i>JUNE TOTALS:</i>	<i>NATURE:</i>	<i>JUNE TOTALS:</i>
Abandoned Vehicle	1	Local Ordinance	6
Alarms	0	Lockout	4
Alcohol Offense	0	Lost/Found Animal	4
Animal Problems	6	Lost Property	1
Assault	0	Missing Person	0
Bail Jumping	1	Mutual	0
Boat Incident	1	ND Accident	0
Burglary	0	Noise Complaint	2
Car/Deer Accident	2	Officer Injury	0
Child Abuse	3	OWI	1
Citizen Assist	6	Parking Problem	4
Citizen Dispute	1	PD Accident	1
Communications	0	PI Accident	0
Consent Search	0	Pornography	0
Controlled Burn	0	Probation Pick Up	2
Court Order	2	Property Check	1
Death Investigation	1	Property Damage	1
Deliver Message	1	Public Health	0
Disabled Vehicle	1	Public Nuisance	1
Disorderly Conduct	3	Recovered Property	2
DNR Violation	0	Rescue	35
Domestic	3	Runaway Juvenile	0
Drill	0	Sex Offense	1
Drug Investigation	0	Squad Damage	0
EM-1	1	Suicide Attempt	0
Escort	1	Suspicious	3
Extra Patrol	4	Tavern Check	0

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Facsimile: 920-388-5024

Fire	0		Theft	2
Fireworks	1		Threatening	1
Fraud	1		Tobacco Problem	0
Gas Drive Off	1		Traffic Hazard	1
Harassment	2		Traffic Offense	2
Hazmat	0		Trespassing	2
Highway Debris	0		Truancy	0
Hit & Run Accident	1		Unsecure Premise	0
Illegal Burning	1		Utility Problem	0
Information	11		Warrant Pick Up	1
Intoxication	1		Weapon Offense	1
Juvenile Problem	1		Welfare Checks	7
Keep the Peace	4		911 Hang Ups	8
Littering	0			



# KEWAUNEE POLICE DEPARTMENT

401 Fifth Street, Kewaunee, Wisconsin 54216

Robin A. Mueller  
Chief of Police

Telephone: 920-388-5010  
Facsimile: 920-388-5024

## JUNE 2024 POLICE STAFF REPORT

- In the month of June KPD Officers participated in Active Shooter Training in conjunction with the Kewaunee County Sheriff's Department. Drills were conducted with simmunition rounds and took place at area schools within Kewaunee County. EMS and Fire Departments also participated in their related roles.
- 06/01: Officer Szydel coordinated and planned the Kewaunee Optimists Club Bicycle Rodeo held at the Kewaunee School District Ag Building. Other agencies that assisted included the Kewaunee County Sheriff's Department, Trooper Logan Christel of the WI State Patrol, Deputies with the Kewaunee County Sheriff's Department, the Kewaunee Fire Department and Kewaunee Rescue. The Kewaunee Optimists members and family volunteered their time and dedication to this annual event. Refreshments and snacks were donated by the Kewaunee Piggly Wiggly.
- 06/02: Officer Szydel provided traffic control assistance to the Annual KHS National Honor Society Neon Run. This year's run had 45 participants.
- 06/11: Officer Gulbrand attended training at the Shawano County Sheriff's Department to recertify as one of the (TAC) TIME Agency Coordinators for the Kewaunee Police Department. The TAC acts as the primary liaison between the police department and the Crime Information Bureau (CIB). The TAC also ensures that all physical, personnel, computer and communications safeguards, and security are functioning properly and are in compliance with the Department of Justice (DOJ), Crime Information Bureau, National Crime Information Center (NCIC), International Justice and Public Safety Information Sharing Network (Nlets), and the International Criminal Police Association (INTERPOL) rules and regulations.
- 06/12: Chief Mueller attended the quarterly Kewaunee County Drug Task Force Meeting.
- 06/12: Chief Mueller attended the Kewaunee County Law Enforcement Department Heads Meeting held at the Algoma Police Department.
- 06/12 & 06/26: Officer Gulbrand attended the regular monthly trainings as a member of the Kewaunee County SWAT Team.
- 06/13: Minor squad damage caused to the 23' Durango by the security gate for the entrance into the Kewaunee County Jail sally port during an inmate transport for booking. Scratches were buffed out, compliments to John Blaha and Blaha Auto Body for providing this service. New decals were ordered from Belco Vehicle Solutions to replace the scratched decals. No insurance submission was necessary. Incident occurred in a parking lot.
- 06/13: Applications due at 4:30 PM for the Deputy Chief Supervisory Non-Union position. Two applications were received.
- 06/14: Review process on the 2 applicants for the Deputy Chief position began. Thorough background investigations were completed on both applicants. The process continued through the end of the month.
- 06/14: Chief Mueller submitted a grant to Wisconsin Public Service for safety equipment for the school crossing guards.
- 06/17: Chief Mueller attended a meeting with Kewaunee County Human Services Mental Health Department regarding a consumer in the City generating multiple complaints from community members.

# KEWAUNEE POLICE DEPARTMENT

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- 06/18: Chief Mueller attended the regular Personnel Committee Meeting. Review of the Deputy Chief position description and current status and discussion regarding the City Employee Handbook and professional appearance standards.
- 06/19: Chief Mueller attended the regular City Department Heads Meeting.
- 06/19: Chief Mueller attended a meeting with Kewaunee County Human Service Mental Health Department regarding a consumer in the City and their return to residence and what everyone's role will be to assist this consumer and fulfill the needs for the consumer and for what is best for the community.
- 06/20: Invoice submitted to the Kewaunee School District for the 2<sup>nd</sup> half of the 2023-2024 school year School Resource Officer wages. The first half of the school year there were 285.5 hours. The second half of the school year there were 451.5 hours. Total hours for the year, 737 of the 800 hours contracted. Only actual hours worked were billed.
- 06/20: Chief Mueller had a meeting with the WI Department of Criminal Investigations regarding assistance needed in current cases being investigated by the Kewaunee Police Department.
- 06/20: 23' Durango squad in for service. Oil change and tire rotation.
- 06/27: Chief Mueller attended the June Traffic Court date

**Robin A. Mueller**

**Chief of Police**



# KEWAUNEE POLICE DEPARTMENT

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Robin A. Mueller  
Chief of Police

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## JULY 2024 POLICE STAFF REPORT

Month	No. of Service Calls
January	138
February	98
March	105
April	149
May	166
June	156
July	148
August	
September	
October	
November	
December	
<b>2024 Total</b>	

<b>NATURE:</b>	<b>JULY TOTALS:</b>	<b>NATURE:</b>	<b>JULY TOTALS:</b>
Abandoned Vehicle	1	Local Ordinance	10
Alarms	1	Lockout	3
Alcohol Offense	0	Lost/Found Animal	2
Animal Problems	6	Lost Property	1
Apprehension Rqst	1	Missing Person	0
Assault	0	Mutual	0
Bail Jumping	0	ND Accident	0
Boat Incident	1	Noise Complaint	0
Burglary	0	Officer Injury	0
Car/Deer Accident	0	OWI	2
Child Abuse	0	Parking Problem	5
Citizen Assist	4	PD Accident	4
Citizen Dispute	1	PI Accident	0
Communications	0	Pornography	0
Consent Search	0	Probation Pick Up	2
Controlled Burn	0	Property Check	1
Court Order	1	Property Damage	1
Death Investigation	1	Public Health	0
Deliver Message	0	Public Nuisance	1
Disabled Vehicle	4	Recovered Property	7
Disorderly Conduct	6	Rescue	32
DNR Violation	0	Runaway Juvenile	0
Domestic	0	Sex Offense	1
Drill	0	Squad Damage	1
Drug Investigation	1	Suicide Attempt	0
EM-1	1	Suspicious	6
Escort	0	Tavern Check	0

# KEWAUNEE POLICE DEPARTMENT

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Extra Patrol	3		Theft	1
Fire	0		Threatening	1
Fireworks	0		Tobacco Problem	0
Fraud	1		Traffic Hazard	2
Gas Drive Off	1		Traffic Offense	2
Harassment	1		Trespassing	2
Hazmat	0		Truancy	0
Highway Debris	0		Unsecure Premise	0
Hit & Run Accident	1		Utility Problem	1
Illegal Burning	0		Warrant Pick Up	0
Information	6		Weapon Offense	0
Intoxication	0		Welfare Checks	9
Juvenile Problem	3		911 Hang Ups	6
Keep the Peace	0			
Littering	0			



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## JULY 2024 POLICE STAFF REPORT

- 07/01: Chief Mueller completed background checks for the Deputy Chief position and conducted interviews with both candidates.
- 07/02: The Kewaunee Police & Fire Commission held a meeting and conducted interviews with both candidates for the Deputy Chief position. Unanimous decision by the Commission to appoint the Deputy Chief position to Dustin E. Smidle. Dustin comes to us as a 30-year veteran with the Kewaunee County Sheriff's Department. Dustin worked for the Kewaunee Police Department back in 1995 prior to being hired full-time with the Kewaunee County Sheriff's Department as a Dispatcher/Jailor. He then transferred to the Patrol Division where he held the position of Sergeant for 12 years. Dustin came back to the Kewaunee Police Department in April of 2023 as a part-time Officer while still employed with the Kewaunee County Sheriff's Department. Staffing needs at the department made it a necessity to hire on more part-time Officers. Dustin recognized the need and offered to come back part-time.
- 07/03: Another successful Brownfest 4<sup>th</sup> of July Fireworks show in the City. The Kewaunee Police Department had additional staff on for the event. Other Departments that provided support included the Kewaunee Fire Department, Kewaunee Rescue, Kewaunee Marina, Kewaunee Street Department, the WI State Patrol, the WI Department of Natural Resources and the United States Coast Guard. This event would not be possible without this collaborative effort.
- 7/10 & 7/29: Officer Gulbrand attended trainings as a member of the Kewaunee County SWAT Team.
- 7/13: The Kewaunee Police Department assisted with extra patrols and monitored the Lakeshore Area Vintage Snowmobile Associations snowmobile/car show, downtown Kewaunee.
- 07/15: Chief Mueller attended the regular Council Meeting.
- 07/16: Chief Mueller attended the Personnel Committee Meeting. Update on the Deputy Chief position. Medical and Psychological testing underway. Start date of August 1, 2024.
- 07/17: Chief Mueller attended the monthly City Department Head Meeting.
- 07/17 & 07/31: Kewaunee PD Officer attended Drone Training put on by the Kewaunee County Sheriff's Department.
- 07/24: Kewaunee Police Department held a Department Staff Meeting.
- 07/25: Chief Mueller attended the Kewaunee County Highway Safety Committee Meeting.

**Robin A. Mueller**  
Chief of Police





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Robin A. Mueller  
Chief of Police

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## AUGUST 2024 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	138
February	98
March	105
April	149
May	166
June	156
July	148
August	154
September	
October	
November	
December	
<b>2024 Total</b>	

<i>NATURE:</i>	<i>AUGUST TOTALS:</i>	<i>NATURE:</i>	<i>AUGUST TOTALS:</i>
Abandoned Vehicle	1	Littering	0
Alarms	1	Local Ordinance	2
Alcohol Offense	0	Lockout	4
Animal Problems	6	Lost/Found Animal	3
Apprehension Rqst	0	Lost Property	0
Assault	0	Missing Person	0
Bail Jumping	1	Mutual	0
Boat Incident	0	ND Accident	0
Burglary	0	Noise Complaint	0
Car/Deer Accident	0	Officer Injury	0
Child Abuse	2	OWI	0
Citizen Assist	13	Parking Problem	3
Citizen Dispute	1	PD Accident	1
Communications	0	PI Accident	0
Consent Search	0	Pornography	0
Controlled Burn	0	Probation Pick Up	2
Coroner	1	Property Check	0
Court Order	0	Property Damage	2
Death Investigation	0	Public Health	5
Deliver Message	0	Public Nuisance	9
Disabled Vehicle	0	Recovered Property	1
Disorderly Conduct	2	Rescue	21
DNR Violation	0	Robbery	1
Domestic	0	Runaway Juvenile	0
Drill	0	Sex Offense	0
Drug Investigation	0	Squad Damage	0
EM-1	0	Suicide Attempt	0

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Escort	1	Suspicious	4
Extra Patrol	8	Tavern Check	0
Fire	4	Theft	2
Fireworks	0	Threatening	1
Fraud	1	Tobacco Problem	0
Gas Drive Off	0	Traffic Hazard	3
Harassment	1	Traffic Offense	4
Hazmat	0	Trespassing	2
Highway Debris	0	Truancy	0
Hit & Run Accident	0	Unsecure Premise	0
Illegal Burning	0	Utility Problem	9
Information	6	Warrant Pick Up	1
Intoxication	0	Weapon Offense	0
Juvenile Problem	2	Welfare Checks	10
Keep the Peace	1	911 Hang Ups	12



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## AUGUST 2024 POLICE STAFF REPORT

- 08/01: Deputy Chief Dustin Smidle was sworn in to his new position with the Kewaunee Police Department.
- 08/06: Kewaunee Police and the Kewaunee Fire Department responded to the Kewaunee RV Village Campground for fire
- 08/06: Belco Vehicle Solutions installed new vinyl graphics in several areas at the Police Department. Mayor Jeff Vollenweider donated the funds to pay for the upgrades. Belco Vehicle Solutions additionally repaired the graphics on the 23' Durango that had been scratched due to an accident at the jail with the entrance gate. Alderperson John Blaha donated his services and fixed the scratches to the Durango, prior to the graphics being installed. We are grateful for both of their donations.
- 08/06: Chief Mueller had a Zoom meeting with Motorola Technicians to adjust program setting in the WatchGuard Video System which has been up and running for about 3 months now.
- 08/20: Chief Mueller attended the Personnel Committee meeting. Discussion on salary adjustments for next year as well as the status of the review of the Employee Handbook.
- 08/23: Chief Mueller went on several property inspections throughout the city with a representative from SAFEbuilt who is preparing a report on the properties for the Council.
- All Police Department sworn personnel attended a refresher course on Standardized Field Sobriety Testing. The training was provided by the Kewaunee County Sheriff's Department and was held at the KWSO Evidence/SWAT Facility.
- Police Department staff have been very busy this month with investigations, which takes our time away from patrol duties. 2 separate child abuse cases as well as a reported armed robbery have been lengthy and intensive investigations. Officers have been busy with interviews, as well as drafting search warrants and then executing those search warrants. Multiple law enforcement agencies have assisted, and continue to assist.
- 08/27: The City of Kewaunee was struck by severe weather just prior to noon. High winds caused damage throughout the city, toppling trees and taking down power lines. All Police Department sworn personnel were called to come in and assist with the emergency. The Kewaunee Sheriff's Department staff, including administration and 6 patrol squads with the WI State Patrol assisted with the efforts.
- Chief Mueller has been working with the Kewaunee County Public Health Nurse on several concerns that have been brought to our attention.
- 08/28: Officer Cody Gulbrand attended the yearly Kewaunee Power Plant training session with the Kewaunee County SWAT team.
- Records request continue to come in to the Police Department on almost a daily basis. These requests are time consuming and take staff away from other necessary operational tasks, which puts on behind regularly.
- The Kewaunee Police Department was awarded a \$2000 Grant from the Wisconsin Public Service Corporation! Safety equipment was ordered for our School Crossing Guards and patrol staff. Equipment for the School Crossing Guards includes new LED & reflective hand held stop signs, reflective rain gear, Guardian Angel shoulder safety lights and traffic vests. Safety equipment for patrol includes new LED traffic wands, Guardian Angel shoulder safety lights for each patrol squad and traffic vests.

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- 08/29: Chief Mueller & Deputy Chief Smidle attended the August Traffic Court Session.
- The School Crossing Guard Schedule for the 2024-2025 school year went out to staff.
- Various Public Nuisance complaints continue to come in from citizens and are being addressed. Repeat offenders are being issued citations.

**Robin A. Mueller**  
Chief of Police



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Chief of Police

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## SEPTEMBER 2024 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	138
February	98
March	105
April	149
May	166
June	156
July	148
August	154
September	144
October	
November	
December	
<b>2024 Total</b>	

<i>NATURE:</i>	<i>SEPTEMBER TOTALS:</i>	<i>NATURE:</i>	<i>SEPTEMBER TOTALS:</i>
Abandoned Vehicle	0	Littering	2
Alarms	1	Local Ordinance	13
Alcohol Offense	0	Lockout	2
Animal Problems	5	Lost/Found Animal	4
Apprehension Rqst	0	Lost Property	2
Assault	0	Missing Person	0
Bail Jumping	1	Mutual	0
Boat Incident	0	ND Accident	0
Burglary	0	Noise Complaint	2
Car/Deer Accident	1	Officer Injury	0
Child Abuse	1	OWI	0
Citizen Assist	9	Parking Problem	2
Citizen Dispute	2	PD Accident	5
Communications	0	PI Accident	0
Consent Search	0	Pornography	0
Controlled Burn	1	Probation Pick Up	0
Coroner	0	Property Check	0
Court Order	0	Property Damage	2
Death Investigation	0	Public Health	1
Deliver Message	0	Public Nuisance	2
Disabled Vehicle	2	Recovered Property	2
Disorderly Conduct	2	Rescue	22
DNR Violation	0	Robbery	0
Domestic	2	Runaway Juvenile	0
Drill	0	Sex Offense	0
Drug Investigation	0	Squad Damage	0
EM-1	0	Suicide Attempt	1

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**Chief of Police**

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Escort	1	Suspicious	5
Extra Patrol	5	Tavern Check	0
Fire	1	Theft	2
Fireworks	0	Threatening	1
Fraud	3	Tobacco Problem	0
Gas Drive Off	1	Traffic Hazard	1
Harassment	3	Traffic Offense	5
Hazmat	0	Trespassing	0
Highway Debris	0	Truancy	0
Hit & Run Accident	1	Unsecure Premise	0
Illegal Burning	0	Utility Problem	2
Information	5	Warrant Pick Up	1
Intoxication	0	Weapon Offense	0
Juvenile Problem	2	Welfare Checks	8
Keep the Peace	0	911 Hang Ups	8



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## SEPTEMBER 2024 POLICE STAFF REPORT

- 9/03: New school year began with Officer Scott Szydel in the schools as the School Resource Officer.
- 9/03: Chief Mueller attended the regular Finance Committee Meeting
- 9/04: Chief Mueller attended a meeting with area Officials for a Debrief of the August 27, 2024 storm system that went through Kewaunee County.
- 9/09: Chief Mueller attended the regular Council Meeting
- 9/11: Kewaunee PD Officers attended a Vehicle Contacts refresher training. Training was led by Vehicle Contacts Instructor, Ofc. Cody Gulbrand with Ofc. Scott Szydel who is also a Vehicle Contacts Instructor, assisting.
- 9/13: 23' Durango to Gandrud for warranty work. Coolant leak in 2 places.
- 9/16: Kewaunee Police Department hosted a Taser 10 Instructor Class put on by AXON. Trained Instructors will train KPD Officers in November, who will all then transition to Taser 10 Conducted Energy Weapons (CEW).
- 9/17: Chief Mueller attended the Personnel Committee Meeting
- 9/18: Chief Mueller hosted the Kewaunee County Law Enforcement Department Head Meeting at the Kewaunee Police Department.
- 9/18: Chief Mueller attended the quarterly Kewaunee County Drug Task Force Meeting.
- 9/20: Kewaunee Police Department met with representatives of the Wisconsin Public Service Corporation at the Kewaunee School District Office for a photo to promote the \$2000 Grant they awarded the Police Department for safety equipment. Our dedicated School Crossing Guards were on site and also recognized.
- 9/21: Another successful KHS Homecoming weekend concluded with no major reported incidents.
- 9/24: Chief Mueller attended the Special Finance Committee Meeting
- 9/25: Ofc. Cody Gulbrand attended training with the Kewaunee County SWAT Team.
- 9/26: Chief Mueller attended the Plan Commission Meeting
- 9/26: Ofc. Reimer attended the regularly scheduled September Traffic Court Session.
- Kewaunee PD participated in the WI State Patrol Speed Grant as well as the Click-It or Ticket Safety Belt Grant Programs.
- Kewaunee PD staff conducted Wellness Check-Ins with staff from the Wellness Co-op. These are yearly mental health check-ins which started last year as part of an Officer Wellness Program.
- Records requests continue to come in and be time consuming.
- Many Public Nuisance complaints continue to be generated. Several areas with brush from the August 27<sup>th</sup> storm that continue to be addressed as well as other ordinance concerns.

**Robin A. Mueller**  
Chief of Police





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Chief of Police

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## OCTOBER 2024 POLICE STAFF REPORT

Month	No. of Service Calls
January	138
February	98
March	105
April	149
May	166
June	156
July	148
August	154
September	144
October	144
November	
December	
<b>2024 Total</b>	

<b>NATURE:</b>	<b>OCTOBER TOTALS:</b>	<b>NATURE:</b>	<b>OCTOBER TOTALS:</b>
Abandoned Vehicle	1	Littering	0
Alarms	5	Local Ordinance	6
Alcohol Offense	0	Lockout	1
Animal Problems	10	Lost/Found Animal	2
Apprehension Rqst	0	Lost Property	1
Assault	0	Missing Person	0
Bail Jumping	0	Mutual	0
Boat Incident	0	ND Accident	0
Burglary	0	Noise Complaint	0
Car/Deer Accident	1	Officer Injury	1
Child Abuse	0	OWI	0
Citizen Assist	4	Parking Problem	1
Citizen Dispute	1	PD Accident	1
Communications	0	PI Accident	0
Consent Search	0	Pornography	0
Controlled Burn	0	Probation Pick Up	2
Coroner	0	Property Check	2
Court Order	0	Property Damage	1
Death Investigation	0	Public Health	0
Deliver Message	0	Public Nuisance	1
Disabled Vehicle	0	Recovered Property	2
Disorderly Conduct	6	Rescue	38
DNR Violation	0	Robbery	0
Domestic	0	Runaway Juvenile	0
Drill	1	Sex Offense	2
Drug Investigation	0	Squad Damage	0
EM-1	0	Suicide Attempt	0

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Escort	1	Suspicious	4
Extra Patrol	3	Tavern Check	0
Fire	2	Theft	4
Fireworks	0	Threatening	0
Fraud	1	Tobacco Problem	1
Gas Drive Off	0	Traffic Hazard	6
Harassment	0	Traffic Offense	3
Hazmat	0	Trespassing	3
Highway Debris	0	Truancy	0
Hit & Run Accident	0	Unsecure Premise	1
Illegal Burning	1	Utility Problem	1
Information	2	Warrant Pick Up	1
Intoxication	0	Weapon Offense	2
Juvenile Problem	2	Welfare Checks	7
Keep the Peace	2	911 Hang Ups	7



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## OCTOBER 2024 POLICE STAFF REPORT

- 10/01: Ofc. Cody Gulbrand attended the regular scheduled SWAT training with the Kewaunee County SWAT Team.
- 10/01: Chief Mueller attended the Finance Committee Meeting.
- 10/06: Ofc. William Raduenz participated in the 2<sup>nd</sup> Annual Kewaunee Grade School PTA Pumpkin Walk and Touch-a-Truck event.
- 10/14: Chief Mueller attended the Council Meeting. Reimbursement granted for Klosterman boat damage and ARPA fund requests approved.
- 10/15: Chief Mueller attended the Personnel Committee Meeting. Discussion on wages for 2025 for non-union department employees.
- 10/17: Police Department Officers participated in an outdoor firearms shoot. Training was held at the Kewaunee Swamp Trap Club and Instructed by Firearms Instructor, Ofc. Scott Szydel.
- 10/22: Kewaunee Police Dept, Kewaunee Fire Dept, Kewaunee Rescue & the Kewaunee Street Department all assisted at the Kewaunee Public School with an evacuation drill. Drill was coordinated by School Resource Officer, Scott Szydel.
- 10/22: Ofc. Kaelyn Schlies participated in the Violence Intervention Projects Annual Lighting Ceremony which honors all of those who have lost their lives due to Domestic Violence in the past year, as well as celebrates survivors. The annual ceremony was held at Grace Lutheran Church, Kewaunee.
- 10/22 & 10/23: Chief Mueller attended training sessions through the Badger TraCS Virtual User Conference. New Fall Pack changes and features being released, updates and new forms available.
- 10/23: Chief Mueller attended the Kewaunee County Law Enforcement Department Head Meeting. Meeting was held at the Luxemburg Village Hall/Police Department.
- 10/23: Ofc. Cody Gulbrand attended the regular scheduled SWAT training with the Kewaunee County SWAT Team.
- 10/23: 21' Tahoe went in for service to replace the windshield wash pump.
- 10/24: Chief Mueller attended the quarterly Kewaunee County Highway Safety Committee Meeting.
- 10/24: Ofc. Szydel attended the regularly scheduled Traffic Court Session.
- 10/24: Chief Mueller placed the order for 10 Police Lockers from Bradford Systems, for the newly constructed Police Locker Room. Lead time is 12-13 weeks. Locker purchase made possible through approval from Finance and the Council to use City awarded ARPA funds.
- 10/26: Deputy Chief Dustin Smidle attended the Hometown Hero's Event with area First Responder Groups at Tractor Supply in Kewaunee. The event was held nationally at Tractor Supply locations and was intended to bring together Hero groups and agencies in one location to have some fun and be recognized and appreciated by the community.
- 10/28: School Resource Officer Scott Szydel graduated another class of students at the Kewaunee Grade School through the GREAT Program. (Gang Resistance Education and Training).

# KEWAUNEE POLICE DEPARTMENT

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- 10/29: Chief Mueller attended the Finance Committee Meeting. Meeting held a week early due to elections on 11/05/24.
- 10/29 & 10/30: Chief Mueller, Deputy Chief Dustin Smidle and Kewaunee Police Administrative Assistant Brenda Nimmer all attended the Frontline Worker Mental Health & Wellness Symposium held at the KI Convention Center in Green Bay. Training sponsored by the WI Law Enforcement Death Response Organization.
- 10/31: Deputy Chief Dustin Smidle and Ofc. Kaelyn Schlies partnered with Kewaunee Rescue and Kewaunee Fire with handing out candy and greeting local Trick or Treaters on Halloween.
- Open record requests continue to come in and are very time consuming on day shift between the Chief and Administrative Assistant.
- Discussions continue with County Department Heads in regard to the FY2025 Daily Use Radio Grant Program, led in Kewaunee County by Sheriff Matt Joski. Department heads are beginning to review options and receiving quotes for the future transition to new radios. Project End Date: March 1, 2026. Grant is an 80/20 (State/Local) match. Approximately \$1.4 million has been allocated for public safety interoperable communication system upgrades for local units of government whose agencies or entities are daily users of the WISCOM system. Grant funds will be received in the form of reimbursement following the applicant's project closeout. This round of funds (\$1.4 million total) has been made eligible to Kewaunee County, Florence County and the City of Fond Du Lac.

**Robin A. Mueller**  
**Chief of Police**



# KEWAUNEE POLICE DEPARTMENT

401 Fifth Street, Kewaunee, Wisconsin 54216

Robin A. Mueller  
Chief of Police

Telephone: 920-388-5010  
Facsimile: 920-388-5024

## NOVEMBER 2024 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	138
February	98
March	105
April	149
May	166
June	156
July	148
August	154
September	144
October	144
November	115
December	
<b>2024 Total</b>	

<i>NATURE:</i>	<i>NOVEMBER TOTALS:</i>	<i>NATURE:</i>	<i>NOVEMBER TOTALS:</i>
Abandoned Vehicle	0	Littering	0
Alarms	2	Local Ordinance	6
Alcohol Offense	0	Lockout	5
Animal Problems	2	Lost/Found Animal	4
Apprehension Rqst	0	Lost Property	2
Assault	0	Missing Person	1
Bail Jumping	0	Mutual	1
Boat Incident	0	ND Accident	2
Burglary	0	Noise Complaint	0
(Intentionally left blank)		Obstructing	1
Car/Deer Accident	3	Officer Injury	1
Child Abuse	0	OWI	1
Citizen Assist	3	Parking Problem	1
Citizen Dispute	0	PD Accident	0
Communications	0	PI Accident	0
Consent Search	0	Pornography	0
Controlled Burn	0	Probation Pick Up	1
Coroner	0	Property Check	0
Court Order	0	Property Damage	1
Death Investigation	0	Public Health	0
Deliver Message	0	Public Nuisance	0
Disabled Vehicle	2	Recovered Property	0
Disorderly Conduct	2	Rescue	31
DNR Violation	0	Robbery	0
Domestic	0	Runaway Juvenile	0
Drill	0	Sex Offense	0
Drug Investigation	1	Squad Damage	0

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EM-1	0		Suicide Attempt	0
Escort	1		Suspicious	2
Extra Patrol	1		Tavern Check	0
Fire	2		Theft	3
Fireworks	0		Threatening	0
Fraud	2		Tobacco Problem	1
Gas Drive Off	2		Traffic Hazard	0
Harassment	4		Traffic Offense	3
Hazmat	0		Trespassing	0
Highway Debris	0		Truancy	3
Hit & Run Accident	1		Unsecure Premise	1
Illegal Burning	0		Utility Problem	0
Information	5		Warrant Pick Up	2
Intoxication	0		Weapon Offense	0
Juvenile Problem	2		Welfare Checks	4
Keep the Peace	0		911 Hang Ups	3



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## NOVEMBER 2024 POLICE STAFF REPORT

- 11/06 & 11/20: All KPD Officers participated in a refresher class on Crime Scene Processing and Evidence Collection. The training was sponsored by the Kewaunee County Sheriff's Department and held at the Evidence Facility.
- 11/11: Chief Mueller attended a presentation with countywide Emergency Service Department Heads to learn more about L3 Harris and the radio services they provide. This is one of many meetings regarding the Daily Use Radio Grant being prepared by Sheriff Matt Joski.
- 11/11: Chief Mueller attended the regular City Council Meeting. Unanimous decision from the Council to approve an increase in holiday pay for part-time patrol officers.
- 11/12: KPD Officers attended training to transition to using the Taser 10 (CEW) Conducted Energy Weapon. All full-time staff are now carrying the Taser 10.
- 11/13: Ofc. Gulbrand attended the regularly scheduled SWAT Training with the Kewaunee County SWAT Team.
- 11/13: Ofc. Schlies attended a training on conducting Sexual Assault Interrogations. The training explored sex offender psychology, questioning methods and unique challenges posed during these interrogations.
- 11/14: Chief Mueller attended a training on The Resilient Leader, presented by Lexipol.
- 11/19: Chief Mueller attended the Personnel Committee Meeting. Discussion on Salary/Wage Grade System and Wage Rates.
- 11/22: KPD Officers, the WI State Patrol and Deputies with the Kewaunee County Sheriff's Department all assisted to provide traffic control for another successful Christmas Parade.
- 11/27: Ofc. Gulbrand attended the regularly scheduled SWAT Training with the Kewaunee County SWAT Team.

**Robin A. Mueller**  
Chief of Police





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## DECEMBER 2024 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	138
February	98
March	105
April	149
May	166
June	156
July	148
August	154
September	144
October	144
November	115
December	94
<b>2024 Total</b>	<b>1611</b>

<i>NATURE:</i>	<i>DECEMBER TOTALS:</i>	<i>NATURE:</i>	<i>DECEMBER TOTALS:</i>
Abandoned Vehicle	2	Littering	1
Alarms	3	Local Ordinance	6
Alcohol Offense	0	Lockout	3
Animal Problems	4	Lost/Found Animal	3
Apprehension Rqst	0	Lost Property	0
Assault	0	Missing Person	0
Bail Jumping	0	Mutual	0
Boat Incident	0	ND Accident	0
Burglary	0	Noise Complaint	1
(Intentionally left	blank)	Obstructing	0
Car/Deer Accident	0	Officer Injury	0
Child Abuse	0	OWI	1
Citizen Assist	3	Parking Problem	0
Citizen Dispute	1	PD Accident	2
Communications	0	PI Accident	0
Consent Search	0	Pornography	0
Controlled Burn	0	Probation Pick Up	1
Coroner	0	Property Check	0
Court Order	0	Property Damage	0
Death Investigation	0	Public Health	1
Deliver Message	0	Public Nuisance	0
Disabled Vehicle	4	Recovered Property	0
Disorderly Conduct	3	Ambulance Calls (Rescue)	24
DNR Violation	0	Robbery	0
Domestic	1	Runaway Juvenile	0
Drill	0	Sex Offense	0
Drug Investigation	1	Squad Damage	0

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EM-1	0		Suicide Attempt	0
Escort	1		Suspicious	2
Extra Patrol	0		Tavern Check	0
Fire	2		Theft	3
Fireworks	0		Threatening	0
Fraud	2		Tobacco Problem	1
Gas Drive Off	2		Traffic Hazard	3
Harassment	0		Traffic Offense	3
Hazmat	0		Trespassing	1
Highway Debris	0		Truancy	1
Hit & Run Accident	1		Unsecure Premise	0
Illegal Burning	0		Utility Problem	0
Information	0		Warrant Pick Up	0
Intoxication	1		Weapon Offense	1
Juvenile Problem	2		Welfare Checks	0
Keep the Peace	1		911 Hang Ups	2



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## DECEMBER 2024 POLICE STAFF REPORT

- 12/02: Chief Robin Mueller attended the Special Council Meeting/Public Hearing on the Proposed Fiscal Year 2025 Budget.
- 12/03: Chief Mueller attended a Table Top Exercise at the Kewaunee Public School District Office with the District Administrative Team and County Law Enforcement Leaders simulating an Active Shooter response.
- 12/09: Chief Mueller attended the regular City Council Meeting. Approval unanimous on 2025 Wages and Salaries for non-union PD staff.
- 12/12: Ofc. Cody Gulbrand attended the regularly scheduled SWAT Training with the Kewaunee County SWAT Team.
- 12/14: Officers Kaelyn Schlies and Kelin Charles participated in the annual Kewaunee County Shop with a Cop Event.
- 12/19: Deputy Chief Dustin Smidle attended the regularly scheduled Traffic Court Session.
- 12/30: Ofc. Gulbrand attended the regularly scheduled SWAT Training with the Kewaunee County SWAT Team.

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Chief of Police





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## JUNE 2025 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	104
February	119
March	104
April	96
May	120
June	144
July	
August	
September	
October	
November	
December	
<b>2025 Total</b>	

<i>NATURE:</i>	<i>JUNE TOTALS:</i>	<i>NATURE:</i>	<i>JUNE TOTALS:</i>
Abandoned Vehicle	0	Littering	0
Alarms	3	Local Ordinance	11
Alcohol Offense	0	Lockout	1
Ambulance Calls	35	Lost/Found Animal	2
Animal Problems	5	Lost Property	0
Apprehension Request	0	Missing Person	0
Assault	0	Mutual	1
Bail Jumping	0	ND Accident	0
Boat Incident	1	Noise Complaint	1
Burglary	0	Obstructing	0
Car/Deer Accident	0	Officer Injury	0
Child Abuse	0	OWI	0
Citizen Assist	11	Parking Problem	1
Citizen Dispute	2	PD Accident	2
Communications	0	PI Accident	0
Consent Search	0	Pornography	0
Controlled Burn	0	Probation Pick Up	1
Coroner	0	Property Check	0
Court Order	1	Property Damage	1
Curfew	0	Public Health	2
Death Investigation	1	Public Nuisance	0
Deliver Message	0	Recovered Property	0
Disabled Vehicle	1	Robbery	0
Disorderly Conduct	2	Runaway Juvenile	2
DNR Violation	0	Search Warrant	0
Domestic	3	Sex Offense	0
Drill	0	Squad Damage	0

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Drug Investigation	1		Suicide Attempt	0
Emergency Detention	1		Suspicious	6
Escort	2		Tavern Check	0
Extra Patrol	2		Theft	6
Fire	1		Threatening	0
Fireworks	1		Tobacco Problem	0
Fraud	4		Traffic Hazard	1
Gas Drive Off	2		Traffic Offense	1
Harassment	1		Trespassing	0
Hazmat	0		Truancy	0
Highway Debris	0		Unsecure Premise	0
Hit & Run Accident	0		Utility Problem	0
Illegal Burning	1		Warrant Pick Up	1
Information	6		Weapon Offense	0
Intoxication	0		Welfare Check	3
Juvenile Problem	3		Worthless Checks	0
Keep the Peace	1		911 Hang Ups	10



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## JUNE 2025 POLICE STAFF REPORT

- 6/03: Chief Mueller attended the quarterly Coordinated Community Response Team meeting which included a presentation from the Wisconsin Anti-Human Trafficking Task Force
- 6/03: School Resource Officer Scott Szydel closed out another successful year with the Kewaunee School District as they had their last day of school
- 6/04: Chief Mueller attended a meeting in regard to contract bidding for the 2025-2026 School Resource Officer position. Those in attendance were Superintendent Scott Fritz, Mayor Jeff Vollenweider and City Administrator Heath Eddy
- 6/05: Chief Mueller attended a meeting at the WI Department of Corrections offices in regard to an upcoming Sex Offender release back into Kewaunee County
- 6/05: Chief Mueller prepared documents for the Public Property and Public Works Department Committee's reference the following items: Handicapped parking space to be added next to the Kewaunee Artisan Center, removing a handicapped parking space next to the American Legion Post 29, tent placement for the July 3<sup>rd</sup> Fireworks show and road closure for the Kewaunee Farmers Market
- 6/07: BayCare Clinic Century Bike Ride came through the City of Kewaunee. No related issues.
- 6/07: The Kewaunee Agricultural Heritage Farm held a Tractor Parade which made its way through the City of Kewaunee before returning to The Rendezvous Bowl. No related issues.
- 6/09: Chief Mueller attended the regularly scheduled City Council Meeting.
- 6/10: Officer Cody Gulbrand attended the regularly scheduled SWAT training with the Kewaunee County SWAT Team
- 6/17: Chief Mueller met with Kewaunee County Health Nurse Cindy Kinnard and conducted an inspection of the apartment complex located at 916 Second St reference a complaint from a tenant on the location's current conditions. It was deemed it was not a public health hazard at this time.
- 6/18: Chief Mueller attended the quarterly Kewaunee County Drug Task Force meeting held at the Luxemburg Police Department
- 6/19: Officer Szydel attended the scheduled Traffic Court Session
- 6/23: Deputy Chief Dustin Smidle attended the Special City Council Meeting regarding the renewal of liquor licenses issued by the City of Kewaunee
- In the month of June, all Kewaunee PD sworn personnel participated in the yearly countywide Active Shooter Training Scenarios. Trainings this year were held at area schools/churches. Members of local Fire and Rescue services also participated

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## JULY 2025 POLICE STAFF REPORT

Month	No. of Service Calls
January	104
February	119
March	104
April	96
May	120
June	144
July	140
August	
September	
October	
November	
December	
<b>2025 Total</b>	

<b>NATURE:</b>	<b>JULY TOTALS:</b>	<b>NATURE:</b>	<b>JULY TOTALS:</b>
Abandoned Vehicle	0	Littering	0
Abuse	1	Local Ordinance	10
Alarms	2	Lockout	1
Alcohol Offense	0	Lost/Found Animal	2
Ambulance Calls	26	Lost Property	0
Animal Problems	3	Missing Person	0
Apprehension Request	0	Mutual	1
Assault	0	ND Accident	0
Bail Jumping	0	Noise Complaint	2
Boat Incident	3	Obstructing	0
Burglary	0	Officer Injury	0
Car/Deer Accident	0	OWI	2
Child Abuse	0	Parking Problem	0
Citizen Assist	6	PD Accident	2
Citizen Dispute	1	PI Accident	0
Communications	0	Pornography	0
Consent Search	0	Probation Pick Up	3
Controlled Burn	1	Property Check	1
Coroner	0	Property Damage	5
Court Order	4	Prowler	1
Curfew	2	Public Health	0
Death Investigation	0	Public Nuisance	1
Deliver Message	0	Recovered Property	4
Disabled Vehicle	0	Robbery	0
Disorderly Conduct	1	Runaway Juvenile	0
DNR Violation	0	Search Warrant	0
Domestic	0	Sex Offense	0

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Drill	0		Squad Damage	0
Drug Investigation	1		Stolen Property	1
Emergency Detention	0		Suicide Attempt	0
Escort	2		Suspicious	3
Extra Patrol	4		Tavern Check	0
Fire	2		Theft	2
Fireworks	0		Threatening	0
Fraud	1		Tobacco Problem	0
Gas Drive Off	2		Traffic Hazard	1
Harassment	1		Traffic Offense	5
Hazmat	1		Trespassing	0
Highway Debris	0		Truancy	0
Hit & Run Accident	0		Unsecure Premise	1
Illegal Burning	0		Utility Problem	1
Information	1		Warrant Pick Up	1
Intoxication	0		Weapon Offense	0
Juvenile Problem	5		Welfare Check	8
Keep the Peace	2		Worthless Checks	0
			911 Hang Ups	10



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## JULY 2025 POLICE STAFF REPORT

- 7/03: Chief Mueller requested assistance from the WI State Patrol to assist with traffic direction after the July Fireworks. Two Troopers were assigned as in the past 2 years. This helps to assist with the traffic flow out of the City, especially if the Kewaunee PD Officers are busy with a high priority call for service.
- 7/08: Chief Mueller, Administrator Heath Eddy and Attorney James Kalny met with representatives of the Kewaunee Professional Police Association & WPPA for negotiations on the renewal of the Collective Bargaining Agreement which expires 12/31/2025.
- 7/09: Chief Mueller attended the Kewaunee County Law Enforcement Department Heads Meeting. Meeting was held at the Kewaunee Police Department.
- 7/09: Ofc. Cody Gulbrand attended the regularly scheduled training with the Kewaunee County SWAT Team.
- 7/12: Officers provided patrols of the grounds at the Lakeshore Vintage Snowmobile Association snowmobile, car & bike show. There were no associated law enforcement calls for this event.
- 7/12: Officers provided traffic control for the Kewaunee Fire Department who held a short march through downtown in association with their 125<sup>th</sup> Anniversary Celebration.
- 7/12 & 7/13: Officers assisted the Kewaunee County Sheriff's Department with staffing to patrol the fairgrounds and in providing traffic control during the parade for the annual Kewaunee County Fair.
- 7/14: Chief Mueller attended the regular City Council Meeting.
- 7/22: Chief Mueller attended a presentation by L3 Harris regarding mobile radio options offered related to the upcoming countywide upgrade of all mobile radios. The meeting was held at the Kewaunee County Highway Department.
- 7/23: Ofc. Gulbrand attended the regularly scheduled training with the Kewaunee County SWAT Team.
- 7/23: Ofc. Kaelyn Schlies participated in the Kewaunee Public Library Summer Reading in the Street Party by having a patrol squad on display for viewing.
- 7/24: Chief Mueller attended the quarterly Kewaunee County Highway Safety Commission Meeting. The meeting was held at the Kewaunee County Highway Department.
- 7/24: Ofc. Schlies attended a training webinar on Accelerating Child Exploitation Investigations with the National Center of Missing and Exploited Children.
- 7/28 & 7/29: Ofc. Schlies attended a virtual training series for Investigations of Suspected Child Maltreatment presented by the WI DOJ and the Children's Justice Act Program.
- 7/29: Chief Mueller attended a meeting at the Kewaunee County Sheriff's Department with other Kewaunee County Department Heads who are all currently working on completing a 3-year Audit with the WI Crime Information Bureau regarding use of the TIME system. (Transaction Information for Management of Enforcement)

**Robin A. Mueller**  
Chief of Police

## Public Works Department Report July 2025

### Streets

- Second cutting of ditch lines and ROW areas as needed.
- Permits and energy load study for City Hall and downtown Fire Dept. ongoing.
- 5<sup>th</sup> Street bid information on going.
- Paint/repair graffiti on exterior of light house.
- Repair stop sign and bathroom vandalization, Fire Museum bathroom.
- Fix boat launch parking lot lighting issues.
- Cemetery locating and requests as needed.
- Dodge/Main Street projects on going.
- Add wood chips to playground Haney park.
- Anchor restoration at Smith Park completed.
- Spray ROW and curbs for weeds
- Ball field maintenance.
- Ash tree removal Milwaukee Street Completed.
- Sweeping of streets on going.
- Cold mixing pot holes on going.
- Brush pick up completed.
- Bug/pest control at city owned properties.
- Stain boardwalk near sewer plant/LaFonds.
- Dodge/Main Street plan review.
- Schedule seal coating project for 2<sup>nd</sup> and Scott Street.
- USACE meetings and emails, harbor dredging.
- WI DOT resurfacing project discussions, research, and planning.
- Fireworks planning, set up, and clean up.
- Car show planning, set up, and clean up.
- Alumni fest set up and clean up.
- Ordinance warning follow ups.

### Parks

- Mowing and weed eating city owned properties.
- Rake/clean beach and pier.
- Bathroom maintenance and cleaning.
- Equipment maintenance on going/as needed.
- Baseball field maintenance; Drag fields, weed control, paint lines, garbage pickup, restock consumables.
- Repair vandalism Fire Museum bathrooms.
- Change out furnace and air handler filters; City Hall, Fire Dept, Library, and park buildings.
- Painting of playground equipment on going.
- Edging of sidewalks on going.
- Spraying city properties for weeds.
- Dragging and regrading city owned gravel parking lots.

- Set up and clean up for Fireworks, car show, alumni fest, and other park rentals.

#### Water

- Daily rounds and recordings.
- Tests and samples as needed.
- Locate city owned utilities as requested (diggers hotline).
- Water Meter issues and troubleshooting with city hall, billing discrepancies.
- Pressure wash all water buildings and maintenance as needed.
- Garage door lintel failure, coordinate repair to building.
- Meter reads and meter maintenance on going with City hall staff.
- Main Street/Dodge Street plan review.
- Call in for power outages, resetting equipment, setting up generator as needed.
- Valve turning/exercising ongoing.
- Help Street Dept with tree removal as needed.

#### Waste Water

- Daily labs and recordings.
- Lift station maintenance.
- Jetting/flushing of sewer mains ongoing.
- Equipment maintenance sewer/street dept.
- Replaced backflow preventer inside main plant building.
- Troubleshoot bar screen damage from power interruption from WPS.
- Unplug pumps in lift stations, having issues with flushable wipes.
- Flush and maintain city fish grinder stations/mains.
- Power outages/reset equipment/set up generator as needed.
- Mow grass at plant and help with other city properties as needed.
- Reed bed maintenance quotes on going.



## FINANCE COMMITTEE MEETING

Minutes

Tuesday, July 1, 2025 at 5:00 pm

CITY HALL - COMMON COUNCIL CHAMBERS - 401 FIFTH ST.,  
KEWAUNEE WI 54216

### \*AMENDED AGENDA\*

Date Correction: Date of Meeting is 7/1/2025 (Tuesday)

#### 1. CALL TO ORDER

**Minutes:**

The meeting was called to order at 5:00pm.

#### 2. ROLL CALL

**Minutes:**

Roll Call- Committee members present - Bobbi Jeanquart, Committee Chair; Scott Oftedahl, Ned House. Absent: Jeff Kohnle. Also in attendance: Jamie Jackson, Interim Treasurer; Joe Mills, Alderman.

#### 3. MEETING IN COMPLIANCE WITH THE OPEN MEETINGS LAW

#### 4. MOTION TO APPROVE, OR MAKE CHANGES TO THE ORDER OF, THE AGENDA

Motion to approve (voice vote)

#### 5. MOTION TO ADOPT THE MEETING MINUTES

Motion to approve (with any corrections specified) (voice vote)

##### a. June 04, 2025

**Minutes:**

June 4, 2025- a motion was made to accept the minutes of June 4 Finance Committee and joint Finance and Personnel Committee meetings with spelling and date corrections. Motion was made by Scott Oftedahl and seconded by Ned House. Motion carried.

#### 6. PUBLIC INPUT - LIMIT OF 3 MINUTES

**Minutes:**

There was no public input.

## 7. CONSIDERATION OF BILLS

Motion to approve (roll call vote)

### Minutes:

Request for Approval of Bills for June 2025- A motion was made to accept the bills as presented by Ned House and seconded by Scott Oftedahl. Motion carried.

## 8. FINANCIAL UPDATE

Motion to accept and place on file if applicable (voice vote)

### Minutes:

Jamie Jackson discussed budget to actual status and noted that salaries should be no more than 50% of budget amount by end of June. The reconciliation process is now caught up and will be done on a monthly basis. It was noted that marina dock sales were less than previous year at this point and fuel sales were low. Repair of docks was double what was budgeted. These items would be looked into further. A motion was made to accept the budget to actual report and place on file by Scott Oftedahl and seconded by Ned House. Motion carried.

## 9. OLD BUSINESS:

## 10. NEW BUSINESS:

### a. 2026 Budget Planning

#### Minutes:

Jamie Jackson stated that health care costs would have a smaller increase than last year and that typically budget planning has included a 3% raise. Discussion also took place on the 2026 budget planning process. The process begins with a letter to Department heads at end of July with info back to Treasurer in August. The Finance Committee will review September to November. Budget hearing will take place in late November or early December. Tax bill goes out in December. Additional items noted were the need for a street laborer position and also the ongoing revaluation process.

### b. 2024 Audit Discussion

#### Minutes:

The committee reviewed the audit recommendations. Jamie Jackson is working on the recommendation that each fund must have a budget prepared and approved for it. In addition, the committee members discussed the policies that the auditor suggested the city might want to consider. Those policies included fund balance policy, capitalization policy, debt management policy, investment policy, and multiyear capital planning policy. It was noted that for Capital Improvement projects we have been only budgeting for a year but we have five years of projects. Committee agreed to look at fund balance policy first and other policies once we get through the budget process. Research will be done on policies that cities of similar sizes have adopted. Also, discussion took place on policies and procedures that should be adopted to create standard operating procedures for financial matters. Among the needed policies discussed were credit cards, marina cash deposits, payroll/timesheet, over the counter, licenses processing, building permits and disbursements. These policies will be worked on over time and with collaboration from

department heads.

**c. Policies Discussion**

**Minutes:**

See 10 b. 2024 Audit Discussion.

**11. ANNOUNCEMENTS**

**12. NEXT MEETING DATE:**

**Minutes:**

August 5, 2025 at 5pm.

**13. ADJOURN**

Motion to adjourn (voice vote)

**Minutes:**

A motion was made to adjourn by Scott Oftedahl and seconded by Ned House. Motion carried.

Meeting was adjourned at 5:54pm.

**The public...**

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Kewaunee Ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility. Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

If you plan to attend the meeting and require alternative format or have other special needs, please contact the City 48 hours prior to the meeting time (920)-388-5000.

POSTED on the City Hall bulletin board and on the City of Kewaunee's website.

Contact: Erin Mueller ([admin@cityofkewaunee.org](mailto:admin@cityofkewaunee.org) 920-388-5000) | Minutes published on 08/07/2025 at 1:30 PM



## **PUBLIC WORKS COMMITTEE**

### **Minutes**

**Thursday, August 7, 2025 at 5:30 pm**

**CITY HALL - COMMON COUNCIL CHAMBERS - 401 FIFTH ST.,  
KEWAUNEE WI 54216**

#### **1. CALL TO ORDER**

**Minutes:**

Meeting was called to order at 5:30PM.

#### **2. ROLL CALL**

**Minutes:**

Roll Call, all members were present.

#### **3. MEETING IN COMPLIANCE WITH THE OPEN MEETINGS LAW**

**Minutes:**

Meeting in compliance with the open meetings law.

#### **4. MOTION TO APPROVE, OR MAKE CHANGES TO THE ORDER OF, THE AGENDA**

Motion to approve with any changes to the order of the agenda specified. (Voice Vote)

**Minutes:**

Mr. Mills made the motion to approve the agenda as presented, Mr. Kohnle seconded. Motion passed.

#### **5. MOTION TO ADOPT THE MEETING MINUTES**

##### **a. July 10, 2025**

Motion to adopt the meeting minutes with any changes specified. (Voice Vote)

**Minutes:**

Mr. Mills made the motion to approve the July 10th meeting minutes as presented, Mr. Oftedahl seconded. Motion passed.

#### **6. PUBLIC INPUT - LIMIT OF 3 MINUTES**

**Minutes:**

No public input.

## 7. OLD BUSINESS:

### Minutes:

No old business.

## 8. NEW BUSINESS:

### a. Water Department Roof Replacement Discussion

Motion to recommend replacement of the roof at the Water Department (Voice Vote)

#### Minutes:

Mr. Seiler read off two quotes for replacing the Water Departments roof with steel over the shingles. SNP Construction in the amount of \$17,687.00 and Kickbusch Kustom Konstruktion in the amount of \$30,500.00. The funds for this are in the water departments building repair budget line. Mr. Seiler also noted that Kickbusch Kustom had included gutters replacement. Mr. Mills made the motion to recommend SNP's quote and move to council, Mr. Kohnle seconded. Motion passed.

### b. Garbage Ordinance Review

Motion to recommend updates to the City of Kewaunee's Garbage Ordinance (Voice Vote)

#### Minutes:

B. The committee made several recommended additions and changes to the proposed ordinance;

- Section 1-i User Fees, they would like to have 1,2, and 3 put back into the new ordinance.
- The addition of Lithium batteries to section 1-c.
- Change section A-3 to read containers shall be place at curb no sooner than 7AM the day prior to pick up and shall be removed no later than 5PM the day after pick up.
- Addition of section 1-m stating No yard waste shall be placed in containers. The City's compost site or scheduled pick ups should be utilized.

Mr. Oftedahl made the motion to recommend the garbage ordinance to council with the additions and changes, Mr. Mills seconded. Motion Passed.

### c. Bike Rack Donation - Construction & Locations

Committee to provide direction on how to proceed, and possible motion to construct bike rack(s) and location(s). (Voice Vote)

#### Minutes:

Mr. Mills made the motion to table this until next months meeting, Mr. Kohnle seconded. Motion passed.

### d. Wisconsin Department of Transportation (WI DOT) Resurface Project: Ellis Street from Dodge Street west to City limits

#### Minutes:

D. Mr. Oftedahl made the motion to recommend to council that city staff signs the agreement with the WI DOT, Mr. Kohnle seconded. Motion Passed.

## 9. AGENDA ITEMS FOR NEXT MEETING

### Minutes:

Event Policy/Procedures, Cost estimates for fixing/replacing city owned vehicles, and pricing for city well replacement were all mentioned as future meeting items.

**10. NEXT MEETING DATE: September 04, 2025 - 5:30 pm**

**Minutes:**

September 4th, 2025 at 6:30PM was set for the next meeting.

**11. ADJOURN**

Motion to adjourn (voice vote)

**Minutes:**

Mr. Oftedahl made the motion to adjourn, Mr. Kohnle seconded. Motion Passed. Meeting was adjourned at 6:18PM

### **The public...**

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Kewaunee Ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility.

Any governmental body at the above stated meeting will take no action other than the governmental body specifically referred to above in this notice.

If you plan to attend the meeting and require alternative format or have other special needs, please contact the City 48 hours prior to the meeting time (920) 388-5000.

POSTED on the City Hall bulletin board and on the City of Kewaunee's website.



## **PUBLIC PROPERTY COMMITTEE**

### **Minutes**

**Thursday, August 7, 2025 at 6:00 pm**

**CITY HALL - COMMON COUNCIL CHAMBERS - 401 FIFTH ST.,  
KEWAUNEE WI 54216**

#### **1. CALL TO ORDER**

**Minutes:**

Call to order at 6:20

#### **2. ROLL CALL**

**Minutes:**

All present.

#### **3. MEETING IN COMPLIANCE WITH THE OPEN MEETINGS LAW**

**Minutes:**

Meeting in compliance with the open meetings law.

#### **4. MOTION TO APPROVE, OR MAKE CHANGES TO THE ORDER OF, THE AGENDA**

Motion to adopt the order of the agenda with any changes specified. (Voice Vote)

**Minutes:**

Agenda approved motion by Jim, seconded by John.

#### **5. MOTION TO ADOPT THE MEETING MINUTES**

Motion to adopt the meeting minutes with any changes specified: (Voice Vote)

**a. July 10, 2025**

**Minutes:**

Approved minutes - motioned by Jim, seconded by Joe.

#### **6. PUBLIC INPUT - LIMIT OF 3 MINUTES**

**Minutes:**

None

## 7. OLD BUSINESS:

### Minutes:

None

## 8. NEW BUSINESS:

### a. Marina Monthly Report

Current occupancy, status of paid/unpaid contracts, maintenance done/needed, expected occupancy, dock updates (old and new), changes in water depth, YTD financials, future needs

### Minutes:

Marina update

- A) Marina Committee will be doing a thorough walk through this month.
- B) A drone will be used to give better idea on the scope of dredging needed.
- C) 2027 is the idea when all the docks will be done and installed.
- D) Take a Vet Fishing day moved to Aug 9th. Auggie looking for help from outside nonprofits to help with the take the Vet Fishing day for next year.
- E) Jim and Joe asked if and when we still needed Auggie reporting to this committee and the Marina Committee. It will depend on if the Marina Committee has a meeting that month and what was covered. Each month it will be discussed with Heath, Jeff, and Auggie if a meeting is warranted.

## 9. AGENDA ITEMS FOR NEXT MEETING

## 10. NEXT MEETING DATE: September 04. 2025 at 6:00 pm - City Hall

### Minutes:

Next meeting: September 4th, 2025 at 7:30pm. The Marina Committee will meet on August 12th at 6pm at Marina.

## 11. ADJOURN

Motion to adjourn (voice vote)

### Minutes:

Motion to adjourn: John motioned, seconded by Joe.

## The public...

The public is notified that any final action taken at a previous meeting may be reconsidered pursuant to the City of Kewaunee Ordinances. A suspension of the rules may allow for final action to be taken on an item of New Business. It is possible that members of and a possible quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information or speak about a subject over which they have decision-making responsibility.

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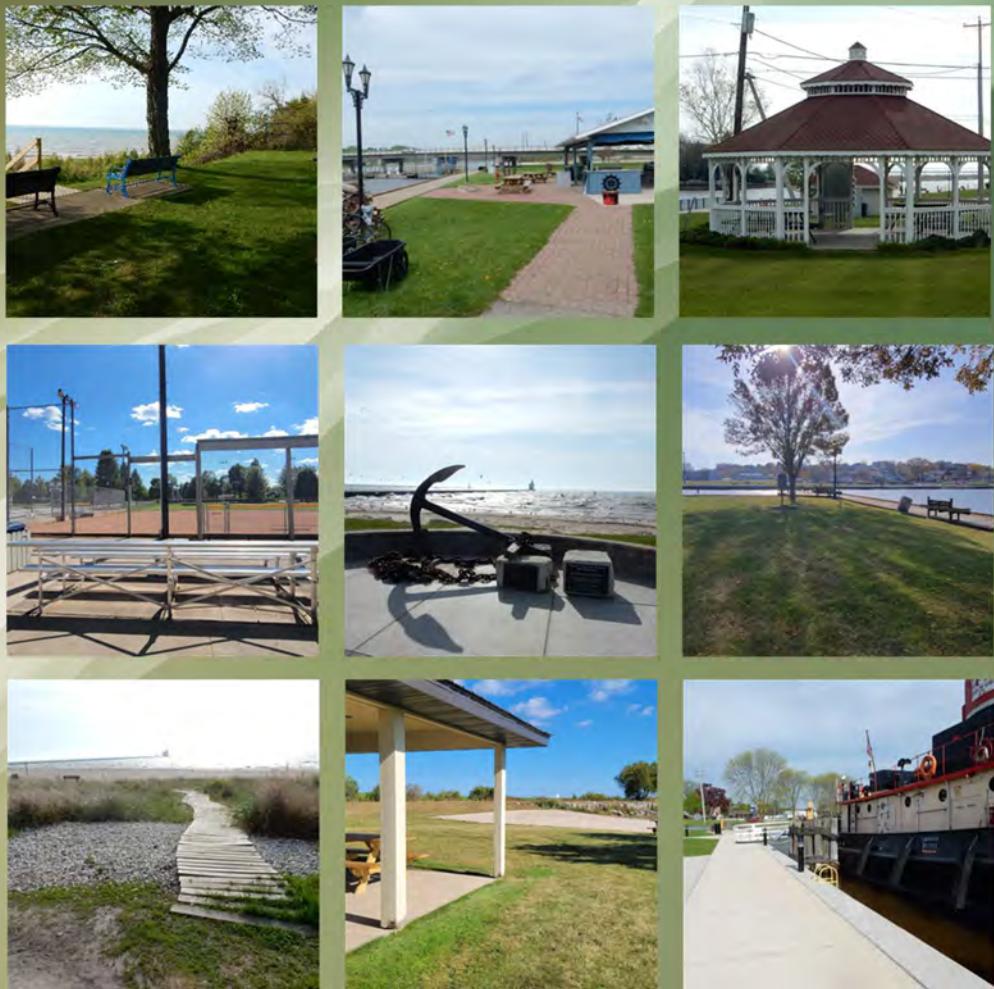


# City of Kewaunee, WI

## Comprehensive Outdoor Recreation Plan

### 2025-2029

July, 2025 (REVISED DRAFT)



<i>Plan Version</i>	<i>Adoption/Revision Date</i>	<i>Revision Summary</i>
<i>Version 1.0</i>	August 11, 2025	2019-2023 Plan updated by Cedar Corporation for the 2025-2029 time-period and adopted by Common Council Resolution 25-XX

# Acknowledgements

## **Ad Hoc Comprehensive Outdoor Recreation Plan Update Committee**

Russell Anderson  
Amber Binney  
Laura Gerold  
Paul Jirtle  
Scott Oftedahl  
Nathan Seiler

## **Common Council**

Jeff Vollenweider, Mayor  
John Blaha  
James Brewster  
Edward House  
Roberta Jeanquart  
Jeffery Kohnle  
Joseph Mills  
Scott Oftedahl

## **City Staff**

Heath Eddy, City Administrator  
Nathan Seiler, Public Works Superintendent



# **City of Kewaunee Comprehensive Outdoor Recreation Plan 2025-2029**

Adopted by the City of Kewaunee Common Council on:

August 11, 2025

Prepared by:



1695 Bellevue Street

Green Bay, WI 54311

[www.cedarcorp.com](http://www.cedarcorp.com)

***BUILDING TRUST***

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***Your Project, Our Passion***



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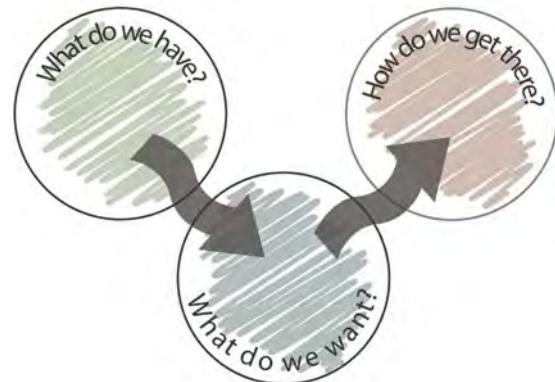
## Chapter 1 - Introduction

### Plan Purpose

The purpose of a Comprehensive Outdoor Recreation Plan, or CORP, is to create both a five-year and a long-range action program which can continue to guide the maintenance and improvement of the park system as the City of Kewaunee grows and needs change. As a prelude for deriving the 5-Year Action Plan, the plan inventories existing parks and facilities, determines deficiencies and surpluses within the system, and identifies future recreational needs. These factors serve as the cornerstone for formulating general and site-specific recommendations, which provide the basis for all projects included in the action program.

A second purpose of the CORP is to satisfy the mandates of available funding programs. Among these mandates are requirements that all WDNR Stewardship Program funded projects be clearly identified and justified in current plans to qualify. Once the CORP is approved, the community will be eligible for state-administered funding programs, if available, and cost sharing during the interval of 2025-2029.

The success of any local planning effort is often dependent on the involvement, support, and active participation of community residents in the CORP's preparation. To ensure a diverse spectrum of citizen viewpoints and concerns contributed to the plan's development, citizen support and input was solicited from individuals representing a variety of interests through public involvement meetings, the creation of an Ad Hoc CORP Update Committee, and via an on-line recreation users survey.



### History of Recreation Planning in the City of Kewaunee

To create a Comprehensive Outdoor Recreation Plan, information relative to the area is gathered including demographics, land use, parks, usage, open space, trails, and environmentally sensitive areas. *The City of Kewaunee Comprehensive Outdoor Recreation Plan 2025-2029* builds on the 2019-2023 CORP which was completed as part of the city's *2019 Integrated Plan*. The updated CORP provides guidance for future parks, open space development and acquisition intended to improve the quality of life for city residents. Parks, trails, and open spaces including wetlands, woodlands, stream corridors, and other natural resources provide opportunities for recreating, aesthetics, preserving and enhancing the environment, and shaping the character of the community. Proper implementation of this plan, over time, will provide the city with a park and open space system which is designed to meet the current and future needs of its citizens both in terms of facilities and distribution of those facilities.

Current park and open space amenities within the system are reviewed for improvements. Future parks and open space needs are determined through analysis of projected population figures and forecasts to anticipate additional lands or facilities needed to serve future population levels and distribution.

Future needs are based upon identified goals and strategies and consideration of public input. Recommendations for amenity improvements and future park and open space acquisition and development are given. Costs and funding options are explored. This plan sets forth priorities for implementation for the 2025-2029 planning period.

The plan was prepared with the assistance of an appointed Ad Hoc Comprehensive Outdoor Recreation Plan Update Committee comprised of council members and other city stakeholders. As noted in this plan, the city will contemplate creating a formal Parks Commission who would be responsible for implementation of the plan. Implementation will be achieved through land dedication and acquisition, recreational grant funds, fees, volunteer efforts, and budgetary allotments through the Common Council. Any budgetary allotment from the Council is the prerogative of that body. Decisions for funding are made through the budget process and based on available funds and consideration of a variety of activities and projects needing financial resources. Therefore the CORP is not to be considered a budgetary document, but an advisory planning document.

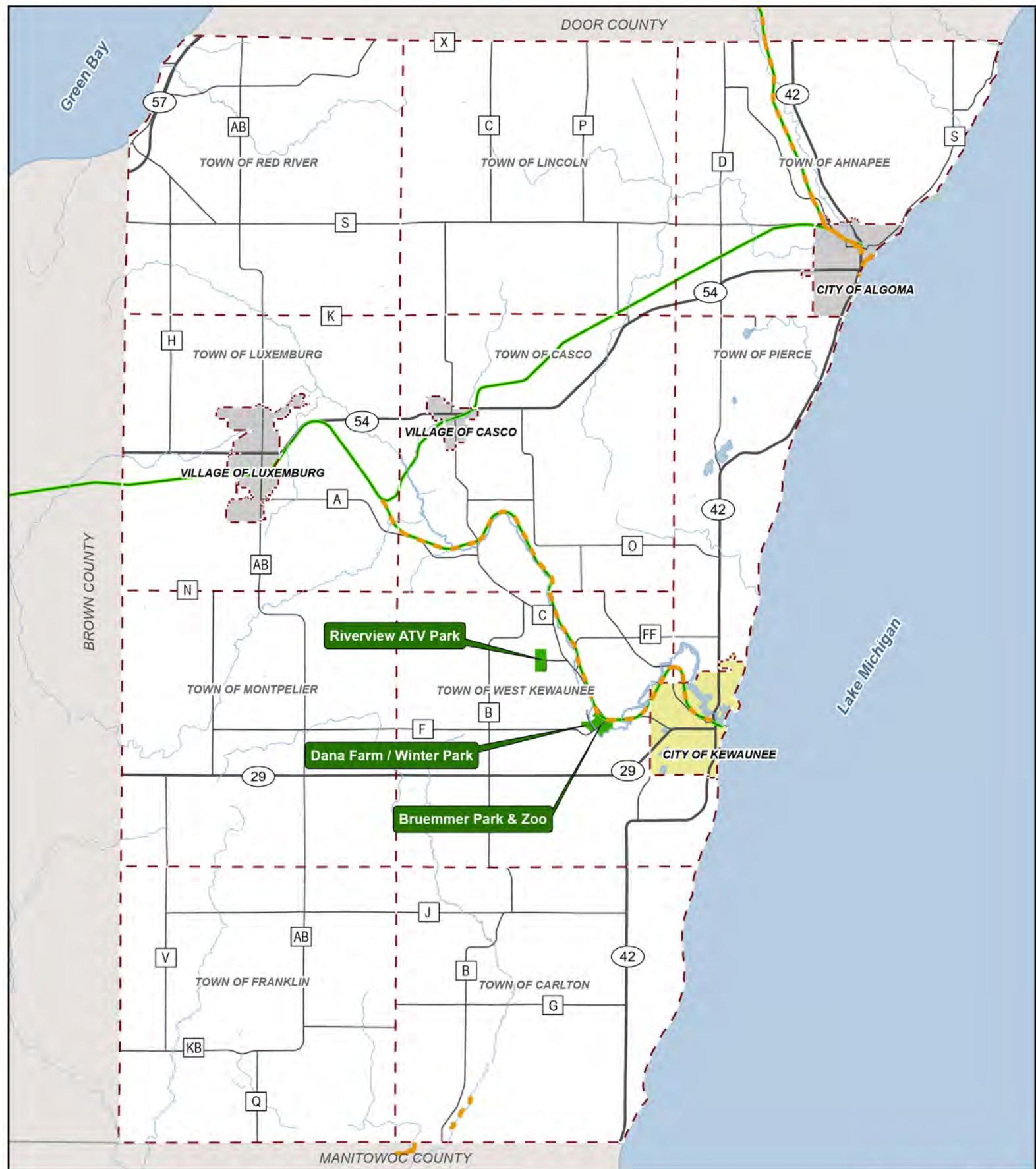
## Planning Area & Geography

Kewaunee is a small city located on the western shore of Lake Michigan in Kewaunee County. The city's most prominent physical feature is its scenic lakeshore, characterized by sandy beaches and bluffs, and a picturesque harbor that opens into the lake. The Kewaunee River runs through the city, providing both recreational opportunities and a natural waterway that has historically supported the community's development.

Geographically, Kewaunee sits in northeastern Wisconsin, approximately 30 miles east of Green Bay. The community encompasses an area of approximately 3.7 square miles. Neighboring towns are the Town of Pierce to the north and, adjacent to the west, is the Town of West Kewaunee (Map 1).

Its location along Lake Michigan places it within the Great Lakes watershed, influencing both its climate and economic activities. The city experiences a humid continental climate, with cold winters and warm, often humid summers moderated by lake breezes. The region is part of the Eastern Ridges and Lowlands geographic province, which is known for its fertile soils and glacially sculpted landscape - making agriculture, particularly dairy farming, a vital part of the local and regional economy.

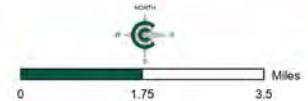
Kewaunee's position along major regional highways (WIS 29 and WIS 42) also links it to broader economic and transportation networks throughout the state. The city provides a full range of municipal services such as sanitary sewer, public water, stormwater management, garbage collection, and the like. Given its location, amenities, and services, the City of Kewaunee is the perfect location for those looking to retire, growing families, or young professionals who are looking to establish roots in the area.



Map 1: City of Kewaunee Regional Location

City of Kewaunee, WI  
Comprehensive Outdoor Recreation Plan 2025 - 2029

- Ahnapee State Trail
- Municipal Boundary
- Ice Age Trail
- Villages and Cities
- Nearby County Park
- City of Kewaunee
- Water



**Cedar**  
CORPORATION

This base map was created with data from Kewaunee County Land Information Department who assumes no liability for the accuracy of this data and any misuse of its content is the responsibility of the user. Changes were made by Cedar Corporation under the direction of the City of Kewaunee. Map Date: June 23, 2023

## Framework for Plan Development

As part of the process to develop the updated CORP, it was essential to understand the context of the city and its recreation system within the broader county, region, and State. As such, a detailed review of existing plans from adjacent and overlapping units of government was conducted to identify how the city can better fit within the broader system of park and recreational facilities. Each of the plans and standards listed below helped to shape the development of the updated CORP. These plans and standards reflect a body of research conducted by the city, other governmental entities, and the National Recreation and Parks Association (NRPA).

- Wisconsin State Outdoor Recreation Plan (SCORP - 2019-2023)
- Wisconsin State Trails Network Plan (2003)
- Kewaunee County Comprehensive Outdoor Recreation Plan (2021-2025)
- Kewaunee County Comprehensive Plan (2016)
- Bay-Lake RPC Regional Comprehensive Plan (2017)
- National Park & Recreation Association (NRPA) Park and Recreation Standards



## Chapter 2 - Inventory of Recreational Resources

### Overview

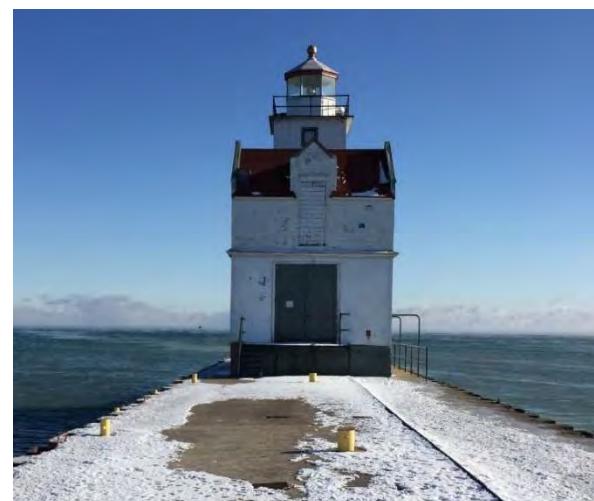
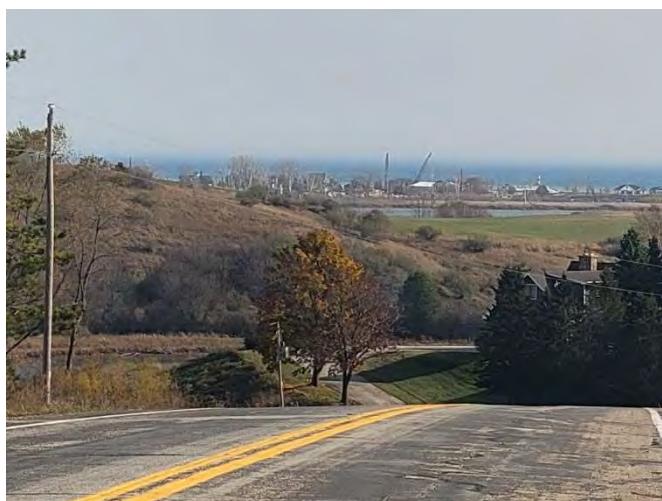
This chapter contains an inventory of the basic natural features of the community which contribute to recreational activities, as well as for all existing park and recreation resources within the City of Kewaunee, including nearby county, and state park/trail facilities. This inventory represents the conditions at the time of report preparation and will be helpful in assessing the availability of facilities to city residents as compared to various park and recreation standards.

### Natural/Physical Features

Natural and/or physical characteristics important to the community consist mainly of its water resources along Lake Michigan and the Kewaunee River. These two elements define the city and its character, and influence daily life.

Lake Michigan is the third largest of the five great Lakes and is abundant with trout, salmon, walleye, and smallmouth bass. In addition to the trout and salmon fisheries, the lake also has substantial commercial whitefish and yellow perch fisheries. Lake Michigan is home to a range of bird populations, including water birds such as ducks, geese and swans, as well as crows, robins, and bald eagles. Predatory birds like hawks and vultures are also prevalent in the lakeshore area due to the wealth of wildlife.

The elevations within the City of Kewaunee create an additional scenic resource. Elevations reach 700 feet above sea level in the western and central areas of the city while slopes decline to approximately 590 feet above sea level at the shore of Lake Michigan and in the downtown area. While scenic beauty is subjective, it is an element of successful communities. The natural beauty of unspoiled vistas and natural resources are hallmark. The City of Kewaunee has these elements and balancing their preservation and realizing their value will be a long term challenge for the city.



## Nearby State Parks & Trails

### Ahnapee State Trail

The Ahnapee State Trail spans 46 miles through Kewaunee and Door counties. A trailhead is available in the city at the intersection of Miller Street and Milwaukee Street (Clock Corner on WIS 42). A second access for the trail is situated off of WIS 42, north of the Kewaunee River near JR Metal Works. From the City of Kewaunee, the trail travels west along the Kewaunee River on a former railroad bed to Casco Junction. From Casco Junction, the trail forks for the option to go west toward the Village of Luxemburg or northeast in the direction of the City of Algoma and City of Sturgeon Bay.



### The Ice Age National Scenic Trail

The Ice Age National Scenic Trail is a thousand-mile footpath that highlights the glacial landscape as it travels through some of the state's most beautiful natural areas. The Trail is entirely within Wisconsin and is one of only eleven National Scenic Trails. The purpose of the trail is to tell the story of the Ice Age and continental glaciation. A 10-mile section of the Ice Age Trail extends from the City of Kewaunee to CTH C in the Town of Casco, utilizing the same corridor as the Ahnapee State Trail. Permitted recreation uses for the shared corridor are identical which includes bicycling, jogging, hiking, horseback riding, cross-country skiing, snowshoeing, and snowmobiling. ATV's and other motorized vehicles are not allowed on any segment of the Ice Age Trail as it is meant primarily as an off-road hiking and backpacking trail.



### Lake Michigan Water Trail

Covering approximately 450 miles of shoreline in Wisconsin, the Lake Michigan Water Trail is a network of water access points along the Wisconsin shoreline of Lake Michigan from the Michigan border in Marinette to the Illinois border south of Kenosha. A water trail is a route along a water body for people using small non-motorized boats like kayaks, canoes, day sailors, or rowboats. Water trails are based on land facilities that support water travel and the variety of natural, cultural, and historic resources that a traveler may encounter along the way. Water trail facilities in the City of Kewaunee include Selner Park and Father Marquette Memorial Park.



### C. D. (Buzz) Besadny Fish and Wildlife Area

Located just west of the City of Kewaunee is the C. D. (Buzz) Besadny Fish and Wildlife Area. The 2,632 acre property was established in 1957 by the WDNR to manage fish and wildlife resources associated with the Kewaunee River and surrounding landscape. The property is comprised mostly of woodlands, river, stream, grasslands, and contains one of the largest wetland complexes bordering Lake Michigan. The Ahnapee State Trail / Ice Age National Scenic Trail also pass through the property.

## Nearby County Parks and Trails

### Riverview ATV Park

Located in the Town of West Kewaunee the Riverview ATV park is approximately three miles west of the Kewaunee city limits. Riverview ATV Park has approximately 20 miles of trails for ATV, UTV and off-road motorcycle riders. The trails are typically open to the public from mid-May to mid-November. Costs for use of ATVs, UTVs and off-road motorcycles is \$10 for a daily pass per vehicle on the trails or \$50 for an individual seasonal pass.

### Bruemmer Park and Zoo

Located about two miles west of the city limits off CTH C in the Town of West Kewaunee, this popular park provides over 70 acres of wooded areas and is adjacent to the Kewaunee River. It offers a small zoo along with a playground area and several shelters that can be used for special events. Approximately three miles of trails exist which are also groomed in winter for cross-country skiing and snowshoeing. Trails are free to use.



**BRUEMMER  
PARKZOO**

### Dana Farm / Winter Park

Winter Park is located in the Town of West Kewaunee, along the Kewaunee River off of CTH C west of the city. In the winter, this park supplies a ski hill along with tubing runs. Winter Park Ski Hill Features a heated chalet/concessions, state of the art snowmaking equipment, five ski/snowboard runs, a 160-foot vertical drop, a full line of ski and snowboard rentals, and a T-Bar Lift System. During the summer months, the park offers a Disc Golf course. The recreation site also includes the C.D. Besadny Anadromous Fish Facility which provides a unique viewing window allowing visitors to see fall and spring runs of fish as they enter the facility.

### Snowmobile Trails

Kewaunee County is home to over 190 miles of snowmobile trails. The Kewaunee County Promotions & Recreation Department monitors four sections, which includes use of the Ahnapee State Trail that connects Kewaunee County to Door County, as well as the communities of Algoma, Casco, Kewaunee and Luxemburg and three Kewaunee County owned parks. Kewaunee County has six snowmobile clubs that check in with the Promotions & Recreation Department to share condition updates. To use public trails, snowmobilers are required to buy an annual Wisconsin snowmobile Trail Pass through the Wisconsin Department of Natural Resources (DNR). Trail passes are \$10 for Wisconsin residents who are members of a snowmobile club that is affiliated with the Association of Wisconsin Snowmobile Clubs (AWSC), \$30 for Wisconsin residents not affiliated with AWSC and \$50 for out of state residents.



## Local Park and Recreation Facilities

Eighteen different local park, recreation, and open space sites exist within the City of Kewaunee and are under their ownership and operation. These park sites are described below and shown on Map 2 and Table 1, with details on the size and type of the facility, along with available recreational activities.

### City of Kewaunee Owned Facilities

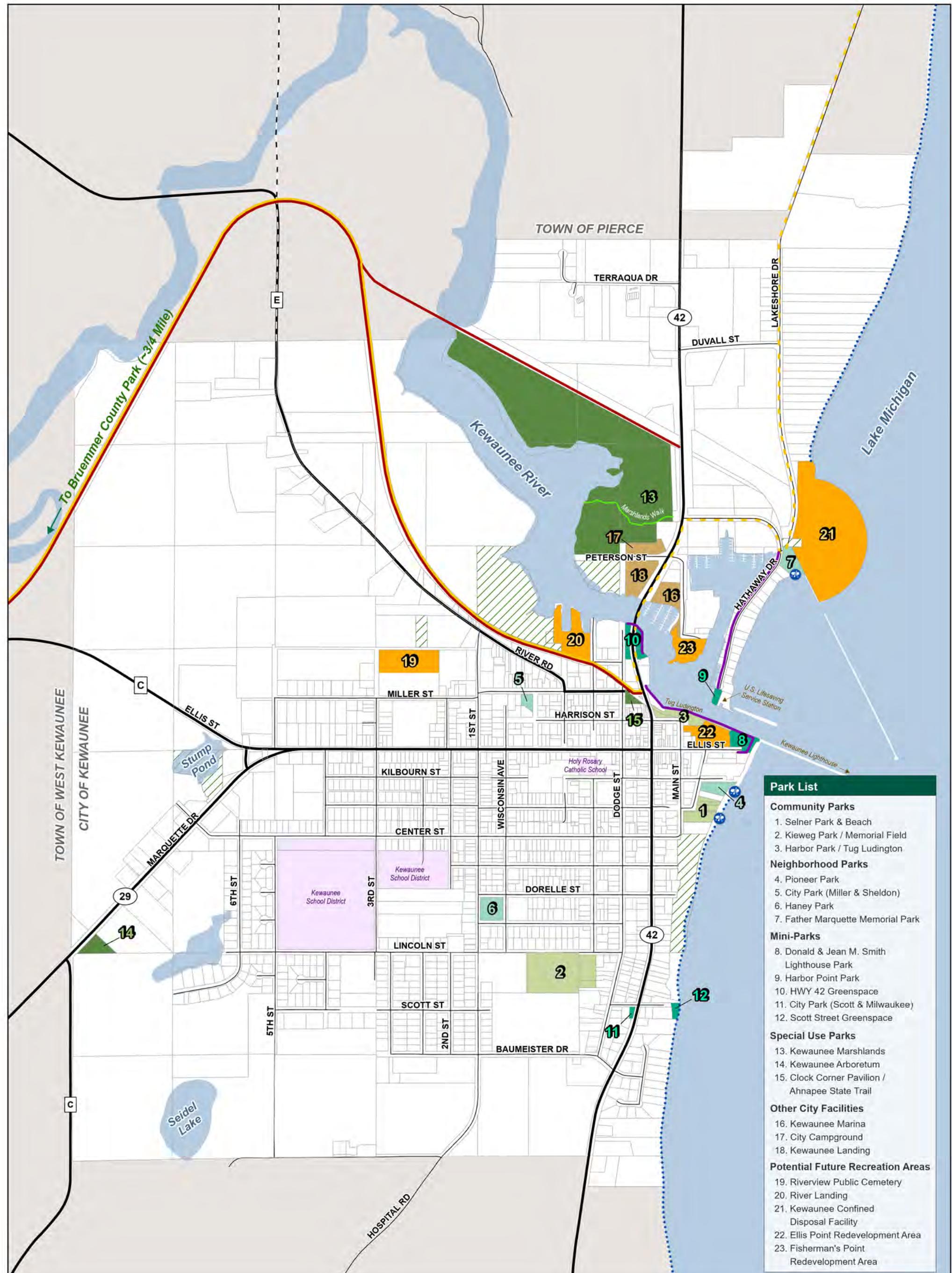
#### Community Parks

1. **Selner Park & Beach** – Located at 616 Lake Street, this developed 2.5 acre site has an upper and lower recreation area. The upper elevation is a grassy area containing swing sets, tables and benches. There are two flights of stairs that provide access to the lower park. One stair set descends from Main Street and the second set is steep and spans the hill from the park's asphalt parking lot area. The



parking lot provides parking for the lower portion of Selner Park which allows for public access to a sandy beach on Lake Michigan. There are benches and tables at the beach and a volleyball net is in the sand. There are restrooms, a pavilion, and floating walkways for better drainage and access. Selner Park is considered a water trail location for the Lake Michigan water trail.

2. **Kieweg Park / Memorial Field** – Located at 602 Lincoln Street, this developed 10.3 acres site consists of Kieweg Park (2.1 acres) which has playground equipment, tables and grills for picnicking, and a lighted tennis court facility. Adjacent Memorial Field is 8.2 acres and is the largest park in the city. It contains a lighted baseball diamond with an electronic scoreboard, press box, concession stand, and a structure serving as a ticket booth with restroom facilities. The field is primarily used by Kewaunee's amateur baseball team, the Kewaunee Chiefs and the Kewaunee County Legion baseball league. New chain link fencing was added to the baseball field for the backstop, dugouts, and outfield. New bleachers were also added in 2011. There is also a soccer field and a storage structure between the soccer and baseball fields. A stone memorial marker with a plaque is located at the park entrance.
3. **Harbor Park / Tug Ludington** – Located at 223 Harrison Street, residents and visitors of the area can enjoy the variety of recreational activities at this 1.7 acre site such as boating, fishing, picnicking, site seeing, touring, and other passive uses. The park's downtown location is an excellent setting for various community events and festivities. The park contains a restroom facility, a gazebo, benches and a newly constructed concrete trail. The dock wall was repaired in this portion of shoreline. Also, the boardwalk and stone pathway are situated along the harbor providing access to the south pier and the historic Kewaunee Lighthouse. In addition, the park possesses the historic WWII Tug Ludington positioned along the dock wall. The tug is open to the public for self-guided tours for a small fee during the summer months.



Map 2: Existing Parks and Trails System

City of Kewaunee, WI  
Comprehensive Outdoor Recreation Plan 2025 - 2029

Park System
Community Park
Neighborhood Park
Mini-Park
Special Use Park
Other City Facilities
Potential Future Rec Area

Trail System
Ahnapee State Trail
Marshlands Walk
Ice Age Trail (Existing Section)
Ice Age Trail (Connecting Section)
Existing Local Trails/Connections
••••• Lake Michigan Water Trail
Lake Michigan Water Trail Access Site

Other Features
Parcel Boundary
Municipal Boundary
Water
Other City Owned Natural Areas



**Cedar**  
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This base map was created with data from Kewaunee County Land Information Department who assumes no liability for the accuracy of this data and any misuse of its content is the responsibility of the user. Changes were made by Cedar Corporation under the direction of the City of Kewaunee. Map Date: May 7, 2025.

**Back of Map 2**

**Table 1: City of Kewaunee Park and Recreation Facility Inventory, 2024**

**Back of Table 1**

## Neighborhood Parks

4. **Pioneer Park – Located at 24 Kilbourn Street, this** 1.4 acre park has a sandy beach along Lake Michigan and a grassy park area. The beach is accessible for swimming, and volleyball and the grassy park portion has tables and benches for picnicking and relaxing.
5. **City Park (Miller & Sheldon)** – This 0.6 acre neighborhood park has playground equipment and a sandlot fitted with a chain link backstop which can be used for softball or kickball games.
6. **Haney Park** – Located between 1<sup>st</sup> Street and Wisconsin Street, this 2.1 acre park is used primarily for its lighted baseball/softball field. The field has an electronic scoreboard, bleachers, and a concession stand. The park also has playground equipment, benches, tables, and a restroom facility that doubles as a warming house as in winters past, this park served as an ice skating rink.
7. **Father Marquette Memorial Park** – Located at 400 Hathaway Drive this 1.6 acre park is located at the outer harbor area on the shoreline of Lake Michigan. The site includes a beach/swimming area, new (as of 2024) jungle gym equipment, tables and benches, a pavilion with restrooms and a kitchen. There is a memorial marker for Father Marquette memorial marker the park. A paved parking lot is available. Father Marquette Memorial Park is considered a water trail location for the Lake Michigan water trail.



## Mini-Parks

8. **Donald & Jane Smith Lighthouse Park** –This 0.2 acre green space is located just south of the access to the lighthouse pier at the eastern end of Ellis Street. The green space offers benches and tables providing scenic views of Lake Michigan and the historic Kewaunee Lighthouse.
9. **Harbor Point Park** – Located at 100 Hathaway Drive this 0.4 acre park has a boardwalk and four fishing piers. There are several tables and benches at this location.
10. **Highway 42 Greenspace** –This 1.1-acre green space spans both the east and west side of the WIS 42 bridge in downtown. It is used primarily as a passive recreational area. Amenities include a wooden boardwalk along the Kewaunee River shoreline, benches for viewing of the lake, and decorative light poles.
11. **City Park (Scott & Milwaukee)** –This 0.2-acre mini-park is located at the corner of Scott Street and Milwaukee Street and serves to greet visitors and tourists, although it contains little more than some formalized landscaping.
12. **Scott Street Greenspace** – This 0.1-acres site is located at the eastern terminus of Scott Street, along the steep bluff associated with the Lake Michigan shoreline. The park is generally passive in nature and provides a single bench for viewing the Lake.

## Special Use Parks

13. **Kewaunee Marina** –The Kewaunee Marina is a city owned 2.5 acres marina, located on the north side of the Kewaunee River east of WIS 42. There is a fish cleaning station, and approximately 100 boat slips with water and electric service. The site has the Nancy Lazanskyv Pavillion, barbecue grills, and smokers. There is a small playground area and the marina is across the highway from the Kewaunee Landing boat launch and the city's RV camping facilities.



14. **City Campground** – This city-owned RV camping facility is immediately north of the Kewaunee Landing boat launch and comprises about 3.3 acres. The facility has 36 sites with electric and water. Fire rings are available for use at each camping site and a shower and restroom facility is located at the campground along with a RV dump station nearby.

15. **Kewaunee Marshlands Walk** – This 65-acre site along the west side of WIS 42 contains a 1,250 foot walkway which winds through the Kewaunee River Marsh and ends with a viewing area at the Kewaunee River. Unfortunately, the walkway was severely damaged due to recent flooding and is being planned for re-construction in the coming years. Natural habitats are found along the pathway with the presence of various animal and plant species. The site has a paved parking area with approximately seven stalls.

16. **Kewaunee Landing (boat launch)** - Kewaunee Landing is a 3.4 acre water-based recreational area offering six boat launch ramps that are served by three dock structures. It is scheduled to be improved. Canoes and kayaks can launch here due to the favorable water levels. The site includes a fish cleaning station and restrooms. There are approximately 75 boat/trailer parking spaces available in the paved and lighted parking area. A handicap lift for putting people in boats also exists, as well as an ADA accessible kayak launch.

17. **Kewaunee Arboretum** –This 1.5 acre site is located along WIS 42 near the western edge of the city and contains a variety of native trees that are found in the Wisconsin landscape. Each of the trees on site contain an identification marker, serving as an environmental education resource. There is a water tower and a welcome sign in this open space.

18. **Clock Corner Pavilion / Ahnapee State Trail** – This 0.3-acre area contains two special use facilities that are newly added in this location. Clock corner has a large pavilion that houses city events, such as the weekly farmers market. It also serves as a trailhead location for the Ahnapee State trail. The Fire Museum is adjacent to the site and contains displays of fire trucks, equipment, and historical information. There is also a set of public bathrooms connected to this facility which can be used by visitors to Clock Corner.

## Kewaunee School District Facilities

1. **Kewaunee High School / Middle School / Elementary School** - Located on 3<sup>rd</sup> Street in the southwestern portion of the city, the Kewaunee High School/Middle School/Elementary School campus offers a wide range of outdoor recreation and athletic facilities including: a track, football field, baseball diamond, softball field, soccer fields, tennis courts, basketball hoops, jungle gyms, and swing sets.

## Private Recreation Facilities

1. **Holy Rosary Catholic School** – Located on Kilbourn Street, this private school facility offers a small playground area just west of Beardsley Street which includes play equipment and a basketball hoop.
2. **Alaskan Golf Club** – A privately owned 9-hole golf course located about five miles north of the city, along WIS 42. This course is open to the general public.
3. **Yacht Works Kewaunee Marina** – Located along WIS 42 and Hathaway Drive, this private marina located on the north side of the Kewaunee River covers approximately five acres of land. This marina provides boat slips, ramps and boat storage, as well as lounge, shower and bathroom facilities for boaters. There are also campground and RV sites, a fish cleaning station, and parking facilities.
4. **Kewaunee Campground** – Located on Terraqua Drive on the northern edge of the city, this privately owned campground provides tent and RV campsites as well as some small cabin rentals along with various recreation amenities.
5. **Kewaunee Health & Fitness (KH+F)** – Located on the north side of the city along Terraqua Drive is the Kewaunee Health & Fitness, Inc. facility. KHF is a member-owned and operated 501(c)3 not-for-profit organization whose mission is to create a healthy community by offering fitness and wellness education and programming both in our facility and throughout Kewaunee County. The KH+F facility features an Aquatic Center with indoor heated exercise pool and a spa for year around use, weight training equipment, fitness machines, a half-court basketball gymnasium, and an indoor track. The facility has staffed hours and is open 24/7 with a membership card.



## City Trail System

The City of Kewaunee does not have a formalized local trail system, but it does have several state-wide trails including the Ahnapee State Trail, Ice Age Scenic Trail, and the Lake Michigan Water Trail. Some existing sidewalks and pathways are present along or near the Kewaunee Harbor which facilitate pedestrian and bicycle movement, however; numerous gaps in this system could be filled over time to have a more complete set of continuous waterfront trails.

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## Chapter 3 - Recreational Needs Analysis

### Overview

As a policy, park and recreation programs should have a five-year cycle update for the CORP. This will make the city eligible to compete for Stewardship funding and other available grants as needed. Park and recreation needs may include the demand for additional park land to accommodate new facilities, requirements for additional parks in areas where new residential growth is occurring, or the need for new or improved park facilities and equipment. Generally, recreation standards are used to identify these necessities.

## Population and Demographics

### Introduction

Many factors influence the growth, development, and character of a community. Population characteristics are one of the key indicators which can help the City of Kewaunee plan for its future. Population growth, age distribution, and incomes can all influence the types of housing, transportation options, and businesses that are found in a community. By examining these factors, the City of Kewaunee can recognize important issues facing the community and identify opportunities to address future needs. This chapter provides relevant information through the use of demographic data to provide direction to the city's local officials, developers, and residents.

### Historic Population Counts

Population change is the primary component in tracking growth as well as predicting future population trends. Population characteristics influence future economic development and relate directly to demands on community services, housing, education, utilities, social services, and recreational facility needs. The City of Kewaunee has experienced slow growth up until 2010 when populations started to decline. A loss of approximately 145 people occurred between 2010 and 2024. Table 3 displays the historic population trends of the City of Kewaunee and Kewaunee County from 1990 to 2020.

### Population Estimates

Every year the Wisconsin Department of Administration (WDOA), Demographic Services Center develops population estimates for every municipality and county in the state. Table 3 displays the 2024 population estimates for the City of Kewaunee and Kewaunee County. Population estimates should be utilized as the official source for population information, except when Census population counts for a given year are available. According to the 2024 population estimate, the City of Kewaunee continued to experience population declines. For the three year period between 2020 and 2024, the city has experienced a decrease of 30 person, or -1.06%.

**Table 3: Population Trends & Projections, City of Kewaunee (1990-2040)**

MCD Name	Historic						Projected						Change	
	1990 Census	2000 Census	2010 Census	2020 Census	1/1/24 Estimate	2025 Projection	2030 Projection	2035 Projection	2040 Projection	# Change 2024-2040	% Change 2024-2040			
<b>C. Kewaunee</b>	<b>2,750</b>	<b>2,806</b>	<b>2,952</b>	<b>2,837</b>	<b>2,807</b>	<b>3,040</b>	<b>3,090</b>	<b>3,075</b>	<b>3,015</b>	<b>208</b>	<b>7.41%</b>			
Percent Change	n/a	2.04%	5.20%	-3.90%	-1.06%	8.30%	1.64%	-0.49%	-1.95%	n/a	n/a			
<b>Kewaunee County</b>	<b>18,893</b>	<b>20,212</b>	<b>20,561</b>	<b>20,536</b>	<b>20,578</b>	<b>21,525</b>	<b>21,940</b>	<b>21,870</b>	<b>21,475</b>	<b>897</b>	<b>4.4%</b>			
Percent Change	n/a	6.98%	1.73%	-0.12%	0.20%	4.60%	1.93%	-0.32%	-1.81%	n/a	n/a			

Source: U.S. Census, 1990-2020, WDOA 2013 and 2024.

## Population Projections

Population forecasts are based on past and current population trends and are not predictions, rather they extend past growth trends into the future and their reliability depends on the continuation of the various factors which contributed to these past growth trends. Forecasts are therefore most accurate in periods of relative socio-economic and cultural stability. Forecasts should be considered as one of many tools used to help anticipate and predict future needs within the community. The Wisconsin Department of Administration (WDOA), Demographic Services Center develops population forecasts for the State of Wisconsin in accordance with Wisconsin State Statute 16.96. Forecasts created by WDOA are deemed the official determinations for the state. Table 3 displays the WDOA population forecasts for communities within Kewaunee County out to the year 2040. According to WDOA, the City of Kewaunee is estimated to increase its total population to 3,015 persons between 2024 and 2040 and increase of 208 persons or about 7.4 percent.

## Age Distribution

The age composition of a community's population can provide insight into the need for emphasizing specific types of recreational opportunities. Incorporated communities can vary significantly in the age distribution of their residents as compared to unincorporated towns due to the services offered in a more urbanized area. Services are driven by demand, and a community will typically provide services and facilities to meet the needs of the given population.

The City of Kewaunee's population distribution by age group compares closely with that of other Kewaunee County communities. As shown in Table 4 and Figure 1, the largest age groups within the city are 60 years and older (38.2%), followed by 35 to 59 years old (30.6%). In the 2017-2021 5-year period, the median age was 46.8 years. This age group pattern reflects the city's historic image of being a good place to raise a family, but also illustrates the trend of having an aging population as baby-boomers get older.

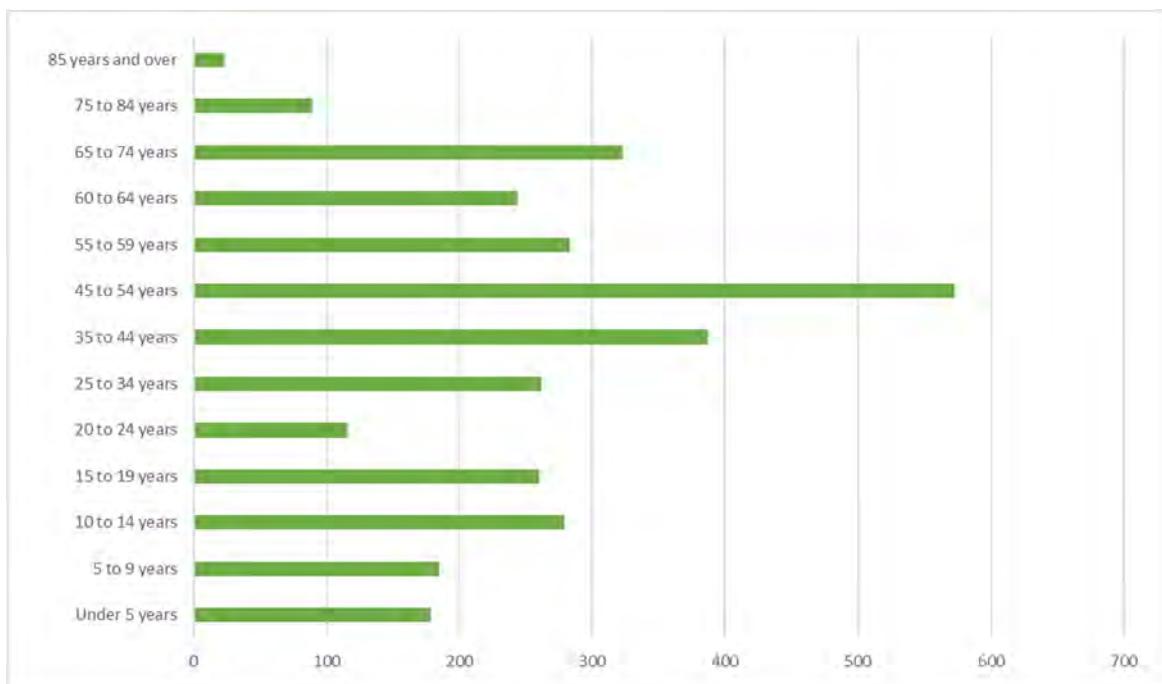
As shown on Table 5, the 2017-2021 American Community Survey (ACS) 5-Year data shows most of the residents living within the city are between the ages of 45 and 64 at 23% of the population. This is a shift from the 2012-2016 ACS 5-year time-period as 30% of persons were within this broad age group. This data also illustrates the overall aging of the city's population in line with county, state, and national trends. As shown in the table, many of the people in the 45 to 64 age group shifted into the 65+ age group over that 5-year period, adding 119 persons to the category. It should also be noted that the 5-19 year old age group experienced a significant increase of over 130 persons. As such, recreational facilities should be planned with these changes and trends in mind.

**Table 4: Age Distribution, City of Kewaunee (2017-2021 ACS)**

Age Category	Number of Persons	Percent of Total	
Under 5 years	39	1.39%	19.8%
5 to 9 years	86	3.07%	
10 to 14 years	165	5.88%	
15 to 19 years	266	9.48%	
20 to 24 years	42	1.50%	11.4%
25 to 34 years	279	9.95%	
35 to 44 years	441	15.72%	
45 to 54 years	212	7.56%	30.6%
55 to 59 years	205	7.31%	
60 to 64 years	323	11.52%	
65 to 74 years	333	11.87%	38.1%
75 to 84 years	280	9.98%	
85 years and over	134	4.78%	
<b>Median age (years)</b>	<b>46.8</b>	<b>n/a</b>	
<b>Male</b>	<b>1,323</b>	<b>47%</b>	
<b>Female</b>	<b>1,482</b>	<b>53%</b>	

Source: U.S. Census Bureau, 2017-2021 American Community Survey 5-Year Estimates

**Figure 1: Age Distribution, City of Kewaunee (2017-2021 ACS)**



**Table 5: Age Group Comparisons, City of Kewaunee (2012-2016 ACS to 2017-2021 ACS)**

Geography / Time Period	Age Group				
	Under 5 Years	5-19 Years	20-44 Years	45-64 Years	Over 65 Years
City of Kewaunee (2012-2016 ACS)	118	384	905	872	628
Percentage	8.14%	21.48%	30.26%	29.89%	10.21%
City of Kewaunee (2017-2021 ACS)	39	517	762	740	747
Percentage	1.22%	16.15%	23.80%	23.11%	23.33%
<b>Difference Between Time Periods</b>	<b>-79</b>	<b>133</b>	<b>-143</b>	<b>-132</b>	<b>119</b>
<b>Percentage Change Between Time Periods</b>	<b>-66.95%</b>	<b>34.64%</b>	<b>-15.80%</b>	<b>-15.14%</b>	<b>18.95%</b>

*Source: U.S. Census, 2012-2016 ACS and 2017-2021 ACS.*

### Persons Per Household

A household includes all the people who occupy a housing unit. A housing unit can be a detached single family home, an apartment, a mobile home, a group of rooms, or a single room that is occupied (or if vacant, is intended for occupancy) as separate living quarters. The occupants may be a single family, one person living alone, two or more families living together, or any other group of related or unrelated people who share living arrangements. Persons per household, or average household size, is obtained by dividing the number of people in households by the number of households.

Table 6 displays the current and historic persons per household for Kewaunee County and the City of Kewaunee. The City of Kewaunee had a persons per household of 2.17 in 2020 and is projected to decline to 2.06 in 2040. This is illustrative of the decline in household size being seen across the country due to the large increases in one and two-person households caused by aging, and higher rates of young people not getting married or having children.

**Table 6: Household Projections, City of Kewaunee (2020-2040)**

MCD Type & Name	Total Households					Persons Per Household				
	2020 Census	2025 Projection	2030 Projection	2035 Projection	2040 Projection	2020 Census	2025 Projection	2030 Projection	2035 Projection	2040 Projection
City of Kewaunee	1,416	1,372	1,412	1,413	1,391	2.17	2.14	2.10	2.08	2.06
Kewaunee County	8,673	8,995	9,302	9,360	9,260	2.40	2.37	2.33	2.31	2.29

Source: WDOA County and Municipal Household Projections, 2010-2040. Vintage 2013.

## Land Needs

Land demand standards of 10 acres of publicly owned open space for every 1,000 residents provides a useful barometer for determining whether a community has adequate parkland to meet the recreational needs of its residents. Looking solely at the total recreational acreage currently owned by the city, the acreage is adequate today and for the near future.

Park and open space acreage is sufficient to support the city's growing population based on expected increase as demonstrated in Table 7. By 2040, the City of Kewaunee will still have over 68 surplus acres to support its citizens recreational land needs with the current population projections. Based on this, maintaining and improving the current park system should be one of the top priorities in accommodating its residents needs for recreational purposes.

**Table 7: Recreational Land Needs, City of Kewaunee (2020-2040)**

Year	2024 Park Acres	Estimated / Projected Population	Demand Projection (10Ac/1,000 capita)	Surplus Acres
2020	98.2	2,837	28.4	69.8
2024 (est)	98.2	2,807	28.1	70.1
2025	98.2	3,040	30.4	67.8
2030	98.2	3,090	30.9	67.3
2035	98.2	3,075	30.8	67.5
2040	98.2	3,015	30.2	68.1

*Source: City of Kewaunee, Cedar Corporation, and NRPA, 2024*

## Facility Needs

Public properties including parks and open space sites equates to a total of 98.2 acres. Typically one general park facility (i.e., activity) is needed for every 3,000 persons in a city the size of Kewaunee depending on the type of facility. Table 8 illustrates the comparison of various activity standards (based on population) to the city's existing park activities. In general, the city meets all of these standards with the exception of basketball courts. Note that these standards could be more or less when applied to individual communities, dependent on specific needs and trends.

**Table 8: Facility Need by Population, General Guidelines**

Activity Facility	Recommended Space Requirements	Service Radius and Location Notes	Number of Units per Population	General Needed for City 2024	General Needed for City 2040	Current Available
<b>Baseball</b> <i>Official Little League</i>	3.0 to 3.85 acre minimum 1.2 acre minimum	$\frac{1}{4}$ to $\frac{1}{2}$ mile Unlighted part of neighborhood complex; lighted fields part of community	1 per 5,000; Lighted 1 per 30,000	.57 unlighted .09 lighted	.60 unlighted .10 lighted	2 lighted Adequate
<b>Basketball</b>		$\frac{1}{4}$ to $\frac{1}{2}$ mile				
<b>Youth</b>	2400 – 3036 sf	Usually in school, recreation center or church facility; safe walking or bike access; outdoor courts in neighborhood and community parks, plus active recreation	1 per 5,000	.57 courts	.60 courts	None
						<b>Inadequate</b>
<b>Football</b>	Minimum 1.5 acres	15 – 30 minute travel time, usually part of sports complex in community park or adjacent to school	1 per 20,000	.14 fields	.15 fields	1 at High School Adequate
<b>Soccer</b>	1.7 to 2.1 acres	1 to 2 miles Youth soccer on smaller fields adjacent to larger soccer fields or neighborhood parks	1 per 10,000	.28 fields	.30 fields	2 available at High School Adequate
<b>Softball</b>	1.5 to 2.0 acres	$\frac{1}{4}$ to $\frac{1}{2}$ mile May also be used for youth baseball baseball)	1 per 5,000 (if also used for youth baseball)	.57 fields	.60 fields	2 lighted / 2 at High School Adequate

**Table 8: Facility Need by Population, General Guidelines, continued**

Activity Facility	Recommended Space Requirements	Service Radius and Location Notes	Number of Units per Population	General Needed for City 2024	General Needed for City 2040	Current Facilities Available
<b>Swimming Pools/Water Attraction</b>	Varies on size of pool & amenities; usually $\frac{1}{2}$ to 2 acre site.	15 – 30 minute travel time.				
		Pools for general community use should be planned for teaching, competitive & recreational purposes with enough depth (3-4m) to accommodate 1m to 3m diving boards, located in a community park or school site	1 per 20,000 (pools should accommodate 3% to 5 % of total population at a time)	.14 pools	.15 pools	
						Adequate
<b>Tennis</b>	Minimum of 7,200 s.f. single court area (2 acres per complex)	$\frac{1}{4}$ to $\frac{1}{2}$ mile Best in groups of 2 to 4 courts; located in neighborhood community park or near school site	1 court per 2,000	1.42 courts	1.51 courts	2 courts at Kieweg Park
						Adequate
<b>Volleyball</b>	Minimum 4,000 s.f.	$\frac{1}{2}$ to 1 mile Usually in school, recreation center or church facility; safe walking or bike access; outdoor courts in neighborhood and community parks, plus active recreation areas in other park settings	1 court per 5,000	.57 courts	.60 courts	1 beach court at Selner Park
						Adequate
<b>Total Park Acreage</b>		Various types of parks-mini, neighborhood, community, regional, conservation, etc	10 acres per 1,000	28.4 acres needed	30.2 acres needed	68.0 to 69.8 surplus acres

## Comparison of Available Standards

It is important to realize that the above standards can be valuable when referenced as “norms” for capacity, but not necessarily as the target standards for which a community should strive. Each community is different and there are many varying factors which are not addressed by the standards above.

For Example:

- Does “developed acreage” include golf courses”? What about indoor and passive facilities?
- What are the standards for skate parks? Ice Arenas? Public Art? Etc.?
- What if it is an urban land-locked community? What if it is a small city surrounded by open federal lands?
- What about quality and condition? What if there’s a bunch of ball fields, but they haven’t been maintained in the last ten years?
- What about open space and how it is defined?

We will attempt to answer these questions through the next list of standard requirements. There are three available standards that are typically used as a benchmark in a community for the region. These are state, national (NRPA), and regional-based (not applicable as no standards exist from the Bay-Lake RPC).

### State Standards

While immediate land needs show the city as being adequate, there are also jurisdictional standards of what the state, county, surrounding communities and private sector are recommended to provide in terms of recreation.

- Recreational Lands Provided by the State-----70 acres/1,000.
- Recreational Lands Provided by the County-----15 acres/1,000.
- Recreational Lands Provided by the Local Community—10 acres/1,000.
- Recreational Lands Provided by the Private Sector----- 5 acres/1,000.

In 2024, the City of Kewaunee provided 98.2 acres of parks, recreation, and open space lands, or 0.03 acres per person, compared to a need for 28.4 acres when looking at all park types as a system. This is well over double the 10 acre/1,000 persons standard. Note that even if the 65 acres associated with the Marshlands Walk is removed from this calculation (33.2 acres provided), the city still falls within the 10 acres/1,000 people guideline.

### National Standards

To determine the land required to meet community need for parks and open spaces the NRPA has developed a level-of-service standard which indicated how many acres, by park type, are needed. The prevailing national standard for Neighborhood and Community parks ranges from 9.25-14.5 acres per 1,000 people, which will be used as the criteria to evaluate level of service standards for parks and open space. Table 9 indicates the national standard ranges for Community Parks, Neighborhood Parks, Mini-Park spaces.

**Table 9: National Park Standards by Park Type**

<b>Park Type Designation</b>	<b>Acres Standard per 1,000 persons</b>
Community Park	8.0-10.0 acres
Neighborhood Park	1.0-2.0 acres
Mini-Park	0.25-0.50 acres
<b>Total:</b>	<b>9.25-14.5 acres (10.0 average)</b>

*Source: NRPA, 2024.*

The service standard used for this analysis is ten acres per 1,000 residents for a Community Park, two acres per 1,000 residents for a Neighborhood Park, and 0.5 acres per 1,000 residents for Mini-Parks. Table 10 highlights the ratio of acres per 1,000 persons when looking exclusively at Community Park, Neighborhood Park, and Mini-Park types.

**Table 10: Current Ratio per 1,000 persons vs. Recommended Park Type Ratio**

<b>Park Type</b>	<b>Current Number of Acres</b>	<b>Acre Ratio per 1,000 persons*</b>	<b>Recommended Acres per 1,000 persons</b>	<b>Surplus / Deficiency of Acres per 1,000 persons</b>
Community Park	14.5	5.2	10.0	-4.8
Neighborhood Park	5.7	2.0	2.0	0.0
Mini Park	2.0	0.7	0.5	0.2
<b>TOTAL</b>	<b>22.2</b>	<b>7.9</b>	<b>12.5</b>	<b>-4.6</b>

*Source: NRPA, 2024.*

\*2024 Population = 2,807

## Regional Greenspace Comparison

Neighboring communities were researched for actual populations and green spaces (Table 11) in order to provide a comparison to the City of Kewaunee's park and recreation system. It is worth noting that many of the city's park and recreation facilities serve other user groups beyond its residents, including nearby residents (think boating and fishing), as well as in-state and out-of-state tourists.

As compared to other communities in the nearby area, Kewaunee falls within adequate parameters for acres of recreation for its stable to growing population and will likely continue to have a surplus of park and recreation acreage throughout the plan design period.

**Table 11: Comparison to Surrounding Communities for Outdoor Recreation Demands Today**

Community	Active Municipally Owned Park Acres	2040 Population Projection	Demand Projection (10 acres/1,000 pop.)	Deficiency/Surplus (in Acres)
<b>City of Kewaunee</b>	<b>98.2</b>	<b>3,015</b>	30.2	<b>68.1</b>
City of Algoma	45.3	2,960	29.6	15.7
Village of Luxemburg	8.6	3,230	32.3	(23.7)
Village of Casco	3.9	630	6.3	(2.4)
City of Sturgeon Bay	155.0	8,015	80.2	74.9
City of Two Rivers	128.0	9,990	99.9	28.1

*Source: WDOA, 2013 and locally adopted CORPs (various years), and Google Maps, 2024.*

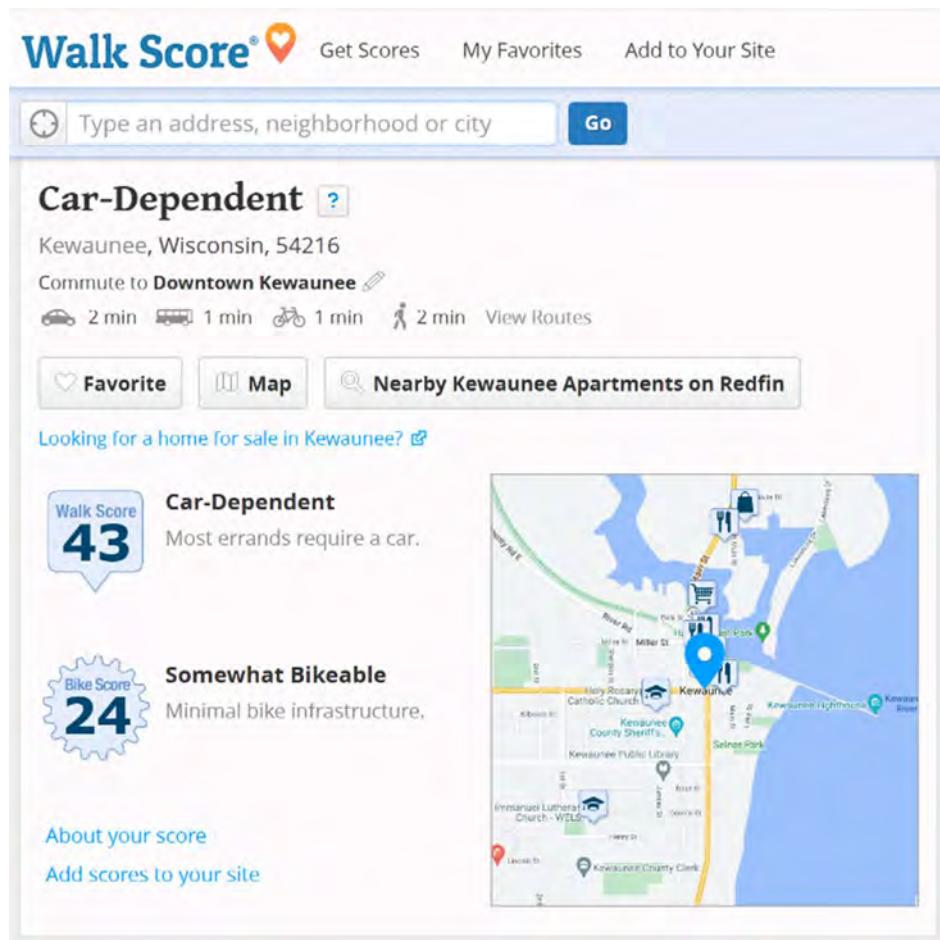
*Note: Information based on municipally owned parks and does not include school related recreational facilities.*

## Locational Needs & Walkability

It is desirable that recreational opportunities be within convenient walking distance for a community's residents. With the city's compact development pattern and distribution of existing parks and schools, residents' walking distance to an existing recreation facility varies. A one-half mile distance (neighborhood park level of service) is ideal as a walking distance, but also looking at safety and use of sidewalks, trails, and bike paths. When residents are separated from the nearest park or school by natural barriers such as streams or man-made barriers such as busy streets, they are considered to be less adequately served because these features hinder a direct or safe walk. This is a particular concern for children, disabled, and elderly residents. In Kewaunee, while state highways 29 and 42 act as significant barriers to walkability, these transportation facilities are generally low-speed within the community and typically have sidewalks adjacent to them. Crossing improvements may be necessary in some locations to improve safety.

As new development may occur upon agricultural lands, property may still be needed to provide localized recreational opportunities within a walkable distance. Also, when looking at places to recreate, the Walk Score® website can analyze how walkable a community is. As shown in Figure 2, the Kewaunee community has an overall Walk Score of 43 (car-dependent) on a scale of 1-100 with 100 being a walker's paradise. Almost all errands require a car for visits to restaurants, groceries, and entertainment. In addition, the city has a Bike Score of 24 which reflects the minimal bike infrastructure in the community.

**Figure 2: Walk Score Ratings, 2024**



## Park Classifications & Service Area Descriptions

The following classifications are derived from two sources: 1) the *2011-2016 Wisconsin Statewide Comprehensive Outdoor Recreation Plan-Appendix E*, and; 2) the *Park, Recreation, Open Space and Greenways Guidelines*-A project of the National Recreation and Parks Association and the American Academy for Park and Recreation Administration. They have been modified to fit local conditions. These classifications can be used as a guideline for understanding what services are typically provided as well as the area that each park typically serves.

### Community Parks

These parks serve several neighborhoods within a one to two mile radius. Typically, these parks are twenty-five acres or more. Accessibility is by vehicle, biking, and on foot. These parks should be linked to the parks system, existing and future trail networks and sidewalks as much as possible. Community parks address broad base community-wide needs. For example, community parks provide athletic fields while preserving areas for passive recreational uses. Amenities typically include:

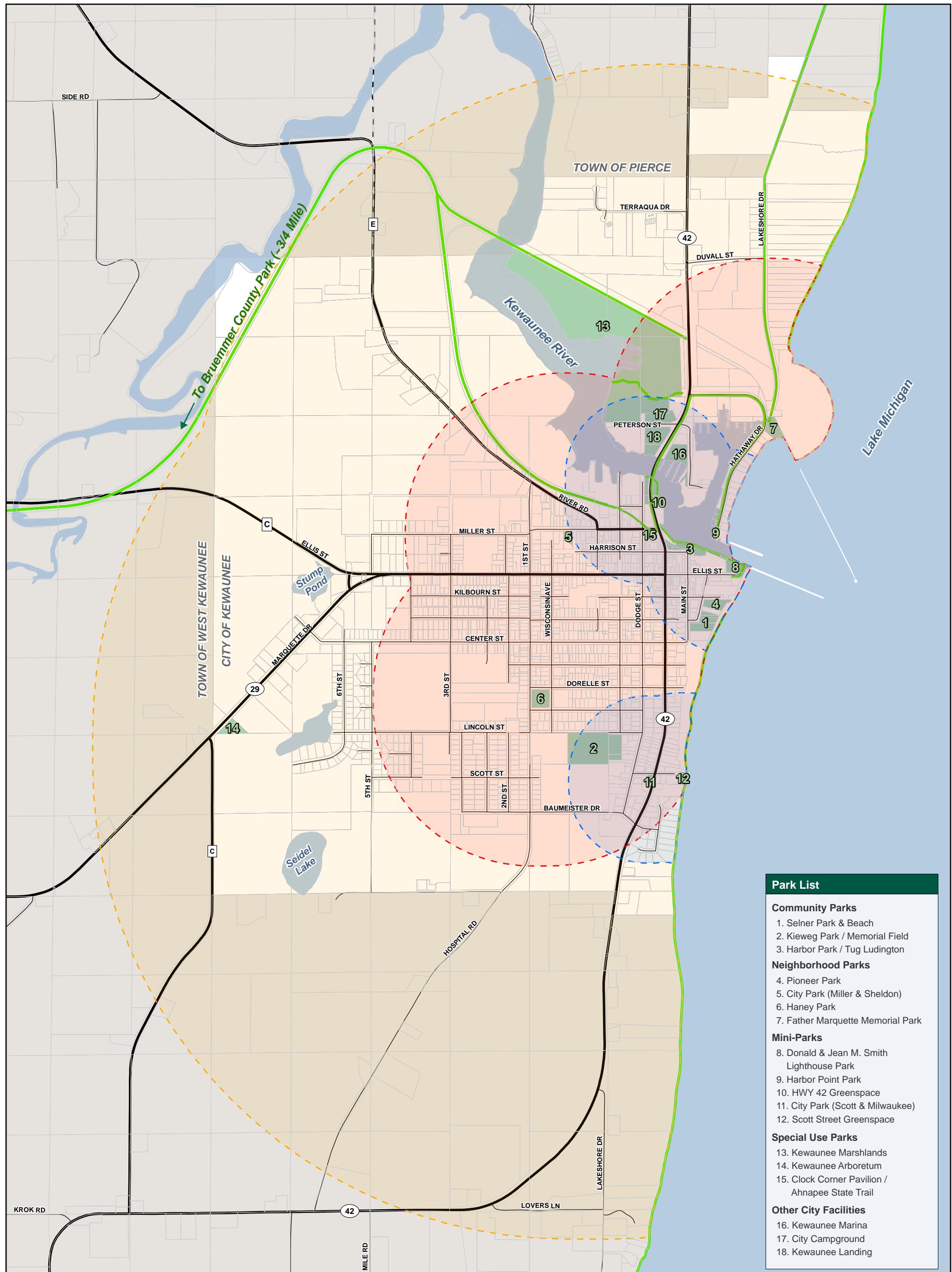
- Athletic courts, fields, or playfields
- Boat launches
- Ice rinks
- Landscaped/natural areas with trails
- Parking
- Pavilion/shelter with kitchen
- Picnic tables/grills
- Playground equipment
- Restrooms
- Sledding hills/tobogganing runs
- Swimming pool

### Neighborhood Parks

Neighborhood parks serve residential areas within a one-half mile walking distance. The minimum desirable size varies from two-twenty acres. Neighborhood parks have a mix of active and passive uses. Usually, fifty percent of the area of a neighborhood park is used for active recreation and fifty percent is passive recreation, such as undeveloped natural areas. This limits problems such as noise, overuse, and congestion. Development amenities typically include:

- Playground equipment
- Play fields/open space
- Picnic tables
- Trails
- Landscaping
- Sport field/court
- Pedestrian paths
- Parking

Access by foot should be made possible, especially since these parks are designed for children. One should not have to cross a collector or arterial to access the park. Ideally, trails, sidewalks, or low volume minor streets should be used as a linkage from the residential area to the neighborhood park.



Map 3: Park Service Areas

City of Kewaunee, WI  
Comprehensive Outdoor Recreation Plan 2025 - 2029

**Existing System**

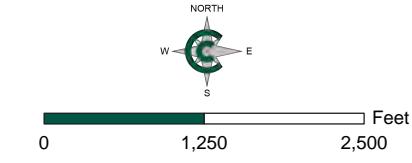
Existing Parks  
Existing Trails

**Service Areas**

- Existing Mini-Parks (1/4 Mile Buffer)
- Existing Neighborhood Parks (1/2 Mile Buffer)
- Existing Community Parks (1.5 Mile Buffer)

**Other Features**

- Parcel Boundary
- Municipal Boundary
- Water



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## Mini-Parks

Mini-parks are those that service a limited population or specific group such as tots or senior citizens. They have a quarter mile or a smaller service area and are usually less than an acre in size. These parks are generally situated in neighborhoods, apartment complexes, city housing developments, or senior housing complexes.

Development and amenities typically include:

- Playground equipment
- Landscaped sitting areas
- Picnic tables

Access to those parks should be located centrally within a neighborhood or housing development to provide easy access.

## Open Space/Greenspace

Open spaces are parcels of land or areas that are reserved for the preservation of unique land, water, vegetative, historic, and other aesthetic features in their natural state. Open spaces should then be addressed separately from park settings. These areas may be publicly or privately owned.

Open spaces may serve certain portions or the entire community. The size and level of service of open space areas varies with the type of use. The normal standard is one to two acres per 1,000 persons and a two to five mile radius. Access is important since these areas provide a visual and psychological relief from urban development.

Often, these areas take advantage of streams and other natural features, which then help preserve areas for wildlife and other environmental assets of a community. Urban green spaces can be used for linking open spaces/parks, public facilities, preserving natural resources/wildlife, preserving areas not suitable for development, and addressing the lack of open space in an area. These areas can be used as a less expensive means of addressing stormwater management. Open green space areas may or may not have to be improved but some amenities or characteristics may include:

- Walking/hiking trails (abandoned railroad lines, rights-of-way)
- Environmental corridors or linear parkways
- Creeks/streams/wetlands/drainageways/rivers/ponds/lakes/floodplains
- Ravines
- Areas of high groundwater
- Woodlands
- Steep sloped areas (12% or greater)
- Minimal landscaping areas

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## Chapter 4 - Recreation Trends, Issues, and Opportunities

### Statewide Trends

To effectively provide the right type of recreational activities and facilities, the city needs to better understand broader recreational trends. Table 12 is taken from the 2019-2023 *Wisconsin Statewide Comprehensive Outdoor Recreation Plan* and identifies trends in outdoor recreational preferences.

**Table 12: Statewide Recreational Activity Trends, 2018**

Bicycling-winter/fat Tire biking	↑↑↑
Camping-RV/pop-up	↑↑↑
Bicycling-mountain biking	↑↑↑
Riding ATV's or UTV's	↑↑↑
Canoeing/kayaking	↑↑
Bicycling-recreational/rail-trail biking	↑↑
Use of picnic areas/day use areas/beach areas	↑↑
Paddle boarding	↑↑
Dog walking on trails	↑↑
Hiking/walking/running on trails	↑↑
Fishing	↑↑
Motor boating (including pontoon boats)	↑
Snowshoeing	↑
Target firearm shooting at designated ranges	↑
Target archery at designated ranges	↑
Bird/Wildlife watching	↑
Nature photography	↑
Swimming in lakes/ponds/rivers	↑
Cross-country skiing-on groomed trails	↑
Driving 4-WD vehicles	↔
Horseback riding	↔
Gathering berries, mushrooms, etc.	↔
Hunting-turkey	↔
Camping-tent	↔
Hunting-small/big game	↔
Riding dual-sport motorcycles	↔
Cross-country skiing-on ungroomed trails	↓
Trapping	↓
Snowmobiling	↓↓

Source: 2019-2023 Wisconsin Statewide Comprehensive Outdoor Recreation Plan

## Local Trends & Public Opinions

The CORP planning process is built around citizen participation and obtaining extensive input regarding the city's park and recreation system. Four activities/events were conducted during the preparation of this report to ensure that the community's voices were being heard. These included:

1. A Strengths, Weaknesses, Opportunities, and Threats (SWOT) exercise with the Ad Hoc Committee (Appendix B).
2. An on-line Recreation User Survey (Appendix C) was conducted from late December 2024 to mid-January 2025.
3. A Public Involvement Meetings (PIM) was held in February 12, 2025 near the beginning of the process to help identify issues and opportunities (Appendix D).
4. A second Public Involvement Meeting was held in June, 2025 – near the end of the process – so the community could review and respond to the draft plan goals, strategies, and recommendations (Appendix D).

Brief highlights are provided below for some of these activities and more detailed information can be found in the Appendices as noted earlier.

### SWOT Exercise Results

Ad Hoc Committee met on November 14, 2024 and its members were asked to generate thoughts on prominent issues and opportunities which exist within the community as related to recreational uses and activities. Once completed, the Committee members selected their “top 3” statements from each of the four categories to create a prioritized listing of items to address and/or leverage in the future.

#### Strengths (# of votes)

- Parks located in neighborhoods/walkable (4)
- Natural features with access (3)
- Amount of land owned by the city (3)
- Lakeshore community (attract people) (3)
- Beach / public access (2)
- Haney/Memorial Park caters to both kids and adults (1)
- Historic sites (1)

#### Weaknesses (# of votes)

- Funding for ongoing maintenance (5)
- Lack of family facilities for year-round use (5)
- Lack of free summer recreation program (CAPS program costs money and does not have a high capacity) (2)
- High expectations of public – things beyond city control (water quality, beaches, etc.) (2)
- Image issues (CAFOs, poor water quality) (1)
- Equipment replacement by park usage (1)
- Worn out buildings and equipment (1)

### Opportunities (# of votes)

- **Kieweg/Memorial Park has more useable space (create master plan) (4)**
- **Beach improvements (invasive species removal/replacement) (3)**
- **Competitive water sports (kayaking, sailing, etc.) to create destination (3)**
- **Advertising of city/recreation opportunities (2)**
- **Create “Friends of” group(s) to assist with needs (2)**
- Maritime history integration (1)
- Nature-based, green, low-maintenance parks (with stormwater in mind) (1)
- Request Ice Age Trail Community status (2)
- Create summer recreation programs (1)

### Threats (# of votes)

- **Funding (6)**
- **Not keeping a realistic approach for facilities and maintenance (5)**
- **Costs of / volunteer interest in coaching and recreation programs (4)**
- Staffing and staff training (3)
- Impacts of technology on youth (less outdoors time) (1)

### Recreation User Survey

An on-line Recreation User Survey was developed and utilized as a major effort to obtain resident input on the city's park and recreation system. The survey was developed with significant input from the Ad Hoc CORP Committee and contained a total of 19 questions. The survey was made available between December 6, 2024 and January 17, 2025 and was put into an on-line format using Survey Monkey, linked directly from the homepage of the City's website. Promotional fliers with a QR Code and regular postings to the city's social media pages were done to encourage resident participation. If needed, residents could pick up and fill out a paper copy at City Hall, although no hand-filled surveys were returned.

Overall, the survey garnered a total of 242 responses which represents an overall 8.6% response rate when compared to the City's 2024 estimated population of 2,807 persons. Based on the size of the City, at least 339 responses would have been needed to have statistically valid results (95% confidence interval with 5% margin of error). In this case one cannot claim the results are statistically valid, but this level of response for this type of survey is fairly typical and likely comes close to representing the overall community's opinions.

The survey results and analysis can be found in Appendix C. These results provided significant insight on the current issues with the park and recreation system, as well as identifying numerous opportunities for the city to leverage so as to improve this system.

## Public Involvement Meetings

Two separate Public Involvement Meetings were held during the CORP update process. The first was on February 12, 2025 and focused on the sharing of information related to the plan update process, as well as a variety of facts and information regarding the city's existing park, recreation, and trail system. While the event was sparsely attended due to a snowstorm, valuable input was received from those who did attend. A summary of this event is contained in Appendix D.

A second Public Involvement Meeting was held on June 18, 2025 to share the draft CORP's major components including an updated set of goals, strategies, and detailed recommendations. The draft 5-Year Action Plan was also presented to the public. A summary of this event is also contained in Appendix D.



## Chapter 5 – Goals, Strategies, and Planning Recommendations

### Overview

For the purposes of the 2025-2029 CORP, the following goals, strategies, and planning recommendations have been developed to guide the planning and implementation process. These statements were derived from input provided during the beginning phases of the CORP update process. Cedar staff reviewed the results from the Ad Hoc Committee SWOT Exercise, the Recreation User's Survey responses, and the input gathered at the first Public Involvement Meeting, to create the initial list. Then, working with the Ad Hoc CORP Committee, the statements were fleshed out and refined.

### Goals and Strategies

The statements represent both the ideals of the community and direction it must take to achieve them. More specifically:

- **Goals** represent common community that are brought about by a course of action, rather than a physical end product.
- **Strategies** are specific courses of action that can be used by local government, private enterprise, institutions, groups, or individual citizens to accomplish the stated goal.
- **Recommendations** address specific tasks which will help to implement the strategy.



Based on broad themes identified as the input was reviewed, the goals are divided into five general categories pertaining to the park and recreation system's facility types and functions:

1. Park & Recreation System.
2. Open Spaces & Natural Areas.
3. Trails.
4. Programming & Support.
5. Promotion.

The individual strategies associated with each goal provide a more targeted direction for achieving the goal. Additional, more specific planning-based recommendations have been noted as appropriate as a methods to implement the strategy. A second set of specific Park Facility Improvement Recommendations was also generated and follows in Chapter 6.

## Park & Recreation System

**Goal 1: To provide a quality, well-maintained park and recreation system which offers a variety of recreational experiences and activities for all park and recreation users.**

### **Strategies:**

- 1) Develop and use available tools and methods to plan for and fund improvements to the city's park, recreation, and trail facilities.
  - a) *Recommendation: Create a new Board of Parks Commissioners (Parks Commission) per Wis. Stats. 27.08 to oversee the implementation and monitoring of the CORP, as well as reviewing information and making decisions on short and long term park, recreation, and trail facility planning, maintenance, and improvements.*
  - b) *Recommendation: Regularly implement a survey to its residents every five years in conjunction with the CORP update to identify current and future needs.*
  - c) *Recommendation: The city should consider development of an Impact Fee Ordinance consistent with Wis. Stats. 66.0617 for new recreation facilities and that those funds are expended in a timely and appropriate manner.*
  - d) *Recommendation: The city should leverage local funds by applying for grants, formulating public-private partnerships and sponsorships, and conducting fundraising activities.*
  - e) *Recommendation: Annually consider larger recreation improvement projects as appropriate for inclusion in the city's 5-Year Capital Improvement Plan (CIP), outside of the annual park and recreation budget line items.*
- 2) Regularly maintain and/or replace park facilities and equipment.
  - a) *Recommendation: The city should budget general funds as appropriate for needed park maintenance and equipment replacement.*
  - b) *Recommendation: Increase Public Works staffing as appropriate to maintain park and recreation areas.*
  - c) *Recommendation: Prioritize beach maintenance and improvements.*
  - d) *Recommendation: Leverage volunteers for routine park maintenance tasks (landscaping, maintenance, adopt-a-park, etc.).*
  - e) *Recommendation: Provide regular staff training in recreation related planning, management, landscaping, and maintenance skills.*
  - f) *Recommendation: Improve ADA accessibility to all parks and recreation sites when making improvements.*
  - g) *Recommendation: Utilize sustainable management techniques in park and recreation areas (e.g., use of no-mow grass, perennial planting areas, natural stormwater management, energy efficient lighting, installation of appropriate scale solar, etc.).*
- 3) Provide active and passive recreational areas to meet the various needs of existing and future Kewaunee residents and visitors.
  - a) *Recommendation: Periodically assess each park for needed improvements, updates, or changes in use.*
  - b) *Recommendation: Prepare an updated Park Master Plan for Kieweg Park/Memorial Field.*
  - c) *Recommendation: Leverage marina and harbor opportunities, particularly for the sail-boating community due to the deep harbor.*
  - d) *Recommendation: Survey all holders of dog licenses regarding the need for an off-leash dog park and their level of volunteerism to operate and maintain such a facility.*
  - e) *Recommendation: As development occurs in the south/southwestern portion of the city, identify specific sites for new neighborhood parks.*
  - f) *Recommendation: Prepare an Official Map to identify and reserve future park space and trail routes.*
  - g) *Recommendation: Use the city's subdivision ordinance and zoning ordinance to designate lands as appropriate for recreation purposes.*

- 4) Continually assess and budget for the needed or desired park facility improvements using the 5-Year Action Plan as a guide (Table 7-1).

## Open Spaces & Natural Areas

**Goal 2: To conserve, connect, protect, and improve the environmental resources of the City of Kewaunee and to integrate them as appropriate into the park and recreation system.**

**Strategies:**

- 1) Manage and maintain publicly-owned natural areas consistent with best practices, including the monitoring and removal of invasive species.
- 2) Connect and integrate natural resource areas into the parks and trails system.
- 3) Improve water quality and lower risks of flooding by using parks and open spaces as an integral part of the city's stormwater management system.
- 4) Preserve, enhance, and integrate structures and sites reflecting the historical and natural heritage into the overall park and recreation system.

## Trails

**Goal 3 : Provide a safe and interconnected local and regional multi-modal recreational trail system for all residents and visitors.**

**Strategies:**

- 1) Connect all parks and open spaces.
  - a) *Recommendation: Continue the development of a continuous waterfront trail through the acquisition of properties and easements as required.*
  - b) *Recommendation: In lieu of dedicated bicycle lanes, consider the use of "sharrows" on streets which are the most appropriate for bicycle travel. Note: A sharrow is a shared lane marking/ pavement marking used to guide cyclists and alert drivers to the presence of cyclists in shared lanes, rather than dedicated bike lanes).*
- 2) Connect new local trails to regional destinations using the Ahnapee Trail and Ice Age Trail.
  - a) *Recommendation: Connect the Marshlands Walk northward to the Ahnapee Trail.*
  - b) *Recommendation: Work with WDNR and Kewaunee County to ensure the Ahnapee Trail is well-maintained.*
- 3) Develop a long-term funding plan for local trail expansion and improvements.
- 4) Work with Kewaunee County and other stakeholders to create a county-wide system of ATV/UTV trails and routes which would foster additional tourism.

***Example of a Sharrow***



## Programming & Support

### **Goal 4 : Provide a variety of high-quality indoor and outdoor recreation programming experiences for all recreation users.**

#### **Strategies:**

- 1) Actively seek, and incentivize, volunteers to support existing and future youth and adult recreation programs.
  - a) *Recommendation: Re-establish summer youth recreation program due to lack of capacity/cost for CAPS program.*
  - b) *Recommendation: Create partnerships to establish an adult summer program for various activities.*
  - c) *Recommendation: Support other programming efforts in parks, in partnership with individuals, organizations, and businesses (e.g., yoga, Pilates, farmer's markets, vendor events, etc.).*
  - d) *Recommendation: Work with the School District to develop partnerships for assisting with park programming (e.g., co-funded positions, etc. similar to school liaison officers).*
  - e) *Recommendation: Initiate a survey directed at the youth population (<18 yrs.) to identify recreation programming needs and desires. Integrate survey results into the next version (2030-2034) of the CORP.*

## Promotion

### **Goal 5: Leverage the current, and improved, park and recreation system to produce economic and well-being benefits for its residents.**

#### **Strategies:**

- 1) Improve integration of the city's lakeshore location, marina assets, and park and recreation (quality of life) into economic development initiatives related to tourism and business/resident/housing attraction.
  - a) *Recommendation: Find ways to improve the city's image with regards to water quality and beach cleanliness/safety issues.*
  - b) *Recommendation: Develop niche opportunities to become a silent sports destination (kayaking, biking, hiking, fishing, birdwatching, and sailboating) and being part of the Lake Michigan Water Trail.*
  - c) *Recommendation: Improve signage and wayfinding system for all park, recreation, and trail facilities.*
  - d) *Recommendation: Create a promotional map of all publicly accessible lands, parks, and playgrounds within/near the city.*
  - e) *Recommendation: Maintain the city's current Arbor Day Foundation Tree City designation (note that new signs are being installed in 2025).*
  - f) *Recommendation: Apply for and seek a Bird City designation from Bird City Wisconsin.*
  - g) *Recommendation: Apply for and seek an Ice Age Trail Community Designation.*
- 2) Measure and promote the benefits of parks and recreation to residents.
  - a) *Recommendation: Facilitate more involvement of youth in park and recreation planning activities.*
  - b) *Recommendation: Improve promotions on the availability of rental spaces at public sites using community newsletters and social media.*
- 3) Improve communication and collaboration with other governmental and non-governmental entities to improve the overall recreation system.
  - a) *Recommendation: Meet annually with the School District and other area recreation organizations to review and discuss activities and needs.*

## Chapter 6 – Park Facility Improvement Recommendations & 5-Year Action Plan

### Overview

As Chapter 3 reflects, the City of Kewaunee currently has adequate land for recreational use to accommodate its population. However, given future growth projections, the city should be prepared to add new parks in key locations as new development occurs. In the shorter term, the proposals in this plan are intended to serve as a guide for the future improvement and development of existing park and recreation areas in the city.

Although some of the recommendations may not be feasible immediately, they represent courses of action that should be taken over the next five years to be better prepared for opportunities. Projects that are feasible for implementation within the next few years are included in the community's 5-Year Action Plan contained at the end of this chapter. Note that recommendations are not included for the Kewaunee Marina, Kewaunee Landing, or the Kewaunee Campground as these three revenue generating facilities are addressed by a separate committee of jurisdiction and are budgeted for separately. The needs and improvements documented for these facilities through the *2023 Harbor Master Plan Amendment* report are, however; considered to be part of this Comprehensive Outdoor Recreation Plan by reference as they are critical pieces of the outdoor recreation system.

These recommendations should be reviewed annually by the city to gauge progress, accommodate changing costs and budgets, as well as for the transitions and trends affecting community needs.

### Best Practice Recommendations

The recommendations below are based on general best practices for the development and operation of a municipal park, recreation, and open-space system at the project level and generally apply to all project-related activities.

- a. Place a priority on the maintenance of existing park, recreation, and trail amenities, ensuring safe and accommodating facilities exist prior to conducting major expansions or improvements.
- b. Redevelopment of parks and open space should follow sustainability policy and industry best practices for facilities such as parking areas, lawn areas, playgrounds, sports fields, and trails.
- c. Ensure sufficient facilities which are senior-friendly in terms of use and accessibility.
- d. Ensure that active and passive recreational areas and facilities are ADA compliant and meet the various needs of the community, except those areas that are designated as natural areas.

## Recommendations for New Parks and Open Space

### New Neighborhood Parks

During the plan's development, there was little public input received on the need for new park and recreation spaces. And while the city does meet the general standards for the amount of park space which is provided, an examination of existing facility locations (Map 3) in conjunction with areas of planned future growth highlight gaps in the recreation system which should be filled over time.

Three general areas of the city were identified which lack park space currently and will likely need new park space in conjunction with new development in those areas. These three areas are described below and are shown on Map 4.

1. North – Lakeshore Drive / Duvall Street / Terraqua Drive area.
2. West – Stump Pond / Miller Street area.
3. South/West – 3<sup>rd</sup> Street to Seidel Lake area.

As landowners begin to think about selling their property for development purposes, the city should ensure the landowners/developers are made aware of the expectation that dedicated public park space will be provided.

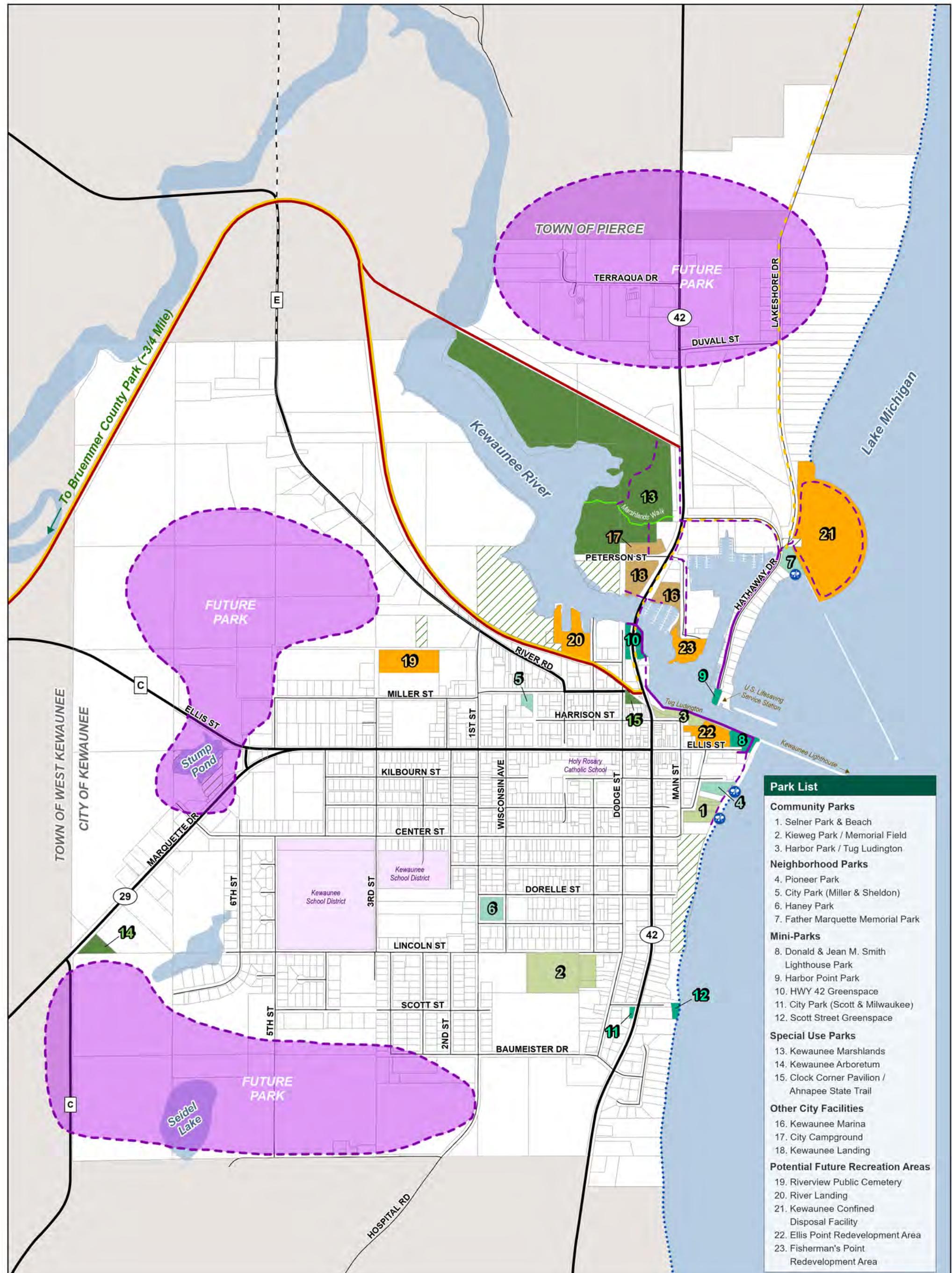
### New Trails

The City of Kewaunee does not have an extensive system of on or off-road trails. While two major trails have been designated through the city – the Ahnapee Trail and Ice Age Trail – there are few local trails which exist to connect these regional trails to local park and recreation destinations. During the *2023 Harbor Master Plan Amendment* preparation, a need was identified to better link all waterfront public spaces using local sidewalk, trail, boardwalk, and bridge improvements. These local linkages are identified on Map 4.

### Other New Facilities

Several ideas were generated during the planning process for new recreation-related facilities, however; specific locations for these uses were not necessarily identified. For the purposes of this plan, these items are listed as being potential opportunities only. Projects of this nature could have large positive and negative impacts on the community (financially, economically, as well as from a land use perspective) and thus need to be studied in more detail as time and interest permit.

1. Examine options for creating a new Off-Leash Dog Park, possibly at Stump Pond or as a longer-term use at the Confined Disposal Facility once closed. Future improvements and maintenance should be strongly considered as a volunteer led initiative only based on the survey responses.
2. Splash pad or zero entrance 'swimming hole'
3. Safe snow sledding area
4. Indoor Community Center (the city is currently examining these needs separately)
5. Conduct a pilot program in one or more parks for a seasonal Biergarten, perhaps once per month.



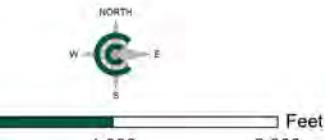
Map 4: Future Parks and Trails System

City of Kewaunee, WI  
Comprehensive Outdoor Recreation Plan 2025 - 2029

Park System
Community Park
Neighborhood Park
Mini-Park
Special Use Park
Other City Facilities
Potential Future Rec Area
Future Park

Trail System
Ahnapee State Trail
Marshlands Walk
Ice Age Trail (Existing Section)
Ice Age Trail (Connecting Section)
Existing Local Trails/Connections
Lake Michigan Water Trail
Lake Michigan Water Trail Access Site

Other Features
Parcel Boundary
Municipal Boundary
Water
Other City Owned Natural Areas



**Cedar**  
CORPORATION

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BACK OF MAP 4

In addition, there are several other city-owned properties which offer future opportunities for park space and recreational activities (see Map 2). These properties have not been considered in this CORP plan update in terms of specific needs or costs, but some of them have been assessed as part of the *2023 Harbor Master Plan Amendment*. These concepts and redevelopment strategies may change over time and should be reviewed as needed for potential inclusion into this document through the plan amendment or five-year plan update process:

- River Landing – Concept plans and cost estimates were prepared for conversion to a “silent sports” hub, catering to water and trail users.
- Fisherman’s Point – Concept plans illustrate proposed mixed-use development, including public park space and trails. Due to site clean-up grant restrictions, no development may occur on this site until February 8, 2029 – 5 years after the close-out of the CDBG grant used to clean up the property.
- Confined Disposal Facility- Once closed by the USACOE, this property could accommodate trails, a dog park, and solar generation facilities to power the nearby marina/harbor area.
- Ellis Point Redevelopment Area – Proposed to accommodate a mixed use development, including public park space or trail enhancements.
- Riverview Public Cemetery – Sloped, wooded lands along the north side of the property may harbor opportunities for trail and/or nature-based activities.

## Recommendations for Existing Parks and Open Space

### General Recommendations

- 1) Increase security with additional wireless remote cameras and monitoring systems.
- 2) Improve/increase/replace all wayfinding/directional signage for park and recreational facilities.
- 3) Consider the addition of the following items and activities for each park and open space site as appropriate:
  - a) Landscaping improvements.
  - b) Dog waste stations.
  - c) Picnic tables/benches/shade structures.
  - d) Bicycle repair stations.
  - e) Tree planting and maintenance.

## Park Facility Recommendations

Park facility recommendations are listed here and are included in the 5-Year Action Plan discussed at the end of this chapter. It should be noted that this list of recommendations does not include planned/needed improvements to the Kewaunee Marina, Kewaunee Landing (boat launch), and Kewaunee Campground as they are considered separately in the city's budget.

### City Park (Scott & Milwaukee)

*NO IDENTIFIED PROJECTS*

### Scott Street Greenspace

- 1) New projects identified through CORP process:
  - a) Monitor stormwater outfall for erosion.

### Selner Park & Beach

- 2) Harbor Master Plan identified projects:
  - a) 30'X60' building addition.
  - b) Exterior path lighting.
  - c) Outdoor shower/water extension.
  - d) Property acquisition (614 Lake / 718 Main).
  - e) Sidewalk/path connections.
  - f) Rebuild staircase.
  - g) Pedestrian crosswalk markings.
  - h) Wooden roll-up walkways.
  - i) Fire pit/seating.
  - j) Outdoor volleyball court system.
  - k) Kayak storage / rental rack.
  - l) Turf grass conversion.
  - m) Dune undulations.
  - n) Algae/shoreline flood protection barrier (in-water).
- 3) New projects identified through CORP process:
  - a) Changing cabana(s).
  - b) Improved beach closure signage.

### Pioneer Park

- 1) Harbor Master Plan identified projects:
  - a) Sidewalk construction (Kilbourn St.).
  - b) Wooden boardwalk construction.
  - c) ~ 45 ft. Pedestrian bridge across drainage area.
  - d) Pedestrian crosswalk markings.
  - e) Turf grass conversion.
  - f) Dune undulations.

### Donald & Jane Smith Lighthouse Park

- 1) Harbor Master Plan identified projects:
  - a) Sidewalk extension to Pioneer Pk (up to bridge).
  - b) Wind/sand break plantings.
  - c) Stormwater bioswale.

#### Harbor Park / Tug Ludington

- 1) New projects identified through CORP process:
  - a) Playground in harbor area.

#### Clock Corner Pavilion / Ahnapee State Trail

- 1) New projects identified through CORP process:
  - a) Bike racks.
  - b) Bike rental station.
  - c) Improved, integrated trailhead signage, map, and info rack.

#### Hwy 42 Greenspace

- 1) Harbor Master Plan identified projects:
  - a) Sidewalk Extensions.
  - b) ~625 ft. Pedestrian Bridge (along west side Hwy 42 to Boat Launch).
  - c) ~30 ft. Pedestrian Bridge (connector to LaFond's).
  - d) Chain ferry dock improvements (cost provided by Edgewater Resources).
  - e) Sculpture Garden (concrete pads / restoration).
  - f) Benches.
  - g) Garbage / Recycling Cans.
  - h) Stormwater Bioswale.

#### Father Marquette Memorial Park

- 1) Harbor Master Plan identified projects:
  - a) Sidewalk/Pedestrian Path / Extensions.
  - b) ADA kayak launch.
- 2) New projects identified through CORP process:
  - a) Break wall structure manipulation (algae control).
  - b) Kitchen improvements:
    - i) New equipment.
    - ii) New counters.
    - iii) Epoxy floor.
  - c) Work with USACOE to re-establish public access to road on west side of CDF.

#### Harbor Point Park

*NO IDENTIFIED PROJECTS*

#### Kewaunee Marshlands Walk

- 1) Harbor Master Plan identified projects:
  - a) Boardwalk Rebuild / Replacement.
  - b) New Boardwalk Extensions to Ahnapee Trail / shoreline.
  - c) Invasive Species Management Plan.

#### City Park (Miller & Sheldon)

- 1) New projects identified through CORP process:
  - a) Replace play equipment.
  - b) Construct tower structure in woodland area.
  - c) Trails to access tower structure.
  - d) Add solar lighting and security.

Kewaunee Arboretum*NO IDENTIFIED PROJECTS*Haney Park

- 1) New projects identified through CORP process:
  - a) Need for new playground equipment.
  - b) Move signage that is in way of viewing (playground, concrete bench area).
  - c) Ice rink (revive at Haney Park or other location).

Kieweg Park / Memorial Field

- 1) New projects identified through CORP process:
  - a) Prepare a new Park Site Master Plan which incorporates and considers the following new or rehabilitated facilities:
    - Reconfigured baseball fields (2) w/new lighting, scoreboard, stormwater mgt./drainage.
    - Angle parking on Lincoln St. (including ADA spots).
    - Concession building.
    - Restroom facility.
    - Pickleball courts.
    - Tennis courts (resurface if not moved).
    - Basketball court(s).
    - Volleyball court(s).
    - Fitness Stations (consult with ADRC).
    - Bocce ball courts (low priority).
    - Ice rink (if potential site exists).
    - ADA accessible connector/loop trails.
    - Security lighting.
    - Security cameras.
    - New memorial area.
    - Pollinator garden(s).
    - Natural (no-mow) grass areas.
    - “Built” (man-made) sledding hill.
    - Perimeter trail system.

## 5-Year Action Plan

The 5-Year Action Plan works to create and manage a working system of park and recreational facilities for the City of Kewaunee. It has been prepared to respond to expressed desires from its residents and to conform to accepted standards for the provision of recreational lands and facilities. It provides the basic information and direction for future actions, but considerable work remains to implement the proposals.

The projects listed previously have been incorporated into the 5-Year Action Plan which the city can use for short and long-term planning and budgeting. Table 13 identifies projected revenues and project expenditures for a five-year period, with some projects being placed in a period which goes beyond these five years, recognizing that some efforts will be long-term. The 5-Year Action Plan can also serve as a guide to assist local service clubs and organizations in selecting potential park improvement projects if so inclined. As projects get closer to reality, the city should move the project(s) into the broader formal Capital Improvement Plan (CIP) process.

Many of the projects identified in the action program are potential candidates for receiving grant monies available through the WDNR and other funding sources, while others could be developed through the efforts and/or monetary support of volunteers and community organizations.

In order to provide a concise action plan for the recommended projects, a priority year for each project was established with input from staff and the Ad Hoc CORP Update Committee. Ultimately the priority and the dollar amounts spent on each project will be decided by the Common Council on a project by project basis. Estimates will change each year due to rising inflation rates as well as available grants and funding resources. The revenues listed in the 5-Year Action Plan are to be used as a guide in future park and recreational planning and not a representation of actual money the city will spend. Upgrades and improvements should be done in phases with funds earmarked in the budget.

Again, it is worth noting that recommendations are not included for the Kewaunee Marina, Kewaunee Landing, or the Kewaunee Campground as these three revenue generating facilities are addressed by a separate committee of jurisdiction and are budgeted for separately. The needs and improvements documented for these facilities through the *2023 Harbor Master Plan Amendment* report are, however; considered to be part of this Comprehensive Outdoor Recreation Plan by reference as they are critical pieces of the outdoor recreation system.

## Implementation Details & Programs

The general recommendations provided in this plan can often be complex in terms of navigating opportunities and pitfalls. Several programs and approaches to assist with the plan's implementation are further described and discussed below.

### Sustainable Practices

Sustainability measures can improve the environment while promoting human and ecosystem health which could lead to cost savings. In many locales, park and recreation professionals adopt many strategies and actions that promote greater sustainability including measures that can reduce carbon footprints and water usage. However, park and recreation departments often face limited staffing and financial resources or perhaps political will when trying to implement these efforts.

Efforts in areas of lawn care, water usage, solid waste disposal and composting, as well as energy use (primarily solar electric generation - think rechargeable electric equipment such as mowers, trimmers, blowers, lighting, etc.) are often tackled by communities and Kewaunee should begin to expand its programs to consider more sustainable alternatives.

### Urban Forestry

The City of Kewaunee should continue its involvement with the WDNR's Urban Forestry Program as well as with the Tree City USA designation. Not only are clean air and water, aesthetics, and community image greatly increased by urban forestry, but trees are naturally associated with park systems.

Systematic maintenance and planting on park and recreation properties can have long term benefits for the community. An updated tree inventory using systems like iTree could assist in keeping the urban forest and the trees associated with parks healthy and productive.

### School Cooperation

Public and private schools are important entities in providing a community with the open and recreation space it needs. Combined planning is instrumental to secure adequate facilities which are maintained well for use by the entire community. Shared planning efforts may assist in developing the number of active recreation spaces, maintenance responsibilities and costs, as well as cooperation of use and operations of all facilities. Open communication and utilizing all available land and resources will continue to provide the community positive results for active recreational lands. For Kewaunee, this will be particularly important if and when it prepares a Master Plan for Kieweg/Memorial Park.

### Private Sector Cooperation

Due to current funding constraints on municipal governments throughout the State of Wisconsin, the private sector and user groups are beginning to assist in park development and ongoing site maintenance. In other communities, private sector businesses have come forth to sponsor various park facilities and improvements such as ballfields or shelters. The city will need to continue open communication with area organizations and businesses, as well as developing on-going agreements which allow user groups or private businesses to assist in funding or providing "in-kind" assistance (i.e., local match for grants) for the development and maintenance of Kewaunee's valued park resources.

### Accessibility Guidelines

Accessible describes a site, building, facility, or portions thereof that complies with the Americans with Disabilities Act Accessibility (ADAAG) as interpreted by the Wisconsin Administrative Code. Newly designed or newly constructed and altered recreation facilities shall comply with the applicable requirements for accessibility to buildings and facilities by individuals with disabilities under the Americans with Disabilities Act (ADA) of 1990. The Wisconsin Department of Natural Resources has developed the [Accessibility Guidance for DNR Grant-Funded Projects](#) document as a resource for addressing such matters in Kewaunee's parks.

Table 13: City of Kewaunee CORP Five-Year Action Plan (2025-2029)



NOTES: 1) Marina, boat launch, campground, and cemetery budgeted for separately. 2) * Denotes 3% annual escalator.	2025	2026	2027	2028	2029	Long-Term (2030+)
<b>Estimated Revenues</b>						
General Budget* (\$117k base + \$115k from Public Works budget for labor expense)	\$ 232,000	\$ 238,960	\$ 246,129	\$ 253,513	\$ 261,118	
Sponsorship/Donations	\$ 5,000	\$ 10,000	\$ 25,000	\$ 50,000	\$ 100,000	
Fundraising Event Revenue	\$ 250	\$ 500	\$ 750	\$ 1,000	\$ 1,250	
Grants	\$ 30,000	\$ 100,000	\$ 275,000	\$ 100,000	\$ 100,000	
<b>Revenues Subtotal</b>	<b>\$ 267,250</b>	<b>\$ 349,460</b>	<b>\$ 546,879</b>	<b>\$ 404,513</b>	<b>\$ 462,368</b>	
<b>Estimated Expenditures / Projects</b>						
Events / Programming / Adminstrative & Promotion	\$ 12,000	\$ 24,860	\$ 13,731	\$ 14,363	\$ 35,006	
Events & Programming (CAPS)*	\$ 12,000	\$ 12,360	\$ 12,731	\$ 13,113	\$ 13,506	
Marketing & Promotion (Storymap, Map development & printing, etc.)		\$ 5,000	\$ 1,000	\$ 1,250	\$ 1,500	
Kieweg Park/Memorial Field Master Plan		\$ 7,500				
Update CORP to 2030-2034 (including survey)					\$ 20,000	
<b>Maintenance &amp; Supplies*</b>	<b>\$ 158,500</b>	<b>\$ 163,255</b>	<b>\$ 168,153</b>	<b>\$ 173,197</b>	<b>\$ 178,393</b>	
General Park & Facility Labor (mowing, tree trimming, beach combing, clean-up, painting, minor repairs, etc.). Cost allocated to Public Works budget.	\$ 115,000	\$ 118,450	\$ 122,004	\$ 125,664	\$ 129,434	
Building Maintenance	\$ 20,000	\$ 20,600	\$ 21,218	\$ 21,855	\$ 22,510	
Equipment & Maintenance (capital costs)	\$ 15,000	\$ 15,450	\$ 15,914	\$ 16,391	\$ 16,883	
Beautification	\$ 7,000	\$ 7,210	\$ 7,426	\$ 7,649	\$ 7,879	
Ball Diamond Maintenance	\$ 1,500	\$ 1,545	\$ 1,591	\$ 1,639	\$ 1,688	
<b>Capital Projects Needs &amp; Desires</b>	<b>\$ 93,300</b>	<b>\$ 147,300</b>	<b>\$ 787,000</b>	<b>\$ 290,000</b>	<b>\$ 289,750</b>	<b>\$ 2,390,000</b>
Security Monitoring Equipment		\$ 3,000	\$ 1,000	\$ 1,000	\$ 1,000	
Misc. Park Amenities (benches, tables, waste ontainers, etc.)	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Wayfinding / Directional Signage (new and replacement)		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Solar Lighting Upgrades (parks and trails)		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
<b>New Park Equipment &amp; Facilities (subtotal of below items)</b>	<b>\$ 88,300</b>	<b>\$ 129,300</b>	<b>\$ 771,000</b>	<b>\$ 274,000</b>	<b>\$ 273,750</b>	<b>\$ 2,390,000</b>
<b>City Park (Scott &amp; Milwaukee)</b>						<b>NO IDENTIFIED PROJECTS</b>
<b>Scott Street Greenspace</b>						<b>NO IDENTIFIED PROJECTS</b>
<b>Selner Park &amp; Beach</b>						
1 30'X60' building addition (meeting space)						\$ 240,000
3 Exterior path lighting		\$ 3,000				
1 Outdoor shower/water extension			\$ 20,000			
2 Property acquisition (614 Lake / 718 Main)						\$ 750,000
800 l.f. Sidewalk/path connections						\$ 32,000
720 s.y. Main St. ADA parking expansion			\$ 11,000			
55 l.f. Rebuild staircase						\$ 32,000
180 l.f. Pedestrian crosswalk markings	\$ 1,000					
300 l.f. Wooden roll-up walkways			\$ 18,000			
1 Fire pit/seating		\$ 5,000				
1 Outdoor volleyball court system		\$ 5,000				
1 Kayak storage / rental rack (6 kayaks)		\$ 5,000				
2 Changing Cabana(s)			\$ 5,000			
2 Improved Beach Closure Signage	\$ 1,000					
2,400 s.f. Turf grass conversion						\$ 20,000
15,000 s.f. Dune undulations						\$ 150,000
1 Algae/shoreline flood protection barrier (in-water)						\$ 500,000
<b>Pioneer Park</b>						
400 l.f. Sidewalk construction (Kilbourn St.)						\$ 16,000
250 l.f. Wooden boardwalk construction						\$ 108,750
1 ~45 ft. Pedestrian bridge across drainage area						\$ 75,000
30 l.f. Pedestrian crosswalk markings	\$ 300					
1,000 s.f. Turf grass conversion		\$ 8,500				
5,000 s.f. Dune undulations						\$ 50,000
<b>Donald &amp; Jane Smith Lighthouse Park</b>						
150 l.f. Sidewalk extension to Pioneer Pk (up to new bridge)						\$ 6,000
350 l.f. Wind/sand break plantings		\$ 8,100				
1,500 s.f. Stormwater bioswale			\$ 18,000			
<b>Harbor Park / Tug Ludington</b>						
1 New playground equipment						\$ 30,000
<b>Clock Corner Pavilion / Ahnapee State Trail</b>						
2 Bike racks	\$ 1,000					
1 Bike rental station		\$ 5,000				
1 Improved, integrated trailhead signage/map/info rack		\$ 4,000				
<b>Hwy 42 Greenspace</b>						
215 l.f. Sidewalk Extensions		\$ 8,600				
1 ~625 ft. Pedestrian Bridge (along west side Hwy 42)						\$ 500,000
1 ~30 ft. Pedestrian Bridge (connector to LaFond's)						\$ 75,000
1 Chain ferry dock improvements						\$ 100,000
1 Sculpture Garden (concrete pads / restoration)		\$ 4,100				
5,000 s.f. Stormwater Bioswale						\$ 50,000
<b>Father Marquette Memorial Park</b>						
380 l.f. Sidewalk/Pedestrian Path / Extensions		\$ 15,000				
1 ADA Kayak Launch						\$ 20,000
1 Break wall manipulation						\$ 100,000
1 Kitchen improvements (equip., counters, flooring)		\$ 15,000				
<b>Harbor Point Park</b>						<b>NO IDENTIFIED PROJECTS</b>
<b>Kewaunee Marshlands Walk</b>						
1 60% Engineering & Design	\$ 60,000					
1,350 l.f. Boardwalk Rebuild / Replacement			\$ 588,000			
1,500 l.f. New Boardwalk Extensions to Ahnapee Trail / Shoreline			\$ 111,000			
1 Invasive Species Management Plan		\$ 12,000				
<b>City Park (Miller &amp; Sheldon)</b>						
1 Replace play equipment		\$ 25,000				
1 Construct tower structure in woodland area						\$ 50,000
75 l.f. Trail access to tower structure						\$ 33,000
1 Lighting		\$ 6,000				
<b>Kewaunee Arboretum</b>						<b>NO IDENTIFIED PROJECTS</b>
<b>Haney Park</b>						
1 Replace play equipment	\$ 25,000					
<b>Kieweg/Memorial Park</b>						<b>NO PROJECTS IDENTIFIED OR BUDGETED UNTIL AFTER COMPLETION OF MASTER PLAN</b>
<b>Expenditures &amp; Capital Projects Subtotal</b>	<b>\$ 263,800</b>	<b>\$ 335,415</b>	<b>\$ 968,883</b>	<b>\$ 477,560</b>	<b>\$ 503,149</b>	<b>\$ 2,390,000</b>
<b>Revenues Subtotal</b>	<b>\$ 267,250</b>	<b>\$ 349,460</b>	<b>\$ 546,879</b>	<b>\$ 404,513</b>	<b>\$ 462,368</b>	<b>n/a</b>
Balance / (Deficit)	\$ 3,450	\$ 14,045	\$ (422,005)	\$ (73,047)	\$ (40,781)	<b>n/a</b>
Balance / (Deficit) - WITHOUT GRANTS	\$ (26,550)	\$ (85,955)	\$ (697,005)	\$ (173,047)	\$ (140,781)	<b>n/a</b>

[Back of Table](#)

## Shared-Use Parks

Park development, improvement, and maintenance are costly and especially difficult with shrinking budgets. This plan incorporates several joint park developments with neighboring communities. Parks should and do serve everyone and not just the individuals that live within your community. The development of parks with neighboring communities will spread these costs out to two or more communities and provide a park that serves residents in adjacent communities.

## Maintenance

Inspection of park and recreation facilities indicated that city facilities are well-maintained. Well-maintained park areas not only protect public investment but ensure safety. Staff should continue to provide services which adequately operate and maintain park and recreation areas and facilities. To ensure continued excellence in park maintenance, the following policies should continue to be implemented:

- Encourage park staff to attend training conferences to continuing education opportunities.
- Annually inspect all facilities for safety and maintenance needs.
- Complete and document monthly playground inspections.
- Provide routine maintenance and cleanliness for all facilities.
- Provide for non-recurring maintenance needs, repairs and replacements.
- Allocate and appropriate funds to meet the needs for proper maintenance of park, recreation, and trail facilities.
- Maintain facilities to meet the standards of the Americans with Disabilities Act (ADA)
- Develop athletic field maintenance programs to meet the state's NR151 Regulations.
- Set standards for mowing heights and frequency.
- Set standards for infield maintenance, "lip" reduction, etc.
- Set standards for removal of a field for use based on safety concerns and field conditions.
- Develop a list of when events should be cancelled and who makes the call.

## Funding Sources & Opportunities

In addition to general budget allocations and public/private partnerships, a variety of government and foundation-based grant programs exist which could help fund some of the recommended park and recreation system improvements. Many of these grants are competitive in nature so they are not guaranteed, but if a project has merit and a good application is written, the city may be able to capitalize on these funding sources. Even so, the city must still consider budgeting monies for individual projects as most grant funding sources will require a match of local funds. A comprehensive listing of grant funding sources and other programs are contained in Appendix E.

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## APPENDIX A – Plan Adoption Documentation

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**CITY OF KEWAUNEE, WISCONSIN**

**RESOLUTION #2025-\_\_\_\_\_**

**Adopting the FY 2025-2029 Comprehensive Outdoor Recreation Plan Update**

**WHEREAS**, the City of Kewaunee, a duly incorporated municipality in Kewaunee County, has a system of parks and recreation facilities designed for the betterment and enjoyment of its residents; and,

**WHEREAS**, the city has not updated its CORP since FY2019; and,

**WHEREAS**, the appointed *Ad Hoc Comprehensive Outdoor Recreation Plan Update Committee* and elected *Common Council* support the continued presence and orderly development of the city parks and recreation system; and,

**WHEREAS**, the city is positioned to make future improvements to its park & recreation facilities; and,

**WHEREAS**, the City of Kewaunee *Common Council* herewith declares its support for adoption of the City of Kewaunee 2025-2029 *Comprehensive Outdoor Recreation Plan* to help guide the community in its efforts to provide continued, quality recreational opportunities for its residents and guests.

This Resolution was adopted by the City of Kewaunee, Common Council at a regular meeting held on \_\_\_\_\_ 2025.

APPROVED:

By: \_\_\_\_\_

Jeff Vollenweider, Mayor

Attest: \_\_\_\_\_

Heath Eddy, City Administrator

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## APPENDIX B – Ad Hoc Committee SWOT Exercise Summary

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# City of Kewaunee

## 2025-2029 Comprehensive Outdoor Recreation Plan Update

### Ad Hoc CORP Update Committee SWOT Exercise Summary

November 14, 2024





## Overview

The City of Kewaunee is in the process of updating its Comprehensive Outdoor Recreation Plan (CORP) in order to meet WDNR grant requirements, and to serve as a short and long-range planning document for its extensive and highly valued park system. As part of this process, the Ad Hoc CORP Update Committee participated in a Strengths, Weaknesses, Opportunities, and Threats (or SWOT) exercise on November 14, 2024. This exercise was facilitated by Cedar Corporation with the intent of generating an up-front list of issues, ideas, and potential solutions which can be further discussed and addressed during the remainder of the planning process.

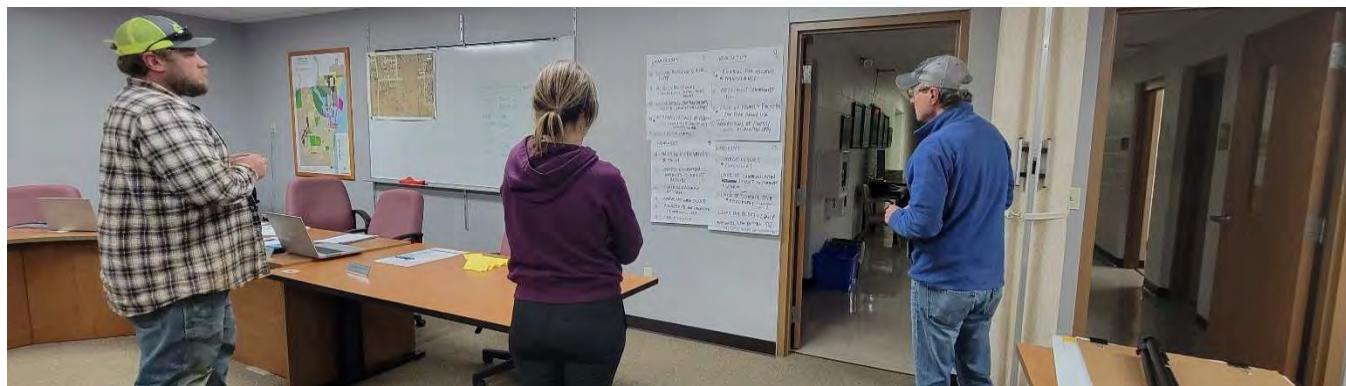
Each Ad Hoc Committee member was provided a Post-It note pad and a pen to write down their individual ideas and responses to each of the four SWOT categories as they pertained to the city's park and recreation system and facilities.

A round-robin process was then used to list and clarify the participants' ideas for each category on large Post-It note sheets. Once the participants' ideas were exhausted, the four categorical lists were posted on the wall for review and further consideration.

Each participant then used 12 colored dots to identify their personal 'top three' items within each of the four SWOT categories. The votes for each item were then tallied to produce a prioritized set of statements.

***"A small group of thoughtful people could change the world. Indeed, it's the only thing that ever has."***

*– Margaret Mead*



## Summary of Results

A summary of the statements generated pertaining to the city's recreation system and facilities, or in some cases the community as a whole, along with the number of votes received is contained below.

### Strengths (# of votes)

- Parks located in neighborhoods/walkable (4)
- Natural features with access (3)
- Amount of land owned by the city (3)
- Lakeshore community (attract people) (3)
- Beach / public access (2)
- Haney/Memorial Park caters to both kids and adults (1)
- Historic sites (1)
- Strong school/community athletics
- Large wetland complex
- Clean and plentiful restrooms in parks
- Ahnapee Trail access
- Kewaunee Pierhead Lighthouse
- Fishing opportunities (lake and river)
- Safe
- Relationships / business support to leverage funds
- School facilities add value to city's
- Ability to rent spaces for gatherings
- Community support / identity (Kewaunee Pride)
- River access and opportunities
- Great birdwatching area

### Weaknesses (# of votes)

- Funding for ongoing maintenance (5)
- Lack of family facilities for year-round use (5)
- Lack of free summer recreation program (CAPS program costs money and does not have a high capacity) (2)
- High expectations of public – things beyond city control (water quality, beaches, etc.) (2)
- Image issues (CAFOs, poor water quality) (1)
- Equipment replacement by park usage (1)
- Worn out buildings and equipment (1)
- Lack of communication about system/facilities and lack of staff to promote and inform
- Personnel limitations (capacity and time/skill sets/40+ hrs. needed some weeks)
- Missing the voices of youth
- Diverse recreational interest vs. ability to provide
- Marshland Walk has been closed
- Ahnapee Trail not connected to Marshland Walk
- Lack of trail/park directional signage
- Lack of collaboration between city and school district (efficiencies, etc.)
- Housing challenges inhibit ability to retain young adults
- Landscaping improvements needed – lack of volunteers
- Little desire for change in community
- Retirement community "feel"

***"If bread is the first necessity of life, recreation is a close second."***

***- Edward Bellamy***

### Opportunities (# of votes)

- Kieweg/Memorial Park has more useable space (create master plan) (4)
- Beach improvements (invasive species removal/replacement) (3)
- Competitive water sports (kayaking, sailing, etc.) to create destination (3)
- Advertising of city/recreation opportunities (2)
- Create “Friends of” group(s) to assist with needs (2)
- Maritime history integration (1)
- Nature-based, green, low-maintenance parks (with stormwater in mind) (1)
- Request Ice Age Trail Community status (2)
- Create summer recreation programs (1)
- Positive business climate
- Fitness Stations
- Outdoor basketball court(s)
- Water trail / Lake Michigan opportunities. Work with County and State.
- Grants!
- Kayak/canoe rentals
- Park/trail signage
- Connect Marshland Walk to Ahnapee Trail
- Create outdoor workspaces with wi-fi (mobile office trend)

- Stump Pond – create dog park
- Kewaunee River ice fishing
- Dog waste stations
- Pickleball courts
- Enhanced picnic areas
- Splash pad
- Ice rink

### Threats (# of votes)

- Funding (6)
- Not keeping a realistic approach for facilities and maintenance (5)
- Costs of / volunteer interest in coaching and recreation programs (4)
- Staffing and staff training (3)
- Impacts of technology on youth (less outdoors time) (1)
- Fear of vandalism
- General liability issues
- Change of plans/park uses related to development proposals
- Kieweg Park bathrooms
- Lack of public visibility for available activities
- Missing input from key players
- School referendum could compete/be negative for parks funding (tax increase perception)

## **Exercise Takeaways**

This initial exploration into the views about the city and its park and recreation system provided a good overview of preferences and attitudes. This information will be critical in terms of gauging it against the public's perceptions of needs and desires. The following are some of the important takeaways from the event and these items will likely be key focus areas for continued examination during the Comprehensive Outdoor Recreation Plan Update's preparation process:

- The city has an excellent location along Lake Michigan and can accommodate and promote a wide range of recreational activities.
- The city has numerous parks and properties along the shores of Lake Michigan and the Kewaunee River which lends to water-based recreation activities.
- Funding and staffing capacity for ongoing maintenance and improvement of parks continues to be a challenge.
- Increases in available summer recreation programs, as well as year-round use family facilities are needed in the community.
- Leveraging the existing Ahnapee and Ice Age Trails could be beneficial from a recreational tourism standpoint.
- Integrating Kewaunee's maritime history can create a unique theme for city recreational areas.
- There is a need to re-examine the space and usage of the Kieweg Park/Memorial Field property in order to maximize recreational opportunities.







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## APPENDIX C – Recreation User Survey Summary

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# City of Kewaunee, WI

## Comprehensive Outdoor Recreation Plan

### Recreation User Survey Results

January, 2025



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## Survey Overview

The City of Kewaunee is in the process of updating its Comprehensive Outdoor Recreation Plan (CORP), a long-range planning document that addresses a variety of park, recreation, and trail facility needs. As part of this public process, a Recreation User Survey was developed to gather up-front input and perspective from residents on recreation related topics. Citizen engagement has been a priority for the City during this process and the opinions of its residents and businesses are important to evaluating the past and future trends that have, and will shape the community.

## Survey Methods & Overall Response

The survey was developed with significant input from the Ad Hoc CORP Committee and contained a total of 19 questions. The survey was made available between December 6, 2024 and January 17, 2025. The survey was put into an on-line format using Survey Monkey, linked directly from the homepage of the City's website. Promotional fliers with a QR Code and regular postings to the City's social media pages were done to encourage resident participation. If needed, residents could pick up and fill out a paper copy at the City Hall, although no hand-filled surveys were returned.

Overall, the survey garnered a total of 242 responses which represents an overall 8.6% response rate when compared to the City's 2024 estimated population of 2,807 persons. Based on the size of the City, at least 339 responses would have been needed to have statistically valid results (95% confidence interval with 5% margin of error). In this case one cannot claim the results are statistically valid, but this level of response for this type of survey is fairly typical and likely comes close to representing the overall community's opinions. It should be noted though that this survey is only one of several methods being used to gather public input. Reliance solely on the survey results to dictate the future of Kewaunee's park and recreation system is not recommended as many other factors come into play such as budgets and partnerships.



**We want to hear from you!**

**Park & Recreation Survey**

**City of Kewaunee**  
**Comprehensive Outdoor Recreation Plan 2025-2029**

Every 5 years, the City updates this plan to assess the condition of its parks and open spaces and guide the expansion, enhancement, and preservation of open space and recreation opportunities, as well as to remain eligible for State grant funds. With the current plan set to expire, the City is seeking your input on its current recreation facility needs and desires, whether they are short-term (next 5 years) or long-term (10 to 20 years). Please consider taking this survey to provide your valuable input.

Scan Me!

Use this link, or scan the QR code, to access the survey:  
<https://www.surveymonkey.com/r/kewauneeCORP>

Survey opens December 6, 2024,  
and closes on January 17, 2025.

## Summary of Responses

A broad summary of the survey results are grouped by general topics and discussed below. Detailed response information and written comments are also included which offer many insights on the City's recreation system.

### Demographics

- The bulk of survey respondents (71.4%) fell between the ages of 26-55.
- 21% of respondents were 56 or older, and 12% were 65 and older.
- Only 1.2% of respondents were 18 or under, and nearly 5% were between 18 and 25 years old.
- Just over 42% of respondents lived in the City for more than 20 years, representing the largest group in this category.
- 9.1% of respondents were "new" residents of 5 years or less, and another 11.2% of respondents have been residents for 6 to 10 years.
- 102 respondents (42.3%) did not live within the City limits and lived in the nearby communities, such as the Town of West Kewaunee, Town of Carlton, and Town of Casco. Several individuals noted living outside the City, but that they were former City of Kewaunee residents. While two respondents stated they were from Chicago.

### Overall Park System

- While just over 50% of respondents were either "Somewhat Satisfied" (43.8%) or "Very Satisfied" (6.6%) with the current park and recreation system, 48.3% expressed they were "Somewhat Disappointed" (32.6%) or "Disappointed" (15.7%). Based on comments submitted, it appears most of the disappointment relates to issues associated with lack of maintenance.
- Nearly 60% of respondents have had eleven or more household visits to Kewaunee's parks and trails over the past year, with another 39.4% visiting 1 to 10 times per year.

### Activities

- A wide variety of responses were received regarding participation in various recreational activities with "Playground Equipment" ranking first with 60.5% of the votes. "Walking/Jogging/Running" was second with just over 53% of votes. Other popular responses (30% or more of respondents) included: Athletic Events (47.1%), Relaxation/Stress Relief (45.9%), Family Gathering/Picnic (39.7%), City Sponsored Events (37.2%), and Nature Viewing/Study (37.2%). It is also worth noting that nearly 25% of respondents indicated fishing as a top activity. Other activities listed by respondents included rock hunting/collecting, disc golf, and kayaking.

- When asked about additional recreation activities/amenities which are needed, the largest response (54.4%) related to having Flushable Restrooms at all park facilities, with Playground Equipment (new/replacement) coming in second at 42.6%, and the desire for a Splashpad ranking third at 40.1%. Just over 34% of respondents expressed a desire to have more/better Picnic Tables/Picnic Areas. Some ideas were also listed under the "Other" category and included things like Bicycle Repair Stations, Expanded Trails, Beachfront Amenities, and a Dog Park/More Dog-Friendly Areas.
- Over 70% of respondents ranked their feeling of safety at city parks as "safe to very safe", with only about 25% stating it was moderately safe, and about 3% noting they felt unsafe to very unsafe".

### **Facility Improvements**

- Survey respondents generally felt it was important to replace playground equipment on a more routine schedule, with 80.2% feeling it was "Important", "Very Important", or "Extremely Important". Just under 3% felt it was "Not Important at All".
- 66.3% of respondents felt it was only "somewhat important" or "not important at all" for Kewaunee to have outdoor exercise equipment in its parks.
- The level of respondents' satisfaction with existing recreational services generally fell within the Average to Below Average category. Overall Parks Department Services, Youth Sports and Recreation Programs, Athletic Facilities, Playgrounds, Rental Facilities, and Forestry all had "Average" rankings, while "Below Average" satisfaction was indicated for Adult Recreation Programs and Adult Sports Programs.. Additional comments were made regarding the need to improve beach areas and facilities at Memorial Park, as well as the broad need to leverage Lake Michigan's water based resources.
- Quite a few written comments were submitted as part of Question 19 regarding general and specific facility improvement and maintenance concerns. These comments can be reviewed with the detailed survey results starting on page B-5.

### **New Parks / Facilities**

- Regarding the future demands for the number of athletic fields, respondents generally felt there were sufficient Soccer Fields (59.7%), Baseball/Softball Fields (52.7%), and Tennis Courts (55.4%). There were identified needs for more Basketball Courts (46.3%) and Pickleball Courts (50.2%).
- When asked to rank priorities if additional monies became available for parks and recreation, the survey data showed clear patterns. The highest ranking needs (scoring 1 or 2 out of 10) for additional facilities were tied to Athletic Courts, Athletic Fields, Trail Development, Playground Equipment Replacement, and Restroom Facilities. The least supported (scoring 9 or 10 out of 10) future expenditures would be for Tree Planting/Maintenance and Off-Leash Dog Park.

## Trails

- 48.7% of respondents said they use portions of the City's trail system a few times a year, while 2.5% used them on a daily basis, with another 18% stating they use them weekly, and 18% stating they use them monthly. Only 12.61% of respondents said they never use the trail system.
- 76.5% of respondents felt it was "very important" or "extremely important to have a trail system which connects the City's parks and business areas, while only 7.4% said it was "not important at all".
- When asked about the importance of having a trail system that connects to nearby communities such as Algoma and Luxemburg, 58.3% of respondents felt it was "Important", "Very Important", or "Extremely Important". Just over 15% felt it was "not important at all".

## Volunteering

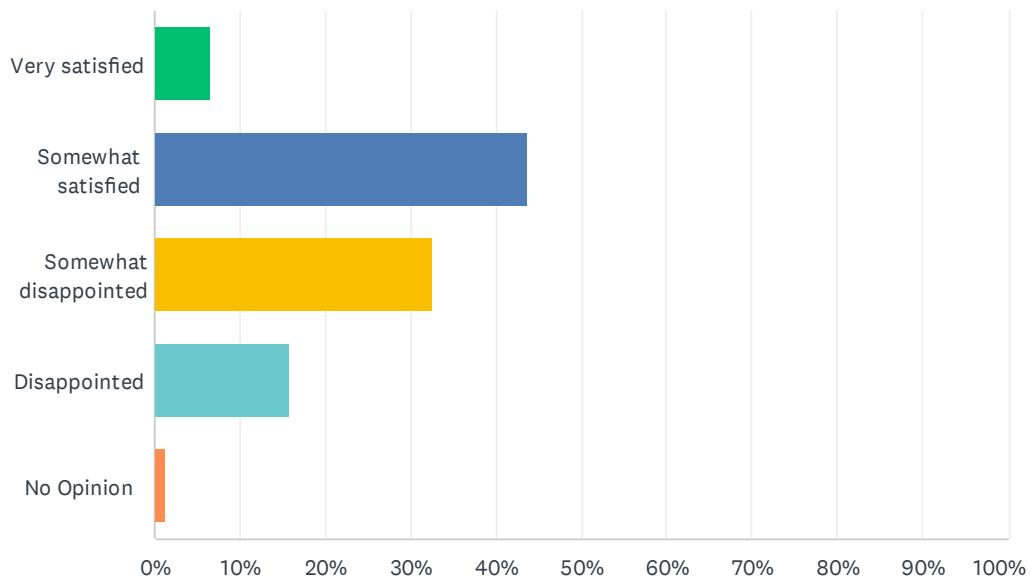
- Respondents were evenly split on the question of volunteering periodically to assist with park maintenance and upkeep. While one-half said "no", this still leaves about 120 respondents who said "yes" and may represent an untapped resource for lowering budget expenditures and improving the quality of facilities.
- When asked about the willingness to volunteer as a coach for youth sports or recreation programs, 32.4% responded "yes", while 67.6% responded "no". This indicates that a substantially sized pool of volunteers (78 according to the survey) may exist to tap into for these purposes.
- When asked about possibly volunteering to maintain a new Off-Leash Dog Park, the response was pretty similar to the youth sports question – 27% said "yes", while 73% said "no".

## Detailed Survey Results

The result of each question, including written comments for open-ended questions are contained in this section. The highest values are highlighted in yellow for ease of reading.

## Q1 How satisfied are you with the City of Kewaunee's Park system?

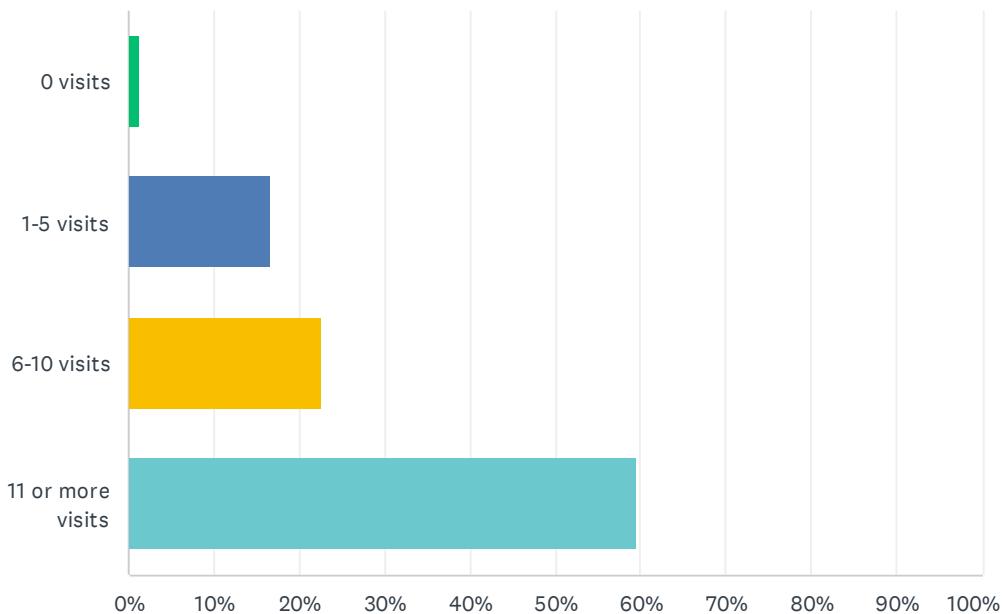
Answered: 242 Skipped: 0



ANSWER CHOICES	RESPONSES	
Very satisfied	6.61%	16
Somewhat satisfied	43.80%	106
Somewhat disappointed	32.64%	79
Disappointed	15.70%	38
No Opinion	1.24%	3
<b>TOTAL</b>		<b>242</b>

Q2 Indicate the frequency in with which you and/or anyone in your household visited City of Kewaunee parks in the past year. (check all that apply)

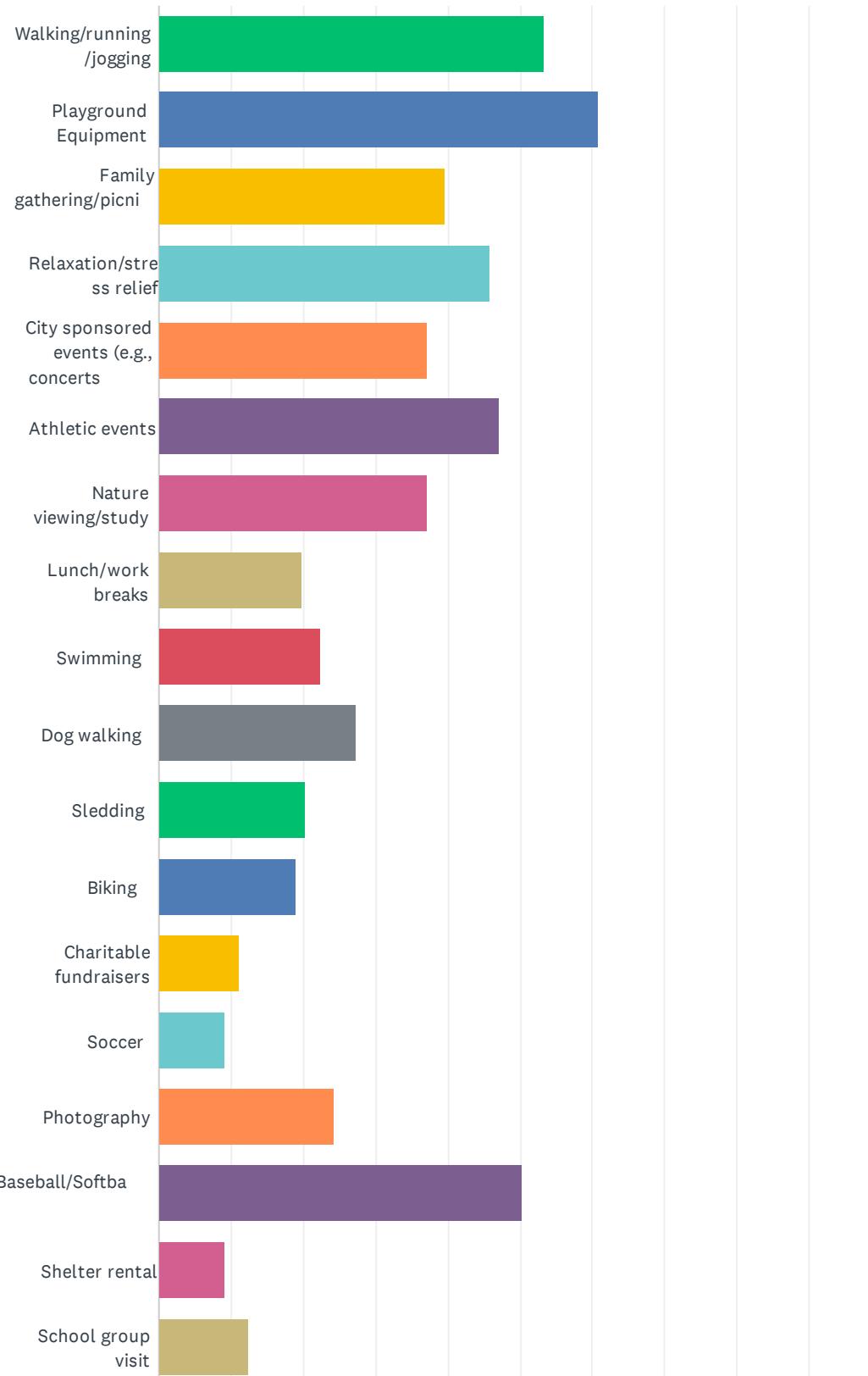
Answered: 240 Skipped: 2



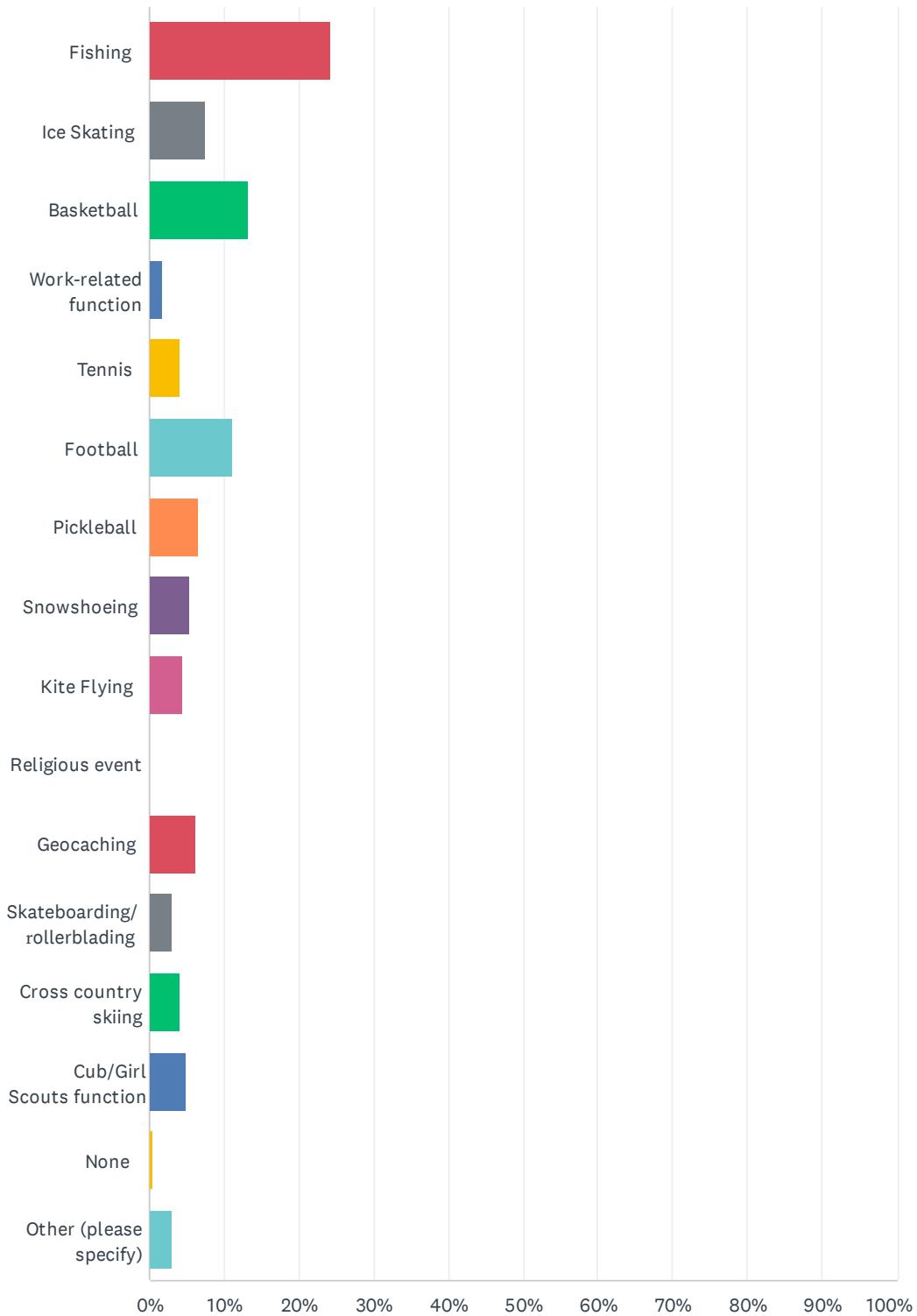
ANSWER CHOICES	RESPONSES	
0 visits	1.25%	3
1-5 visits	16.67%	40
6-10 visits	22.50%	54
11 or more visits	59.58%	143
TOTAL		240

**Q3 Indicate the activities you and/or anyone in your household participate in when you visit City of Kewaunee parks. (check all that apply)**

Answered: 242 Skipped: 0



## City of Kewaunee Parks and Recreation User Survey



## City of Kewaunee Parks and Recreation User Survey

ANSWER CHOICES	RESPONSES
Walking/running/jogging	53.31% 129
Playground Equipment	60.74% 147
Family gathering/picnic	39.67% 96
Relaxation/stress relief	45.87% 111
City sponsored events (e.g., concerts, movie nights, Zumba, Easter egg hunt, etc.)	37.19% 90
Athletic events	47.11% 114
Nature viewing/study	37.19% 90
Lunch/work breaks	19.83% 48
Swimming	22.31% 54
Dog walking	27.27% 66
Sledding	20.25% 49
Biking	19.01% 46
Charitable fundraisers	11.16% 27
Soccer	9.09% 22
Photography	24.38% 59
Baseball/Softball	50.41% 122
Shelter rental	9.09% 22
School group visit	12.40% 30
Fishing	24.38% 59
Ice Skating	7.44% 18
Basketball	13.22% 32
Work-related function	1.65% 4
Tennis	4.13% 10
Football	11.16% 27
Pickleball	6.61% 16
Snowshoeing	5.37% 13
Kite Flying	4.55% 11
Religious event	0.00% 0
Geocaching	6.20% 15
Skateboarding/rollerblading	2.89% 7
Cross country skiing	4.13% 10
Cub/Girl Scouts function	4.96% 12

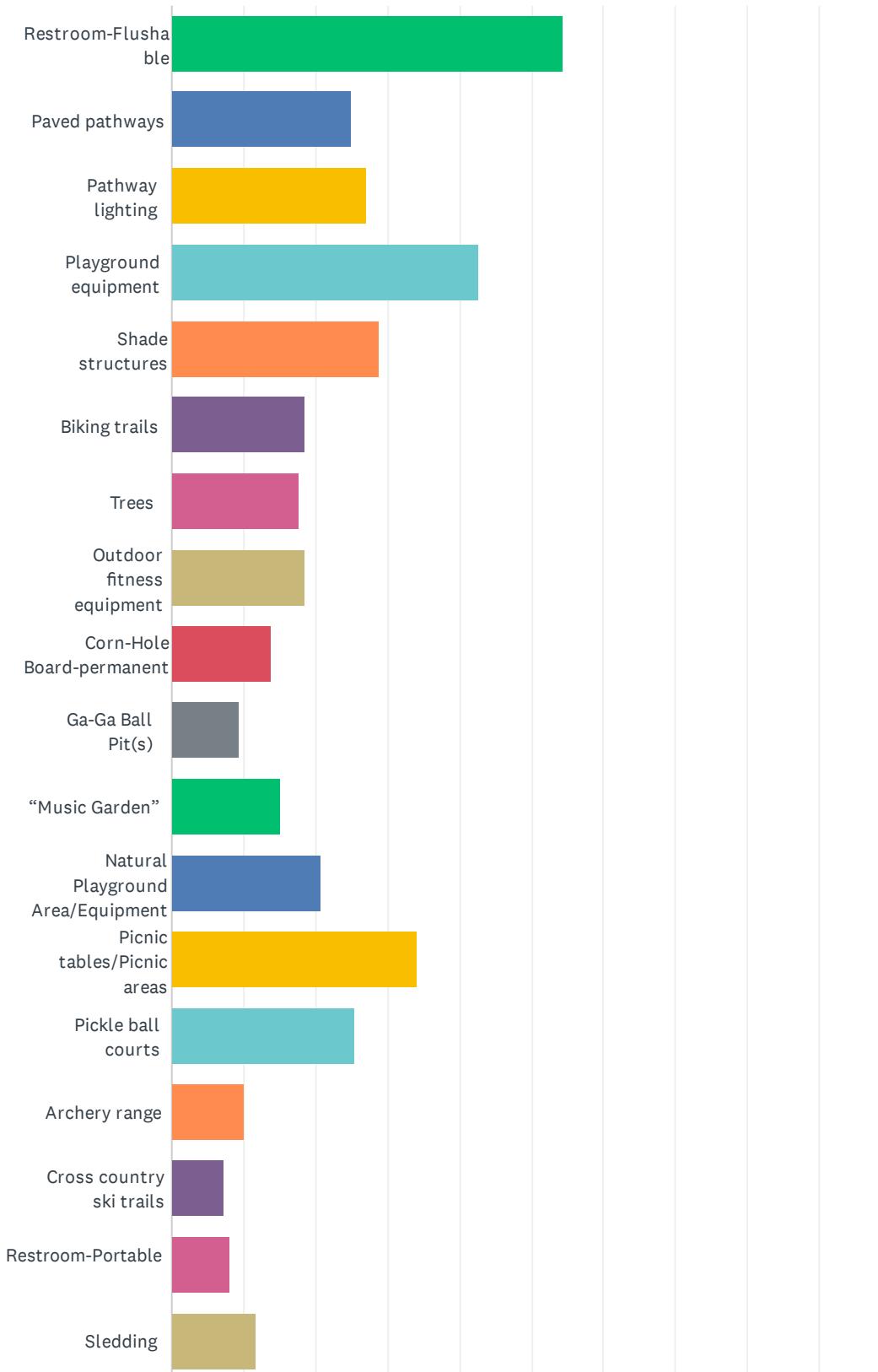
**City of Kewaunee Parks and Recreation User Survey**

None	0.41%	1
Other (please specify)	2.89%	7
Total Respondents: 242		

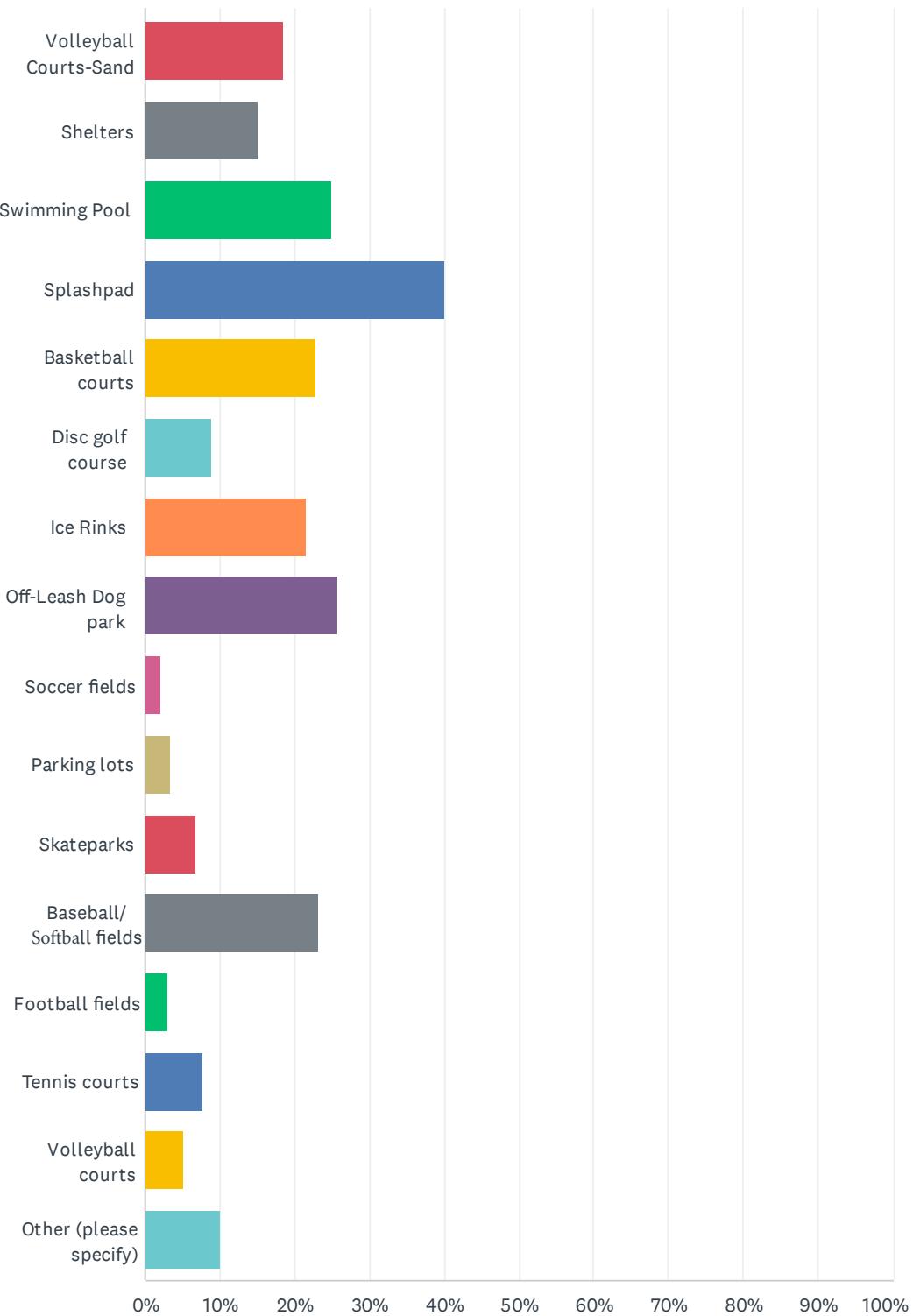
#	OTHER (PLEASE SPECIFY)	DATE
1	Snowmobiling	1/3/2025 1:15 PM
2	disc golf	1/3/2025 10:47 AM
3	Lighthouse	1/3/2025 10:40 AM
4	Rock hunting	1/2/2025 4:59 PM
5	rock collecting @ beach, kayak, art (painting), stargazing/Northern Lights	12/28/2024 9:06 AM
6	Kayaking	12/19/2024 11:09 AM
7	Lighthouse open houses, garden club sales, Lakehaven events	12/7/2024 5:08 PM

## Q4 What additional recreation activities/amenities do you think City of Kewaunee parks need? (check all that apply)

Answered: 237 Skipped: 5



## City of Kewaunee Parks and Recreation User Survey



# City of Kewaunee Parks and Recreation User Survey

ANSWER CHOICES	RESPONSES
Restroom-Flushable	54.43% 129
Paved pathways	24.89% 59
Pathway lighting	27.00% 64
Playground equipment	42.62% 101
Shade structures	28.69% 68
Biking trails	18.57% 44
Trees	17.72% 42
Outdoor fitness equipment	18.57% 44
Corn-Hole Board-permanent	13.92% 33
Ga-Ga Ball Pit(s)	9.28% 22
“Music Garden” (e.g., outdoor musical instruments)	15.19% 36
Natural Playground Area/Equipment	20.68% 49
Picnic tables/Picnic areas	34.18% 81
Pickle ball courts	25.32% 60
Archery range	10.13% 24
Cross country ski trails	7.17% 17
Restroom-Portable	8.02% 19
Sledding	11.81% 28
Volleyball Courts-Sand	18.57% 44
Shelters	15.19% 36
Swimming Pool	24.89% 59
Splashpad	40.08% 95
Basketball courts	22.78% 54
Disc golf course	8.86% 21
Ice Rinks	21.52% 51
Off-Leash Dog park	25.74% 61
Soccer fields	2.11% 5
Parking lots	3.38% 8
Skateparks	6.75% 16
Baseball/Softball fields	23.21% 55
Football fields	2.95% 7
Tennis courts	7.59% 18

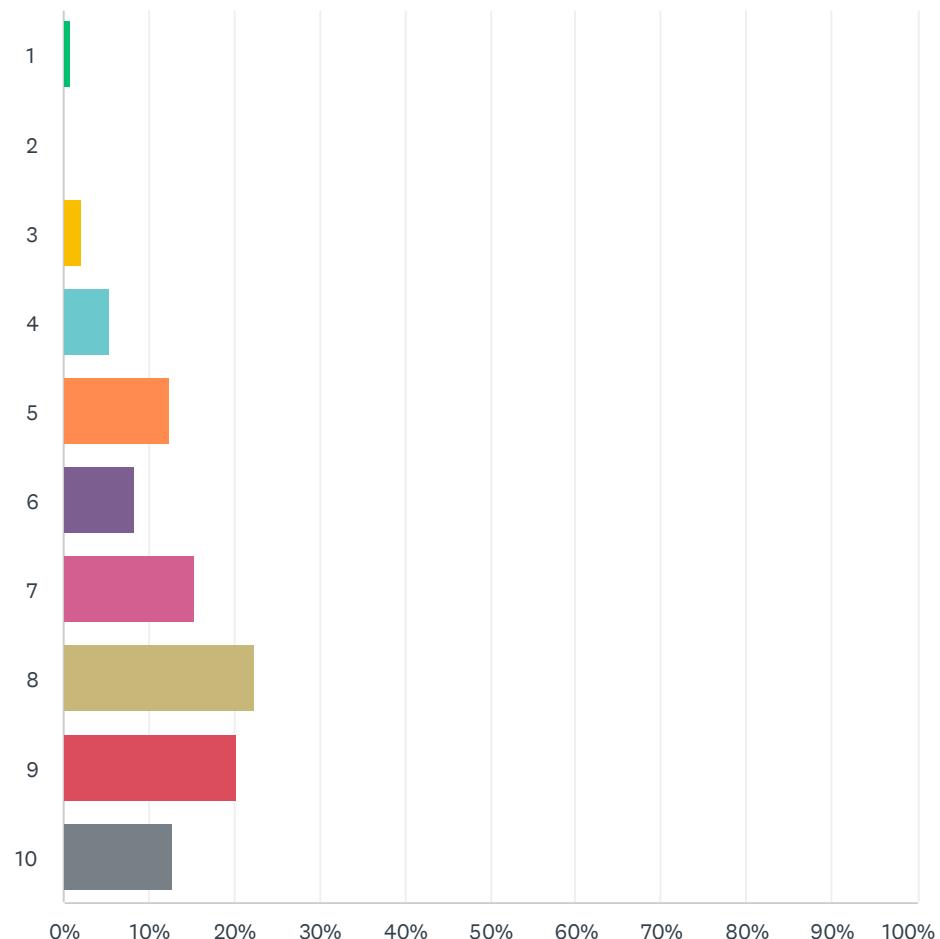
# City of Kewaunee Parks and Recreation User Survey

Volleyball courts	5.06%	12
Other (please specify)	10.13%	24
Total Respondents: 237		

#	OTHER (PLEASE SPECIFY)	DATE
1	Bicycle "repair" station - near bike trails	1/9/2025 6:46 PM
2	Pave a walking trail at Father Marquette park (along the lake to the north of the park)	1/9/2025 8:58 AM
3	Groomed beaches w lighting, firepits, boardwalk, more parking and signage to find the beach	1/8/2025 11:43 AM
4	Waterpark/aquatic center example Manitowoc Aquatic Center	1/6/2025 10:28 PM
5	Walking trails at Kieweg Park, improved playground equipment, changing cabana at the beach and better signage for beach closures	1/6/2025 3:55 PM
6	Beach bonfire rings, walking path around Kiewig park perimeter with outdoor fitness equipment, changing cabanas at beach, Wind Phone, seasonal Biergarten	1/6/2025 3:20 PM
7	More dog friendly areas	1/4/2025 9:12 AM
8	Fix the roads leading to the parks.	1/4/2025 4:17 AM
9	Recycling cans by all garbages	1/3/2025 4:58 PM
10	More beach boardwalk	1/3/2025 2:47 PM
11	Atv/utv trails :)	1/3/2025 1:15 PM
12	Better beach front amenities and grooming	1/3/2025 11:28 AM
13	Benches on trails for resting along river	1/3/2025 9:28 AM
14	Dog park	1/3/2025 9:20 AM
15	Ice rink	1/3/2025 9:19 AM
16	Pickleball courts	1/3/2025 8:57 AM
17	none	12/20/2024 11:28 AM
18	Bike and boat rentals	12/19/2024 11:09 AM
19	Bocce courts-lighted	12/12/2024 12:12 PM
20	Posted no parking along paved bike path in front of farmers market shelter, marked walkway along Center Street on roadway, improved pedestrian access to all parks, marked street bike routes, Marquette School lot redevelopment as elderly/library/park facilities	12/7/2024 5:08 PM
21	Bocce court/senior related activities	12/7/2024 2:27 PM
22	some playgrounds are good, others need updating. Rubber chips to replace wood chips?	12/6/2024 11:05 AM
23	Benches	12/5/2024 9:45 PM
24	Water fountain, bike repair/air station, connection from pier to beach on lighted walkway, playground in harbor area, map of kewaunee playgrounds	12/5/2024 5:14 PM

Q5 On a scale from 1 to 10, with 1 being very unsafe and 10 being very safe, how safe do you or a member of your household feel when using the City's parks and trail system?

Answered: 241 Skipped: 1

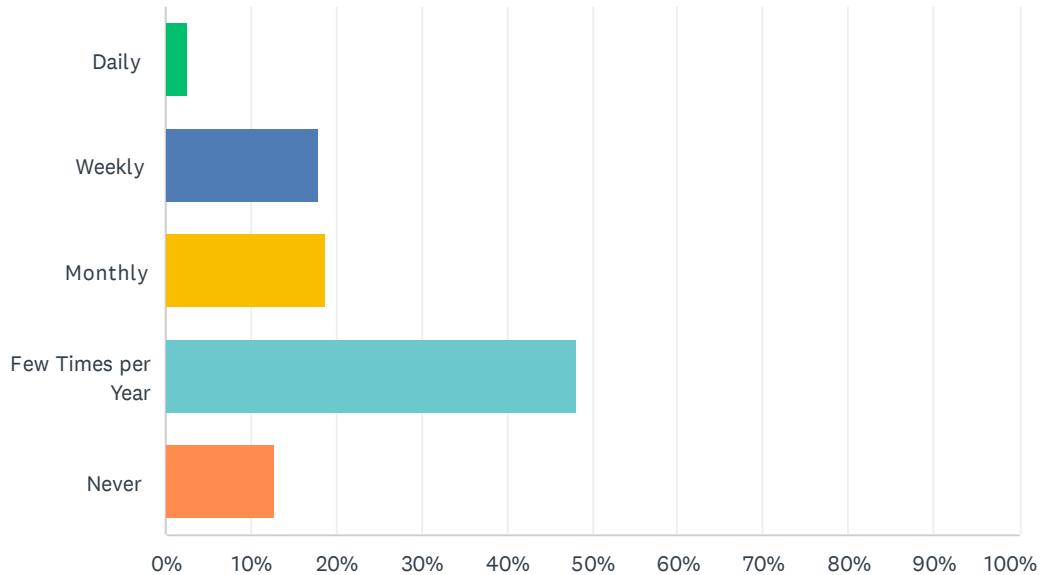


## City of Kewaunee Parks and Recreation User Survey

ANSWER CHOICES	RESPONSES	
1	0.83%	2
2	0.00%	0
3	2.07%	5
4	5.39%	13
5	12.45%	30
6	8.30%	20
7	15.35%	37
8	22.41%	54
9	20.33%	49
10	12.86%	31
<b>TOTAL</b>		<b>241</b>

**Q6 Indicate the frequency in which you and/or anyone in your household used the trails in the City of Kewaunee in the past year.**

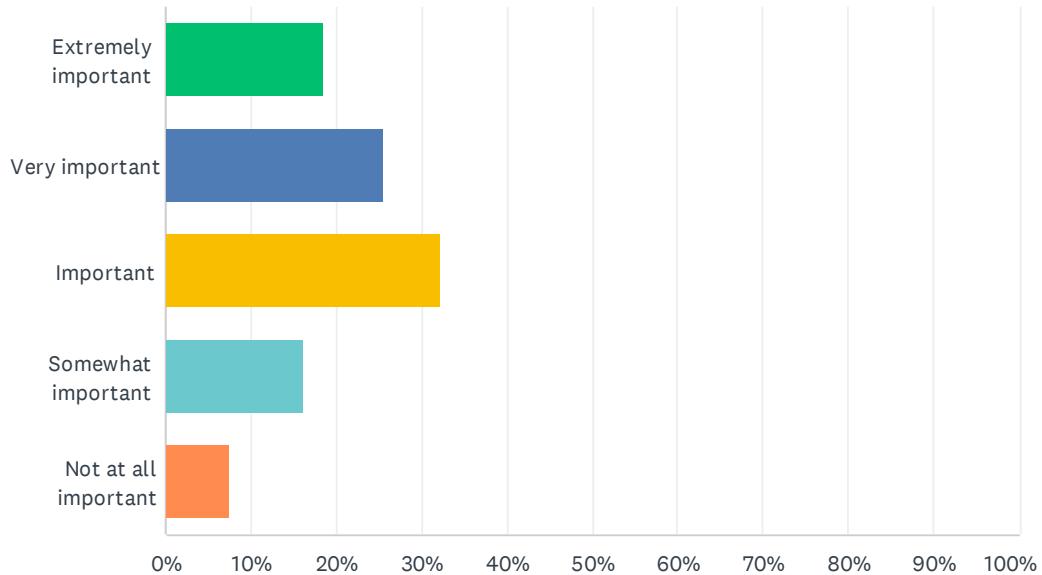
Answered: 241    Skipped: 1



ANSWER CHOICES	RESPONSES	
Daily	2.49%	6
Weekly	17.84%	43
Monthly	18.67%	45
Few Times per Year	48.13%	116
Never	12.86%	31
<b>TOTAL</b>		<b>241</b>

## Q7 How important is it for the City of Kewaunee to have a trail system that connects with existing parks & business areas?

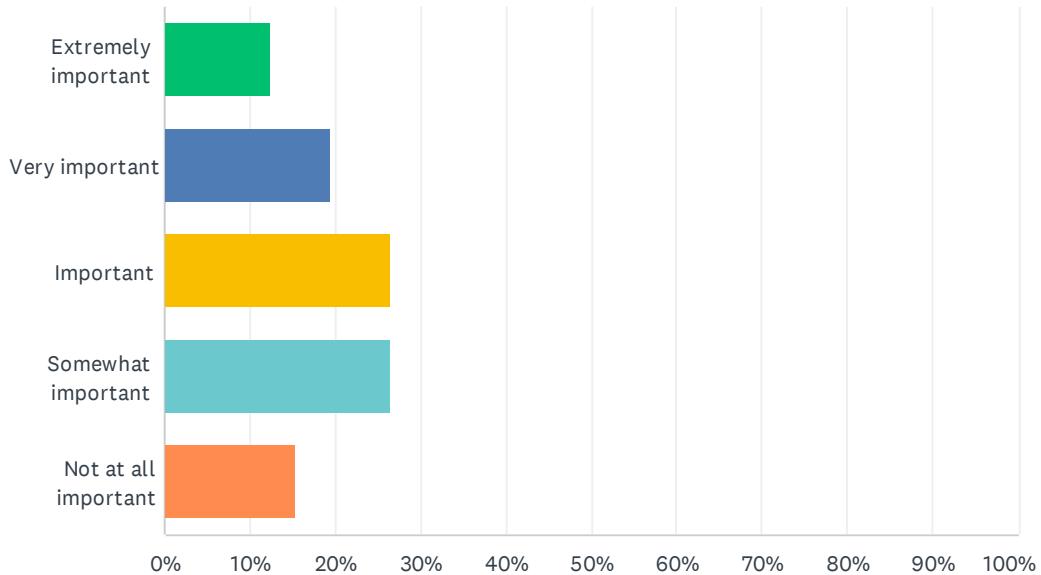
Answered: 242 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely important	18.60%	45
Very important	25.62%	62
Important	32.23%	78
Somewhat important	16.12%	39
Not at all important	7.44%	18
<b>TOTAL</b>		<b>242</b>

## Q8 How important is it for the City of Kewaunee to have a trail system that connects to neighboring communities (i.e., Algoma, Luxemburg, etc.)?

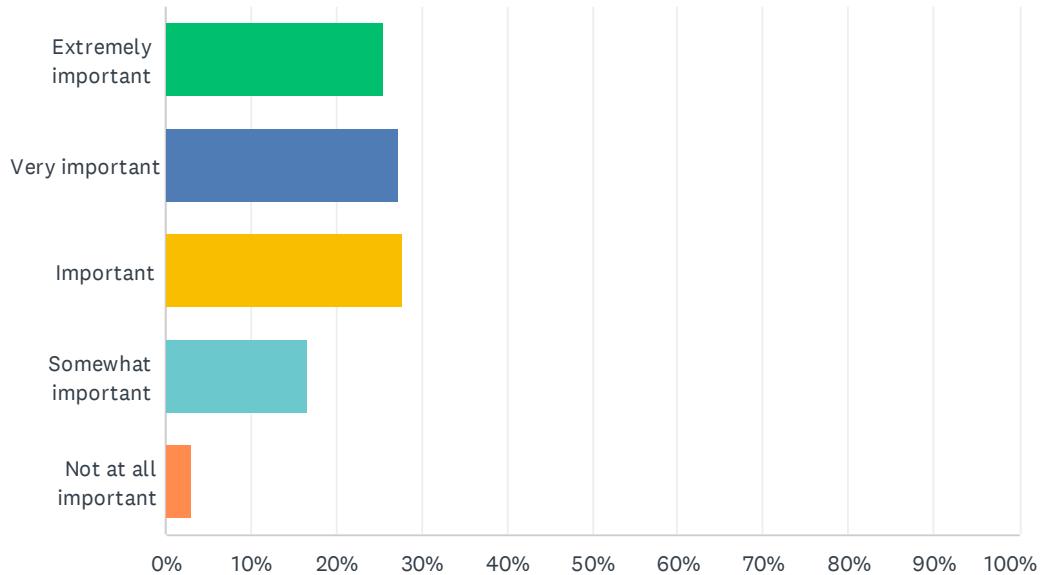
Answered: 242 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely important	12.40%	30
Very important	19.42%	47
Important	26.45%	64
Somewhat important	26.45%	64
Not at all important	15.29%	37
<b>TOTAL</b>		<b>242</b>

## Q9 How important is it for the City of Kewaunee to replace playground equipment on a more routine schedule?

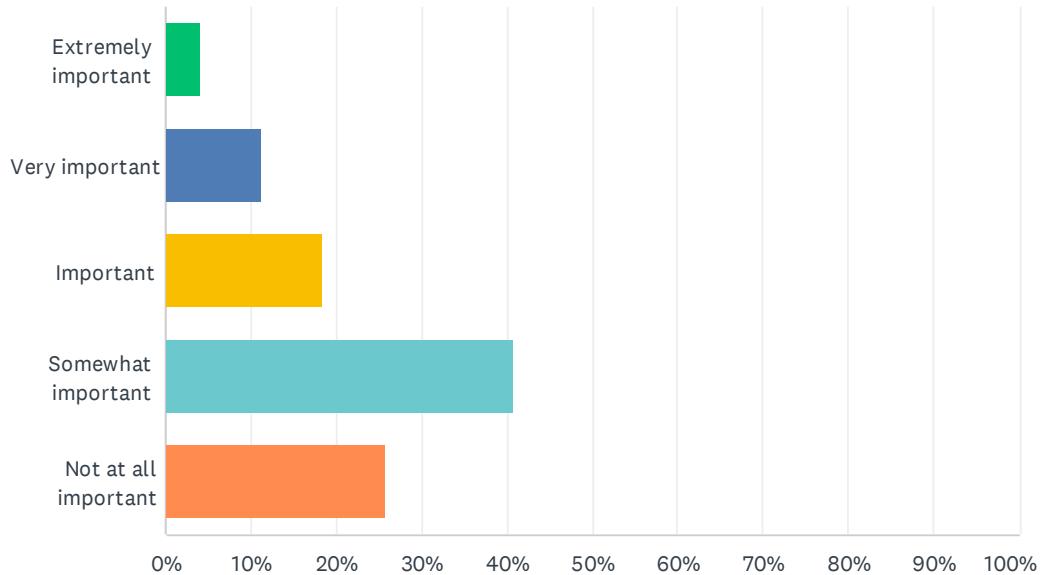
Answered: 242 Skipped: 0



ANSWER CHOICES	RESPONSES	
Extremely important	25.62%	62
Very important	27.27%	66
Important	27.69%	67
Somewhat important	16.53%	40
Not at all important	2.89%	7
<b>TOTAL</b>		<b>242</b>

## Q10 How important is it for the City of Kewaunee to have outdoor exercise equipment in parks?

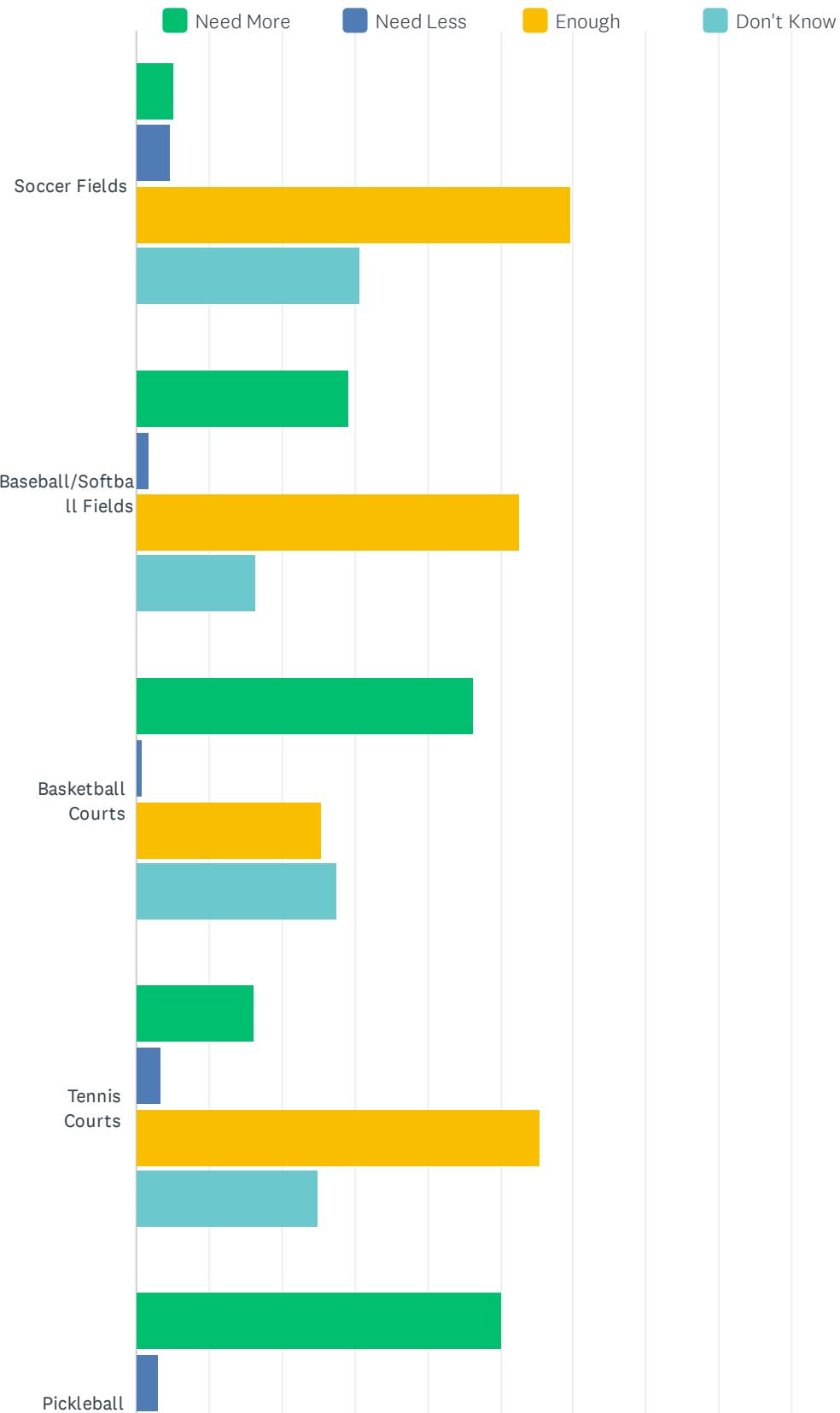
Answered: 241 Skipped: 1



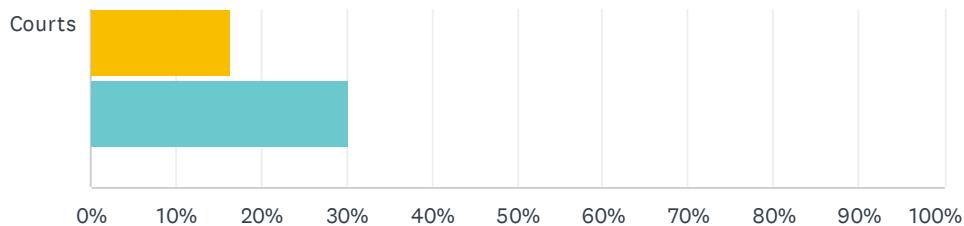
ANSWER CHOICES	RESPONSES	
Extremely important	4.15%	10
Very important	11.20%	27
Important	18.26%	44
Somewhat important	40.66%	98
Not at all important	25.73%	62
<b>TOTAL</b>		<b>241</b>

## Q11 Do you think the number of athletic facilities meets the current demand?

Answered: 241 Skipped: 1



## City of Kewaunee Parks and Recreation User Survey

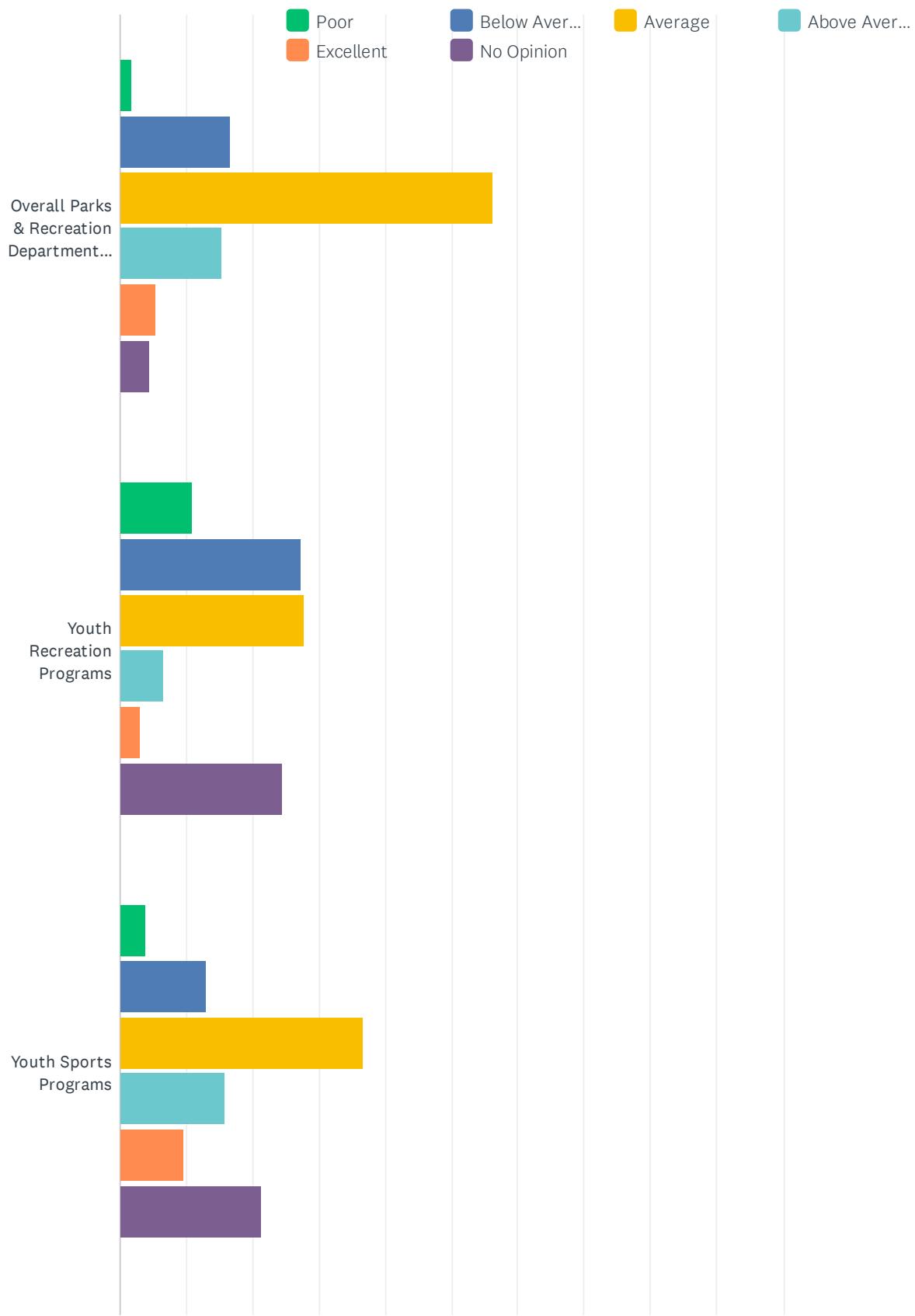


█ Need More    █ Need Less    █ Enough    █ Don't Know

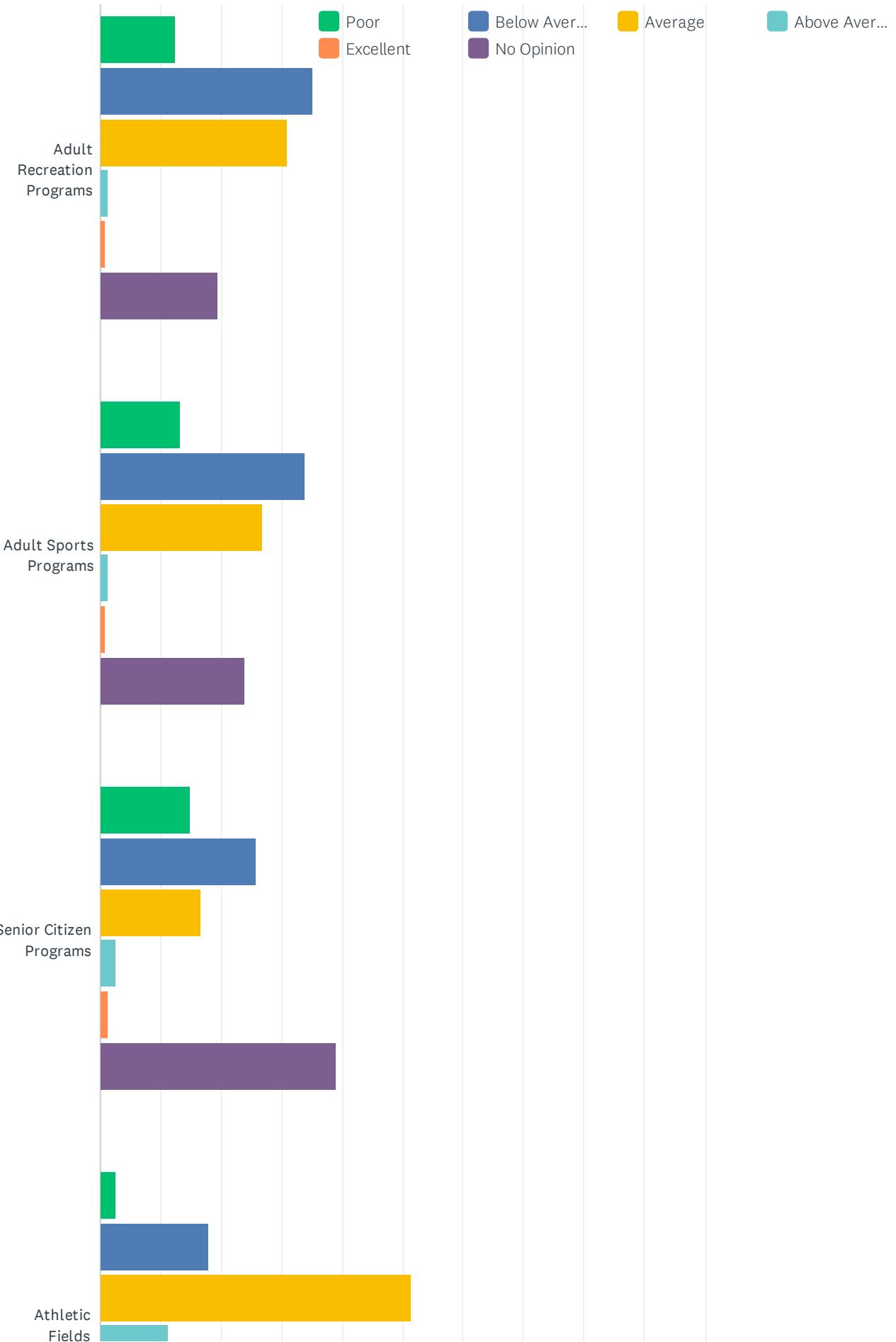
	NEED MORE	NEED LESS	ENOUGH	DON'T KNOW	TOTAL
Soccer Fields	5.04% 12	4.62% 11	59.66% 142	30.67% 73	238
Baseball/Softball Fields	29.29% 70	1.67% 4	52.72% 126	16.32% 39	239
Basketball Courts	46.25% 111	0.83% 2	25.42% 61	27.50% 66	240
Tennis Courts	16.31% 38	3.43% 8	55.36% 129	24.89% 58	233
Pickleball Courts	50.21% 119	2.95% 7	16.46% 39	30.38% 72	237

## Q12 Please rate your level of satisfaction with the following services.

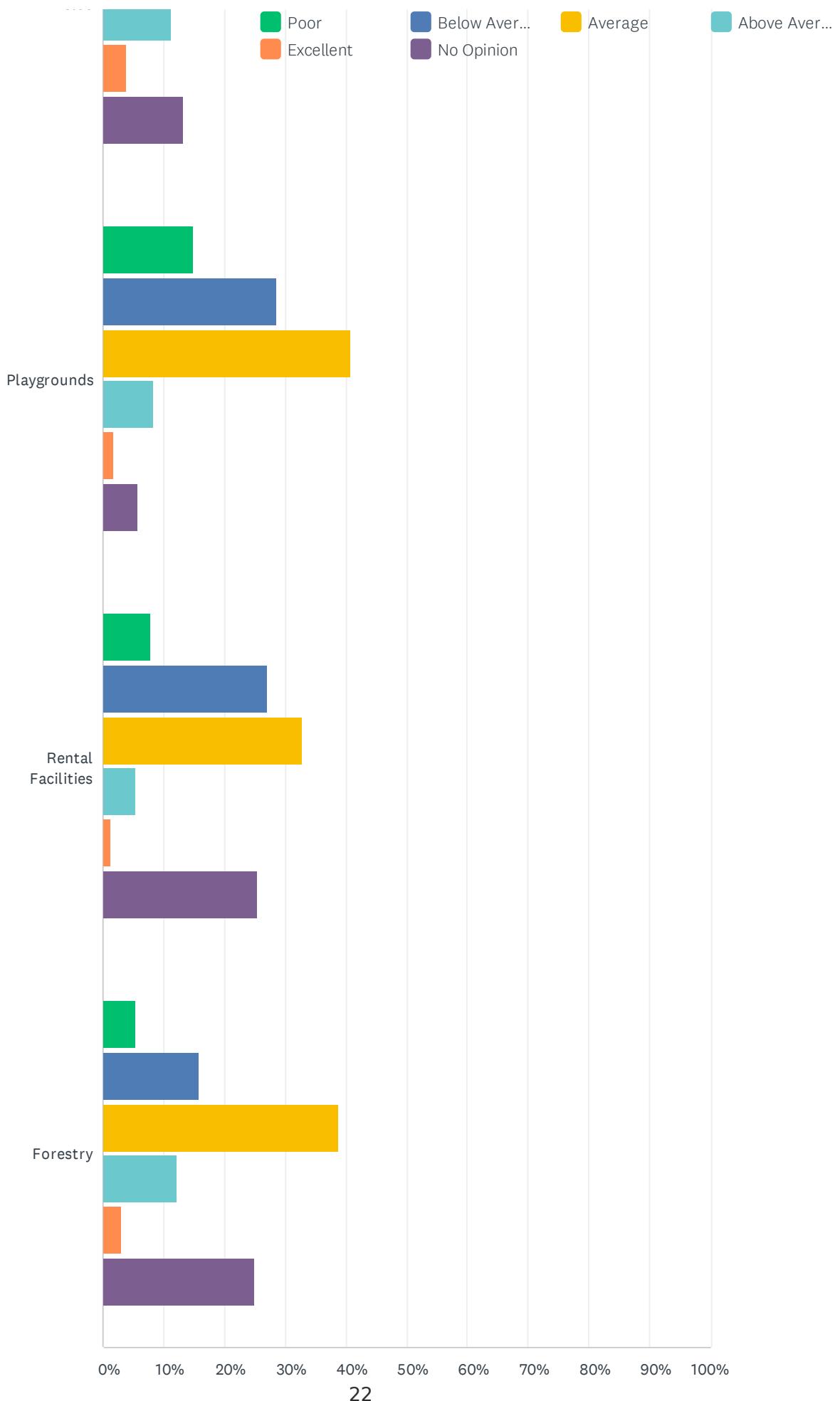
Answered: 242 Skipped: 0



## City of Kewaunee Parks and Recreation User Survey



## City of Kewaunee Parks and Recreation User Survey



# City of Kewaunee Parks and Recreation User Survey

0% 10% 20% 30% 40% 50% 60% 70% 80% 90% 100%

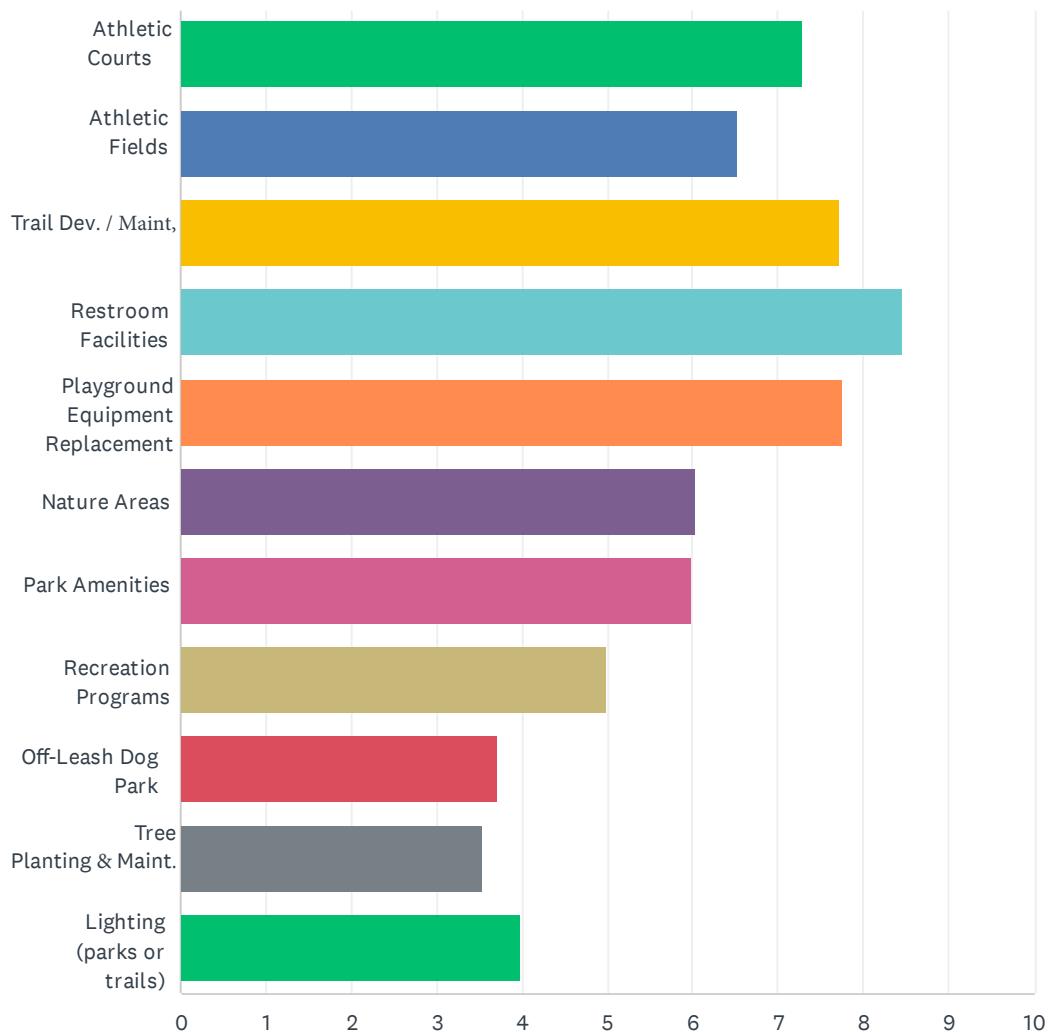


	POOR	BELOW AVERAGE	AVERAGE	ABOVE AVERAGE	EXCELLENT	NO OPINION	TOTAL
Overall Parks & Recreation Department Services	1.67% 4	16.67% 40	56.25% 135	15.42% 37	5.42% 13	4.58% 11	240
Youth Recreation Programs	10.79% 26	27.39% 66	27.80% 67	6.64% 16	2.90% 7	24.48% 59	241
Youth Sports Programs	3.75% 9	12.92% 31	36.67% 88	15.83% 38	9.58% 23	21.25% 51	240
Adult Recreation Programs	12.40% 30	35.12% 85	30.99% 75	1.24% 3	0.83% 2	19.42% 47	242
Adult Sports Programs	13.22% 32	33.88% 82	26.86% 65	1.24% 3	0.83% 2	23.97% 58	242
Senior Citizen Programs	14.94% 36	25.73% 62	16.60% 40	2.49% 6	1.24% 3	39.00% 94	241
Athletic Fields	2.49% 6	17.84% 43	51.45% 124	11.20% 27	3.73% 9	13.28% 32	241
Playgrounds	14.94% 36	28.63% 69	40.66% 98	8.30% 20	1.66% 4	5.81% 14	241
Rental Facilities	7.92% 19	27.08% 65	32.92% 79	5.42% 13	1.25% 3	25.42% 61	240
Forestry	5.42% 13	15.83% 38	38.75% 93	12.08% 29	2.92% 7	25.00% 60	240

#	OTHER (PLEASE SPECIFY)	DATE
1	KAPS is a great program and fairly reasonable however it would be nice to have a Parks and Rec program for kids and families to attend at their leisure. In the summertime to have a nice pavilion area with picnic tables for arts and crafts and activities. In the winter time to have an ice rink with a warming shelter and restrooms. (In town not just out at the Dana farm) we need more kid appropriate activities happening in town, where kids can hop on their bike and go hang out with friends In a safe, friendly and supervised location.	1/9/2025 10:14 PM
2	Beaches -- Below Average	1/8/2025 11:43 AM
3	Parks need to be cut cleaned Thur and Fri so nice for weekend can't	1/4/2025 8:44 PM
4	Sand Volleyball Courts are needed	1/4/2025 1:59 PM
5	I personally believe we spend far too much money on parks that hardly get utilized. Stop money dumping into parks!!	1/4/2025 4:17 AM
6	Need a pavilion reinstalled at memorial and update bathrooms, especially women's	1/3/2025 12:08 PM
7	The bathrooms at Memorial Park are absolutely embarrassing.	1/3/2025 11:10 AM
8	The marina is a big source of income to the businesses in Kewaunee	1/3/2025 8:48 AM
9	More services that allow people to engage with lakefront (sailing, kayaking, rock collecting, nature education, etc.	12/28/2024 9:06 AM
10	Pave the marina parking lot.	12/19/2024 11:09 AM
11	Drinking fountains	12/7/2024 5:08 PM

**Q13 If additional money was available for Parks and Recreation improvements, please rank the following items to indicate your priority for where dollars should be spent:**

Answered: 237    Skipped: 5

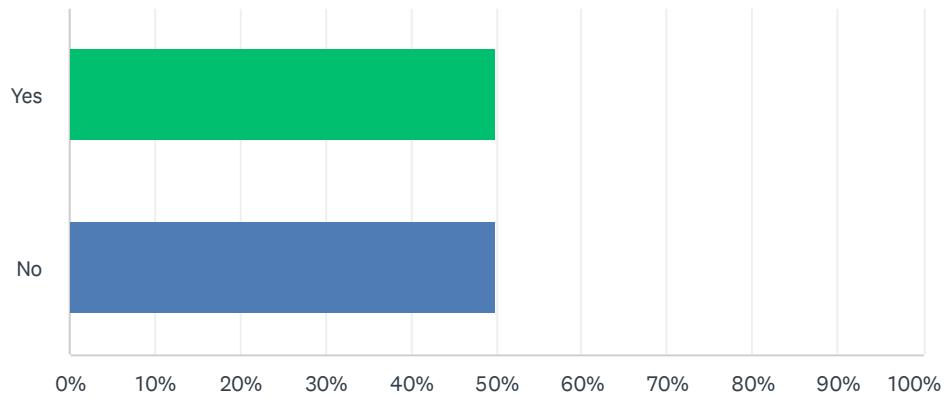


**City of Kewaunee Parks and Recreation User Survey**

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>
Athletic Courts (e.g., basketball, volleyball, tennis, pickleball, etc.)	13.92% 33	16.03% 38	15.61% 37	8.86% 21	8.86% 21	8.86% 21	6.75% 16	6.75% 16	4.64% 11	5.49% 13
Athletic Fields (baseball, football, etc.)	16.88% 40	10.13% 24	10.13% 24	8.44% 20	9.70% 23	4.22% 10	8.02% 19	6.33% 15	5.91% 14	10.13% 24
Trail Development/Maintenance	17.72% 42	13.92% 33	13.08% 31	12.66% 30	10.55% 25	10.55% 25	7.59% 18	6.33% 15	3.38% 8	3.80% 9
Restroom Facilities	15.19% 36	21.52% 51	20.68% 49	16.46% 39	8.44% 20	6.75% 16	6.33% 15	1.69% 4	2.53% 6	0.42% 1
Playground Equipment Replacement	19.83% 47	12.66% 30	15.19% 36	10.97% 26	11.81% 28	7.17% 17	6.33% 15	8.02% 19	3.38% 8	2.53% 6
Nature Areas	2.11% 5	10.97% 26	6.33% 15	9.70% 23	10.55% 25	14.35% 34	18.14% 43	10.55% 25	9.70% 23	6.33% 15
Park Amenities (picnic table, benches, trash cans)	0.84% 2	3.80% 9	5.91% 14	11.39% 27	16.88% 40	21.52% 51	16.03% 38	12.66% 30	8.86% 21	0.84% 2
Recreation Programs	4.22% 10	3.38% 8	2.53% 6	9.70% 23	6.33% 15	7.59% 18	10.55% 25	22.78% 54	19.83% 47	10.97% 26
Off-Leash Dog Park	5.91% 14	4.64% 11	2.95% 7	2.53% 6	3.80% 9	2.95% 7	5.49% 13	6.75% 16	17.72% 42	14.35% 34
Tree Planting/Maintenance	2.53% 6	0.84% 2	2.11% 5	4.22% 10	5.91% 14	6.33% 15	6.33% 15	6.33% 15	13.92% 33	34.18% 81
Lighting (parks or trails)	0.84% 2	2.11% 5	5.49% 13	5.06% 12	7.17% 17	9.70% 23	8.44% 20	11.81% 28	10.13% 24	10.97% 26

## Q14 Would you be willing to volunteer periodically to assist with park maintenance and upkeep?

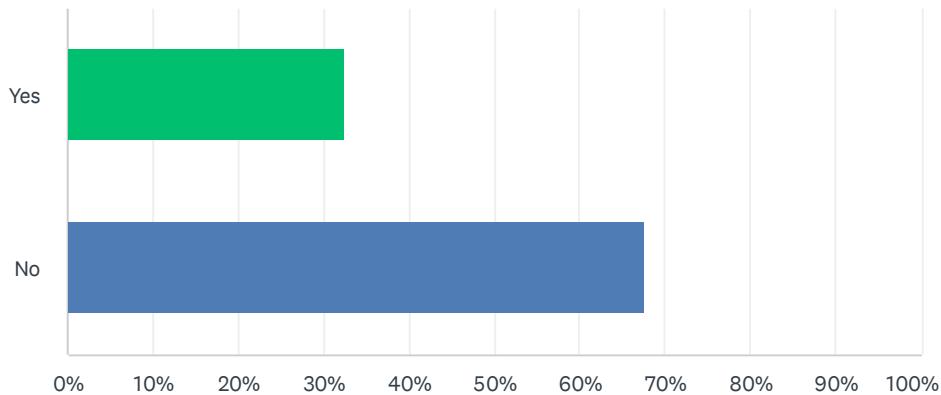
Answered: 240 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	50.00%	120
No	50.00%	120
TOTAL		240

## Q15 Would you be willing to volunteer to coach youth sports and/or other youth recreation programs?

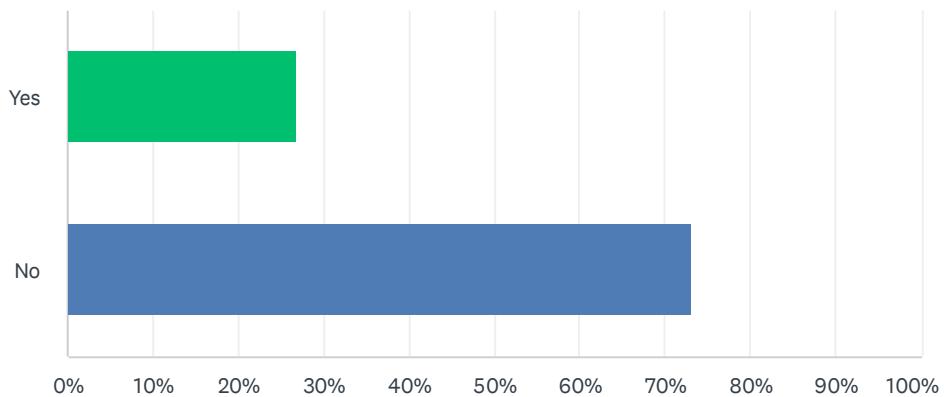
Answered: 241 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	32.37%	78
No	67.63%	163
TOTAL		241

**Q16 If the City identified the need and adequate space for an off-leash dog park, would you be willing to volunteer to assist with maintenance and upkeep of the facility (i.e., join a 'friends of the dog park' group)?**

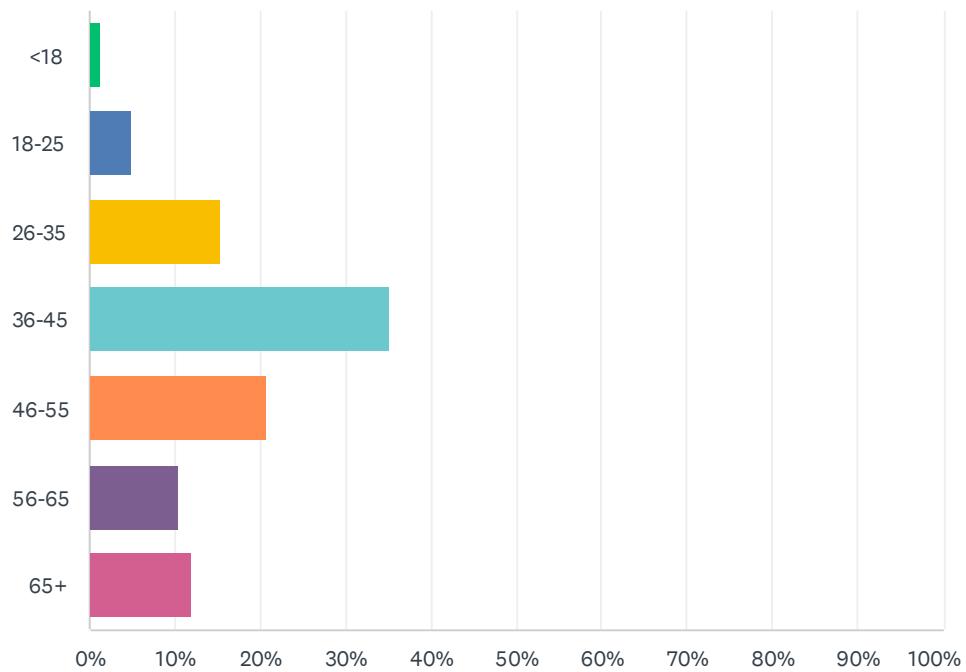
Answered: 241 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	26.97%	65
No	73.03%	176
TOTAL		241

## Q17 What is your age?

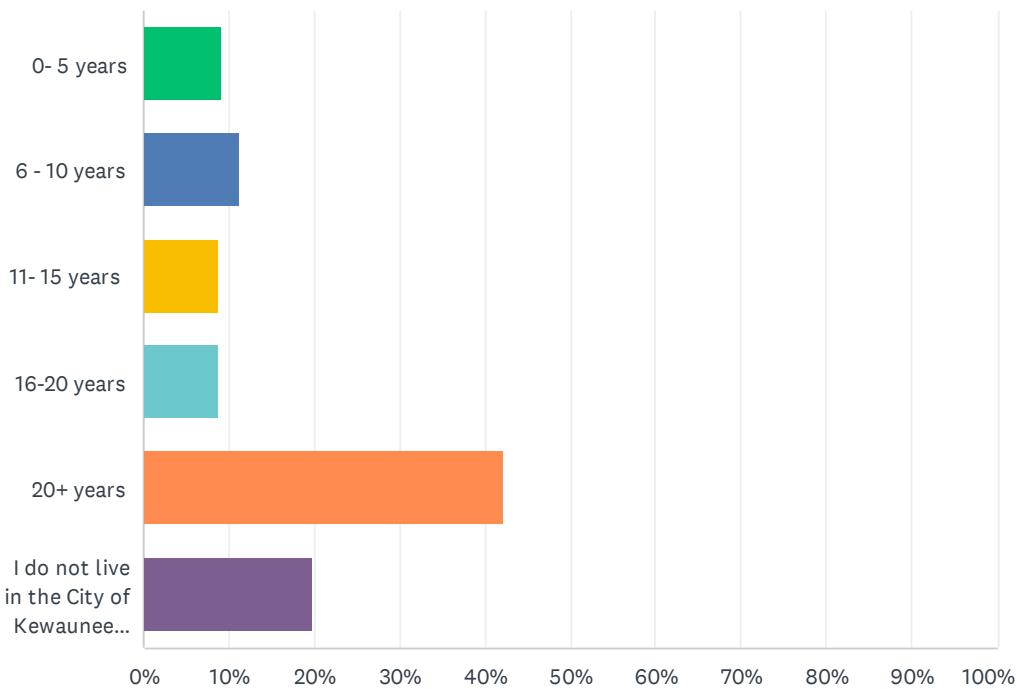
Answered: 241 Skipped: 1



ANSWER CHOICES	RESPONSES	
<18	1.24%	3
18-25	4.98%	12
26-35	15.35%	37
36-45	35.27%	85
46-55	20.75%	50
56-65	10.37%	25
65+	12.03%	29
<b>TOTAL</b>		<b>241</b>

## Q18 How long have you lived in the City of Kewaunee?

Answered: 241 Skipped: 1



ANSWER CHOICES		RESPONSES	
0- 5 years		9.13%	22
6 - 10 years		11.20%	27
11- 15 years		8.71%	21
16-20 years		8.71%	21
20+ years		42.32%	102
I do not live in the City of Kewaunee (please list the community you live in below)		19.92%	48
<b>TOTAL</b>			<b>241</b>

#	I DO NOT LIVE IN THE CITY OF KEWAUNEE (PLEASE LIST THE COMMUNITY YOU LIVE IN BELOW)	DATE
1	I live in the town of Carlton but spend more time in the City of Kewaunee with activities, meetings and volunteer work	1/9/2025 10:14 PM
2	West KEWAUNEE township	1/8/2025 5:28 PM
3	Township of Casco	1/6/2025 8:15 PM
4	Green Bay	1/6/2025 6:50 PM
5	West Kewaunee	1/5/2025 9:17 PM
6	West Kewaunee	1/5/2025 9:05 PM

## City of Kewaunee Parks and Recreation User Survey

7	Town of carlton	1/5/2025 8:36 PM
8	Franklin Township	1/5/2025 7:49 PM
9	West Kewaunee	1/5/2025 4:40 PM
10	Town of Casco	1/5/2025 2:48 PM
11	Denmark	1/5/2025 1:12 PM
12	West Kewaunee	1/5/2025 12:56 PM
13	Pierce Township	1/5/2025 11:43 AM
14	West Kewaunee	1/4/2025 9:02 PM
15	West Kewaunee	1/4/2025 9:01 PM
16	West Kewaunee	1/4/2025 7:44 PM
17	Franklin	1/4/2025 6:08 PM
18	I did live there for 25 years. Now Green Bay. Still visit family and friends a couple times a week	1/4/2025 6:03 PM
19	Carlton township	1/4/2025 1:52 PM
20	Lived in Kewaunee for many years and still visit frequently but I live in a neighboring community	1/4/2025 7:18 AM
21	West Kewaunee	1/4/2025 6:52 AM
22	Denmark	1/3/2025 9:02 PM
23	West Kewaunee	1/3/2025 8:13 PM
24	Town of franklin	1/3/2025 8:03 PM
25	Ellisville	1/3/2025 7:07 PM
26	Town of West Kewaunee	1/3/2025 6:42 PM
27	Town of West Kewaunee	1/3/2025 5:29 PM
28	Montpelier	1/3/2025 5:07 PM
29	I live in West Kewaunee	1/3/2025 5:07 PM
30	Town of Carlton	1/3/2025 4:58 PM
31	Carlton	1/3/2025 4:15 PM
32	Algoma	1/3/2025 3:40 PM
33	Luxemburg	1/3/2025 3:08 PM
34	West kewaunee	1/3/2025 1:54 PM
35	West Kewaunee	1/3/2025 1:15 PM
36	Country	1/3/2025 12:51 PM
37	Carlton	1/3/2025 12:40 PM
38	Town of Montpelier	1/3/2025 11:56 AM
39	Luxemburg	1/3/2025 11:36 AM
40	Luxemburg	1/3/2025 11:21 AM
41	West Kewaunee	1/3/2025 11:17 AM
42	country	1/3/2025 11:10 AM
43	Kewaunee county Carlton	1/3/2025 10:06 AM

## City of Kewaunee Parks and Recreation User Survey

44	Pierce Township	1/3/2025 9:10 AM
45	Spooner Wi	1/3/2025 8:48 AM
46	Chicago	12/7/2024 5:08 PM
47	Luxemburg	12/6/2024 12:15 PM
48	Chicago	12/5/2024 9:45 PM

## Q19 Please provides us with additional comments and suggestions you may have.

Answered: 89 Skipped: 153

#	RESPONSES	DATE
1	Memorial Park needs a lot of TLC. I'm not sure on the physical building structure itself but the bathrooms are not useable and if the funding is available or donations come in a whole new build and fixing up the park amenities could make it be a desirable place. If you do decide to do a splash pad please be mindful of families with children and don't place the bathrooms on the other side of the park. Also, if you utilize port a toilets order a handicap one for mothers with strollers and multiple kiddos in mind. I love beach volleyball and enjoy a number of the other options suggested in this survey. The main reason I don't make them a priority is because people suck and volleyball, tennis and pickle ball nets will be destroyed. If updating any playground areas at any of the baseball fields please consider having the area where families can entertain little ones but still watch the game. Haney Parks playground is great but the signs on the outfield fence make it hard to watch the games. Also there are nice concrete benches outside Haney park but again it's hard to watch with all the signs. I'm not a pet owner but if you have the space for a dog park I do think it's a great place for Kewaunee residents to get out keep their animals healthy and hopefully enjoy each other's company. Overall I think we're doing pretty good and as long as we keep chipping away as a community to make improvements we'll get Kewaunee back to being an area people seek out to visit like Algoma is now.	1/9/2025 10:14 PM
2	I am not familiar with any of the recreation programs so I couldn't comment on those. The dog park would be a blessing. Also, doggie poop bag dispenser/deposit place would be a good addition at the Kewaunee beach. I don't mind sharing the beach with dogs and their owners except when they don't clean up after them. It's gross. I happily pick up litter regularly when I go to the beach and consider it everyone's responsibility to be stewards of the amazing beach and city we are blessed with. Maybe something modeled after the "Adopt A Highway" could be implemented for getting groups involved in park/trail improvements and maintenance?	1/9/2025 6:46 PM
3	Love the kayak launch! Would love to see Father Marquette park used to its full potential. That is a hidden/forgotten gem of a park with a nice walking trail and regular beach cleaning.	1/9/2025 8:58 AM
4	Consider organized Adult Recreation/Activities as private clubs do for the youth.	1/8/2025 5:28 PM
5	There has been talk of building another baseball field. There are way more important things that need upgrading. For what it would cost to build a new baseball field, you could totally revamp that park with new buildings, pickle ball courts, new playground, etc.	1/8/2025 3:40 PM
6	To keep families moving into and staying in Kewaunee, and attracting business development, we need to have improved facilities for children, adults and utilize our great lake access for recreational activities beyond fishing, i.e., swimming. The beaches are hidden with minimal to no signage and are not at all kept up. Such a waste of a beautiful, natural resource that could attract residents and visitors. For lake beaches, you think Manitowoc, Two Rivers, Door County, Algoma but never Kewaunee. Similar effort needs to be put into our beach that was put into the tubing hill and skating rink and disc golf attraction.	1/8/2025 11:43 AM
7	Would love to see a summer rec program come back!	1/7/2025 4:03 PM
8	N/a	1/7/2025 12:51 PM
9	Knowing that budgets are tight this long term plan and allowing for community impute is crucial. Transparency to the public will be key.	1/6/2025 8:15 PM
10	There's more important agenda that needs to be taken care of in the city then worrying about parks.	1/6/2025 6:56 PM
11	Love your area and great fishing great 4th fireworks on the 3rd thank you for a great place to enjoy life	1/6/2025 6:50 PM

## City of Kewaunee Parks and Recreation User Survey

12	The notification system for beach closures is not sufficient. Changing cabanas at the beach would be an asset. Kiewig Park is underused and a walking trail (lit) on the periphery would be nice.	1/6/2025 3:55 PM
13	Seasonal beach bonfire rings (folks are already doing this illegally, make it safer and a fun way for families/teens/etc to enjoy the beach on summer evenings; see City of Sheboygan). Walking path around Kiewig Park perimeter with outdoor fitness equipment along the way (this park is huge, beautiful, and underutilized). Basic changing cabanas at beach (see City of Algoma, Egg Harbor). Wind Phone (beach benches). Seasonal traveling weekend Biergarten (see Milwaukee County)— could be a good money maker for the parks and surprisingly family-friendly activity. Other beach items: emergency life ring, more prominent placement/signage for beach health/closures, repair boardwalk from parking lot. Great job overall. Our parks are really great. Hope this survey generates some cool ideas for growth and further utilization.	1/6/2025 3:20 PM
14	I would love to see more adult organized activities. Kickball league for instance!	1/6/2025 1:57 PM
15	Being a smaller community. Thankfully the school takes very good care of their facilities and also keeps up tennis courts and playgrounds for the city. Which will allow the city to put more dollars to other things and maybe modernize and get the areas up to proper safety compliance.	1/6/2025 1:48 PM
16	I think there's an adequate number of parks except for maybe needing another youth baseball field. However, they require upkeep and upgrades to keep them nice.	1/5/2025 9:17 PM
17	Crivitz has a wonderful youth/community center. Would be nice to have a facility like this in Kewaunee. Thank you for the survey!	1/5/2025 7:49 PM
18	We could maintain things we have like pressure wash current playground equipment add musical equipment to existing parks, adequate wood chips beneath playground equipment to be within regulation. I have a special needs (6 years old) son who is not potty trained meaning we need a large changing table in park bathroom facilities. An adult changing table would be a great addition at parks even to assist with ESI field trips. In Kewaunee as well as a family bathroom offered with that. Even for the upcoming inclusive playground plans at Bruemmer park we need to think about inclusive bathrooms which involves an adult changing table. Many trails are over run an example would be the one near the fish hatchery needs to be maintained better.	1/5/2025 5:10 PM
19	Parks are a huge necessity for our community. I feel that kiewig park can have an added paved walking trail with some workout equipment. Utilize the green space behind the Dodge street houses with the walking path. Get outside the box with ideas	1/5/2025 1:39 PM
20	We need an additional softball field. Memorial needs significant updates as well. Ideally building a complex that incorporates 4 softball/baseball fields would be ideal. It is a struggle to practice and play with the limited amount of field space we currently have. Basketball and volleyball courts would also encourage kids to play outside and have a place to practice outside of their season due to limited practice availability as well.	1/5/2025 1:33 PM
21	We need more involvement for the youth and middle age. This is a very old folk area. Fitness center is great but too expensive and kids without a license are unable to get there without a parent. We need more summer youth programs for kids that are not interested in summer sports. Summer recreation programs would be a fantastic idea. Middle age fitness programs and involvement. More community involvement in helping elderly keeping up their properties. Better playground equipment by the beach and more seating and things for families to do there. Beach could use some major uplifting. Maybe a beach community clean up committee.	1/5/2025 1:02 PM
22	The parks seem good and clean. Outside, some residential and commercial buildings by the parks in town need to be bought and upgraded, like the Karsten (really bad ownership reputation with such a large structure, brings not the greatest energy to the town) and surrounding older one story buildings, it looks bad for visitors. Also, the lake can get gunky in the summer, to bring better tourism somehow clean it up on (making E. coli less of a scare). Maybe running an ice cream shack in the summertime outside the beach (by hs kids), would also attach visitors to the beach. Another fun thing to buy for the swimmers would be a fun large blow up pier that you could swim out to and lay on. Also, for safety maybe buoys and/or ropes on swimming areas. Thanks	1/4/2025 10:45 PM
23	Avid pickleball player would love some local outdoor courts with wind nets in summer	1/4/2025 9:02 PM
24	Acid pickleball player would love some local outdoor courts with wind nets in summer	1/4/2025 9:01 PM

## City of Kewaunee Parks and Recreation User Survey

25	Kewaunee needs residential and industrial development first. The Marquette school property should be developed with taxable structures, not a senior center. Additional housing for seniors and low income is needed. Fix the streets. You can worry about parks after.	1/4/2025 7:44 PM
26	The youth baseball program is in great need of a new venue to support the large number of youth players and families. Upgrading the current facilities at Memorial Field with another baseball diamond and a new concession stand and restrooms will be a major asset for our community!	1/4/2025 6:58 PM
27	Parks need to attract tourists with events Marquette grounds could be turned into a new library/park we need a bigger library and that's a perfect area for that and the library needs more area and be nice to see that in that spot.	1/4/2025 6:32 PM
28	The restrooms at memorial field need to be a top priority	1/4/2025 6:03 PM
29	Seriously...volleyball courts	1/4/2025 1:59 PM
30	I would love to see an active running community here in Kewaunee!	1/4/2025 9:12 AM
31	Nothing at this time	1/4/2025 6:52 AM
32	I live next door to a park in the city. I see it used by kids once or twice each summer. The rest of the year it's used by people driving up, and letting their dogs out to go to the bathroom. Then they leave. I don't want my tax dollars used to maintain property for dogs to go to the bathroom!! Fix the 8' wide hole in the street in front of my house that your plow made!	1/4/2025 4:17 AM
33	Put something out about asking people to help, I'd love too volunteer, just don't want to be in charge.	1/3/2025 9:46 PM
34	Please bring back the ice rink at Haney Park. It's centrally located and would be a great asset to our community. Our family and many we know would use it.	1/3/2025 8:44 PM
35	I would love to see more of a summer rec program brought back to Kewaunee. I suggested it a few years ago and was told, talk to someone at Holy Rosary. KAPS is wonderful for those that can afford it and do drop off and pick up. I would love to see something like we used to have. Also, where is the money that was set aside for a youth hangout and a pool??? I am not trying to be negative here but I pay pretty high taxes and I feel there is nothing to show for it in the area of parks and things for our youth. Why would anyone not from Kewaunee move here? My children are very involved in sports, but I don't think we need to push sports anymore. Let's be honest, how many professional athletes has Kewaunee produced. Just saying!	1/3/2025 8:29 PM
36	Fix what we have after we find the money or bond for the money to fix our streets first	1/3/2025 8:18 PM
37	Memorial Park bathrooms desperately need updates. The youth sports programs are going strong and could use updated facilities for hosting games and tournaments.	1/3/2025 8:13 PM
38	Kewaunee Dana farm ski hill should be used year around for tubing. Kewaunee river to the west of the bridge could use a aqua slash pad to attract tourism same for led rope lights along the bridge to make our highway in town more appealing.	1/3/2025 6:34 PM
39	The said he could really use parks that have much safer and higher functionality playground equipment for children of all different ages . Memorial Park has a ton of space and is really only utilized for baseball games. This could be a great area for a larger playground equipment. In addition get rid of old tennis course that no longer are functional or have any benefit. And the old Marquette district, this would be an awesome place for a small splash pad that would bring in other members into the community and also bring in revenue in addition to possibly a dog park. The City should spend more time and money and revitalizing some of these areas to allow younger families to flourish in this area. Some surrounding towns, including Algoma have much nicer park areas with much newer equipment for children that would allow for more families to utilize areas of the city. Additionally, a small amphitheater would be nice for music in the park to draw bigger crowds in return bringing more revenue to the city as well	1/3/2025 6:26 PM
40	Before you work on this, and it is something you must do, you NEED to work on developing the city. Get people to develop housing lots so we can get new houses in the city. More houses will get taxes down and help the schools. You NEED to get a plan on how to develop the city and get new people to live here. It's a beautiful place and a shame that all other surrounding communities (especially those on the water) are growing and we are stagnant. We cannot sustain this. You have to work on the city development. Get new housing and business in this town.	1/3/2025 5:38 PM

## City of Kewaunee Parks and Recreation User Survey

41	Definitely think we could use a dog friendly area and definitely a pool/splash pad for summer= even for a cost to be competitive with surrounding communities who do so much better and= people want to move there	1/3/2025 5:31 PM
42	Promoting park and trails is important	1/3/2025 5:29 PM
43	Some playgrounds are a bit sketchy such as the miller st one. Having a more routine= inspection and repair would be beneficial to everyone.	1/3/2025 5:20 PM
44	Memorial field is in very rough shape. From the lights to the fence to the bathrooms the whole= place should be re-done. I feel the baseball and softball field maintenance is not great. Grass= is very lumpy and needs a lot of attention. The bathroom at memorial is terrible and should the= first thing to get replaced along with the lights that are unsafe to turn on and can't be repaired= any more.	1/3/2025 5:07 PM
45	I'm not sure if enough promotional media is used to encourage people to use our natural areas= and trails.	1/3/2025 5:06 PM
46	Make parks more of a priority going into the future.	1/3/2025 5:04 PM
47	I am a mother of 2 toddlers and I find it extremely challenging to find something to do with= them within walking distance. The closest park to us is on Miller St and it is run down and= constantly has garbage that we pick up. We have had parks that were closed down but never= new parks opened. We need more public nature space outside of the beach and we need more= play areas for our younger generations.	1/3/2025 4:58 PM
48	Cameras in parks in case a crime is committed in one.	1/3/2025 4:58 PM
49	We need more softball sized fields for youth baseball and softball. Fields are hard to come by= for summer practices and we could use more ideally closer together to have better ran youth= tournaments.	1/3/2025 4:44 PM
50	It's extremely frustrating that the city does not pull thistles or power wash the playground= equipment. It is filthy and full of mold and cobwebs and bugs. There are weeds and pickers= throughout the wood chips that never get cleaned up, and broken equipment for years that= goes without repair or replacement.	1/3/2025 3:45 PM
51	The bathrooms at memorial Park are in need desperately of help! It is absolutely embarrassing= to host games there and have the opposing team have to use that restroom. We bring in a lot= of money with the Keweenaw slingers tournament every year and that is one of the most= embarrassing restrooms around! It is in dire need of updating! Also my husband is one of the= ones that has to turn on and off the lights at memorial after games and it is a humongous= safety hazard. Someone is going to get seriously injured doing this. It literally sparks every= time. Something needs to be done with that.	1/3/2025 3:17 PM
52	I	1/3/2025 2:44 PM
53	A pedestrian river crossing that isn't on the road bridge to make the Ahnapee trail a safe loop= from the clocktower to the marshland walk area would be great. Walking dogs over the road= bridge with cars flying by does not feel safe.	1/3/2025 2:16 PM
54	Why didn't the city use the Federal grant of \$1 million?	1/3/2025 2:10 PM
55	More/equal opportunities for female youth programs	1/3/2025 1:35 PM
56	Nathan and the Stangels are doing a great job with the city & parks. I understand their budget= limits and they're doing a great job with what they are limited to. The Ahnapee trail is a great= resource to connect us with surrounding communities hence the atv/utv comment. Tourism= would greatly benefit. It can be done but there's a lot of ignorance along the way for people to= want to pursue it. I'll gladly answer questions and share my knowledge on this - Saul	1/3/2025 1:15 PM
57	Na	
57	plz no off leash dog parks they are dangerous unless the dogs had training classes	1/3/2025 12:51 PM
58	Redo the beach bathrooms! Get some tourists in that don't get terrified right away!! Tourists= impressed by the facilities will come back!!! More tourists=support for local businesses!	1/3/2025 11:55 AM
59	Splash pad for kids would be nice, also take care of all the dieing trees in kewaunee 	1/3/2025 11:45 AM
60		1/3/2025 11:36 AM

## City of Kewaunee Parks and Recreation User Survey

61	Splash pad for kids would be nice, also take care of all the dieing trees in kewaunee 	1/3/2025 11:36 AM
62	Would love to see some additional improvements to our beach area. We have an excellent, large beach that seems to get overlooked and under maintained.	1/3/2025 11:28 AM
63	The parks are in poor shape, restrooms are awful, the playground equipment is broken and there is not enough fields in our town.	1/3/2025 11:26 AM
64	I love visiting selner park and beach area and love that it is dog friendly!	1/3/2025 11:21 AM
65	N/A	1/3/2025 11:14 AM
66	I cannot express enough how embarrassing the bathrooms are at Memorial Park. Born and raised in Kewaunee, I am certain the bathrooms have not been updated during my lifetime. When we have tournaments in town I am absolutely embarrassed.	1/3/2025 11:10 AM
67	Memorial field needs major upgrades. With all the money the youth baseball tournament brings to this community the park needs more attention.	1/3/2025 11:04 AM
68	Using the landfill to the north of Fr Marquette as an off leash dog park and Nature area would be a great multi benefit solution. Likely even allowing landfill to continue	1/3/2025 10:40 AM
69	Could the city look into reestablishing the marshland walk please? This would include having it reopened and have it connect either in a large circular path, or connect to the Ahnapee Trail, or both.	1/3/2025 10:22 AM
70	The best thing the that could be added to the city/ parks area is a splash pad or pool. The area has been focusing on making the beach a hot spot but there is little to do or draw people to the area other than the beach itself.	1/3/2025 10:18 AM
71	we need to find ways to get people to come to our town to enjoy. Whether for beaches, parks, tournament space/facilities to run tournaments who increase people who come to our town. If we don't have anything for people to explore/do - get them here, why will they come?	1/3/2025 10:18 AM
72	None	1/3/2025 9:40 AM
73	The park on Miller St is in dire need of playground equipment.	1/3/2025 9:36 AM
74	Good survey	1/3/2025 9:35 AM
75	Do not do an off leash dog park. These are not safe environments for dogs or owners. There are too many incidents that will result from incompetent owners.	1/3/2025 9:18 AM
76	The city council does not take the fishing season as a benefit to the city. Look at the businesses that benefit from the fishing community. The clients and families of those who charter trips, those who have boats and campers and the family and friends who visit them use hotels, restaurants, stores in the community. I'm sure once October 1 comes the income of those businesses drop. Kewaunee city council needs to take a serious look at how they see the fishing industry in their community and the benefits it brings.	1/3/2025 8:48 AM
77	We would like to see something done with the former school area.	1/2/2025 4:59 PM
78	Look at Algoma, Two Rivers, Sturgeon Bay, Kewaunee area as a whole and determine the activities that are available to residents and visitors. Prioritize and consider transportation to/from those activities for kids and seniors. The City may come up with opportunities to offer things other Lakefront communities do not without having to compete for visitors. Also suggest consider data regarding residential demographics and trends before offering activities that may go unused after a few years. Avoid novelties and trendy activities and invest in activities that will actually increase in popularity as the City adds more equipment, trees grow, infrastructure can be added/donated as data comes in regarding visits, popularity.	12/28/2024 9:06 AM
79	My children were lucky enough to be in the summer recreation program that was held from Monday thru Friday, Monday was golf, Tuesday thru Friday was baseball every morning. And in the afternoon the kids would get together at the baseball fields and play baseball. There were programs at Memorial field teaching tennis and doing arts and crafts. If you have nothing for the youth to do the town will not grow. The sluggers have a tournament that brings in families from all over, they enjoy the weekend in Kewaunee and are amazed on what is here. We have to promote these events and also the restaurants, shops, historical areas along with anything that promotes Kewaunee.	12/27/2024 12:55 PM

City of Kewaunee Parks and Recreation User Survey

80	fix the streets first	12/20/2024 11:28 AM
81	We must join the ICE Age community and embrace the Ice Age and Ahnapee trails. Improve the trail from the grandfather clock through the industrial area of town.	12/19/2024 11:09 AM
82	Selner Park on summer weekends is hardly usable by locals. No parking. #1 issue should be to look into expanding parking areas.	12/15/2024 9:31 PM
83	We would be willing to host a bocce league, great for elderly folks	12/12/2024 12:12 PM
84	We don't need any more parks.	12/9/2024 11:45 AM
85	Keep lights near parks as pedestrian scale. Refrain from high mounted lights near the lake or beach.	12/7/2024 5:08 PM
86	Natural areas and outdoor recreation opportunities are the City's greatest unrealized asset and can be the tip of the spear that drives housing development and manageable population growth. No city in the Green Bay metro can match what Kewaunee could develop.	12/6/2024 11:48 AM
87	I would love to see the path around the dredging area (next to Marquette Park) repaired. I used to walk that regularly, but it has collapsed in places and is not safe. Marquette playground is much improved. Thank you! and newer swings are great on Lincoln St, across from Juneau. Rubber chips are a great new feature, they are safer for kids to land on, and a way to recycle tires. Also last forever!	12/6/2024 11:05 AM
88	I would rather see the City replace aging infrastructure. The roads are literally crumbling. Use money to hire qualified staff and put resources into giving the staff you have adequate training.	12/6/2024 6:59 AM
89	Kew is wonderful. Programs are clearly being developed thru years. Try not to plant trees that block view of lake. restrooms are so clean	12/5/2024 9:45 PM



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## APPENDIX D – Public Involvement Meeting Summaries

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# City of Kewaunee, WI 2025-2029 Comprehensive Outdoor Recreation Plan Update

## Public Involvement Meeting / Open House Summary Report

February 12, 2025





## Overview

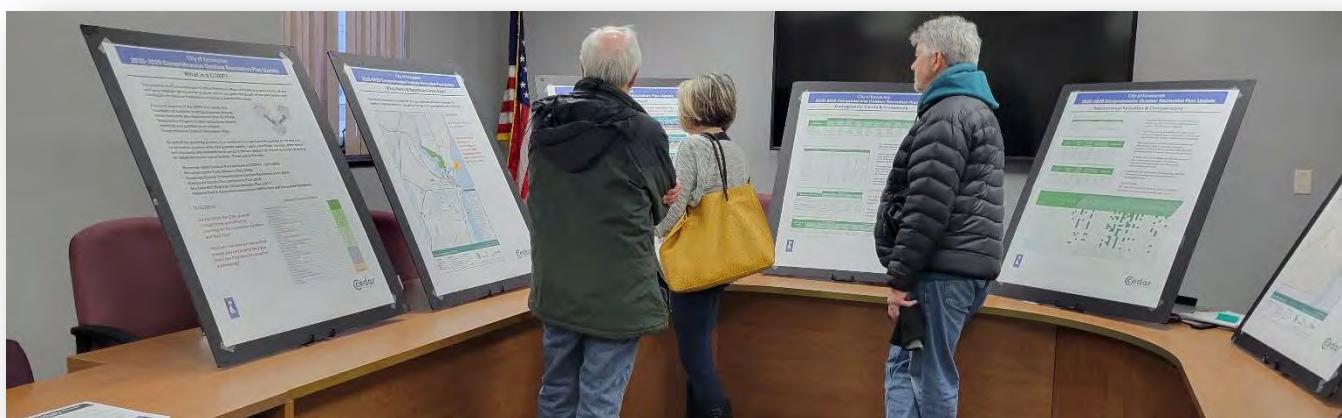
The City of Kewaunee is in the process of updating its Comprehensive Outdoor Recreation Plan (CORP) for the 2025-2029 time period. The CORP is a short and long-range planning document which addresses a variety of recreational subjects, including community growth and needs, park facility maintenance and improvements, trail maintenance and development, and budgeting/funding. As part of this public process, the City held a Public Involvement Meeting / Open House to gather up front citizen input regarding current facilities, as well as issues and opportunities associated with the City's park and recreation system. Citizen engagement is a priority for the City while updating the CORP and the opinions of attendees are strongly considered throughout the process.

## Event Details

The Public Involvement Meeting / Open House was held in the Kewaunee City Hall's Council Chambers on Wednesday, February 12, 2025, beginning at 4:30 p.m. and ending at 6:30 p.m. In addition to Cedar Corporation and City staff, a total of seven additional attendees (one did not sign in), including one Ad Hoc CORP Committee member, were present to view the CORP information, offer comments, and engage in conversation. It is worth pointing out that attendance may have been higher if it were not for a snowstorm occurring that same afternoon and evening. See Appendix A for a copy of the attendee sign in sheets.



The event consisted of an open-house style display of eight different boards containing a variety of information about the inventory and assessment phases of the process, as well as a summary of the Recreation User Survey which was conducted earlier. After signing in, participants were asked to take a stack of Post-It notes and a pen, and were encouraged to write down short comments, thoughts, and ideas regarding the information presented, with specific needs being identified where possible. One display board station also used colored dots to indicate their favorite parks, as well as those in need of improvement.



## Display Board Information

# 2025-2029 Comprehensive Outdoor Recreation Plan Update

**What is a CORP?**

The purpose of a Comprehensive Outdoor Recreation Plan, or CORP, is to create both a 5-year and long-range (5+ years) action program which can guide the growth of the park system and individual recreational facilities in response to community needs.

A second purpose of the CORP is to satisfy the mandates of available funding programs. Among these mandates are requirements that all WDNR Stewardship Program funded projects be clearly identified and justified in an adopted Comprehensive Outdoor Recreation Plan.

As part of the planning process, it is essential to understand the context of the city and its recreation system within the broader county, region, and State. As such, other plans and standards are reviewed for projects or factors which may impact the City's planning for future recreation opportunities. These plans include:

- Wisconsin State Outdoor Recreation Plan (SCORP - 2019-2023)
- Keweenaw County Comprehensive Outdoor Recreation Plan (2003)
- Keweenaw County Comprehensive Plan (2020)
- Bay-Lake RPC Regional Comprehensive Plan (2017)
- National Park & Recreation Association (NRA) Park and Recreation Standards

**QUESTIONS**

*Do you think the City spends enough time and effort in planning for its recreation system and facilities?*

*What are the newest recreation trends you are seeing that you think the City should consider addressing?*

**Statewide Recreation Trends**

Topic	Strongly Agree	Agree	Disagree	Strongly Disagree
Budget allocated for recreation	100	100	0	0
Recreational facilities are meeting needs	100	100	0	0
Recreational facilities are accessible	100	100	0	0
Recreational facilities are well-maintained	100	100	0	0
Recreational facilities are safe	100	100	0	0
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## City of Kewaunee

### 2025-2029 Comprehensive Outdoor Recreation Plan Update

### What Parks & Recreation Areas Exist?

The City of Kewaunee currently has 18 public parks and recreation facilities. In addition, both the Ahnapee Trail and the Ice Age Trail have segments within the City.

**Map 2: Existing Parks and Trails**

Map Legend:

- Park (Symbol: Green square)
- Recreation Area (Symbol: Blue square)
- Trail (Symbol: Green line)
- Recreational Trail (Symbol: Blue line)
- Other Features (Symbol: Yellow line)
- Point of Interest (Symbol: Orange square)
- Water (Symbol: Blue area)
- Wetland (Symbol: Green area)
- Forest (Symbol: Green area)
- Open Space (Symbol: Green area)
- Residential (Symbol: Yellow area)
- Commercial (Symbol: Blue area)
- Industrial (Symbol: Green area)
- Other (Symbol: Yellow area)

Comprehensive Outdoor Recreation Plan 2025-2029

City of Kewaunee, WI

**QUESTIONS**

*Did we miss anything on this map?*

*What areas of the community should be better connected with bicycle/pedestrian trails? (Please draw right on the map).*



## City of Kewaunee 2025-2029 Comprehensive Outdoor Recreation Plan Update

### Recreational Facilities & Comparisons

National Park Standards, by Park Type

Park Type Configuration		Area Standard (per 1,000 persons)
Centralized Park	1	19.9 (0.93 acres)
Neighborhood Park	1	1.1 (0.05 acres)
Mini-Park	1	0.12 (0.006 acres)
<b>Total</b>		<b>21.13 (1.04 acres per person)</b>

Source: SPIN, 2012

International Land Banks, City of Kewaunee, 2020-2030 [Initial Resource Master Plan]

Year	2024-2030 Estimated / Demographic Projection (100/1,000 capita)	Surplus Acres
2022	98.2	72
2023	98.2	72
2024	98.2	72
2025	98.2	72
2026	98.2	72
2027	98.2	72
2028	98.2	72
2029	98.2	72
2030	98.2	72

Source: SPIN, 2012

International Land Banks, City of Kewaunee, 2020-2030 [Initial Resource Master Plan]

- In 2024, the City of Kewaunee provided 98.2 acres of parks, recreation, and open space lands, or 0.08 acres per person.
- This compares to a need for 28.4 acres when looking at all park types as a system. This is well over double the 10 acre/1,000 persons standard.
- Note that even if the 65 acres associated with Marshlands Walk is removed from this calculation (33.2 acres provided), the City still falls within the 10 acres/1,000 people guideline.
- By 2040, the City of Kewaunee will still have over 68 (plus) acres to support its citizens recreational land needs with the current population projections.
- In general, the City meets all standards with the exception of being short on the number of basketball courts.

**QUESTIONS**  
**Do you feel any new park and recreation facilities are needed within the City?**

Parks are usually classified as Community Parks, Neighborhood Parks, and Mini-Parks, each having a different service area. The map below identifies these service areas based on the location and type of facility.

### What Areas Do the Parks Serve?

## City of Kewaunee 2025-2029 Comprehensive Outdoor Recreation Plan Update

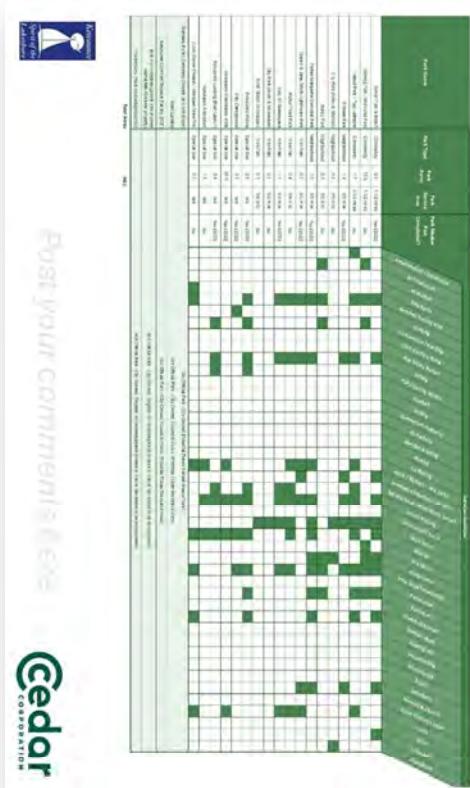
**Map 2: Park Service Areas**



### QUESTIONS

**Do you feel any new park and recreation facilities are needed within the City?**

**If yes, what general areas should be looked at for the acquisition of new park lands? (Draw directly on map.)**



**Cedar**  
CORPORATION



**Post your comments**



**Cedar**  
CORPORATION

## City of Kewaunee 2025-2029 Comprehensive Outdoor Recreation Plan Update

### Recreation User Survey Results

An on-line Recreation User's Survey was made available for a 6-week period between December 6, 2024, and January 17, 2025. There were a total of 242 responses received, which represents an overall 8.6% response rate when compared to the City's 2024 estimated population of 2,807 persons. A few of the notable facts and findings from the survey are shown below:

#### Demographics

- The full survey was completed by 71.4% full-time residents (17.2%) and 22% of respondents were 55 or older, and 12% were 18 and under.
- Only 1.2% of respondents (18 or under) and nearly 5% were between 18 and 25 years old.
- Over 48% of respondents lived in the City for more than 20 years, representing the largest group in this category.
- 0.7% of respondents were either "never" or "occasionally" or less, while another 11.2% of respondents have never resided for 18 to 10 years.
- 102 respondents (42.3%) did not live within the City limits and lived in the nearby communities, such as the Town of West Kewaunee, Town of Colgate, and Town of Calico.

#### New Parks / Facilities

- Regarding the future demands for the number of athletic fields, respondents said 40% were interested in softball fields (53.2%), while 21% and 15% said baseball and basketball courts, respectively.
- There were identified needs for more basketball courts (46.3%) and Pickleball Courts (50.2%).
- When asked to rank priorities if additional resources became available for parks and recreation, the survey dates showed clear patterns. The highest-ranking need (scoring a 2 out of 10) for additional facilities were field to Athletic Court, Athlete's Fields, Field Equipment, Playground Equipment, and Basketball Courts.
- The least prioritized needs were to add 10 new recreation areas, such as 10 out of 10 Painting/Murals/Artwork and Off-Leash Dog Parks.

#### When asked about additional recreation infrastructure which are needed:

- Flushable Restrooms = 54.4%
- Playground Equipment = 42.6%
- Splashpad = 40.1%
- Recreational Park, Naturalistic

#### Existing Park System & Facilities

- Over 50% of respondents were either "Somewhat Satisfied" (43.8%) or "Very Satisfied" (6.8%) with the current park and recreation system.
- 48.5% responded they were "Somewhat Disatisfied" (42.6%) or "Disatisfied" (1.3%). Most of this dissatisfaction related to areas associated with lack of maintenance.

#### The level of respondents' satisfaction

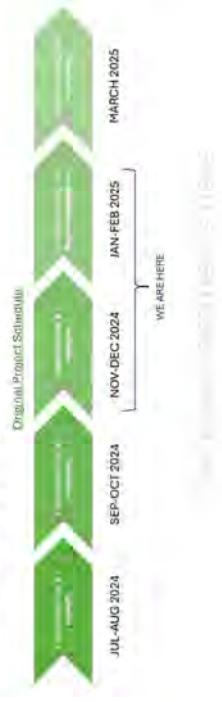
- generally fell within the Average to Below Average category.
- Over 40% of respondents felt it was "Unimportant", "Very important", or "Extremely important" to reduce playground equipment on a more regular schedule.

## City of Kewaunee 2025-2029 Comprehensive Outdoor Recreation Plan Update

### What are the Next Steps?

This Public Involvement Meeting / Open House is just one method being used to evaluate the City's park and recreation system. The City also initiated the Recreation User's Survey (see Panel #8), and formed an Ad Hoc CORP Committee with representatives of the community to assist and guide the plan's content. See below for the next steps in this process:

- ✓ February - Host Public Information Meeting #1
- ✓ February - Meet with Ad Hoc Committee to develop vision, goals, and objectives for plan
- ✓ February/March - Develop plan recommendations and 5-year Action Plan
- ✓ March - Meet with Ad Hoc Committee to review draft CORP document
- ✓ March/April - Host Public Information Meeting #2
- ✓ April - Committee & Council Approvals



The complete survey results are available in a summary report which will be posted on the City's website.



## Summary of Documented Comments

### **Board #1 – What is a CORP?**

No comments

### **Board #2 – What Park & Recreation Areas Exist?**

No comments

### **Board #3 – Which is Your Favorite Park?**

Participants were asked to place green and/or red dots on the images of the parks they liked the most, and those they thought needed improvement or attention. A summary of responses is provided below:

#### Favorite Parks

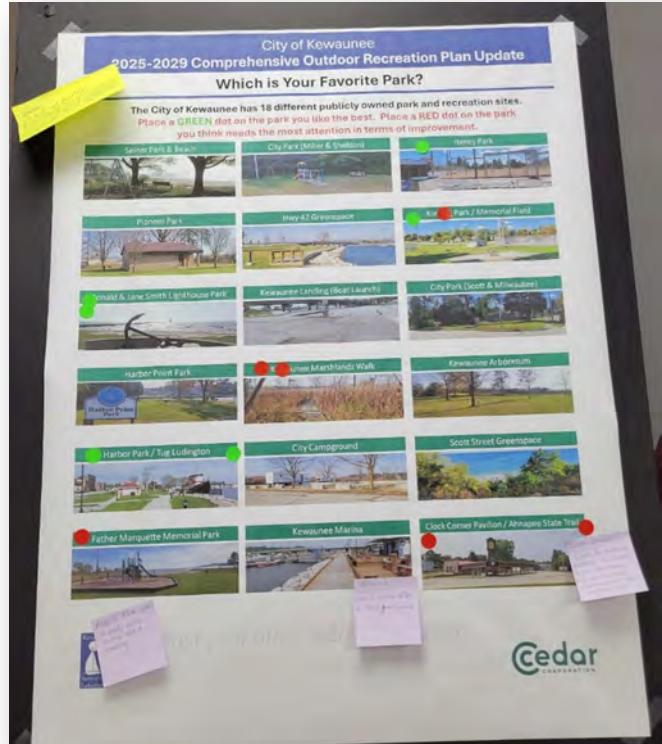
- Donald & Jane Smith Lighthouse Park (2 votes)
- Harbor Park/Tug Ludington (2 votes)
- Haney Park (1 vote)
- Kieweg Field / Memorial Field (1 vote)

#### Needs Improvement

- Kewaunee Marshlands Walk (2 votes)
- Clock Corner/Ahnapee State Trail (2 votes)
- Father Marquette Memorial Park (1 vote)
- Kieweg Park/Memorial Field (1 vote)

#### Comments

1. Clock Corner – Could do more to enhance this trailhead: restrooms, bike racks, bike rentals, comprehensive trail maps, etc.
1. Father Marquette Memorial Park – Needs more routine beach combing.
2. Marina – Need more slips and diesel fuel pump.
3. Marina – Certainly needs diesel fuel. We are blessed with the only friendly port for inter-lake [international?] sailboats (and the money they bring) with the depth. From Manitowoc to Bailey's Harbor, this is the only safe harbor for boats that draft more than 6 feet. We need more slips and advertising to bring traffic.



### **Board #4 – Demographic Trends and Projections**

No comments

## Board #5 – Recreational Facilities & Comparisons

No comments

## Board #6 – Parks & Trails Service Area Map

No comments

## Board #7 – Recreation User Survey Results

## 1. Is there time to survey more school-age kids?

## Board #8 – What Are the Next Steps?

No comments

## Additional Comments

Several additional comments and ideas were expressed by attendees during one-on-one or group discussions during the event, including:



1. Some discussions occurred regarding opportunities/needs for a safe snow sledding area given all of the topography within the City.
2. Concerns regarding snow plowing/piling on top of garden and killed grass at Harbor Park.
3. It was noted that segments of the Ahnapee Trail within/near the City is in need of additional gravel. This would be a WDNR/County responsibility.

## Event Takeaways

Although there was only a small group of people who attended this initial public meeting, the comments and results echo some of the results from the recent Recreation User's Survey.

The event also showed there are at least a handful of residents (and probably many more) who have great passion for outdoor recreation activities, and they see the huge potential for the City of Kewaunee to embrace and leverage its geography and natural resources for the betterment of the community.

Responses from the Recreation User's Survey have already made the connection that having an attractive, diverse, and well-maintained park and trail system can make Kewaunee the destination it once was. The unique opportunities presented by its combination of waterfront parks, upriver marsh areas, its intersection with the Ahnapee and Ice Age Trails, and the existing fishing/boating infrastructure should be leveraged to maximize new housing and business growth.

*“A small group of thoughtful people could change the world. Indeed, it’s the only thing that ever has.”*

*– Margaret Mead*

## **APPENDIX A**

### **Event Sign In Sheets**



**Please Sign In!**

## CORP Public Involvement Meeting / Open House Wednesday, February 12, 2025



Name	Representing (Resident, visitor, agency, organization, etc.)
Tom Zenner	Resident
Connie Benche	"
Jim Lamack	" "
ERIC DORNER	RESIDENT
Scott Oftedahl	Alderman, Committee Member
Mike Benche	Resident.





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1695 Bellevue Street  
Green Bay, WI 54311  
920-491-9081

604 Wilson Avenue  
Menomonie, WI 54751  
715-235-9081

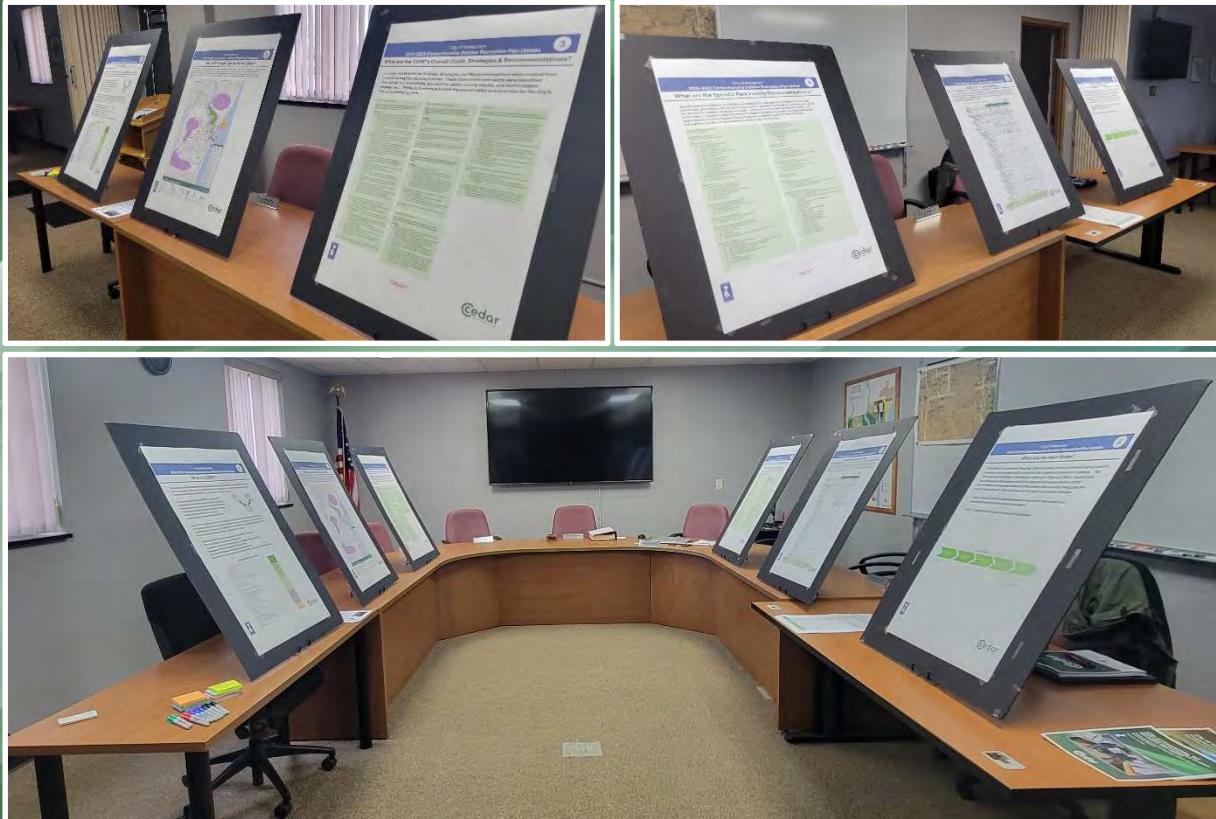
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# City of Kewaunee, WI 2025-2029 Comprehensive Outdoor Recreation Plan Update



## Public Involvement Meeting / Open House #2 Summary Report

June 18, 2025



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## Overview

The City of Kewaunee is in the process of updating its Comprehensive Outdoor Recreation Plan (CORP) for the 2025-2029 time period. The CORP is a short and long-range planning document which addresses a variety of recreational subjects, including community growth and needs, park facility maintenance and improvements, trail maintenance and development, and budgeting/funding.

As part of this public process, the City held an initial Public Involvement Meeting / Open House (#1) in February 2025 to gather up front citizen input regarding current facilities, as well as issues and opportunities associated with the City's park and recreation system.

This second Public Involvement Meeting focused on the draft end-products of the planning process. The draft plan's goals, strategies, and recommendations were presented along with a proposed 5-Year Action Plan illustrating a schedule of improvements and costs associated with the identified needs and desires of the community. Citizen engagement is a priority for the City while updating the CORP and the opinions of attendees are strongly considered throughout the process.

## Event Details

The Public Involvement Meeting / Open House #2 was held in the Kewaunee City Hall's Council Chambers on Wednesday, June 18, 2025, beginning at 4:30 p.m. and ending at 6:00 p.m. In addition to Cedar Corporation staff, a total of three attendees participated. One participant was also an Ad Hoc CORP Committee member. See Appendix A for a copy of the attendee sign in sheets.

The event consisted of an open-house style display of six different boards containing a variety of information about the future plan for the city's recreation system, including maps, a listing of goals and strategies, and a park specific list of improvements and costs which were integrated into a 5-Year Action plan.

After signing in, participants were asked to take a stack of Post-It notes and a pen, and were encouraged to write down short comments, thoughts, and ideas regarding the information presented, with specific needs being identified where possible. Verbal comments and discussions were encouraged, with those relevant to the topic being documented later in this report.



## Display Board Information

## What are the CORP's Overall Goals, Strategies & Recommendations?

A newly established set of Goals, Strategies, and Recommendations were created from scratch during the planning process. These statements and needs were identified through Ad Hoc Committee discussions, public survey results, and staff/resident engagement. These statements establish the overall vision and direction for the City's future recreation system.

DRAFT

**cedar**  
CORPORATION

DRAFT



## What are the Specific Park Facility Recommendations?

Specific park improvements and facility recommendations were generated based on the park site inventories, discussions with City Staff, input from the Ad Hoc Committee and the general public. Most of the items listed are reflected in the 5-Year Action Plan. It should be noted that this list of recommendations does not include planned/needed improvements to the Keweenaw Marina, Keweenaw Landing (boat launch), and Keweenaw Campground as they are considered separately in the city's budget.

cedar  
CONNECTION

DRAFT

2024-2029 5-Year Action Plan

Another factor that must be taken into account is the City's 5-Year Action Plan. The 5-Year Action Plan is realistic in the sense that it shows more needs than there are revenues to meet those needs. Hence, the City will need to strategically plan for, prioritize/re-prioritize, and budget for projects on an annual basis using the 5-Year Action Plan as a guide.

Table 7-1. City of Richmond



## What are the Next Steps?

This Public Involvement Meeting / Open House is just one method being used to evaluate and receive input on the the City's park and recreation system. The City held the first Public Information Meeting in February 2025, created and administered a Recreation User's Survey and formed an Ad Hoc CORP Committee with representatives of the community to assist and guide the plan's development. The next steps in the planning process include:

✓ June - Adjust CORP as needed based on input from this event and publish/share entire final draft document.

✓ July – Committee & Council review and approvals.



## Summary of Documented Comments

## Board #1 – What is a CORP?

- No comments

## Board #2 – What is the Future Plan for Parks & Trails?

### Comments

1. (Verbal) Concerns were expressed regarding USACOE's closure of the access road on the west side of the Confined Disposal Facility (CDF) which had been used to access beach areas to the north.
2. (Verbal) Discussions occurred regarding the potential for a county-wide system of ATV/UTV trails which could boost recreation and tourism.

## Board #3 – What are the CORP's Overall Goals, Strategies & Recommendations?

### Comments

1. (Written) It was noted as being Very Important to "Work with WDNR and Kewaunee County to ensure the Ahnapee Trail is well-maintained."

## Board #4 – What are the Specific Park Facility Recommendations?

## Comments

1. (Verbal) It was pointed out that the Fire Museum has new/nice bathrooms and it may be duplicative to show a need/project at Clock Corner for similar facilities.
2. A walking trail system around the park perimeter was suggested.

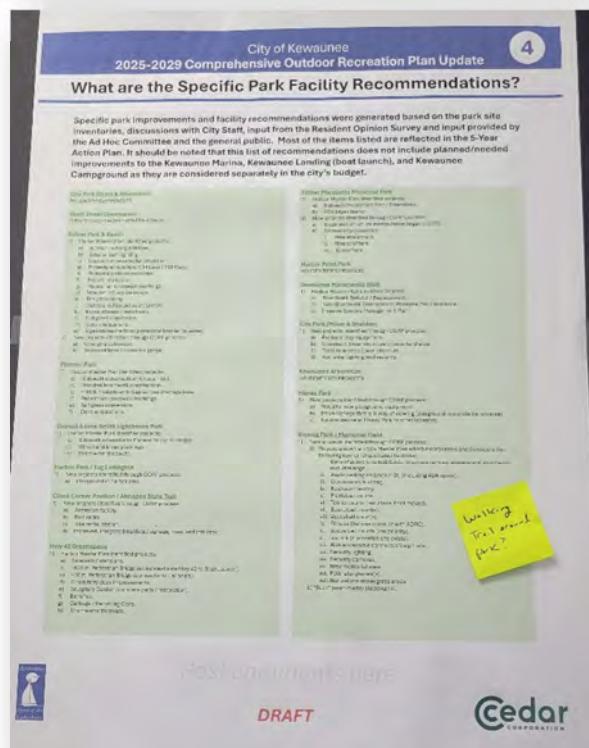
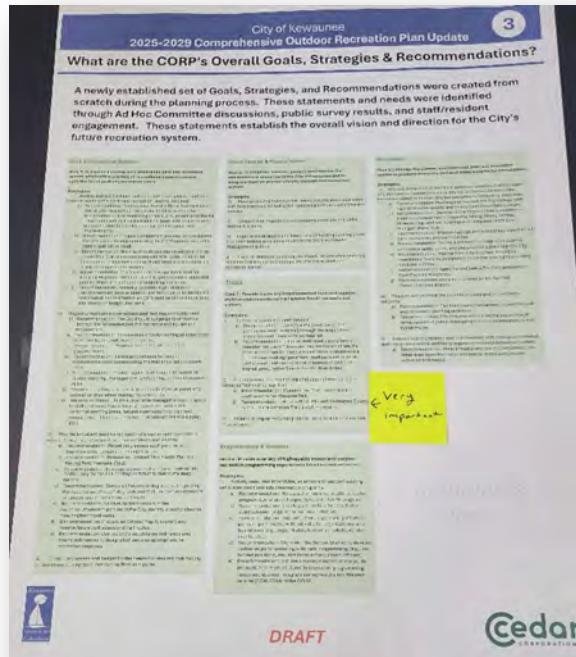
Board #5 – 2024-2029 5-Year Action Plan

## Comments

1. (Verbal) This is a good list to share with area non-profits such as the Lions Club who may be looking for projects.
2. See also Comment #1 under Board #4 above.

## Board #6 – What are the Next Steps?

- No comments



## Event Takeaways

Although there was only a small group of people who attended this public meeting, the comments and observations provided were relevant and specific enough to warrant minor changes in the draft plan document. These changes can be summarized as follows:

- 1) The addition of a recommendation for the city to work with the USACOE to restore access to the road on the west side of the CDF for bicycle and pedestrian uses.
- 2) The addition of a mention for the need/desire for a county-wide system of ATV/UTV trails to foster tourism.
- 3) The removal of the bathroom facilities project at Clock Corner from the 5-Year Action Plan.
- 4) The addition of a walking trail to the list of potential uses at a re-imagined Kieweg Park/Memorial Field.

The event also showed the continued passion of city residents to have a well-thought out recreation system which improves the quality of life for all.

*“A small group of thoughtful people could change the world. Indeed, it’s the only thing that ever has.”*

*– Margaret Mead*

## **APPENDIX A**

### **Event Sign In Sheets**

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Please Sign In!

## CORP Public Involvement Meeting / Open House



Name	Representing (Resident, visitor, agency, organization, etc.)
Laura Gerard	Ad Hoc Committee Resident, Plan Commission
STEVE SAGRILLO	KEWAUNEE
Scott OFTEDAHL	KEWAUNEE
ERIC FOWLE	CEDAR CORP.



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920-491-9081

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715-235-9081

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## APPENDIX E – Recreation Funding Sources

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## PARK & RECREATION FUNDING SOURCES

*This document was prepared by Cedar Corporation in response to the many needs of our client communities. It offers a reasonably comprehensive listing and summary of Federal, State, and non-profit grant and funding resource programs, mechanisms, and opportunities dedicated to recreation and trail improvements..*

*Please know that while Cedar Corporation tries its best to ensure program information is current, there are constant changes which we may not be aware of. If have more questions or interest about a program, please feel free to reach out to your Client Manager or to Eric Fowle, Grants Coordinator at [eric.fowle@cedarcorp.com](mailto:eric.fowle@cedarcorp.com)*

---

## **INFRASTRUCTURE LOAN PROGRAMS**

### **Community Facility Guaranteed Loans (USDA)**

These loans provide funding for essential community facilities, i.e., village/town halls, libraries, hospitals, clinics, adult/childcare centers, assisted living facilities, nursing homes, homeless shelters, police stations, fire halls, fire, police and emergency vehicles, private schools and colleges, museums, and airports. This program also may be used to fund recreational facilities. Applicants must be public bodies, federally recognized Indian Tribes, or non-profit organizations. Cities and villages must have a population of 50,000 or fewer. **Deadline: Continuous / Max Funding: Based on \$ available / Loan Terms: 40 yrs. max., interest rate negotiated.**

### **Board of Commissioners of Public Lands (BCPL)**

This simple program offers loans to municipalities, schools, lake districts, metropolitan sewerage districts and town sanitary districts for a wide variety of purposes. **Deadline: Continuous / Terms: varies**

### **State Infrastructure Bank Program (WisDOT)**

This program is a revolving loan program for transportation infrastructure improvements to promote transportation efficiency, safety, and mobility. **Deadline: First come, first serve annually / Max Funding: Based on \$ available / Terms: Max. 30 yrs.**

## **RECREATIONAL TRAIL PROGRAMS**

### **Transportation Alternatives Program (WisDOT)**

The TAP program provides funds that increase multi-modal transportation while enhancing the community and the environment. Eligible projects include multi-use recreational trails, landscaping, or the preservation of historic transportation structures. **Program Cycle: 2024-2028 / Tentative Solicitation Release: June 9, 2023 / Max. Funding: Based on \$ available / Local Match: 20%**

#### Recreational Trails Program (WDNR)

Provides funds for motorized and non-motorized recreational trail rehabilitation, maintenance, development, and acquisition. Funds may be used in conjunction with funds from the state snowmobile or ATV grant programs and Knowles-Nelson Stewardship projects. **Deadline: Annually on May 1. Max Award: \$45,000 (\$200,000 every third calendar year). Local Match: 50%.**

#### The Norma and Stanley DeBoer Quiet Trails Fund (NRF)

Provides funding to support the creation and maintenance of quiet trails (e.g., walking, hiking, or skiing) open to the public. Applicant must be one of the following: a public charity with approved 501(c)(3) exempt status; a governmental unit, an Indian tribe; or an accredited school, college, or university. The primary purpose is to create and maintain walking, hiking, or skiing trails open to the public in Wisconsin. This includes, but is not limited to, increasing access for people with disabilities; identification of trail locations; surveying; purchase of materials; construction; clean-up activities; repairs of trail surfaces, railings, or existing signage; and fees for necessary professional services. The secondary purpose is to enhance and promote quiet trails through activities including: habitat improvement adjacent to the trail; development, creation and installation of directional or explanatory signage and trail guide booklets; and modest costs of events designed to increase awareness and/or use of quiet trails. Funding may not be used to support projects open to motorized vehicles (e.g., snowmobiles, all-terrain vehicles, motorcycles) or mountain bikes. **Deadline: Annually by March 1 / Max. Funding: \$1,000 / Local Match: None required.**

#### PeopleForBikes Community Grant Program

This program supports bicycle infrastructure projects that make it easier and safer for people of all ages and abilities to ride. Example infrastructure projects include: bike paths, lanes, trails, and bridges; mountain bike facilities; and bike racks, bike parking, bike repair stations and bike storage. **Deadline: Annually, October 31 / Max. Funding: \$10,000 / Local Match: 50%**

#### Wisconsin Coastal Management Program Grants (WDOA)

Approximately \$1.5 million is available for: coastal wetland protection and habitat restoration; nonpoint source pollution control; coastal resource and community planning; Great Lakes education; and public access and historic preservation projects. **Deadline: Annually in November / Max. Funding: \$100,000+ / Local Match: 50-60%**

## **RECREATION, OPEN SPACE, PARK FACILITIES**

#### Land and Water Conservation Fund (WDNR)

The LWCF provides financial assistance to state agencies, counties, villages, towns, school districts, cities, and Indian tribes for the acquisition and development of public outdoor recreation areas and facilities. **Deadline: Annually on May 1 / Max. Funding: None / Local Match: 50%**

#### Stewardship Assistance - Aids for the Acquisition and Development of Local Parks (WDNR)

This competitive grant is used for acquisition or development of public outdoor recreation areas for nature-based outdoor recreation, including trails. **Deadline: May 1 / Max. Funding: None / Local Match: 50%**

### **Stewardship Assistance - Urban Green Space Grants (WDNR)**

Funding for acquisition of lands near urban areas to provide natural spaces, protect scenic features, or provide areas for community gardens. **Deadline: May 1 / Max. Funding: None / Local Match: 50%**

### **Stewardship Assistance - Acquisition of Development Rights (WDNR)**

This program provides funding for the acquisition of development rights that provide or enhance nature-based outdoor recreation areas. **Deadline: May 1 / Max. Funding: None / Local Match: 50%**

### **Vibrant Spaces Grant (WEDC)**

Provides grant funds designed to assist with creating vibrant and engaging communities that makes it easier to recruit and retain residents, sustain a robust labor force, and enhance local quality of life. **Deadline: Dec. 9, 2024 (2025 cycle not announced) / Max Funding: \$50k / Local Match: 1:1 Match of Grant Amount**

### **American Express Grants (Private)**

American Express has three divisions of their grant program, one of which includes community service and could be a good fit for the installation of a playground. Grant amounts vary and there is a rolling deadline. **Deadline: Continuous**

### **Kaboom! Grant Opportunities & Resources (Private)**

KABOOM! collaborates with corporate sponsors to bring play areas to communities. **Deadline: Continuous / Max. Funding: \$80,000**

### **Keurig Dr. Pepper Let's Play Grants (Private)**

Keurig Dr. Pepper provides funding for equipment and play spaces to make active play a daily priority. **Deadline: Continuous**

### **Hydro Flask Parks for All Grants**

Parks for All, the charitable giving program of Hydro Flask, supports the development, maintenance, and accessibility of public green spaces. The non-profit organization must be dedicated to building, restoring, maintaining, or providing public access to parks and recreational public lands or beaches and coastal areas. **2025 Application details yet to be announced.**

### **T-Mobile Hometown Grants**

T-Mobile is committing up to \$25 million through 2026 to support small towns, villages, and territories across America by funding community projects. The program funds projects to build, rebuild, or refresh community spaces that help foster local connections in your town. Projects should be shovel-ready, physical builds or improvements that can be completed within 12 months of receiving Hometown Grants funding. Examples of eligible projects include but are not limited to: adaptive uses of older and historic buildings into community gathering spaces, improvements to outdoor parks or trails, and technology projects for the public library. Funds may **not** be used for: engineering and architectural plans or fees, salaries or annual operating expenses, or reimbursement for projects that are already completed. Eligible entities include communities, tribal leaders, or non-profit organizations in towns with less than 50,000 people and should provide a community benefit where it might otherwise be difficult to secure funding. **Deadline: Quarterly basis through 2026 (Jan-Mar, Apr-Jun, Jul-Sep, Oct-Dec) / Maximum Grant: \$50,000 / Match: No**

### Wisconsin Public Service Charitable Giving Program (WPS)

Wisconsin Public Service (WPS) supports initiatives for community and neighborhood development, health and human services, arts and culture, education, and environment.

### We Energies Foundation Charitable Giving

We Energies supports initiatives for community and neighborhood development, health and human services, arts and culture, education, and environment.

### Community Change Grants (America Walks)

This program will award grantees in community stipends for projects related to creating healthy, active, and engaged places to live, work, and play. **Deadline: January 17, 2025 / Max.**

**Funding: \$1,500.**

### Wisconsin Coastal Management Program Grants (WDOA)

Approximately \$1.5 million is available for: coastal wetland protection and habitat restoration; nonpoint source pollution control; coastal resource and community planning; Great Lakes education; and public access and historic preservation projects. **Deadline: Annually in November / Max. Funding: \$100,000+ / Local Match: 50-60%**

## URBAN FORESTRY PROGRAMS

### Urban Forestry Grants (WDNR)

The WDNR offers urban forestry grants to cities, villages, towns, counties, tribes and 501(c)(3) nonprofit organizations. These grants fall into three categories: 1) Regular Grants support new, innovative projects that will develop sustainable urban and community forestry programs; 2) Startup grants are available to communities that want to start or restart an urban forestry program, and 3) Catastrophic storm grants fund tree repair, removal or replacement following a catastrophic storm event for which the governor has declared a State of Emergency. **Deadline: Applications for 2025 will be accepted from July 1, 2024 through October 1, 2024. A similar cycle is expected for 2025. / Max. Funding: \$5,000/ \$25,000 / Local Match: 50% cash or in-kind.**

### The Fruit Tree Planting Foundation Grant Program

Municipal entities, local nonprofits and public schools are eligible to apply to support the planting of fruitful trees and plants to alleviate hunger, combat global warming, strengthen communities, and improve the surrounding environment. Trees can be planted at community gardens, city and state parks, and low-income neighborhoods. The Foundation provides high-quality trees and shrubs, equipment, on-site orchard design expertise and oversight, horticultural workshops, and aftercare training and manuals. Applications are accepted on an ongoing basis. **Deadline: Continuous.**

### ATC Community Planting Program

ATC's Community Planting Program encourages the growth of trees or tall-growing vegetation the smart way – a safe distance away from electric transmission lines. This program provides financial support to eligible cities, villages, towns, counties and tribes in our service area for planting projects on public property, outside transmission line rights-of-way. ATC's Community Planting Program is also designed to help support the initiatives of the Arbor Day Foundation's Tree City USA program. **Deadline: Annually – Jul 1-Sep 30 / Max. Funding: \$5,000 / Local Match: None**

## OTHER PHILANTHROPY OPTIONS

### Crowdfunding

Crowdfunding is the practice of funding projects or programs by raising many small amounts of money from many people, typically via online channels. Funding can be variable as are the use of funds.

### Capital Fundraising Campaigns

A coordinated effort to raise a substantial amount of revenue for a specific project or in a pre-established period (up to many years). A successful capital campaign requires increasing public awareness for projects and programs via phone calls, emails, mailers, or events. They may require volunteer support or an increased use of staff resources. Funding can be variable as are the use of funds.

### Advertising or Naming Rights

An advertising-based financial transaction that relies on a person / organization purchasing the right to name a facility or event. This option could also take the form of a business sponsorship or legacy gift program. Naming rights of entire facilities are generally designated to honor historic figures. That said, an advertising/naming rights program can take different forms including honorary plaques and bricks to highlight and thank multiple, smaller donors. Funding is variable; however, without larger organizations' involvement, revenue is typically small, and funds may not contribute meaningfully to projects. Examples include capital improvements used by community members, projects in public spaces, or projects / programs which resonate with local corporations or larger donors.

## OTHER MUNICIPAL FUNDING PROGRAMS

### General Fund Allocation

Communities may allocate unrestricted General Fund dollars to cover a range of project and program expenditures. Jurisdictions' general funds comprise revenues from multiple sources, primarily property tax revenue. The prioritization of General Fund revenues to support projects and programs would likely be determined annually as part of the budget approval process. Funding would be contingent on the governing body's funding priorities. Flexible use of funds.

### General Obligation Bonds

General obligation-local improvement bonds are a temporary increase in property tax rates to finance public improvements (typically over 20 to 30 years). Financial capacity can be quite significant and is typically used for public capital improvements. Municipalities are authorized to issue bonds to "finance any project undertaken for a public purpose." Wis. Stat § 67.04(2)(a). A "project" is the "acquisition, leasing, planning, design, construction, development, extension, enlargement, renovation, rebuilding, repair or improvement of land, waters, property, highways, buildings, equipment or facilities." Wis. Stat § 67.04(1)(ar). "Public purpose" means the "performance of any power or duty of the issuing municipality." Wis. Stat § 67.04(1)(b). This authority may allow municipalities to debt finance localized infrastructure for any project serving a public purpose.

### **Revenue Bonds**

Municipalities are authorized to issue revenue bonds for the "purchasing, acquiring, leasing, constructing, extending, adding to, improving, conducting, controlling, operating or managing a public utility." Wis. Stat. § 66.0621(3). A "public utility" is any "revenue producing facility or enterprise owned by a municipality" and operated for the performance of any power or duty of the issuing municipality including sewerage systems and any other necessary public works projects. Wis. Stat. § 66.0621(1)(b). This authority may allow municipalities to debt finance localized infrastructure to purchase, acquire, lease, construct, extend, add, improve, conduct, control, operate or manage a public utility including a sewerage system.

### **Public Improvement Bonds**

Municipalities are authorized to issue public improvement bonds to "finance the cost of construction or acquisition . . . of any revenue-producing improvement of the municipality." Wis. Stat. § 66.0619(1). A "public improvement" means "any public improvement which a municipality can lawfully own and operate," which they expect to derive revenues. Wis. Stat. § 66.0619(1)(d). This authority may allow municipalities to debt finance localized infrastructure for the construction or acquisition of an improvement that creates revenue for a municipality.

### **Tax Incremental Financing (TIF) (WDOR)**

One of the best economic development tools available for communities, a TIF District is a financing tool that allows municipalities to invest in infrastructure and other improvements and pay for these investments by capturing property tax revenue from the newly developed property. Typically, the amount of assistance for a project is based on the increased assessed value, number of jobs created or retained, the type of project, and impact on the community. Specifically pertaining to rural towns, the creation of TAF Districts (Tourism, Agriculture, and Forestry) is a tool to provide incentives to promote business.

### **Vehicle Registration Fee (Wheel Tax)**

A vehicle registration fee is typically a flat rate charge that the owner of a vehicle must pay when they register their vehicle in a jurisdiction that imposes the fee. The State of Wisconsin currently imposes an annual \$85 fee on traditional automobiles. In Wisconsin, local vehicle registration fees (imposed by cities, villages, and counties) typically vary between \$10 and \$40. All revenue from the fee must be used for transportation (including trail) related purposes.

### **Impact Fees**

Wisconsin municipalities have the ability to charge developers impact fees to offset the capital costs for public facilities needed as a result of new development including roads, transportation facilities, water, sewage, and stormwater infrastructure, parks, solid waste, fire protections, emergency medical services, law enforcement facilities, and libraries (Wis. Stats. 66.55).





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# City of Kewaunee Common Council

**To: Common Council Regular Meeting – July 14, 2025**

**From: Heath Eddy, City Administrator**

**CC: Tracy Nollenberg (County Emergency Management Director), Mayor Vollenweider (City Emergency Government Director), Nathan Seiler (Public Works Superintendent), Brandon Strelow (City Engineer)**

**RE: Resolution No. 2025-2057 – Adopting the Kewaunee County Hazard Mitigation Plan (Item 12.c)**

## Background and Purpose

Per FEMA requirements, every five (5) years each municipality is required to update their Hazard Mitigation Plan to identify local hazards and/or conditions that could create hazardous conditions and therefore require potential “disaster” designations and clean-up assistance. This Plan is also a source for further grant opportunities to try to address various hazards that local communities can actually try to address (such as storm sewer issues, leaks and buckling of infrastructure, etc.).

Kewaunee County Emergency Management is the lead agency for this effort, and essentially takes on the planning update effort on behalf of local municipalities, which in Kewaunee County includes 2 cities (Kewaunee, Algoma), 2 villages (Luxemburg, Casco) and 10 towns (Red River, Lincoln, Ahnapee, Pierce, Casco, Luxemburg, Montpelier, West Kewaunee, Carlton, Franklin). The update process incorporated review and input from members (staff, elected officials) from each “locality” and as part of the adoption process, each is required to adopt the updated Hazard Mitigation Plan via Resolution, which is attached.

A scanned copy of the May 2025 draft Plan was forwarded to Council members one week prior to the Council meeting. There isn’t much in the Plan specific to the City, but hazards included would be applicable to the City for purposes of future capital programming.

The attached Resolution is required to be adopted and forwarded to Kewaunee County Emergency Management this month so they can forward to the State and FEMA in compliance and so that we remain in compliance with the planning requirements. Failure to adopt would make the City ineligible for disaster relief and grant opportunities related to hazards and natural events.

## Analysis

This is a 5-year update, and it’s tied to the City for future purposes. It should be noted that the City did receive almost \$12,000 in relief to pay for use of equipment and staff following

the wind storm in late August, and without the Plan adoption we would have been ineligible for that return.

**Advisory Recommendations**

None.

**Fiscal Note**

None

**Recommended Motion**

"I move we adopt Resolution No. 2025-2057 adopting the Kewaunee County Hazard Mitigation Plan." (Voice vote)

STATE OF WISCONSIN

CITY OF KEWAUNEE

KEWAUNEE COUNTY

COMMON COUNCIL  
RESOLUTION No. 2025-2058

**A RESOLUTION ADOPTING THE FY 2025-2029 COMPREHENSIVE OUTDOOR  
RECREATION PLAN UPDATE**

WHEREAS, the City of Kewaunee, a duly incorporated municipality in Kewaunee County, has a system of parks and recreation facilities designed to the betterment and enjoyment of its residents; and

WHEREAS, the city has not updated its Comprehensive Outdoor Recreation Plan since FY 2019; and

WHEREAS, the appointed *Ad Hoc Comprehensive Outdoor Recreation Plan Update Committee* and elected *Common Council* support the continued presence and orderly development of the city parks and recreation system; and

WHEREAS, the City of Kewaunee Plan Commission reviewed the draft Comprehensive Outdoor Recreation Plan at their meeting of July 24, 2025, and recommended adoption; and

WHEREAS, the city is positioned to make future improvements to its park & recreation facilities utilizing grant funding where appropriate and available; and

WHEREAS, the City of Kewaunee *Common Council* herewith declares its support for adoption of the City of Kewaunee 2025-2029 *Comprehensive Outdoor Recreation Plan* to help guide the community in its efforts to provide continued, quality recreational opportunities for its residents and guests.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Kewaunee, hereby adopts the FY 2025-2029 Comprehensive Outdoor Recreation Plan.

ADOPTED BY ORDER OF THE COMMON COUNCIL AT A REGULAR MEETING  
THEREOF ON THE        DAY OF        2025, BY A VOTE OF        FOR AND         
OPPOSED.

APPROVED:

---

Jeffrey L. Vollenweider, Sr.  
Mayor

Attest: \_\_\_\_\_  
Erin Mueller, City Clerk



*Everything Grows Better Here*

# 2025 Housing Study

KEWAUNEE COUNTY ECONOMIC  
DEVELOPMENT CORPORATION



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# SECTION 1

## Introduction

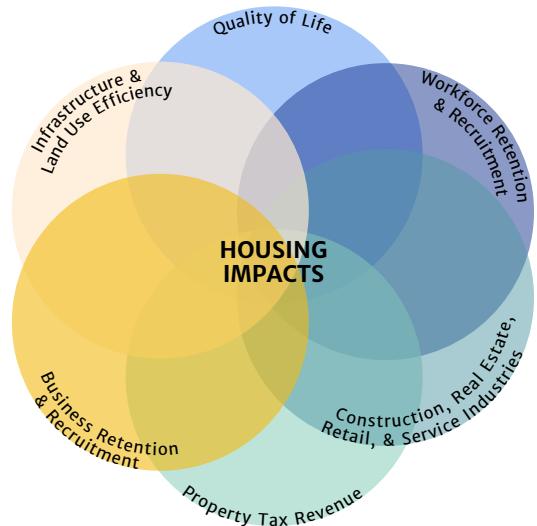
Housing is a key community economic development issue for several interconnected reasons. Here's how:

### Workforce and Business Retention & Recruitment

Affordable and accessible housing is essential for attracting and keeping workers. If housing is too expensive, too far from job centers, there is limited supply, or the supply is undesirable, existing employers may struggle to fill jobs, especially in sectors like education, emergency services, healthcare, and other industries.

Regions with adequate housing options are more likely to attract new businesses and new investments. Companies often consider housing availability and cost of living when deciding where to locate or expand, because it affects operating costs and employee satisfaction.

“Employers need a diverse workforce to fill low-, middle-, and high-wage positions, and the ability to attract, retain, and develop such a workforce depends on the availability of housing that fits a variety of household types, lifestyles, and incomes. Research analyzing the relationship between employment and housing prices over time finds that employment growth is slower in areas with high home prices relative to median incomes and that employment declines during the years after housing prices rise rapidly.” – Urban Institute, 2019. *Meeting the Washington Region’s Future Housing Needs*.



### Economic Mobility and Equity

Stable housing contributes to economic mobility, allowing individuals and families to build wealth (especially through homeownership) and access better education and employment opportunities. Lack of affordable housing can trap people in cycles of poverty, increasing inequality and limiting overall economic potential.

“Research shows that housing is the first rung on the ladder to economic opportunity and that a person’s access to opportunity is intrinsically linked with that of the community where they live.” – Urban Institute, 2019. *How Housing Affects Children’s Outcomes*.

### Local Government Revenues

Housing development can increase property tax revenues, a major funding source for local governments. More residents also mean increased spending in local economies, boosting sales tax revenues and supporting small businesses.

### Construction and Real Estate Sectors

Housing development directly stimulates the economy through the construction industry and related jobs. It supports a broad ecosystem including contractors, suppliers, real estate professionals, financial institutions, and home furnishing retailers.

## Infrastructure and Land Use Efficiency

Smart housing policy leads to efficient land use, helping reduce sprawl, cut infrastructure costs, and better align with public transportation and environmental sustainability goals.

In short, housing is not just about shelter — it's a foundation for workforce development, economic resilience, and sustainable growth. If housing fails, so do many other parts of the economic system.

New housing requires land, labor, materials, funding sources, and permits. Land value is a function of the following:

- Access to amenities (e.g., utilities, transportation infrastructure, retail, restaurants, entertainment, services, etc.),
- Permitted uses
- Natural constraints (e.g., topography, soil conditions, water table level, proximity to natural features, etc.)
- A willing buyer and a willing seller

Development costs include:

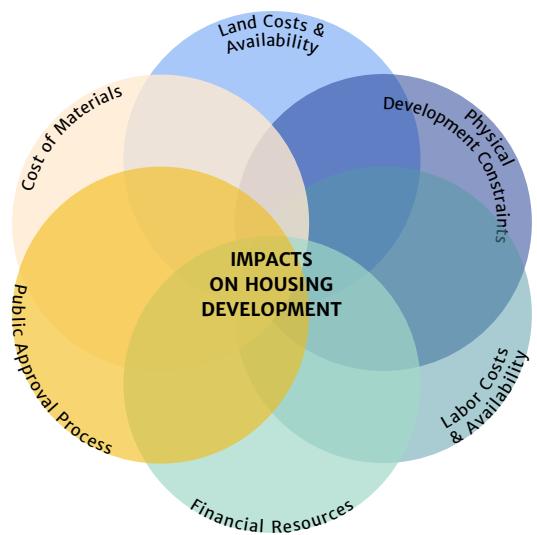
- Architectural and Engineering Services
- Survey, Appraisal and Legal Fees
- Permit Fees
- Loan fees and interest costs
- Property Taxes and insurance
- Labor Costs
- Materials and furnishings
- Holding costs

“Approvals can be lengthy, which adds to the cost of the development through interest on predevelopment loans. When the new development intends to provide multifamily or affordable housing, approvals are often contentious and uncertain, which can reduce supply and add costs.” – How Housing Matters.org, *Why and How Localities Should Say Yes to Housing*

Whether it is a single-family homeowner looking to build their dream home or a multifamily developer, both are impacted by the time it takes for plans to be approved and permits issued. These are the factors that localities have control over. For the multifamily developer, delays mean lost income. For the single-family homeowner, delays mean carrying the costs of their existing home and construction interest on the new home.

Localities can consider reducing these costs by the following:

- Increase staff capacity for plan review and permitting
  - Create an application checklist
  - Invest in software to identify application issues, track revisions, and review plans
  - Hire additional staff or consulting team
- Decrease development fees
- Update zoning code
  - Create or revise existing zoning districts and codes to allow residential development by desired density as permitted uses
  - Right-size lot sizes and setback requirements based on current real estate demand and transportation needs



## SECTION 2

### Document Review

Part of this housing study was to review existing plans to ensure this document is informed by prior efforts. The documents reviewed for this study include a recent document by Bay Lakes Regional Planning Commission, and the 2024 KCEDC Annual Report.

#### **Kewaunee County Housing Study: Focusing on Housing Quality**

This document, prepared by the Bay-Lake Regional Planning Commission for the Kewaunee County Board of Supervisors, provides an overview and analysis of trends in demographics, population, households, income, employment, and various housing inventory statistics. It also includes information on community data, development patterns, public engagement efforts, and available funding opportunities.

#### **Kewaunee County Economic Development Corporation (KCEDC) 2024 Annual Review**

KCEDC is a nonprofit organization dedicated to promoting economic growth and development in Kewaunee County to increase the quality of life.

##### *Vision Statement*

To be a catalyst to stimulate economic growth that will strengthen our community, benefit our residents, & enhance our overall quality of life.

##### *Mission Statement*

Through public & private partnerships, we will develop forward-thinking strategies & tactics to retain existing businesses, promote sustainable, diversified business growth & entrepreneurial opportunities in Kewaunee County.

##### *Goal*

To consistently improve progress upon our 4 Strategic Pillars of Business Development, Economic Competitiveness, Awareness, & Capacity.

##### *Project Homestead*

**HOUSING**  
**OPPORTUNITIES FOR**  
**MULTIFACETED**  
**ECONOMIC**  
**SUSTAINABILITY,**  
**TRANSFORMATION,**  
**ENHANCEMENT &**  
**AFFORDABLE**  
**DEVELOPMENT**

Through strategic housing initiatives, we aim to create a transformative model that resonates beyond the borders of Kewaunee County, influencing the trajectory of rural economic development practices across Wisconsin.

One of the continuing strategic areas of KCEDC is focused on improving life cycle housing options.



*The potential economic impact of Project Homestead is substantial. If the project leads to the construction of 50 single-family homes, it could generate approximately \$19.25 million in new construction, create 34 jobs, and contribute nearly \$3.88 million in household income to the local economy. Additionally, the county stands to gain over \$143,000 in annual tax revenue from these developments. ~ [Citizen Portal](#) article published March*

*27, 2025*

## SECTION 3

### Market Area Definition

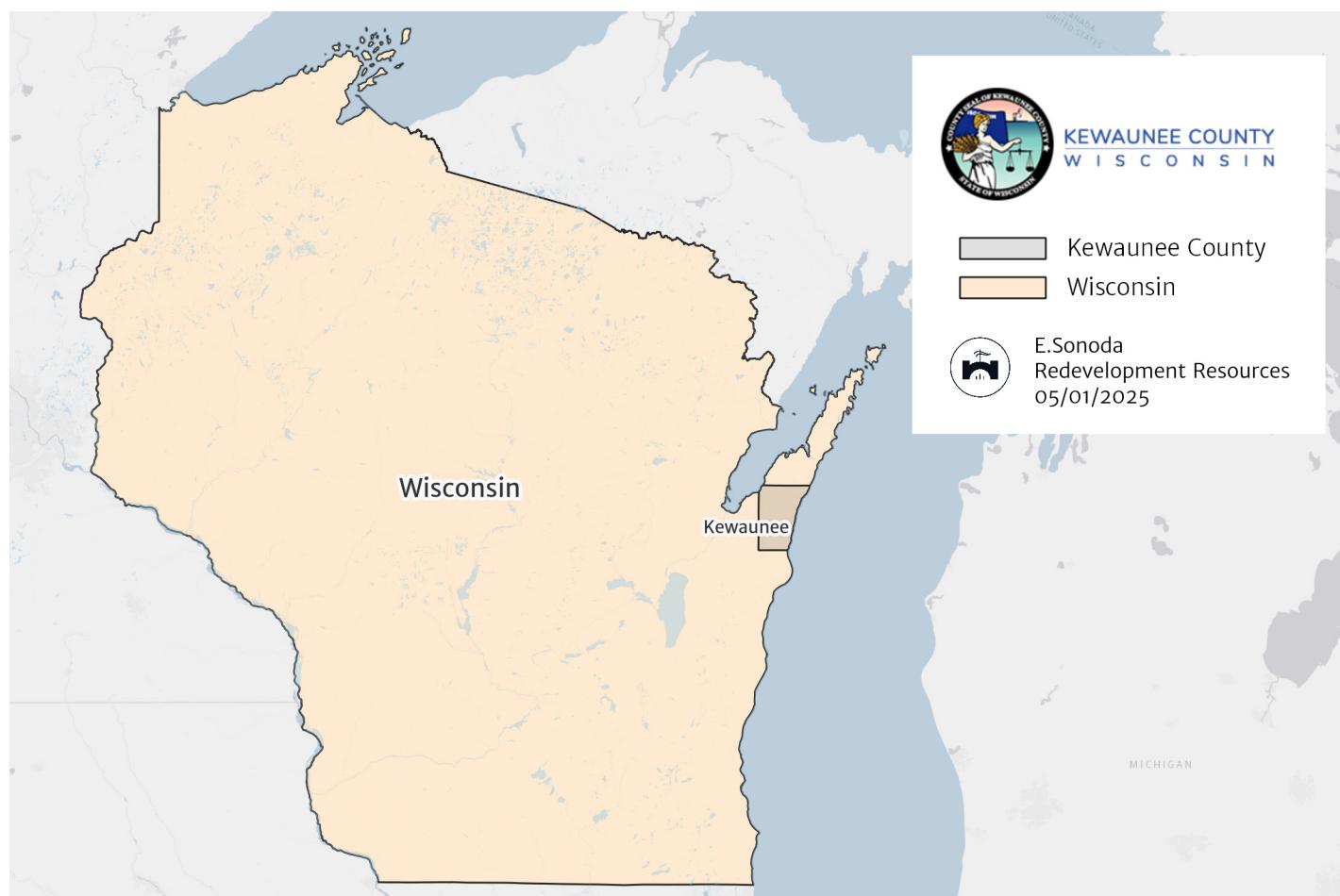
Kewaunee County is located in northeast Wisconsin with nearly 28 miles of shoreline along Lake Michigan. Within 30 min. of its geographic center, commuters can reach Green Bay, Sturgeon Bay and Manitowoc. The most comparable county in the region is Oconto County just west of Green Bay and Brown County. Oconto County is similarly positioned within the region and part of the Green Bay Metropolitan Statistical Area. While Oconto County is nearly twice as populated, it is also nearly three times larger geographically. Kewaunee County is the more densely populated (per capita per acre) county. The three largest communities in Kewaunee County are Algoma, Kewaunee, and Luxemburg.

Table 1. Population Density Comparison

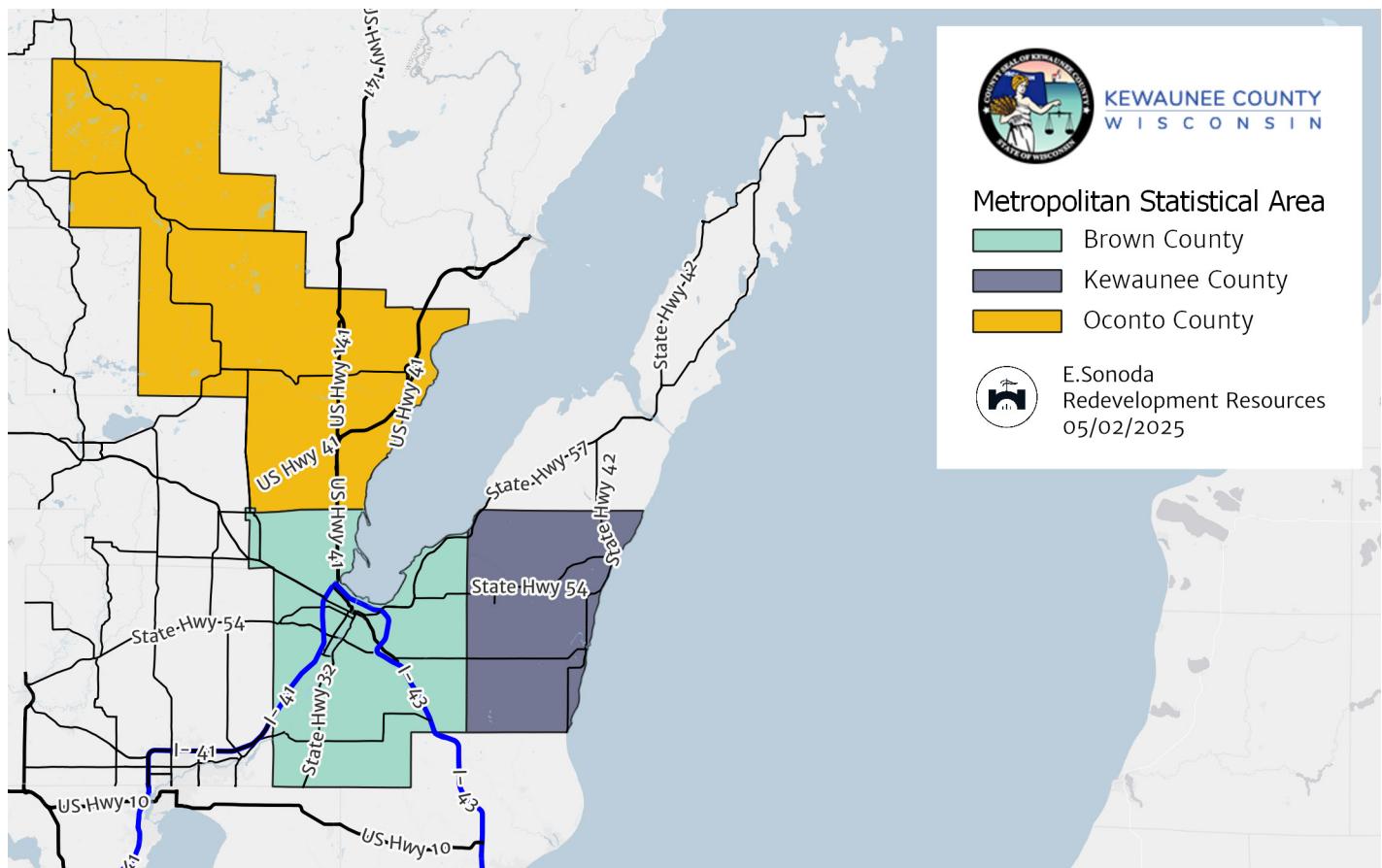
	Kewaunee County	Oconto County	City of Algoma	City of Kewaunee	Village of Luxemburg
2024 Population Estimate	20,569	39,711	3,158	2,778	2,615
Acres	220,165	650,912	1,602	2,379	1,469
Sq. Miles	344	1,017	3	4	2
Population per Square Mile	59.8	39.0	1,261.6	747.3	1,139.3

Data Source: Esri, Redevelopment Resources

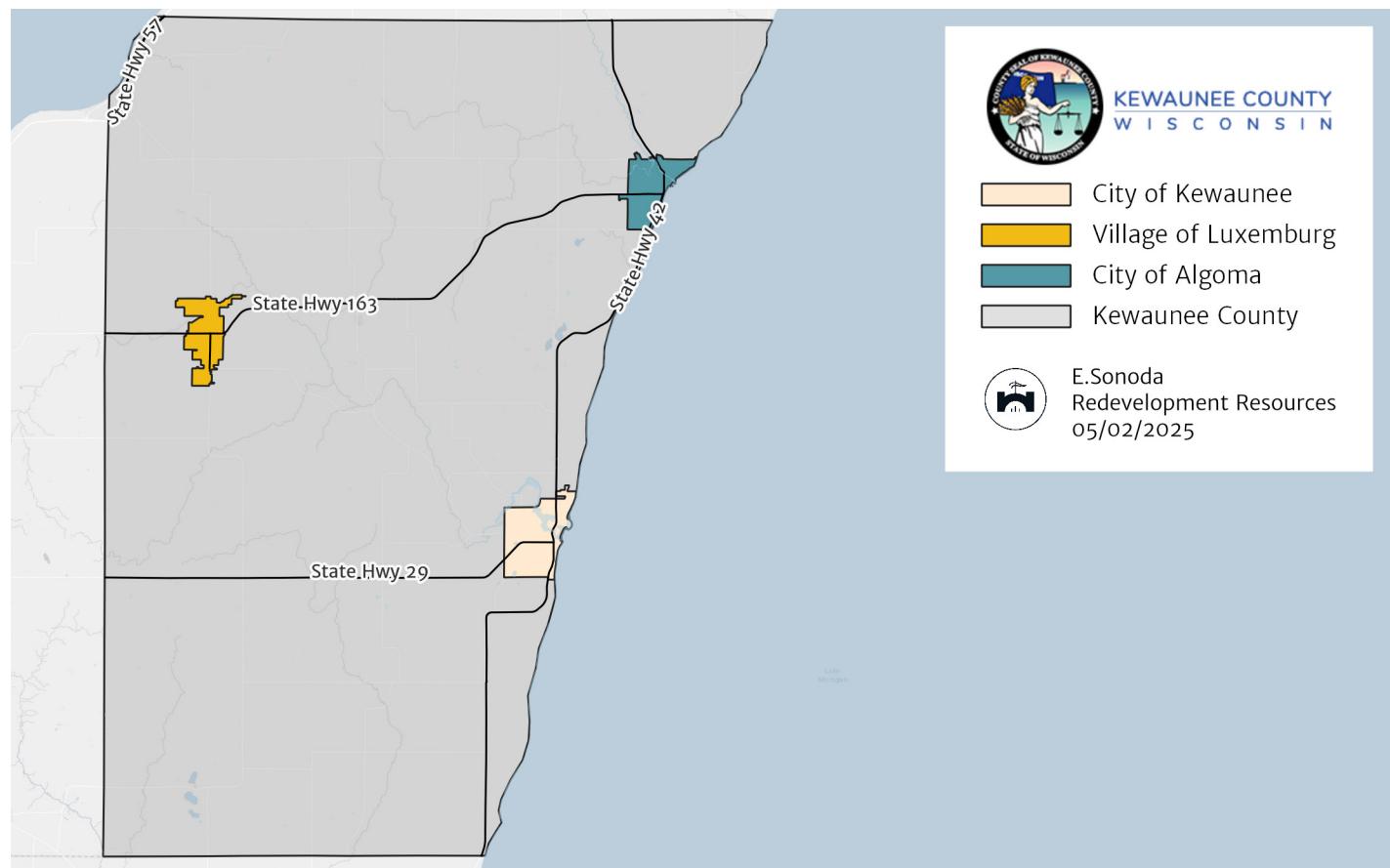
Map 1. Wisconsin and Kewaunee County Map



Map 2. Kewaunee, Brown, and Oconto County Map



Map 3. Kewaunee County Communities Map



## SECTION 4

### Stakeholder Engagement

Stakeholders were interviewed for this project including members of the Kewaunee County Homestead Project Leadership Team, and several other stakeholders including municipal staff, county level elected officials, school district leadership, bankers, business owners and property owners.

School district leaders report there is a shortage of housing at all levels, which impacts their teaching staff, administrative staff, and families within the district. One district stated that 50% of their teachers live outside the district, and that they have lost staff for lack of housing options. The product that is needed the most is starter-level or smaller single-family homes, and missing middle products (duplex, triplex, townhomes, condos, cottage court-style housing). Leadership encouraged local elected officials to recognize this as a problem and be proactive, or they will have to react to other markets drawing residents away. Housing for the 55+ age group is also in demand according to the school district leaders.

The mortgage lending community also chimed in with their thoughts on this topic. Middle-class single-family housing is the most needed, along with market rate senior independent-living units, according to the bankers. Inventory is low, but land is available to build new housing throughout the county. According to the lenders, the biggest barrier is that other communities are willing to work with the developers who want to build in the area. Another barrier is a significant lack of housing options for people over age 55.

Municipal staff and local elected officials shared their thoughts regarding the housing environment in their respective communities and throughout the county. Some communities need zoning code updates and don't see a lot of activity. While there is some new construction in two of the larger communities, they agree there are limited options for senior citizens, and senior independent living is a category that seems to be in high demand. The city of Kewaunee appears to be the most stagnant, and there is activity in Algoma and Luxemburg. Municipal leadership agrees education and information about the current and potential future housing markets is critical to gaining local support for development. There was a sentiment expressed about protecting farmland, since it is the county's largest industry and there is a limited supply of land. As the largest industry in the county, it is important to remember that these businesses (large dairy farms) don't exist without employees, and those employees need a place to live. Infill development would be the best first step.

Also, according to municipal staff and local elected officials, one thing that is challenging Algoma in particular is the high number of vacation rentals by owner (VRBO), or short-term rental properties in the community. While it is nice to have people invest in and come to Algoma in their retirement, those housing units are not sheltering people much of the time.



Image source: Kewaunee School District.



The need for affordable lots (infill or otherwise) is a challenge. Also, most new home buyers do not have the funds saved up for a decent downpayment, and the expectations of young families is very high (for the size and quality of the housing they want to live in).

Among local elected officials, the sentiment was expressed that there is a need to work together across communities. “We haven’t learned to work together. Leave the sports on the field, get out of the rivalry”.

Employers in the county also shared their views: In high demand are duplexes or units with more than two bedrooms. One employer also stated that the area is missing a higher end subdivision (like Hobart and Howard). A couple of the large agricultural operations own housing for their employees to live in and the rent is deducted from their employees’ checks. Employers believe the county has quality schools, world-class organizations (businesses), safety and the values that go along with all of that. This needs to be marketed, in addition to the quality-of-life aspects of Kewaunee County (the water/lake, golf course, Ahnapee Trail, etc.). People in the area need to be educated on the impact of the Agriculture industry, what affordable housing actually is, and how entry-level housing contributes to the market/economy. One employer stated the county would benefit from an infill opportunity inventory.



## SECTION 5

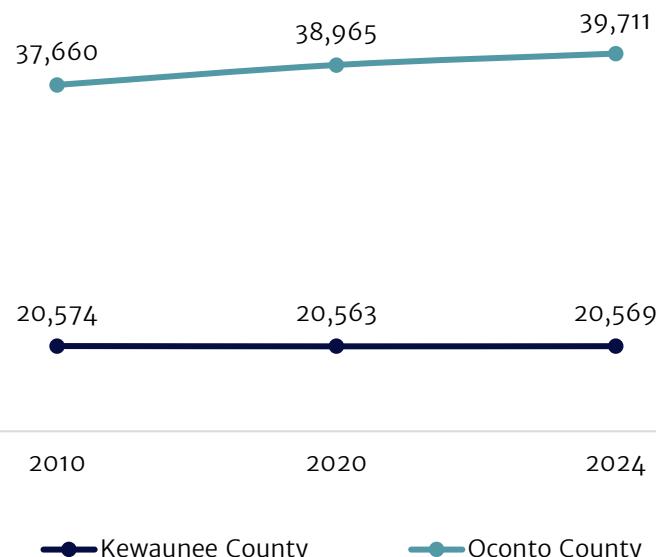
### Economic and Demographic Factors

Household growth, employment, and income drive housing development demand. When there is a net increase in migration to a community, those new households will need a place to live. Employers expanding operations will need to attract employees with available housing. Existing residents within a community “climbing the corporate ladder” will also likely desire to upgrade their housing choices. The following sections compare the trends within each of these drivers between counties and the communities within Kewaunee County. No one single factor tells the whole story, but rather they are pieces of a larger puzzle. Together with the other chapters of this report, the landscape of the Kewaunee County housing market comes into focus.

#### Key Takeaways:

- Kewaunee County population has remained steady since 2010.
- While household growth is expected to decline in the subject communities from 2024–2029, Kewaunee County as a whole is projected to experience household growth.
- The population in Kewaunee County is growing older, which will have implications for the services demanded and housing types.
- Higher levels of educational attainment with higher income level occupations in Kewaunee County add another layer of consumer expectations in the quality of the housing stock available.

*Figure 1. Trends by County*



Data Source: Esri Community Profile.

### County Comparison

#### Population

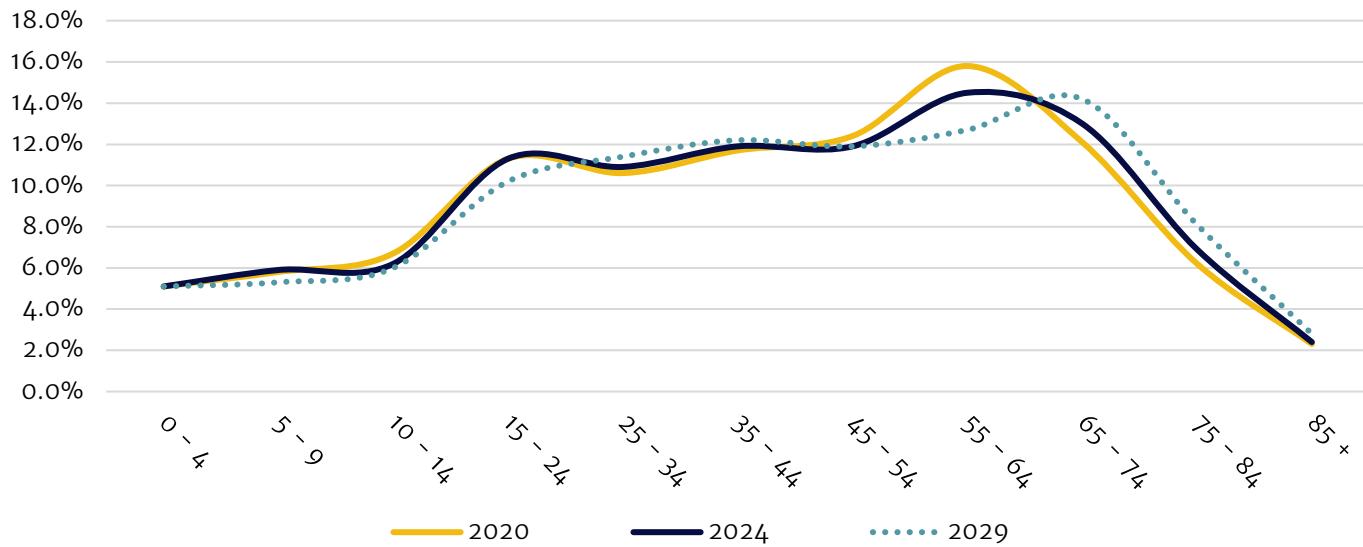
From 2010 to 2024, the population of Kewaunee County remained steady. Oconto County, by comparison, experienced moderate growth (Figure 1).



## Age

The age distribution chart for Kewaunee County highlights a demographic shift between 2020 and 2024 for 54–64. By 2029, there is a clear trend toward an aging population. It is fair to expect that in five years, the high population of people ages 55–64 will transition into a similar-sized population of people aged 65–74. However, as Kewaunee County's population is growing older, it is also projected to be smaller in its 0–15 population, with the expected growth by 2029 only being slight in the 25–34 population. All predicted increases are merely due to the aging of the existing population over the next 5 years. The implications of this could present itself with an increased demand for senior living and workforce shortages. There will likely be shifts in consumer spending, employment, and the housing market.

Figure 2. Kewaunee County Age Distribution

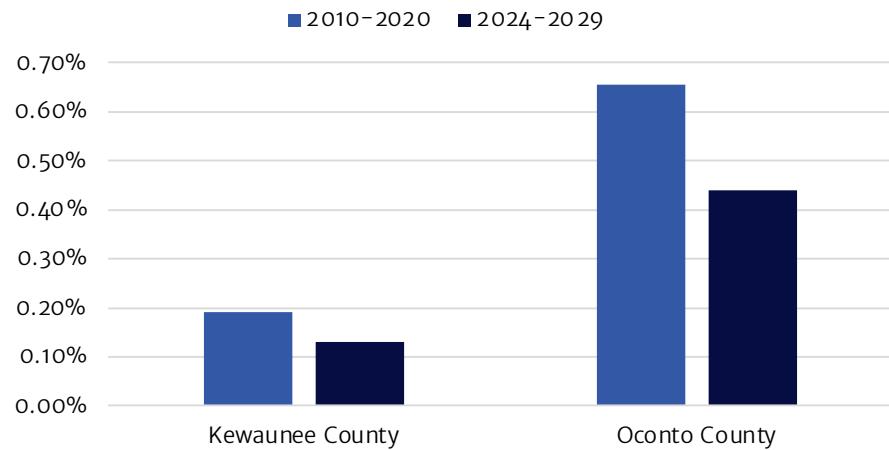


Data Source: Esri Community Profile.

Figure 3. County Annual Household Growth Rate Comparison

## Households

From 2010–2020, Oconto County experienced the highest annual growth rate at 0.65%. While it is expected to continue to outpace the comparable study areas, growth is expected to slow down to 0.44%. Likewise, Kewaunee County experienced modest positive growth from 2010–2020, and is expected to continue to grow as a whole, but at a slower rate, suggesting relative stability.

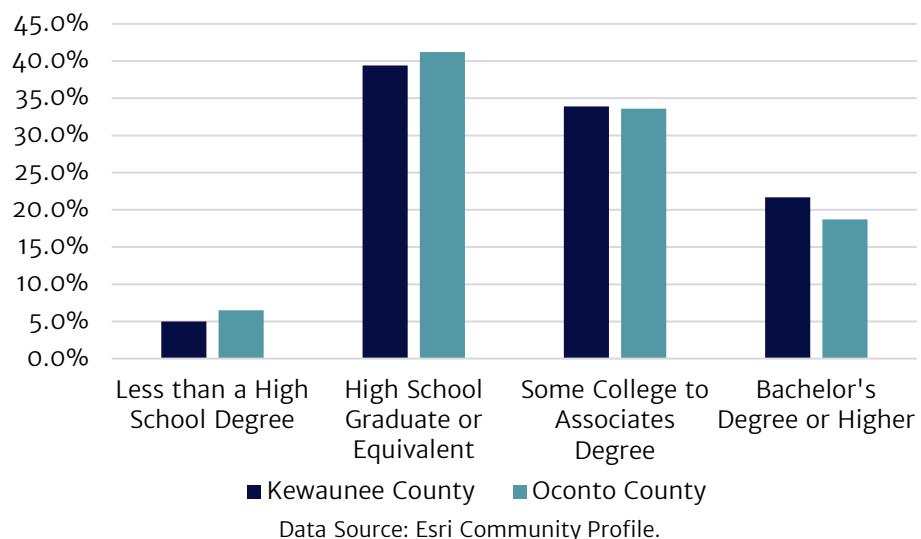


Data Source: Esri Community Profile.

## Educational Attainment

The percentage of residents without a high school diploma is relatively low in both counties while the largest share of both populations have attained a high school diploma or equivalent. The second most common level of education is “Some College to Associate’s Degree,” where both counties have nearly identical percentages. A smaller portion of the population has obtained a bachelor’s degree or higher, with Kewaunee County having a slight edge over Oconto County in higher education.

Figure 4. Population by Educational Attainment (25+) County Comparison



## Employment

Kewaunee County’s largest employers include Prevea Health, Kewaunee Fabrications, NEW Plastics Corp, school districts, city and county government. One indicator of the spectrum of income level is the distribution of occupations by type. The largest share of the employed population in both Kewaunee County and Oconto County have professional occupations. Professional occupations include the following:

- Computer and mathematical occupations
- Architecture and engineering occupations
- Life, physical, and social science occupations
- Community and social services occupations
- Legal occupations
- Education, training, and library occupations
- Arts, design, entertainment, sports, and media occupations
- Healthcare practitioners and technical occupations

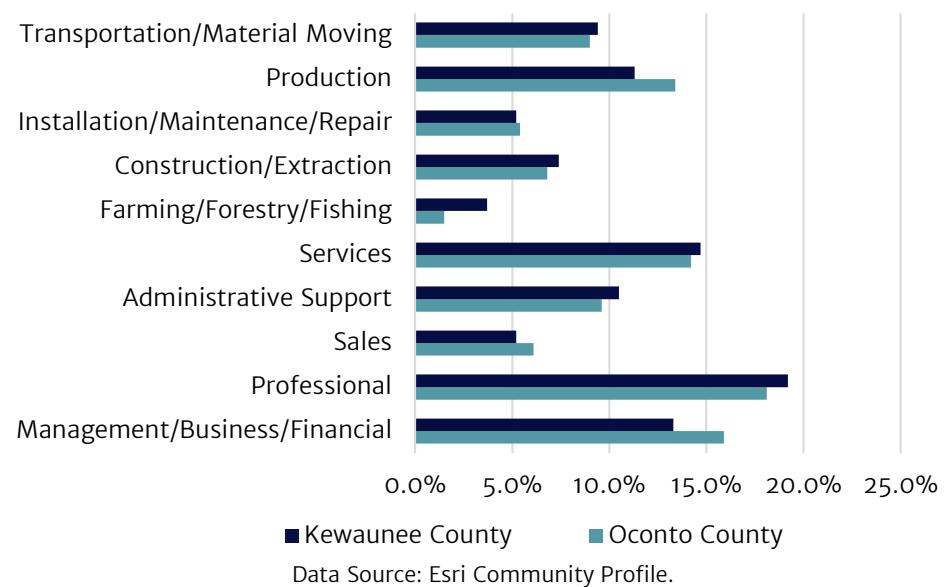
The second most common occupation category in Kewaunee County is services whereas in Oconto County, the second most common occupation is Management/Business/Financial. Service occupations include the following:

- Healthcare support occupations
- Protective service occupations
- Food preparation and serving related occupations
- Building and grounds cleaning and maintenance occupations
- Personal care and service occupations

The Management/Business/Financial occupational category includes:

- Management occupations, including farmers and farm managers
- Business and financial operations occupations

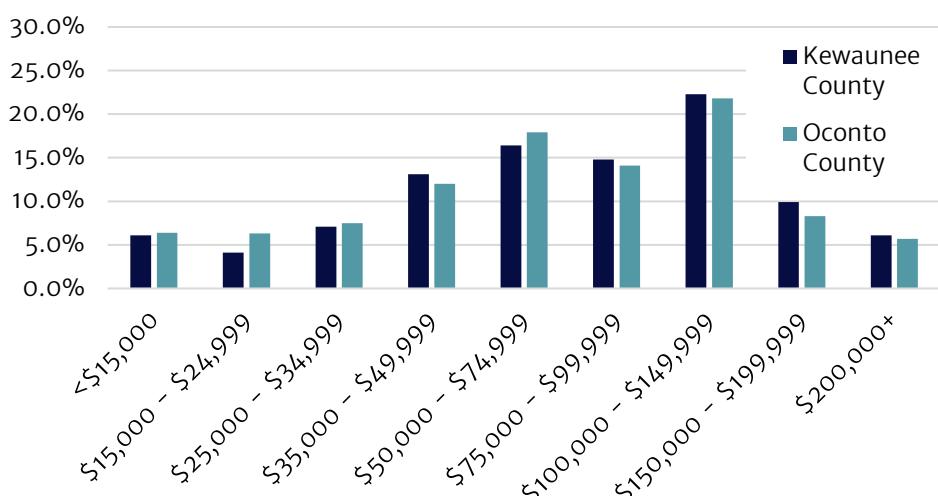
Figure 5. Employed Population by Occupation and County (2024)



## Income

The median household income of Kewaunee County in 2024, according to Esri, was \$79,202 compared to \$74,848 in Oconto County. Figure 6 provides further details of the income distribution by income level cohort and a comparison between the counties. While Kewaunee County and Oconto County have similar distributions of income, Kewaunee does tend to have a larger share of households at higher income levels.

Figure 6. County Comparison of Households by Income (2024)



Data Source: Esri Community Profile.

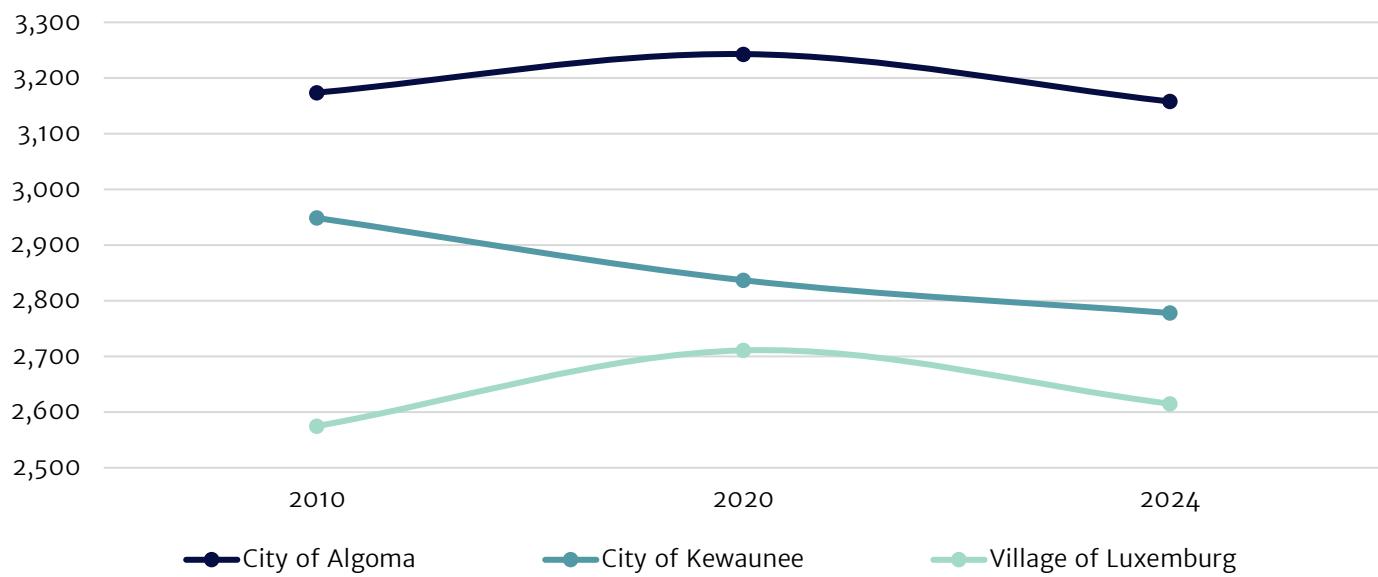
## Community Comparison

### Population

Figure 2 compares the populations of Algoma, Luxemburg, and the city of Kewaunee. The City of Algoma and the Village of Luxemburg had a slight increase in population from 2010–2020, followed by a decline going into 2024. This could have come from economic restructuring during the pandemic, an increase in moves for remote work, or other factors. The City of Kewaunee has seen a steady decline since 2010, moving from a population of around 2,950 to 2,790 people. This decline stabilized slightly after the pandemic, not decreasing as sharply as the other two cities, but it should also be noted that Kewaunee didn't get the same influx of people during 2020.



Figure 7. Trends by Community



Data Source: Esri Community Profile.

## Age

The median age varies significantly across the three cities, meaning there are possibly differences in demographic trends, economic opportunities, and lifestyle preferences. Algoma has the highest median age at 46.8, suggesting a larger quantity of the population that will need supportive housing sooner than the other communities. Kewaunee follows closely with a median age of 44.1. In contrast, Village of Luxemburg has a notably younger median age of 37.5, which may point to a more dynamic population with higher rates of young professionals, families, or students. The median ages of these populations are just one determinant of many to where these cities are now and where they are going.

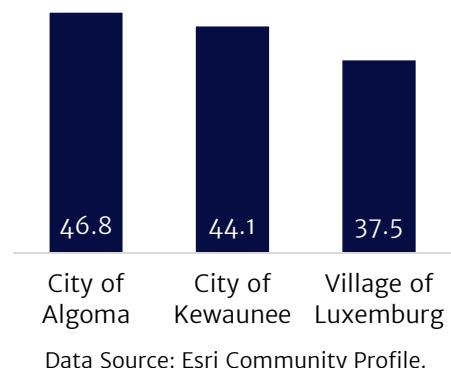
## Households

While Kewaunee County experienced modest positive growth from 2010–2020, and is expected to continue to grow at a slower rate, the City of Algoma, the City of Kewaunee, and the Village of Luxemburg all show negative household growth rates. Since the county as a whole is projected to remain stable, this is likely due to outmigration to other parts of the county.

## Educational Attainment

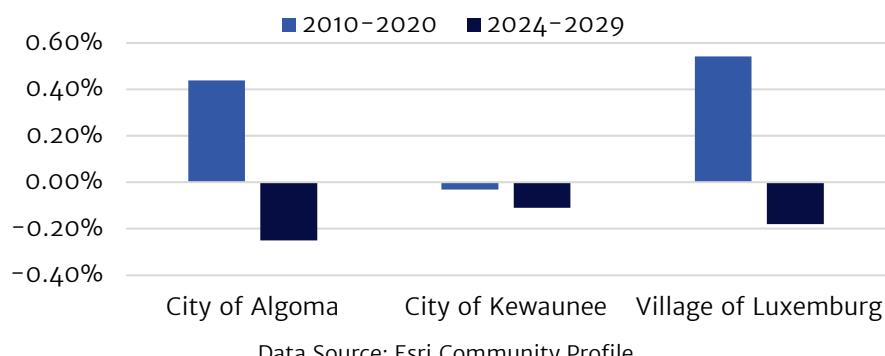
Among the three municipalities (Algoma, Kewaunee, and Luxemburg), educational attainment follows a similar distribution. Most residents completed high school or obtained some level of postsecondary education. The Village of Luxemburg leads in the percentage of individuals with “Some College to Associate’s Degree,” and the share of residents with a bachelor’s degree or higher is highest in Luxemburg by 5%, indicating a higher level of advanced education compared to the other two cities.

Figure 8. Median Age Comparison



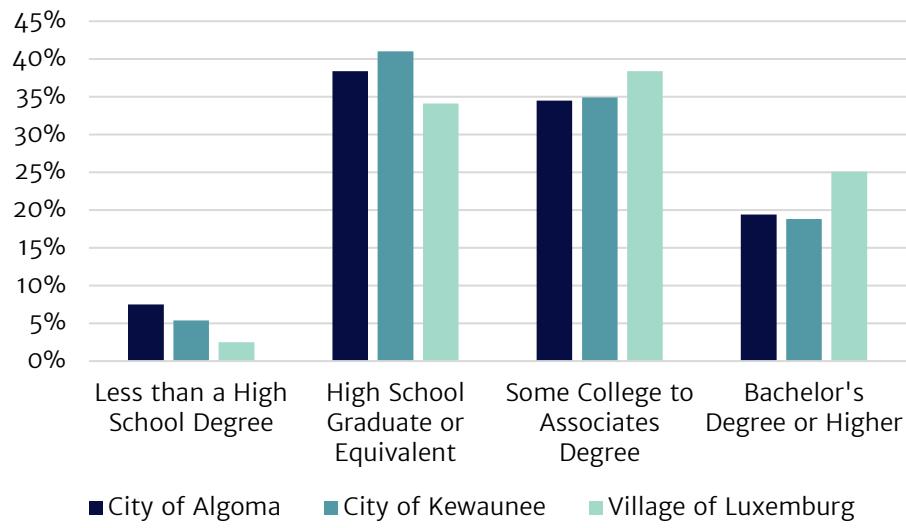
Data Source: Esri Community Profile.

Figure 9. Community Annual Household Growth Rate Comparison



Data Source: Esri Community Profile.

Figure 10. Population by Educational Attainment (25+) Community Comparison



Data Source: Esri Community Profile.



## Employment

The City of Algoma's top two occupations are Management/Business/Financial and Services, whereas the City of Kewaunee's are Services and Professional. The Village of Luxemburg's employed population is primarily in professional occupations followed by services.

## Income

The median household income in 2024, according to Esri, for the City of Algoma was \$69,110. For the City of Kewaunee, it was \$67,001. The Village of Luxemburg, however, had a significantly higher median household income of \$81,051. Figure 12 provides further details of the income distribution by income level cohort and a comparison between the communities. The City of Algoma tends to have higher proportions of households on the lower income spectrum while the Village of Luxemburg tends to have a higher proportion of households on the higher end of the income spectrum.

## Commuting Patterns

Many factors influence a household's decision on where to live relative to where it works, including the location of a partner's employer, quality of the school district, cost of housing, and transportation. Table 2 indicates the number of jobs in each community and the distance from their work census tract to their home census tract.

Whether or not people would live in these communities if housing were available is not something we can discern from the data, but providing more housing options would mean more options for current and future employees.

Figure 11. Employed Population by Occupation and Community (2024)

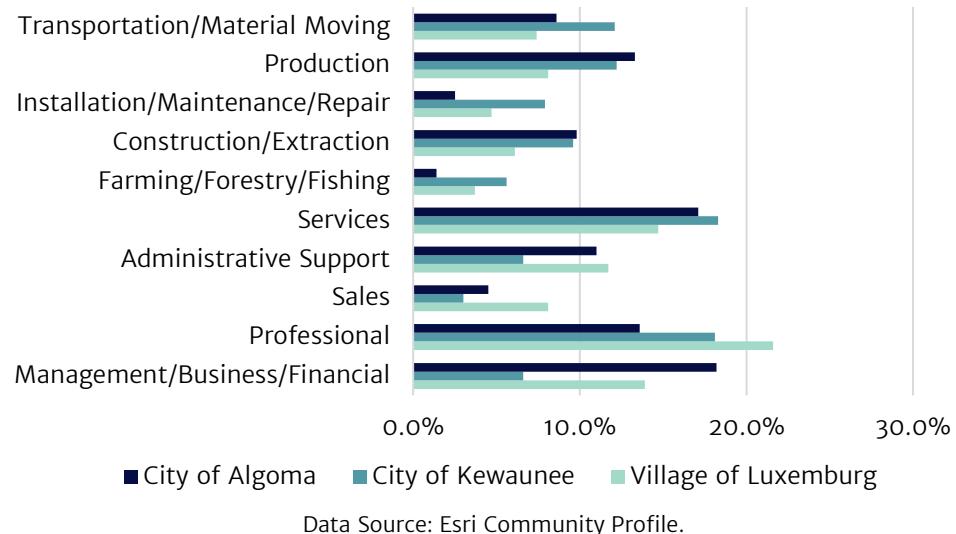


Figure 12. Community Comparison of Households by Income (2024)

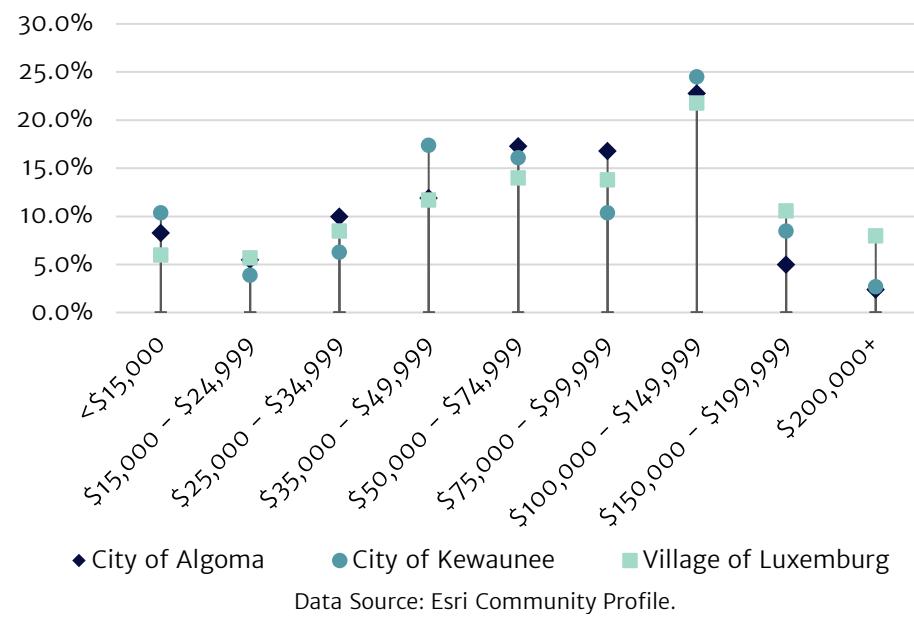


Table 2. Commuting Characteristics of Employees by Community

	Algoma		Kewaunee		Luxemburg	
	Count	Share	Count	Share	Count	Share
Total Private Primary Jobs	839	100.0%	706	100.0%	1,108	100.0%
Less than 10 miles	500	59.6%	290	41.1%	483	43.6%
10 to 24 miles	152	18.1%	235	33.3%	477	43.1%
25 to 50 miles	92	11.0%	102	14.4%	79	7.1%
Greater than 50 miles	95	11.3%	79	11.2%	69	6.2%

## SECTION 6

### Housing Supply Analysis

An analysis of the housing supply identifies construction and/or demolition trends over time, the type of housing that is constructed, type and amount of housing available, and the cost of that housing. When compared to demographic trends, this analysis provides an additional facet to understanding whether supply has kept up with demand and the cost of housing by type.

It is important to note the difference between the density of units and the type of tenure. Density refers to the building mass (e.g., single-family, duplex, quadplex, etc.). Tenure refers to whether the unit is owned or rented by the occupant. Zoning codes and ordinances regulate the type of density permitted, while covenants dictate whether a property may be leased.

Key takeaways:

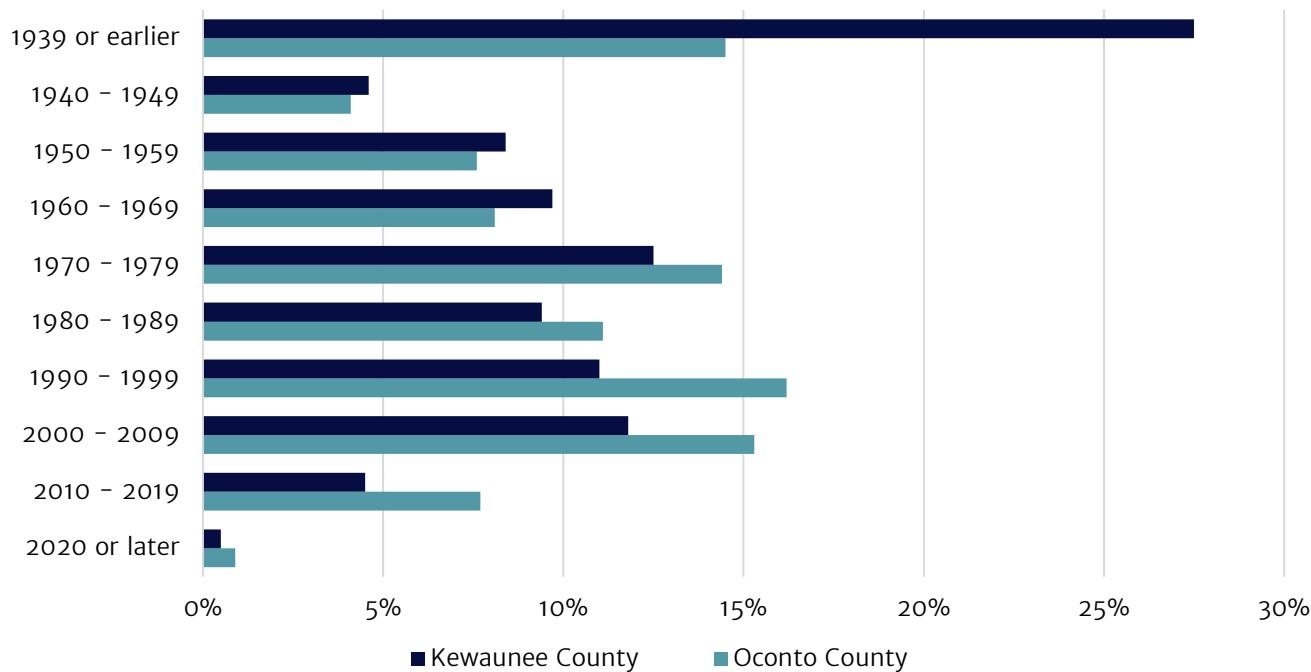
- More than 1 in 4 homes in Kewaunee County were built before 1939.
- The reduction of single-family for-sale units available for purchase has contributed to higher sale prices.
- Average annual wage growth hasn't kept up with growth in median rents.

### County Comparison

#### *Age of Housing Stock*

Decision-makers may want to consider the age of the housing stock when contemplating the types of programs and policies to implement for rehabilitation purposes. According to the American Community Survey 5-year estimate in 2023, Kewaunee County's housing stock is older than that in Oconto County. Of the 9,325 housing units, nearly 2,569 (27.5%) were built before 1939. While Oconto County has 23,998 total housing units, only 14.5% of them were built in 1939 or earlier (Figure 14).

*Figure 14. County Comparison of Housing Stock by Year Built*



Data Source: American Community Survey, 5-Year Estimates (2023).

Table 3 demonstrates the distribution of units built before or after 1979. Homes built before 1978 are more likely to have lead-based paint. Recommendations for addressing this are located in the Recommendations chapter of this report.

#### Unit Types and Tenure

The tenure of units is comparable between Kewaunee County and Oconto County. More than 87.8% of the current housing stock in Kewaunee County is single-family or two-family residences compared to 84.2% in Oconto County.

#### Vacancy

Arthur Nelson, author of Planner's Estimating Guide: Projecting Land-Use and Facility Needs, states "Some amount of vacant residential units is needed to facilitate the free movement of population and choice of reasonable alternatives. The number of vacant units, usually expressed as a percent of total habitable units, varies by such things as growth rates and tenure characteristics of renters and buyers." Based on experience, best practices and household growth projections, Redevelopment Resources recommends an owner-occupancy vacancy rate of 2-3% and a rental vacancy rate of 3-5% for a combined vacancy rate of 5-8%, to estimate on the conservative side. Esri estimates that Kewaunee County's vacancy rate is approximately 9.1%, however, this likely includes short-term rentals which inflates the vacancy rate. This will be addressed more in the Demand Forecast section.

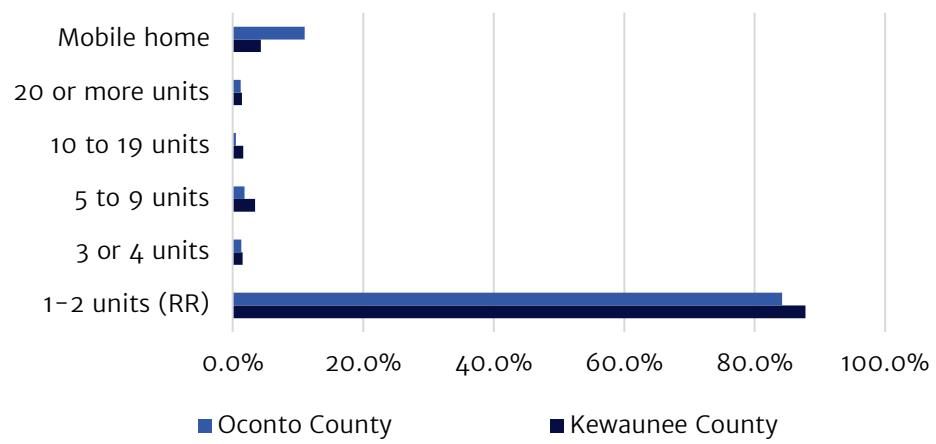
#### Median Home Value

According to ESRI, the median home value as of 2024 is \$232,092. By multiplying the income levels by 3.36 to simulate an affordable home mortgage loan, like a Federal Housing Administration low down payment mortgage product, a household with the HUD Area Median Family Income (HAMFI, see Attachment A) of \$98,000 could afford a home valued at \$329,280 or less. Therefore, a family with a median income can afford a median-priced home in Kewaunee County if it is available. (This is discussed further in subsequent portions of this report.)

**Table 3. Comparison of Units built in the last 45 Years**

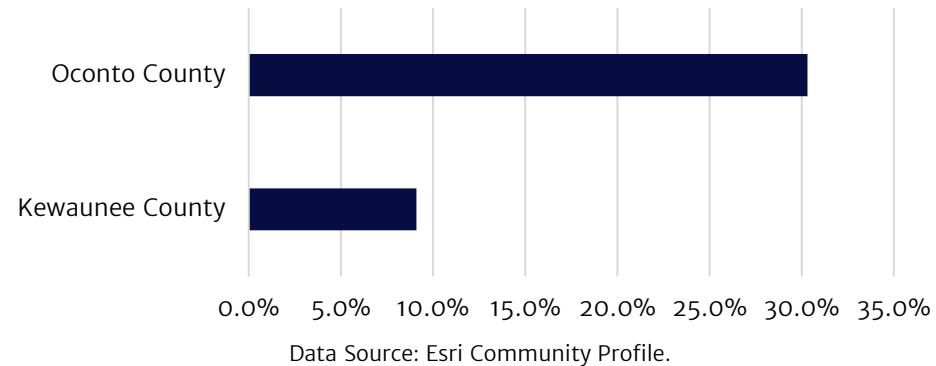
	Kewaunee County	Oconto County
1979 or Earlier	62.7%	48.7%
1980 or Later	37.2%	51.2%

**Figure 15. County Comparison of Units in Structure (2023)**



Data Source: American Community Survey, 5-Year Estimates (2023).

**Figure 16. Vacancy Rate Comparison by County**



Data Source: Esri Community Profile.

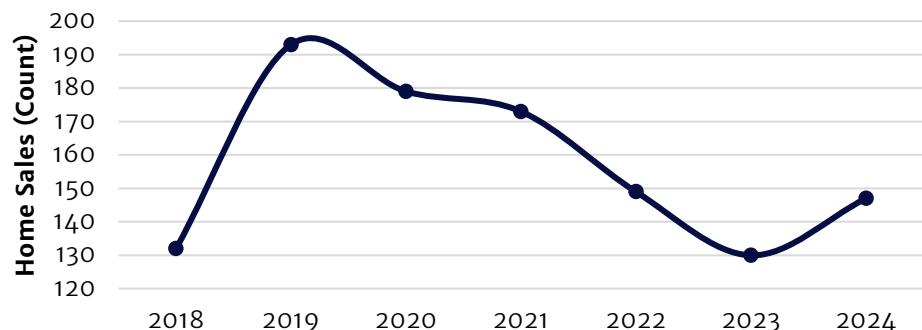
### Single-family Housing Sale Trends

Metrics used to analyze for-sale market trends include the number of units sold, changes in median list and sale prices, and average days-on-market (DOM). The number of single-family homes for sale increased by 59 units from 2018 to 2019. Inventory continued to shrink over the next four years with a slight uptick in 2024.

The median list price of homes has doubled since 2018 from approximately \$150,000 to \$300,000. Except for 2020, sale prices exceeded list prices from 2018 to 2023. In 2024, it appears that either sellers or their agents overestimated the value of their homes by approximately \$20,000, however, there was more than 14% growth in the sales price from 2023 to 2024. Note the correlation between the supply of for-sale units and the median sales price. When the sale price of a single-family home closely matches the listing price, it suggests several dynamics about the housing market:

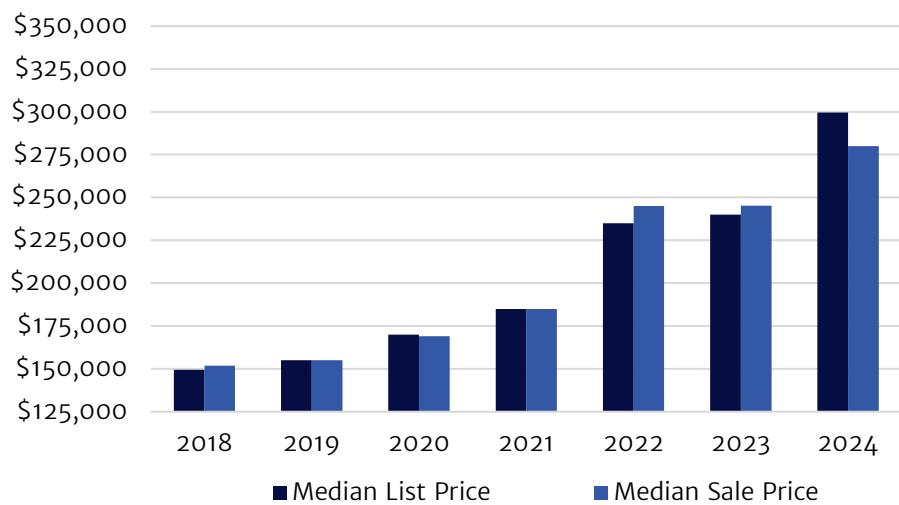
- Balanced Market:** The market is likely balanced, meaning supply and demand are relatively equal. Sellers are pricing homes realistically, and buyers are willing to pay close to the asking price, indicating fair market conditions without extreme competition or surplus.
- Accurate Pricing:** Sellers and their agents are setting listing prices that align well with market value, based on recent comparable sales, local demand, and property condition. This suggests a well-researched and stable market where homes are neither overpriced nor underpriced.

Figure 17. Kewaunee County Sale Trends (2018-2024)



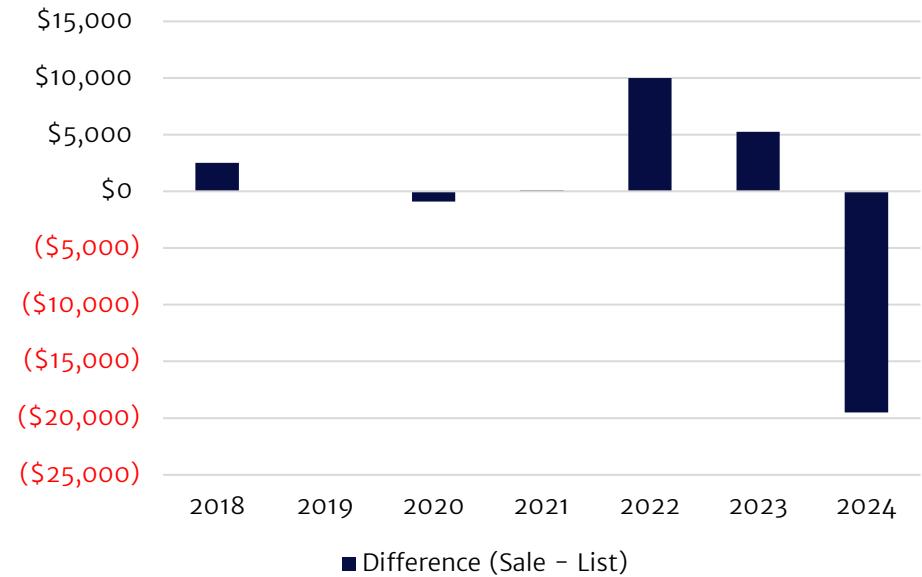
Data Source: Carrie A. Stec, Realtor Berkshire Hathaway Home Services Bay Area Realty.

Figure 18. Median List and Sales Price Trends (2018-2024)



Data Source: Carrie A. Stec, Realtor Berkshire Hathaway Home Services Bay Area Realty.

Figure 19. Trends in the Difference between Median Sale Price and Median List (2018-2024)



Data Source: Carrie A. Stec, Realtor Berkshire Hathaway Home Services Bay Area Realty.

3. **Moderate Buyer Competition:** There's likely moderate interest in the property. Homes selling at or near the listing price typically don't experience intense bidding wars (which drive prices above asking) or lowball offers (which result in sales below asking). This could indicate steady but not overheated demand.
4. **Quick Sales Likely:** Homes selling close to the listing price often move quickly, as the price reflects what buyers perceive as fair. This suggests a healthy market where properties don't linger too long but aren't snapped up instantly either.
5. **Stable Economic Conditions:** A close match between sale and listing prices often points to economic stability in the area. There's no significant upward or downward pressure on prices due to factors like interest rate fluctuations, job market shifts, or inventory shortages.

#### Caveats:

- **Property-Specific Factors:** The condition, location, or unique features of the home could influence the sale price matching the listing price. A well-maintained home in a desirable area is more likely to sell at asking price.
- **Market Trends:** This observation is a snapshot. If sale-to-list ratios are consistently close across many homes, it reinforces a balanced market. However, a single home's sale price matching its listing price could be an outlier.
- **Time on Market:** If the home sold quickly at the listing price, it supports a strong or balanced market. If it sat for a long time, it might suggest the listing price was initially too high and later adjusted to meet market expectations.

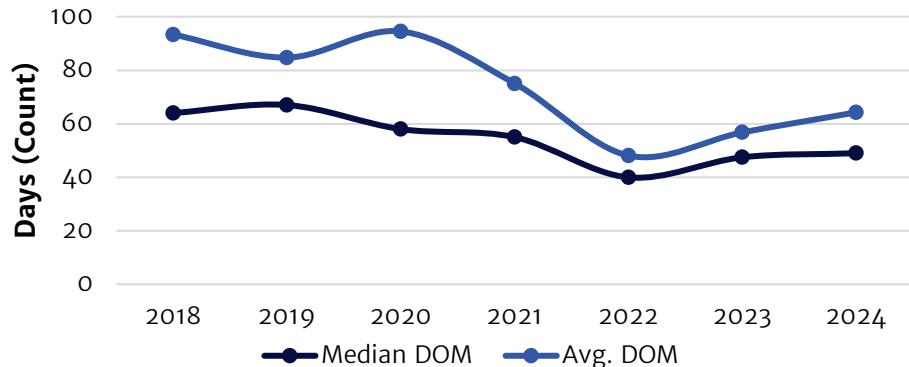
Figure 20 illustrates both the average days-on-market (DOM) and median DOM due to the extremes of as little as 0 DOM and 856 DOM. The number of DOM declined from 2018 to 2022 and the difference between the average DOM and median DOM shrank. Since 2022, the difference has been widening, however the number of DOM is still relatively short. Cumulatively, these trends (inventory, list and sales prices, DOM) indicate a tight housing market.

#### Multifamily Rental

Using Apartments.com to periodically check on the availability of units in May 2025, the highest count of units available was nine:

1. 2 BR, 1 BA, 1,000 SF apartment for \$1,000-\$1,200/mo. in Luxemburg, WI
2. 1-2 BR, 1-2 BA, 850-1,200 SF apartment for \$750-\$1,000/mo. in Algoma

Figure 20. Days-On-Market (DOM) Trends (2018-2024)



Data Source: Carrie A. Stec, Realtor Berkshire Hathaway Home Services Bay Area Realty.

A healthy vacancy rate for rental units in the community is 3-5%.

Acknowledging that not all rental units are listed on a service like Apartments.com, and through conversations with various knowledgeable sources, Redevelopment Resources believes that Kewaunee County's vacancy rate at the time for rental housing is below this threshold.

#### Median Rent

According to the American Community Survey, in 2018, median rent in Kewaunee County was \$663/mo. By 2023, the median rent in the county was \$839/month. That is an increase of 26.5% from 2018 to 2023. This could be due to new inventory (that is priced higher than existing inventory) coming onto the market.

Since most of Kewaunee County residents work in the Green Bay MSA, a comparison of changes in median rent and average hourly wages was conducted. As Figure 22 demonstrates, the change in annual pay is not keeping pace with the changes in median rents. This hints to the potential housing cost burden of residents now and into the future. More about this will be discussed later in this report.

## Community Comparison

### Age of Housing Stock

Within Kewaunee County, the City of Kewaunee has the highest share of the oldest housing stock. New construction significantly declined after 1969. Conversely, the share of homes built from 1990-2009 is significant in the Village of Luxemburg, indicating a younger housing stock and community growth. Based on the age of the existing housing stock, construction trends in the City of Algoma dropped after 1989 and again after the Great Recession. The Village of Luxemburg is the only community with units built in 2020 or later according to the American Community Survey data. Potential barriers to development will be discussed later in this report.

Figure 21. Kewaunee County Median Rent Trends (2018-2023)

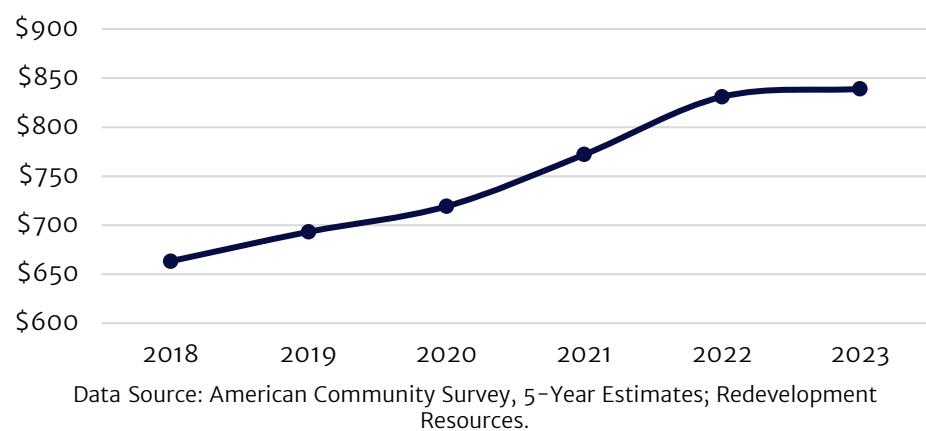


Figure 22. Median Rent and Average Annual Hourly Wage Trend Comparison Indexed to 2018

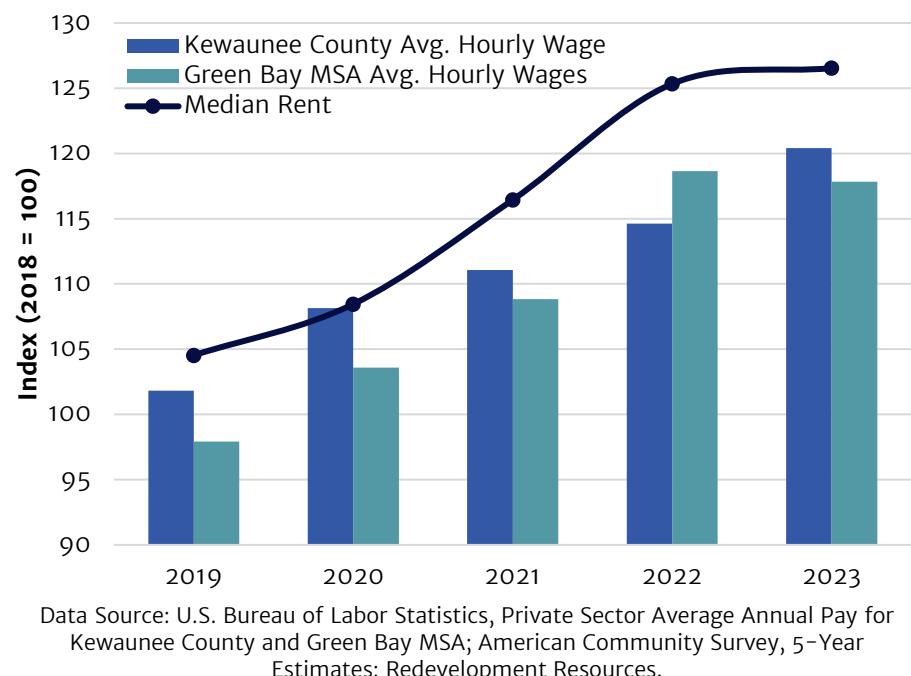
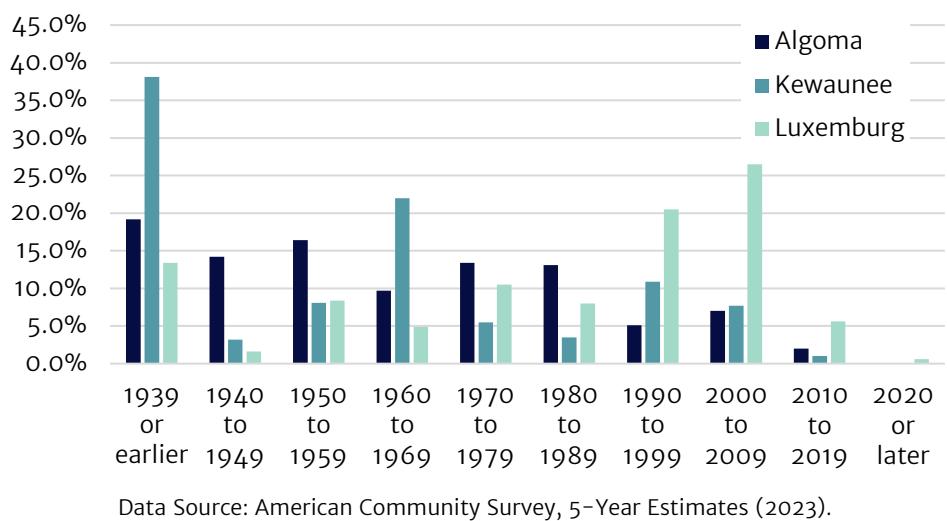


Figure 23. Community Comparison of Housing Stock by Year Built



#### Unit Types and Tenure

The City of Algoma, has the lowest share of 1-2 family units at 77.5%. The share of 1-2 family units in Kewaunee and Luxemburg is 81.7% and 85.9%, respectively.

Owner-occupied units make up 85.3% of the existing housing stock in Kewaunee County and 84.5% in Oconto County. Renter-occupied units comprise 14.7% and 15.5%, of their respective markets. Among the communities in Kewaunee County, however, there is a bigger difference in tenure between Algoma (80.1% owner-occupied) and Kewaunee and Luxemburg (75.0% and 75.7%, respectively).

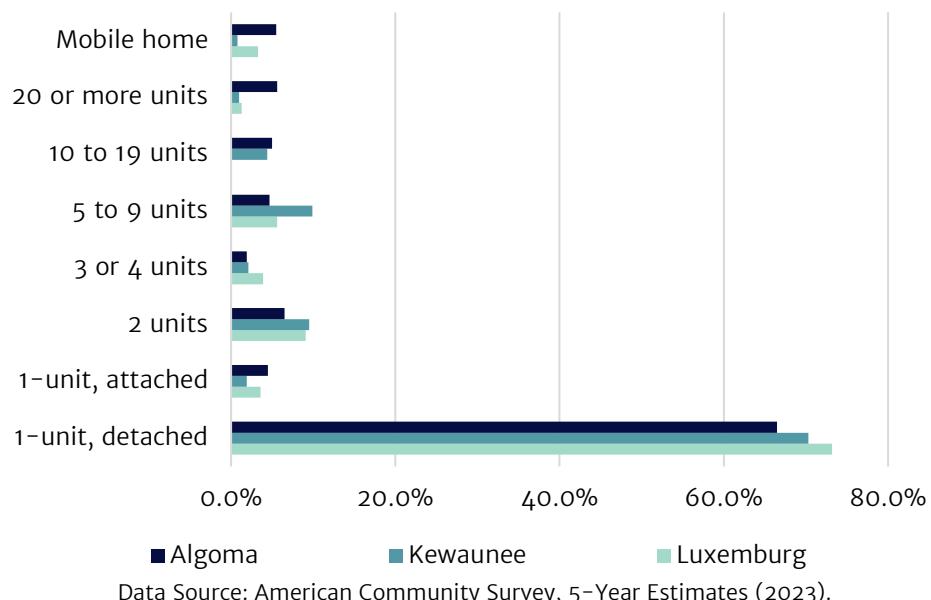
#### Vacancy

The Village of Luxemburg has the tightest vacancy rate in the county, however the vacancy rate in the City of Algoma may also be capturing the short-term rentals and be inflating the estimate by Esri.

#### Median Home Value

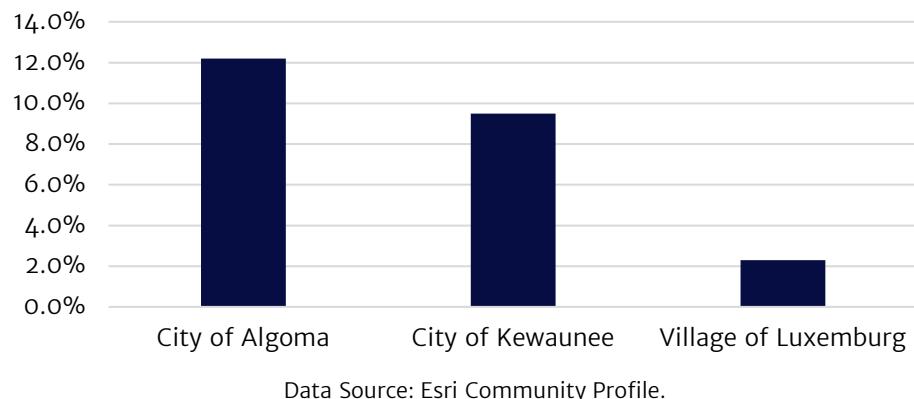
The median home value as of 2024 in each study community is provided in Table 2. By multiplying the income levels by 3.36 to simulate an affordable home mortgage loan, like a Federal Housing Administration low down payment mortgage product, a household with the HAMFI of \$98,000 could afford a home valued at \$329,280 or less. Therefore, a family with a median income can afford a median-priced home in these Kewaunee County communities, if it is available. (This is discussed further in subsequent portions of this report.)

Figure 24. Community Comparison of Units in Structure



Data Source: American Community Survey, 5-Year Estimates (2023).

Figure 25. Vacancy Rate Comparison by Community



Data Source: Esri Community Profile.

Table 4. Median Home Value Comparison by Community

Median Home Value	City of Algoma	City of Kewaunee	Village of Luxemburg
2024	\$145,018	\$154,815	\$245,619

## SECTION 7

### Demand Forecast

There are many factors that contribute to calculating the demand forecast for a community or county's housing stock. It is important to consider census data, i.e. what the population projections indicate related to growth or decline in a community/county. But it is also important to consider employment growth, the historical pace of development, and what the market needs for a healthy vacancy rate so that people have choices when it comes to appropriate housing for their income level.

The five main contributing factors to determining housing demand across Kewaunee County include:

1. Census/population (natural) growth
2. The number of people who live outside Kewaunee County but work in the county
3. Market inability to keep up with demand over the past 15+ years due to recession and subsequent damage to the residential construction and home mortgage industries
4. Changing demographics; baby boomers aging, Generation X buying up existing stock, a very large Generation Y & Z, and senior citizens staying in their homes longer than ever before
5. Existing and new employer growth/hiring

To date, Kewaunee County Economic Development is aware of specific employers predicting needing between 100-250 new employees in the next several months, and there is limited housing stock to provide for them.

Demand has been calculated for the County as a whole, and for each of the three communities, Kewaunee, Algoma and Luxemburg.

Table 5. Demand Table for Kewaunee County and Communities

	Kewaunee County		Algoma		Kewaunee (City)		Luxemburg	
	Low	High	Low	High	Low	High	Low	High
Employed in the Selection Area but Living Outside (OTM)	2,099		2,099					
New Jobs*	100	250						
New Households captured	1,100	1,762	220	440	55	176	825	1,145
Natural Household Growth 2024-2033	80	440	20	40	20	60	24	214
Pent up Demand since 2009	905	905	100	100	163	163	0	0
Recommended Vacancy	3%	5%	3%	5%	3%	5%	3%	5%
Additional Units needed by 2033	2,147	3,262	350	609	245	419	874	1,427

\*Jobs were not taken into account in the total demand 1 for 1, but factored into New Households at the percentage shown. While each of the cities listed are in Kewaunee County, the sum of all potential units will not equal the sum of units needed in the county as a whole. It is assumed the remainder of the units will locate in other Kewaunee townships.



The demand for all housing units countywide ranges between 2,147 and 3,262 units. It does not add up to the totals from each of the three focus communities because there is also housing demand throughout the county outside these three communities. The demand total includes enough housing units to create a conservative 3-5% vacancy rate, providing for housing availability when someone new to the market is looking, or when someone wants to change their current housing situation.

For the county overall, the demand by tenure and affordability is estimated as follows:

*Table 6. Kewaunee County Demand Table by Tenure and Number of Bedrooms*



<b>Rental Demand</b>			
Affordable/ Workforce	Market Rate	Total	
Studio	20	20	40
1-Bedroom	140	280	420
2-Bedroom	400	350	750
3-Bedroom	120	70	190
Total	680	720	1,400
<b>Owner-Occupied Demand</b>			
Affordable/ Workforce	Market Rate	Total	
1-Bedroom	40	60	100
2-Bedroom	350	120	470
3-Bedroom	200	400	600
4+Bedroom	40	60	100
Total	630	640	1,270

By community, this demand can be broken down as follows:

### **Algoma**

The demand in Algoma is characterized by a need for senior independent living, either rental apartments, or 1-2-bedroom condos, workforce multifamily and a moderate number of single-family owner-occupied units. The market will demonstrate how quickly the units are absorbed that are currently under construction, or in process. The overall demand is shown below:

*Table 7. Algoma Demand Table*



	<b>Low</b>	<b>High</b>
Est. New Residents Captured by Kewaunee County	1,100	1,762
New residents captured by City of Algoma (20%, 25%)	220	440
Natural Household Growth 2024-2032 (0.1%, 0.5%)	20	40
Pent up Demand since 2009	100	100
Recommended Vacancy	3%	5%
	<b>350</b>	<b>609</b>

\*Jobs were not taken into account in the total demand for 1, but factored into New Residents at the percentage shown.

This demand is further broken down by tenure and affordability:

Table 8. Algoma Housing Unit Demand by Tenure and Affordability

	Rental Demand		Owner-Occupied Demand		Total
	Workforce	Senior / Market Rate	Workforce	Senior / Market Rate	
Studio	10	6	4	6	26
1-Bedroom	30	20	30	30	110
2-Bedroom	60	40	30	50	180
3-Bedroom	35	40	10	12	97
Total	135	106	74	98	413

## Kewaunee

With the knowledge that Kewaunee has produced the least number of new residential units over the past several years and development has been minimal in Kewaunee, this demand chart is the most conservative of the three focus communities in the study. Knowing that as of June 4, 2025, there were zero (0) units listed as available to rent in Kewaunee, this demand chart favors rental units.

Table 9. Kewaunee Housing Demand

	Low	High
Est. New Residents Captured by Kewaunee County	1,100	1,762
New residents captured by City of Kewaunee (5%, 10%)*	55	176
Natural Household Growth 2024-2032 (0.1%, 0.5%)	20	60
Pent up Demand since 2009	163	163
Recommended Vacancy	3%	5%
	245	419

\*Jobs were not taken into account in the total demand 1 for 1, but factored into New Residents at the percentage shown.

This demand is further distributed between rental and owner-occupied units by price category as follows:

Table 10. Kewaunee Housing Unit Demand by Tenure and Price Category

	Rental Demand		Owner-Occupied Demand		Total
	Workforce	Senior / Market Rate	Workforce	Senior / Market Rate	
Studio	8	8	4	4	24
1-Bedroom	14	14	30	20	78
2-Bedroom	33	34	24	12	103
3-Bedroom	18	18	4	4	44
Total	73	74	62	40	249



## Luxemburg

Luxemburg has the highest number of new units in the pipeline and sees the highest demand for new units in the county. Although there is a significant amount of new housing in the pipeline in Luxemburg, the data shows this community can absorb even more new units.

Table 11. Luxemburg Housing Demand

	Low	High
Est. New Residents Captured by Kewaunee County	1,100	1,762
New residents captured by Village of Luxemburg (65%, 75%)*	825	1,145
Natural Household Growth 2020–2032 (0.1%, 0.5%)	24	214
Pent up Demand since 2009	0	0
Recommended Vacancy	3%	5%
	874	1,427

\*Jobs were not taken into account in the total demand 1 for 1, but factored into New Residents at the percentage shown.

This demand is further broken down by tenure and price point/affordability.

Table 12. Luxemburg Housing Unit Demand by Tenure and Affordability

	Rental Demand		Owner–Occupied Demand		Total
	Affordable/ Workforce	Senior / Market Rate	Affordable/ Workforce	Senior / Market Rate	
Studio	12	16	12	10	50
1–Bedroom	36	84	80	82	282
2–Bedroom	96	130	94	100	420
3–Bedroom	48	36	24	14	122
Total	192	266	210	206	874

With new housing construction of any type of housing, it is best to see how the market reacts to the units that are currently under construction. The pace at which they fill up is a great indicator of the specific demand for the type and style of unit. For example, if a developer constructs 12 condo units and the three-bedroom units fly off the market but the one- and two- bedroom units are slower to be absorbed, that will indicate the balance of additional demand for a specific unit size.



## SECTION 8

### Program Review

#### County Programs

##### *Thrive Rural Wisconsin*

Thrive Rural Wisconsin is through the Office of Rural Prosperity. Kewaunee County Economic Development Corporation was selected as one of ten participants in the Thrive Rural Wisconsin program for their Project Homestead partnership which is a collaborative effort to address housing development needs across the communities of Algoma, Kewaunee, and Luxemburg. Executive Director Ben Nelson told New North, “The partnership between the Kewaunee County Economic Development Corporation, the City of Algoma, City of Kewaunee, and the Village of Luxemburg is groundbreaking, moving us away from disjointed and competitive approaches. This program is more than financial support; it’s an opportunity to pioneer a transformative model for affordable housing in our community as well as provide a model for other rural areas of Wisconsin.”

The potential economic impact of Project Homestead is substantial. If the project leads to the construction of 50 single-family homes, it could generate approximately \$19.25 million in new construction, create 34 jobs, and contribute nearly \$3.88 million in household income to the local economy. Additionally, the county stands to gain over \$143,000 in annual tax revenue from these developments. ~ [Citizen Portal](#) article published March 27, 2025

##### *Partners for Community Development, Inc.*

This organization provides the services to the counties of Brown, Door, Kewaunee, Manitowoc, Calumet, Sheboygan, Ozaukee, and Milwaukee, however, not all services are available to every county they serve. The following are available for residents of Kewaunee County:

##### 1. Home Rehabilitation and Accessibility Program

The Home Rehabilitation Program provides individuals who own and occupy a single-family home assistance to cover the costs of repairs and maintenance issues, as well as accessibility modifications. Qualifying information may be found on their website: <https://partners4cd.com/criticalrepairs/>.

##### 2. Homebuyer Assistance

Homebuyer Assistance provides 0% interest deferred loans to low and moderate-income homebuyers to cover the upfront costs of acquiring a single-family home. Applicants must earn less than 80% of the County Median Income, have secured a mortgage, contribute \$1,000 towards the purchase, complete a homebuyer education and counseling course, and the home purchase price must be below HUD county limits. More information about this program may be found on their website: <https://partners4cd.com/homebuyer/>.



### *Lakeshore CAP Home Buyer and Financial Assistance Program*

A certified housing professional will review the homebuyers financial documents to determine homebuyer readiness and provide direction in the pursuit of home ownership. The three components to the program are: financial planning, education, and counseling. Upon completion of home buyer education, direct loans with a low or no interest rate from private, state and federal resources may be available for down payment assistance and/or closing costs.

### **State**

#### *Advantage Home Improvement Loan Program (HILP)*

The Advantage Home Improvement Loan Program aims to serve Wisconsin homeowners who are seeking to make improvements or need repairs to their primary residence. Some goals of this program include facilitating home improvements and repairs for Wisconsin homeowners, providing financial assistance for a variety of home improvement projects, and enhancing the quality and value of owner-occupied primary residences.

The property must be an owner-occupied primary residence. Property types must be single-family residences, condominiums, 2-unit properties, and double-wide manufactured homes. Additionally, total household limits apply, up to six months are provided to complete renovations or improvements, and if there is a first mortgage, it does not have to be a WHEDA loan. Loan amounts between \$10,000 to \$50,000 are available, with up to \$500 in closing cost credit provided by WHEDA. The loan amount can go up to 125% of the combined loan-to-value. Closing costs can be financed into the loan if allowable.

Borrowers will NOT be eligible if one or more of the following applies:

- Credit score less than 620
- Bankruptcy or foreclosure during current loan term
- Property is currently listed “For Sale”
- Payment of real estate taxes more than 60 days delinquent
- Current loan was modified within the last 24 months

Please reach out to HILP certified lenders listed on the program website: <https://www.wheda.com/homeownership-and-renters/homeowners/homeowner-programs>.

#### *Advantage Conventional HomeStyle Renovation*

The goals of this program include providing financing for home purchase and renovation through a single mortgage, facilitating renovation of properties to improve their condition and value, and assisting eligible borrowers in achieving homeownership while renovating a property to meet their needs. Borrowers must meet all applicable parameters of the WHEDA Advantage Conventional First Mortgage Program which may be found on the program website. This program has up to 100% available financing for eligible borrowers, property types, and costs when used in conjunction with a WHEDA down payment assistance loan. View an up-to-date list of WHEDA certified HomeStyle® Renovation lenders on the program website: <https://www.wheda.com/homeownership-and-renters/home-buyers/available-programs>.



### *Housing Tax Credit (HTC)*

WHEDA's federal and state housing tax credit programs expand access to affordable housing, drive economic development and extend the reach of community services. The plan encourages participation by developers from underserved communities, provides greater consideration for the unique needs of our rural communities and promotes sustainability. The plan is designed to support efficient development of quality, safe, affordable housing where it is needed most. The Qualified Allocation Plan governs projects that use the Federal 9% Credit, Federal 4% Credit, and the State of Wisconsin Housing Tax Credit as outlined in this Plan.

The Housing Tax Credit, or HTC, is a dollar-for-dollar reduction of federal income taxes owed by owners/investors in qualified projects for tenants whose incomes are at or below 60% of County Median Income (CMI). Applicants must meet mandatory threshold requirements for financing, market, site control, and zoning. Applications are then evaluated, and points are awarded for select criteria as outlined in WHEDA's current Qualified Allocation Plan. As a threshold for eligibility, HTC developments must remain affordable for a 30-year period. Developments must also meet one of two thresholds for occupancy: At least 20% of all units in a development must be reserved for households at or below 50% of the area median income, or at least 40% of all units must be reserved for households at or below 60% of the area median income.

The Federal government allocates HTCs to each state according to a population-based formula. At the state level, Housing Credit Agencies administer the HTCs to owners of housing developments according to their state Qualified Allocation Plan, which must meet Federal guidelines. Allocations for the current and previous years as well project milestones may be found here: <https://www.wheda.com/developers-and-property-managers/tax-credits/htc/allocating>.

### *Down Payment Assistance (DPA) Program*

The Down Payment Assistance (DPA) Program supports affordable homeownership by reducing the financial burden of down payments by providing down payment assistance to help eligible homebuyers. Some opportunities provided by this program include the WHEDA Easy Close DPA (Conventional), the WHEDA Capital Access DPA (Conventional), the WHEDA Easy Close DPA (FHA), and the WHEDA Capital Access DPA (FHA).

Restrictions include Total Household Compliance Income limits based on the WHEDA first mortgage. Separate Total Household Compliance Income Limits may apply. WHEDA DPA programs can be used with WHEDA first mortgage programs. It offers options for 100% financing in conjunction with WHEDA first mortgage programs. Moreover, specific requirements can apply for secondary financing, which must meet Fannie Mae (Conventional) or HUD (FHA) requirements, and there is a Maximum High Combined Loan-to-Value (HCLTV) of 105%. Terms of the loan will depend on the type of DPA program used. Please see program website for more information: <https://www.wheda.com/homeownership-and-renters/home-buyers/available-programs>.



## Infrastructure Access

The Infrastructure Access Loan Program through WHEDA (Wisconsin Housing and Economic Development Authority) is designed to support economic development by providing low-interest loans for infrastructure improvements. These improvements can include roads, utilities, and other essential services that facilitate the development of residential, commercial, and mixed-use properties. The program aims to enhance the infrastructure necessary for new and expanding businesses, ultimately driving job creation and economic growth. The loans are typically available to municipalities, developers, and other entities involved in significant infrastructure projects. For specific details on eligibility, application procedures, and terms, contacting WHEDA directly or visiting their website is recommended: <https://www.wheda.com/developers-and-property-managers/competitive-loan-financing/infrastructure-access>.

## *Lead-Safe Wisconsin: The Lead-Safe Homes Program*

Households on Medicaid or BadgerCare Plus with children or pregnant women living in a home built before 1978 that has chipping or peeling paint may be able to receive remediation help through the Wisconsin Lead-Safe Homes Program (LSHP). Eligibility requirements include up-to-date property taxes or a payment plan in place.

LSHP prioritizes applications and projects. More information about the program and its priorities can be found at the Wisconsin Department of Human Services Lead-Safe Homes Program website, calling 608-267-9191, or emailing [DHSLeadSafe@dhs.wisconsin.gov](mailto:DHSLeadSafe@dhs.wisconsin.gov).

## Federal

### *Single Family Housing Loan Program*

This program helps lenders work with low- and moderate-income households living in rural areas to make homeownership a reality. Eligible applicants may purchase, build, rehabilitate, improve or relocate a dwelling in an eligible rural area with 100% financing. The program provides a 90% loan note guarantee to approved lenders in order to reduce the risk of extending 100% loans to eligible rural homebuyers – so no money down for those who qualify! A listing of active lenders by state is available here: <https://www.rd.usda.gov/resources/lenders?state=WI&page=0>.

For more information about the program visit the program website: <https://www.rd.usda.gov/programs-services/single-family-housing-programs/single-family-housing-guaranteed-loan-program>.

### *Homeownership Direct Loan*

This program is a payment assistance program for low- and very-low-income applicants in eligible rural areas who are without decent, safe and sanitary housing; unable to obtain a loan from other resources on terms and conditions that can reasonably be expected to meet; will occupy the property as a primary residence; have the legal capacity to incur a loan obligation; meet citizenship or eligible noncitizen requirements; and have not been suspended or debarred from participation in federal programs. Further eligibility requirements are detailed on the program's website: <https://www.rd.usda.gov/programs-services/single-family-housing-programs/single-family-housing-direct-home-loans>.

### *Very Low-Income Housing Repair Program*

This program provides loans to very-low-income homeowners to repair,



improve or modernize their homes or grants to elderly very-low-income homeowners to remove health and safety hazards in eligible rural areas. To qualify for the loan, the homeowner must also occupy the home as a primary residence, be unable to obtain affordable credit elsewhere, and have a household income that does not exceed the very low limit by county. To qualify for a grant, the homeowner must be age 62 or older. To determine whether the property is eligible, use the [USDA Eligibility Site](#) to enter a specific address or search the map to review general eligible areas.

- Maximum loan is \$40,000, for 20 years at a fixed 1% interest rate.
- Maximum grant is \$10,000 and have a lifetime limit of \$10,000. Grants must be repaid if the property is sold in less than 3 years.
- Loans and grants can be combined for up to \$50,000 in assistance
- Full title service is required if the total outstanding balance on Section 504 loans is greater than \$25,000

Applications for this program are accepted through the Wisconsin Rural Development State Office year-round.

#### *Multifamily Housing Rental Assistance*

This program provides payments to nonprofit or limited-profit owners of USDA-financed Rural Rental Housing or Farm Labor Housing projects on behalf of low-income tenants unable to pay their full rent to cover operational expenses. Rental Assistance is coupled with an application for new construction financing under the Rural Rental Housing or Farm Labor Housing programs. For more information about this program, please visit the program website: <https://www.rd.usda.gov/programs-services/multifamily-housing-programs/multifamily-housing-rental-assistance>.

#### Rural Housing Site Loans

Rural Housing site loans provide two types of loans to private or public non-profit organizations for the purchase and development of housing sites for low- and moderate-income families:

- Section 523 loans are used to acquire and develop sites only for housing to be constructed by the Self-Help method as defined by [RD Instruction 1944-1](#).
- Section 524 loans are made to acquire and develop sites for low- or moderate-income families, with no restriction as to the method of construction. Low-income is defined as between 50–80% of the area median income (AMI); the upper limit for moderate income is 115% of the AMI. The building site may be sold to low- or moderate-income families utilizing USDA's Single Family Housing (SFH) loan programs, or any other mortgage financing program which serves low- and moderate-income families

Visit the program website for further information regarding eligibility, terms and application process: <https://www.rd.usda.gov/programs-services/single-family-housing-programs/rural-housing-site-loans/wi>.



# SECTION 9

## Recommendations

The recommendations offered below will set the stage for Phase II of this project's work. However, Phase II is going to be focused on housing for the workforce. Here we note a significant demand also for housing for seniors, or those wishing to move on from their larger detached single-family home.

### Education of Residents and Elected Officials

Understanding the current landscape as it relates to the housing market in Kewaunee County is a complex undertaking. People have perceptions about types of housing and want to protect communities from developing too fast or too much. Recommendations coming out of this study are custom designed to meet the needs of the communities in the county, the residents, the workers and the employers. Educating people about the long-term impacts of developing new housing, and the long-term impacts of not developing new housing is an important part of achieving acceptance and support for the right size and configuration of development at the right time.

1. Use social media to educate residents on the current situation facing the county as it relates to the need for housing. Further use social media to educate residents on the options, styles, sizes, and opportunities to meet the needs of people wanting to live and work in the county.
2. Educate elected officials through presentations at City Council and Village Board meetings about the demand for housing and options such as Missing Middle Housing.
3. Reference the list of financial resources to support housing development with each specific municipal body, so they understand the opportunities available to help pay for and effectively financially manage the fiscal impacts related to new housing development.



### Construction of New Units

Based on the demand chart in the previous section of this report, the county has a demand of between 2,147 and 3,262 new housing units. The demand, broken down between rental units and owner-occupied units, is estimated over the next 5+ years. Builders should monitor the pace at which units become occupied and adjust future developments based on popularity of unit size and type. To facilitate the development of new units, the following recommendations are offered:

1. KCEDC should host a development summit, inviting contractors and developers from the region (including as far away as Wausau). At the summit, present the housing study, data, demand charts and development sites. Then board a bus and travel around the county to the development sites. Each municipality with sites on the tour should present what their community can offer in terms of access to infrastructure, Tax Increment Financing support and the process for approvals and permitting.

2. Municipalities should review their approval and permitting processes and make sure they are friendly and facilitating to developers of new housing units.
3. Municipalities should also create a list and map of infill development opportunities so that smaller construction companies or individual builders could take on scattered site redevelopment of single-family lots in existing neighborhoods.
4. Marketing materials promoting the development of new housing units throughout the county should be created and utilized by KCEDC, and shared with local municipalities so they can send them out to their preferred networks.

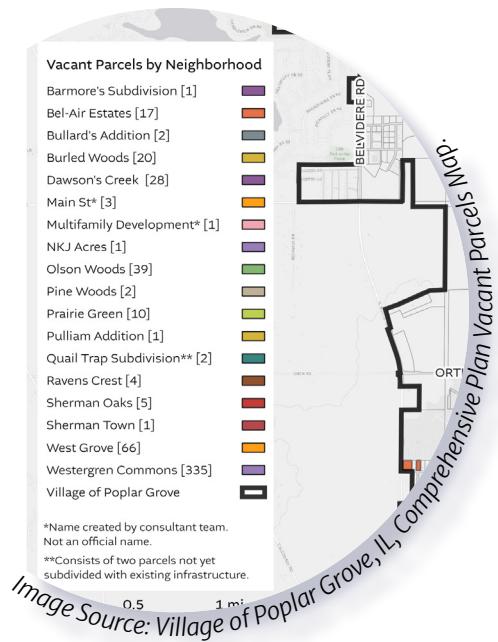
## Rehabilitation of Existing Units

The existing housing stock offers the best opportunity for “affordable housing” considering the high cost of new construction. If housing rehabilitation loan programs do not exist within individual municipalities, consider starting a county-wide homeowner rehab program.

1. Municipalities can start a homeowner rehab revolving loan program using excess tax increment revenue through the program which allows municipalities to keep a tax increment district open for an additional year to capture revenue which can then be used for affordable housing. Some of that revenue could be set aside to create a homeowner rehab revolving loan fund. Alternately, tax increment district project plans can be drafted to include revolving loan funds as eligible expenditures, so a community would not have to wait until a district was closing to activate this opportunity.
2. One of the requirements of a local revolving loan fund for homeowner rehab should be to ensure lead based paint is remediated in homes constructed prior to 1978.
  - Implement lead removal programs
  - Create marketing materials for homeowners to remove lead paint, lead pipes, etc.
  - Encourage sellers to remediate prior to selling to be able to market a lead-free home
3. Ensuring the existing housing stock is well-maintained and free from lead, and other residual hazards will make those homes more attractive and available to young families and those without the means to afford new construction.

## Addressing Short-term Rentals

Without state statutes governing short-term rentals changing to give local municipalities more control, there are few options available to restrict or prevent short-term rentals. Wisconsin Act 59 generally allows short-term rentals, but local jurisdictions can regulate them within certain limits. Specifically, no municipality can prohibit rentals for 7 consecutive days or longer. However, municipalities can limit the total number of rental days within a 365-day period to no fewer than 180 days.



1. Municipalities can require permits for short-term rentals, but these permits must be administrative in nature and not overly restrictive. Understanding the inventory of short-term rentals within the community is important, and aids in the collection of room tax. It is recommended that municipalities create a registry of the short term rentals and utilize permits to understand the magnitude of their presence in the community.
2. Anyone renting a residential dwelling for fewer than 30 consecutive days and for more than 10 nights per year must obtain a Tourist Rooming House (TRH) license from the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP).
3. With a registry in place, local municipalities can enact their own ordinances to further regulate short-term rentals, such as those concerning noise, parking, or trash pickup.
4. Short-term rental owners must collect and remit state sales and use taxes, as well as any applicable local room taxes. Utilizing a registry will help ensure owners are aware and up to date on their payment of local and state taxes.

## **Zoning for Missing Middle Housing**

Municipalities should ensure their zoning codes are compatible with allowing housing of higher density to be constructed by right in as many zoning districts as possible. Things to consider include:

1. Instead of using the terms density, multifamily, and upzoning, use these terms in framing the housing conversation:
  - a. Missing Middle Housing (focus on form, scale, and type)
  - b. Duplex, fourplex, cottage court, courtyard building, mansion apartment
  - c. House-form, or house-scale buildings that just happen to have multiple units within them
  - d. Attainability – where will the teachers, firefighters, police, etc. live in Kewaunee County?
  - e. Broad range of housing types
2. Understand where this type of housing is most likely to occur and address zoning changes accordingly
  - a. New subdivisions
  - b. Small, individual lot infill
  - c. Secondary corridors
  - d. Interface of grayfield sites with adjacent neighborhoods
3. Consider creating a new zoning district designation to accommodate Missing Middle Housing
  - a. 35-75 developed-units per acre, capping height at 2- 2.5 stories
  - b. Maximum building width 45-60 feet
  - c. Minimal setback requirements



## **Identifying Available Development Land/Properties**

Understanding where new housing development could/should be located is an important planning exercise, which is worth the time and energy.

1. Each municipality should spend time identifying future land use for subdivisions, planning for utility extensions, storm and wastewater management and transportation access.
2. Creating a map for potential infill development is also an important exercise, and one that has significantly fewer fiscal impacts on a municipality because all the necessary infrastructure is already in place.
3. Consider land banking. The municipalities across the state who have the most success with new housing development start with land that is already identified for new housing development. If the municipality can aid in that process, it makes attraction of a developer/contractor that much easier.
4. Create mixed-use tax increment districts for areas where there is not previously platted residential, provided the opportunity exists for commercial development within the district as well. Recent activity on TIF reform at the State Legislature is positioned to increase the amount of residential acres allowed within a mixed-use TID and this can be used to the municipality's advantage.



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# City of Kewaunee Common Council

**To: Common Council Regular Meeting – August 11, 2025**

**From: Heath Eddy, City Administrator**

**CC: Ben Nelson (KCEDC Executive Director), Kristen Fish-Peterson (Redevelopment Resources)**

**RE: Presentation of 2025 Housing Study Part 1 for KCEDC by Redevelopment Resources (Item 12.b)**

## **Background and Purpose**

The KCEDC is engaged in developing a housing program for Kewaunee County modelled on the program in Sheboygan County. This program, Project Homestead, includes financial assistance from the WEDC to assist with establishing the framework of the project as well as the parameters of the County's current need.

The first part of the financial assistance resulted in the production of a Housing Study (part 1) which outlines the basics of the County (and localities) issues with housing, the nature and extent of the need, and some preliminary recommendations for change. The study is attached.

## **Analysis**

Kristen Fish-Peterson of Redevelopment Resources is available to provide a presentation to the Council.

## **Advisory Recommendations**

None.

## **Fiscal Note**

None

## **Recommended Motion**

At the discretion of Council – there is no expected action to be taken, this is primarily for information purposes.

STATE OF WISCONSIN

CITY OF KEWAUNEE

KEWAUNEE COUNTY

ORDINANCE NO. 658-2025

AN ORDINANCE AMENDING CHAPTER 58 (SOLID WASTE) OF THE MUNICIPAL CODE OF THE CITY OF KEWAUNEE, KEWAUNEE COUNTY, WISCONSIN, TO AMEND SOLID WASTE COLLECTION REQUIREMENTS IN THE CITY OF KEWAUNEE.

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WHEREAS, the City of Kewaunee Municipal Code requires updates from time to time to reflect changes in Wisconsin Statutes, and to reflect changes in approaches by the City; and

WHEREAS, the Common Council authorizes the collection of solid waste and recycling as required by state law; and

WHEREAS, the City requires further clarifications specifically to address the billing for solid waste collection; and

WHEREAS, the Common Council having considered the proposed amendments and found them to be appropriate.

NOW THEREFORE, the Common Council of the City of Kewaunee, Wisconsin, do ordain as follows:

SECTION 1: Section 58-1 shall be amended as follows:

**Sec. 58-1. Collection and disposal generally.**

- (a) *Disposal restrictions.* No person who is not a resident of the city shall place garbage or recyclables on public streets or property or upon private property for collection as provided by the city for its residents or for any purpose except with permission from the director of public works.
  - (1) No person shall deposit newsprint, loose cardboard, corrugated paper, or metal, glass or plastic containers on public or private property for collection as garbage by the city. No such material shall be accepted by the city for pickup and disposal as garbage.
  - (2) ~~No person shall deposit any garbage, refuse or recyclables for municipal collection prior to Noon the day before the scheduled collection date. Garbage and recycling shall be removed by Noon of the following day of pick up, on the tree lawn or the end of the driveway.~~
  - (2) **No waste or recycling containers shall be placed at the curb for collection sooner than 24 hours before the regular collection time.**
  - (3) **All waste and recycling containers shall be removed from the curb within 24 hours after regular collection time.**
- (b) *Disposal of carcasses.* No carcass of any kind shall be placed in the garbage or recycling totes.
- (c) *Explosive or combustible materials.* No person shall place or deposit any explosive or highly combustible material such as dynamite, dynamite caps, shotgun shells, rifle cartridges, gunpowder, gasoline or similar material in containers for collection or disposing of the same at any dumping ground.

- (d) *Littering; removal of waste from containers.* No person shall deposit, throw, place or leave any refuse upon any street, vacant lot or any place except in a container herein required for that purpose. No person shall upset, turn over or remove the contents of any waste container on any street or other public place. No person shall remove any waste from containers on private premises without the consent of the owner, occupant or lessee of the premises, and no person shall remove any waste from a container which has been set out for collection unless authorized to do so.
- (e) *Restrictions on collection.* ~~All refuse and recycling shall be placed in containers or properly prepared, as provided above, so that it can be reasonably handled and loaded by one person into the collection truck and weigh not more than 75 pounds.~~
  - (1) **Residential and multiple-family garbage and recyclables shall be placed in an approved waste and recycling container and placed at the curb, street-side or in the driveway for collection.**
  - (2) **Collection crews will not collect waste or recyclables unless they are placed in an approved waste and recycling container and located in the proper pickup location. If collection crew is unable to discharge the contents of container using normal handling procedures, the container, including contents thereof, will be left curbside. Collection crews will not collect waste and recyclables by any other means other than as stipulated in the current contract.**
  - (3) No refuse placed on the ground will be shoveled therefrom by the collection crew.
  - (4) Any type of refuse, when produced by a business concern in the process of selling their services to the property owner for a profit, (no construction waste) will not be collected by the city, but shall be disposed of by the business concern so employed. No construction materials.
- (f) *Supervision of collection and disposal.* The collection and disposal of all garbage and recycling shall be under the supervision of the public works director, who shall make policies from time to time as are necessary regarding the type and preparation of garbage or refuse, time and methods of collection and disposal thereof.
- (g) *Notification of collection regulations; violation of regulations.* The regulations shall be promulgated in such manner that all persons affected by the regulations will know them. Any violation of the regulations so made shall be considered a violation of this section.
- (h) *Refusal of collection service.* The public works director may refuse to furnish collection service to any person not complying and/or refusing to comply with this section and regulations made by them for the disposal and collection of garbage and recycling. Any person from whom service for the collection of garbage and recycling is withdrawn by the public works director

and as a result of which may have garbage and refuse accumulated on their premises which is offensive or amounts to a nuisance may be prosecuted under any ordinances of the city regulating the same.

- (i) *User fees.* ~~The city council shall establish, by resolution, user fee charges to be paid for garbage collection service in the city.~~
  - (1) ~~Households will be required to utilize the carts (totes) provided by the contractor for solid waste and recycling collection.~~
  - (2) ~~The amount of solid waste and recyclables collected will be limited to the volume that will fit within the confines of the carts/totes.~~
  - (3) ~~Solid waste and/or recycling that is not contained within the cart/tote will not be collected.~~
  - (1) **The fees for garbage and recycling collection shall be in accordance with the specifications and terms set forth by the current contract between the City and the contracted collector.**
  - (2) **Contract costs, per unit, shall be placed on the City of Kewaunee Water and Sewer utility bill.**
  - (3) **Garbage and recyclable collection is a mandatory service and collection cannot be opted-out of.**
  - (4) **The City Council is hereby granted the authority to establish and amend, from time to time, the fees in a sufficient amount to cover the costs of the approved garbage and recycling contractor and per specifications and terms set forth by the current contract. Fees shall be assessed for collection and disposal of solid waste and recyclable materials as follows:**
    - (a) **Occupants of a single-family and two-to-four-multiple family units shall be charged a standard collection fee per dwelling unit.**
    - (b) **Business, industrial, commercial, public authority users, and any other multiple-family dwellings consisting of more than four units per building must make their own arrangements for an alternative form of waste and recycling collection; collection fees will not be billed by the City.**
- (j) *Penalty.* Except as otherwise provided, any person who shall violate any provision of this section, or any order, rule or regulation made hereunder, upon conviction, shall be subject to a penalty as provided in section 1-11 (General Penalty).
- (k) *Loose items.* Loose items stored outside of carts will not be collected.
- (l) *Christmas trees.* Christmas trees shall be collected by the city on advertised days only.

SECTION 2: Conflict and Severability. In any section, subsection, sentence, clause, paragraph or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or other applicable administrative or governing body, such decision shall not affect the validity of any other section, subsection, sentence, clause, paragraph, or phrase therefor irrespective of the fact that any one or more sections, subsections, sentences, clauses, paragraphs, or phrases may be declared invalid or unconstitutional.

SECTION 3: Effective Date. This ordinance shall take effect upon passage and posting as provided by law.

Introduced at a regular meeting of the Common Council of the City of Kewaunee this \_\_\_\_\_ day of \_\_\_\_\_ 2025, by Alderperson \_\_\_\_\_.

Passed and adopted at a regular meeting of the Common Council of the City of Kewaunee this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

APPROVED:

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Jeffrey L. Vollenweider Sr., Mayor

ATTEST:

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Erin Mueller  
City Clerk

Publication Date: \_\_\_\_\_

STATE OF WISCONSIN

CITY OF KEWAUNEE

KEWAUNEE COUNTY

ORDINANCE NO. 658-2025

AN ORDINANCE AMENDING CHAPTER 58 (SOLID WASTE) OF THE MUNICIPAL CODE OF THE CITY OF KEWAUNEE, KEWAUNEE COUNTY, WISCONSIN, TO AMEND SOLID WASTE COLLECTION REQUIREMENTS IN THE CITY OF KEWAUNEE.

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WHEREAS, the City of Kewaunee Municipal Code requires updates from time to time to reflect changes in Wisconsin Statutes, and to reflect changes in approaches by the City; and

WHEREAS, the Common Council authorizes the collection of solid waste and recycling as required by state law; and

WHEREAS, the City requires further clarifications specifically to address the billing for solid waste collection; and

WHEREAS, the Common Council having considered the proposed amendments and found them to be appropriate.

NOW THEREFORE, the Common Council of the City of Kewaunee, Wisconsin, do ordain as follows:

SECTION 1: Section 58-1 shall be amended as follows:

**Sec. 58-1. Collection and disposal generally.**

- (a) *Disposal restrictions.* No person who is not a resident of the city shall place garbage or recyclables on public streets or property or upon private property for collection as provided by the city for its residents or for any purpose except with permission from the director of public works.
  - (1) No person shall deposit newsprint, loose cardboard, corrugated paper, or metal, glass or plastic containers on public or private property for collection as garbage by the city. No such material shall be accepted by the city for pickup and disposal as garbage.
  - (2) ~~No person shall deposit any garbage, refuse or recyclables for municipal collection prior to Noon the day before the scheduled collection date. Garbage and recycling shall be removed by Noon of the following day of pick up, on the tree lawn or the end of the driveway.~~
  - (2) **No waste or recycling containers shall be placed at the curb for collection sooner than 24 hours 7:00 a.m. the day prior to before the regular collection time.**
  - (3) **All waste and recycling containers shall be removed from the curb within 24 hours no later than 5:00 p.m. the day after regular collection time.**
- (b) *Disposal of carcasses.* No carcass of any kind shall be placed in the garbage or recycling totes.
- (c) *Explosive or combustible materials.* No person shall place or deposit any explosive or highly combustible material such as dynamite, dynamite caps,

shotgun shells, rifle cartridges, gunpowder, **lithium batteries**, gasoline or similar material in containers for collection or disposing of the same at any dumping ground.

- (d) *Littering; removal of waste from containers.* No person shall deposit, throw, place or leave any refuse upon any street, vacant lot or any place except in a container herein required for that purpose. No person shall upset, turn over or remove the contents of any waste container on any street or other public place. No person shall remove any waste from containers on private premises without the consent of the owner, occupant or lessee of the premises, and no person shall remove any waste from a container which has been set out for collection unless authorized to do so.
- (e) *Restrictions on collection.* ~~All refuse and recycling shall be placed in containers or properly prepared, as provided above, so that it can be reasonably handled and loaded by one person into the collection truck and weigh not more than 75 pounds.~~
  - (1) **Residential and multiple-family garbage and recyclables shall be placed in an approved waste and recycling container and placed at the curb, street-side or in the driveway for collection.**
  - (2) **Collection crews will not collect waste or recyclables unless they are placed in an approved waste and recycling container and located in the proper pickup location. If collection crew is unable to discharge the contents of container using normal handling procedures, the container, including contents thereof, will be left curbside. Collection crews will not collect waste and recyclables by any other means other than as stipulated in the current contract.**
  - (3) No refuse placed on the ground will be shoveled therefrom by the collection crew.
  - (4) Any type of refuse, when produced by a business concern in the process of selling their services to the property owner for a profit, (no construction waste) will not be collected by the city, but shall be disposed of by the business concern so employed. No construction materials.
- (f) *Supervision of collection and disposal.* The collection and disposal of all garbage and recycling shall be under the supervision of the public works director, who shall make policies from time to time as are necessary regarding the type and preparation of garbage or refuse, time and methods of collection and disposal thereof.
- (g) *Notification of collection regulations; violation of regulations.* The regulations shall be promulgated in such manner that all persons affected by the regulations will know them. Any violation of the regulations so made shall be considered a violation of this section.

- (h) *Refusal of collection service.* The public works director may refuse to furnish collection service to any person not complying and/or refusing to comply with this section and regulations made by them for the disposal and collection of garbage and recycling. Any person from whom service for the collection of garbage and recycling is withdrawn by the public works director and as a result of which may have garbage and refuse accumulated on their premises which is offensive or amounts to a nuisance may be prosecuted under any ordinances of the city regulating the same.
- (i) *User fees.* ~~The city council shall establish, by resolution, user fee charges to be paid for garbage collection service in the city.~~
  - (1) Households will be required to utilize the carts (totes) provided by the contractor for solid waste and recycling collection.
  - (2) The amount of solid waste and recyclables collected will be limited to the volume that will fit within the confines of the carts/totes.
  - (3) Solid waste and/or recycling that is not contained within the cart/tote will not be collected.
  - (4) **The fees for garbage and recycling collection shall be in accordance with the specifications and terms set forth by the current contract between the City and the contracted collector.**
  - (5) **Contract costs, per unit, shall be placed on the City of Kewaunee Water and Sewer utility bill.**
  - (6) **Garbage and recyclable collection is a mandatory service and collection cannot be opted-out of.**
  - (7) **The City Council is hereby granted the authority to establish and amend, from time to time, the fees in a sufficient amount to cover the costs of the approved garbage and recycling contractor and per specifications and terms set forth by the current contract. Fees shall be assessed for collection and disposal of solid waste and recyclable materials as follows:**
    - (a) **Occupants of a single-family and two-to-four-multiple family units shall be charged a standard collection fee per dwelling unit.**
    - (b) **Business, industrial, commercial, public authority users, and any other multiple-family dwellings consisting of more than four units per building must make their own arrangements for an alternative form of waste and recycling collection; collection fees will not be billed by the City.**
- (j) *Penalty.* Except as otherwise provided, any person who shall violate any provision of this section, or any order, rule or regulation made hereunder, upon conviction, shall be subject to a penalty as provided in section 1-11 (General Penalty).
- (k) *Loose items.* Loose items stored outside of carts will not be collected.

(l) *Christmas trees.* Christmas trees shall be collected by the city on advertised days only.

**(m) *Yard waste.* No yard waste shall be placed in containers. The city compost facility or scheduled yard waste pick-up dates shall be utilized for collection of yard waste.**

**SECTION 2:** Conflict and Severability. In any section, subsection, sentence, clause, paragraph or phrase of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, or other applicable administrative or governing body, such decision shall not affect the validity of any other section, subsection, sentence, clause, paragraph, or phrase therefor irrespective of the fact that any one or more sections, subsections, sentences, clauses, paragraphs, or phrases may be declared invalid or unconstitutional.

**SECTION 3:** Effective Date. This ordinance shall take effect upon passage and posting as provided by law.

Introduced at a regular meeting of the Common Council of the City of Kewaunee this \_\_\_\_\_ day of \_\_\_\_\_ 2025, by Alderperson \_\_\_\_\_.

Passed and adopted at a regular meeting of the Common Council of the City of Kewaunee this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

APPROVED:

\_\_\_\_\_  
Jeffrey L. Vollenweider Sr., Mayor

ATTEST:

\_\_\_\_\_  
Erin Mueller  
City Clerk

Publication Date: \_\_\_\_\_

**Kickbusch Kustom Konstruktion**

Josh Kickbusch  
9202554427  
Kickbusch77@outlook.com

**INVOICE**

INV0048

**DATE**

Nov 5, 2024

**DUUE**

On Receipt

**BALANCE DUE**

USD \$30,500.00

**BILL TO****City of Kewaunee**

DESCRIPTION	RATE	QTY	AMOUNT
Metal roof and gutters on 77 Ellis street Lift price included	\$30,500.00	1	\$30,500.00
<b>TOTAL</b>			<b>\$30,500.00</b>
<b>BALANCE DUE</b>			<b>USD \$30,500.00</b>



# City of Kewaunee Common Council

**To: Common Council Regular Meeting – August 11, 2025**

**From: Heath Eddy, City Administrator**

**CC: Jamie Jackson (City Treasurer), Mayor Vollenweider**

**RE: Water Department roof replacement (Item 12.e)**

## **Background and Purpose**

The Water Utility building is primarily located in the Water Department building at 77 Ellis Street. The building dates back to 1906, and has encountered various repairs and renovations over the years.

Public Works staff identified the need to replace the existing roof, which is overdue. This project is included in the 2025-2029 Capital Improvements Plan. The CIP lists this project with a replacement cost of \$30,000.

Staff have acquired two proposals for replacement of the roof, both as steel roof panels over the existing shingles.

SNP Construction LLC (Kewaunee)	\$17,687.00
Kickbusch Kustom Konstruktion	\$30,500.00

## **Analysis**

Generally the City approves the lowest proposal as it's considered responsible fiscal action. SNP Construction has done roof replacements for the City at the Marina and Fire Station #1, so there is a track record.

## **Advisory Recommendations**

The Public Works Committee reviewed this item at their August 7, 2025 meeting.

## **Fiscal Note**

Funding for this project is included in the Water Utility (Fund 610) maintenance budget line item.

## **Recommended Motion**

"I move we approve the \_\_\_\_\_ proposal for the roof replacement project at the Water Department in the amount of \$\_\_\_\_\_. (Roll Call vote required)

SNP Construction LLC  
PO Box 255  
Kewaunee, WI 54216 USA  
+19203042277  
bcpribek@gmail.com

Estimate

ADDRESS
City of Kewaunee 401 5th Street Kewaunee, WI 54216-5000

ESTIMATE #	DATE
1074	10/17/2024

QTY	DESCRIPTION	AMOUNT
1	Install new steel panels on roof for Water Department at 77 Ellis Street  Price is for the upper main roof and the lower addition.  Install 29 gauge steel panels over the top of existing shingle roof. Steel panels installed with wood grip screws. Steel panels have a 40 year Valspar warranty. New trims at eaves, rakes, & ridge. Price includes materials, labor, & disposal of any waste.	17,687.00

10% Payment to be put on the schedule

SUBTOTAL

17,687.00

50% Payment to start the project

TAX

0.00

40% Payment upon completion of project

TOTAL

**\$17,687.00**

Accepted By

Accepted Date



# City of Kewaunee Common Council

**To: Common Council Regular Meeting – August 11, 2025**

**From: Heath Eddy, City Administrator**

**CC: Nathan Seiler (Public Works Superintendent)**

**RE: Cost-share for repaving/repairing of STH 29 (Marquette Drive/Ellis Street  
(Item 12.d)**

The City has been approached by the Wisconsin Department of Transportation (WisDOT) regarding a proposed project to mill and repave a stretch of STH 29 (from CTH C at the western City limits) to Dodge Street, a stretch of 1.48 miles.

## **Background and Purpose**

The project currently includes the minimum of the cartway lanes (12 feet each direction) plus some curb and driveway access repairs. This request for now includes the City's contribution to engineering costs in the amount of \$62,500 but total cost for the actual construction work would fall 2/3 to WisDOT and 1/3 to the City. This is a repeat of the standard process that was last performed in the mid 2000s (contractually obligated as of 2001).

The attached materials include the current proposal and the previous (2001) obligation agreed to by the City.

## **Analysis**

The roadwork will be necessary in the timeframe of when construction commences. This is a surface area project; other than some stormwater repairs/replacements as needed there are currently no anticipated subsurface repairs.

## **Advisory Recommendations**

Public Works Committee reviewed this at their August 7, 2025 meeting.

## **Fiscal Note**

Aspects of this project will be covered in 2026 but the construction work will occur later (2027 or later).

## **Recommended Motion**

"I move we authorize staff to sign the State/Municipal Finance Agreement for a State-Let Highway Project for STH 29 from CTH-C (city limits) to Dodge Street, in the initial amount of \$62,500." (Voice vote)



## STATE/MUNICIPAL FINANCIAL AGREEMENT FOR A STATE- LET HIGHWAY PROJECT

Date: 6/26/2025  
I.D.: 4125-05-03/73  
Road Name: STH 29  
Title: Green Bay - Kewaunee  
Limits: CTH C – Dodge Street  
County: Kewaunee  
Roadway Length: 1.48 miles

The signatory **city of Kewaunee**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

### NEEDS AND ESTIMATE SUMMARY:

#### Existing Facility

Project is located within the city of Kewaunee connecting highway limits.

Proposed improvements are located on STH 29 between CTH C (W Limits Road) and Dodge Street intersections. STH 29 consists of an asphalt surface roadway with two 12-foot travel lanes and both rural and urban shoulders. Rural shoulders are located on the west end of the project from CTH C (W Limits Road) to ~760-feet west of Center Street intersection and consist of a 6.7-foot shoulder (3-foot paved). Urban shoulders are located from ~760-feet west of Center Street intersection to ~500-feet west of the Dodge Street intersection and consist of 5.7-to-7.7-foot asphalt shoulder with curb and gutter. Sidewalk is present on the north side of the roadway from the intersection of Ellis St to 4<sup>th</sup> Street and present on both sides of the roadway from 4<sup>th</sup> Street to Dodge Street.

#### Proposed Improvement

Proposed project improvements include:

- Milling existing asphalt pavement
- Resurfacing/placing new asphalt pavement over the milled surface
- Curb Ramp Improvements
- Drainage review and spot improvements (culverts, storm sewer, curb and gutter)
- Pavement Markings

#### Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality:

Any items added to the construction project per the request of the municipality shall be the financial responsibility of the municipality. Non-participating work will be determined as the project continues through the scoping and final design processes.

**TABLE 1: SUMMARY OF COSTS**

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
4125-05-03 Preliminary Engineering: Plan Development	\$ 250,000	\$ 187,500	75%	\$ 62,500	25%
N/A Real Estate Acquisition: Acquisition	\$ -	\$ -		\$ -	
4125-05-73 <sup>1</sup> Construction: Roadway (cat 0010)	\$ 1,520,000	\$ 1,520,000	100%	\$ -	0%
Non-Participating	\$ -	\$ -	0%	\$ -	100%
<b>subtotal 4125-05-73:</b>	<b>\$ 1,520,000</b>	<b>\$ 1,520,000</b>		<b>\$ -</b>	
<b>Total Cost Distribution</b>	<b>\$ 1,770,000</b>	<b>\$ 1,707,500</b>		<b>\$ 62,500</b>	

1. Estimates include construction engineering.

This request is subject to the terms and conditions that follow (pages 3 – 4); is made by the undersigned under proper authority to make such request for the designated Municipality, and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of either the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

**Signed for and on behalf of the city of Kewaunee**

Name	Title
------	-------

Signature	Date
-----------	------

**Signed for and on behalf of the State**

Name	Title
------	-------

Signature	Date
-----------	------

## **TERMS AND CONDITIONS:**

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
  - (a) Design engineering and state review services.
  - (b) Real Estate necessitated for the improvement.
  - (c) Compensable utility adjustment and railroad force work necessitated for the project.
  - (d) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
  - (e) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
  - (f) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
  - (g) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
  - (h) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
  - (i) Replacement of existing driveways, in kind, necessitated by the project.
  - (j) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
  - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
  - (c) Roadway and bridge width in excess of standards.
  - (d) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
  - (e) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
  - (f) Parking lane costs.

- (g) Coordinate, clean up, and fund any hazardous materials encountered during construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
- (h) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
- (i) Conditioning, if required, and maintenance of detour routes.
- (j) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.

4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
6. The work will be administered by the State and may include items not eligible for federal/state participation.
7. The Municipality shall, in cooperation with the State, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
8. Basis for local participation:

(a) Preliminary Engineering (4125-05-03)

The Municipality shall be responsible for 25% of the design of the proposed project. Cost share for design is department policy for connecting highway projects and is document in Program Management Manual (PMM) 03-25-05. The design amount shown in Table 1: Summary of Costs will be further defined as the project continues through the scoping and design processes.

(b) Real Estate Acquisition:

Right of way needs will be identified as the project continues through the scoping and design process.

Right of way required for the project should be purchased by the municipality in the municipality's name. The municipality may apply for reimbursement if appropriate state/federal protocols are followed. Real estate required for parking lanes is not eligible for reimbursement.

(c) Construction (4125-05-73)

Non-participating construction costs and cost share will be further defined as the project continues through the scoping and design process. Any additional work per the request of the Municipality will be funded by the Municipality or as agreed to by the department. Estimate includes construction engineering costs.

**Comments and Clarification:** This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.

**REVISED  
STATE / MUNICIPAL AGREEMENT  
FOR A  
HIGHWAY IMPROVEMENT PROJECT**

DATE:	June 20, 2001		
I.D.:	4125-03-01 (72 Const.)		
HIGHWA	STH 29	LENGTH:	0.67KM (0.41 mi)
LIMITS:	Center St. - CTH C		
COUNTY:	Kewaunee		

The signatory City of Kewaunee hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility (describe and give reason for request):** The existing 2-lane rural facility is in an area showing signs of continued urban growth. The City of Kewaunee has expressed an interest in constructing an urban roadway cross section to accommodate the City's growth.

**Proposed Improvement (nature of work):** Reconstruct STH 29 to a 13.2 meter (44 feet) clear urban cross section without parking from the Piggly Wiggly west lot line (Sta 21+036) to CTH C (Sta 21+700).

**Describe non-participating work included in the project contract:** Adjustment of any sanitary sewer manhole covers.

**Describe other work necessary to finish the project completely which will be undertaken independently by the Municipality:** Design and Construction costs associated with any storm sewer pollutant mitigation measures.

PHASE	Total Estimated Cost	ESTIMATED COST			
		Federal / State Funds	%	Municipal Funds	%
<b>Preliminary Engineering:</b>					
Plan Development	\$38,000	\$28,500	75	\$9,500	25
State Review and Proratable	\$6,000	\$4,500	75	\$1,500	25
<b>Real Estate Acquisition:</b>					
Acquisition	\$13,000	\$0	0	\$13,000	100
<b>Construction (Participating):</b>					
Normal Participating (010)	\$280,000	\$280,000	100	\$0	0
Storm Sewer (020)	\$85,000	\$0	0	\$85,000	100
Curb and Gutter (020)	\$40,000	\$0	0	\$40,000	100
Landscaping (020)	\$40,000	\$0	0	\$40,000	100
<b>SUBTOTAL:</b>	\$502,000	\$313,000		\$189,000	
<b>Construction (Non-Participating):</b>	\$0	\$0	0	\$0	100
<b>TOTAL COST DISTRIBUTION:</b>	\$502,000	\$313,000		\$189,000	

This request is subject to the terms and conditions that follow and is made by the undersigned under proper authority to make such a request for the designated Municipality and upon acceptance by the State shall constitute agreement between the Municipality and the State.

Signed for and in behalf of

R. W. K.  
Name

City of Kewaunee

Municipality

City Administrator

Title

7/10/01

Date

*has changed/mon part 20*

**TERMS AND CONDITIONS:**

*✓ed & auth 7/10/01*

*1-5*

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality will pay to the State all costs incurred by the State in connection with the improvement which exceed Federal/State financing commitments or are ineligible for Federal/State financing.
3. Funding of each project phase (preliminary engineering, real estate, construction, and other) is subject to inclusion in an approved program. Federal aid and/or State transportation fund financing will be limited to participation in the costs of the following items as specified in the estimate summary:
  - a) The grading, base and asphaltic pavement.
  - b) Construction engineering incidental to inspection and supervision of actual construction work.
  - c) Signing and pavement marking.
  - d) Compensable utility adjustment.
  - e) Surfacing of private driveways.
  - f) New installations of or alteration of street lighting and traffic signals or devices.
  - g) Preliminary engineering and State review services.
4. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
  - a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - b) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
  - c) Repair damages to roads or streets cause by reason of their use in hauling materials incidental to the improvement.
  - d) Catch basins and inlets for surface water drainage of the improvement with connections to the storm sewer main.
  - e) Storm Sewer mains necessary for the surface water drainage.
  - f) Real estate for the improvement.
  - g) Storm sewer pollutant mitigation measures.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to Federal / State funds. Upon completion of the project, a final audit will be made to determine the final division of costs.

6. If the Municipality should withdraw the project, it will reimburse the State for any costs incurred by the State in behalf of the project.
7. The work will be administered by the State and may include items not eligible for Federal / State participation.
8. The Municipality will at its own cost and expense:
  - a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements in a manner satisfactory to the State and will make ample provision for such maintenance each year.
  - b) Prohibit angle parking.
  - c) Regulate and prohibit, by ordinance, parking at all times on STH 29 from 750 feet west of Center street to CTH C (North).
  - d) Assume general responsibility for all public information and public relations for the project.
  - e) Use the WisDOT Utility Accommodation Policy unless it adopts a policy which has equal or more restrictive controls.

#### 9. Basis for Local Participation:

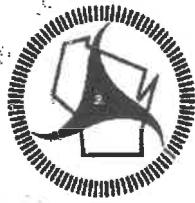
The City of Kewaunee's share of the preliminary engineering (including proratables) is based on the Department's policy for State trunk highways without parking whereby the local cost share is 25%. The City's cost share for preliminary engineering is estimated at \$11,000.

The real estate required for the project, including utility parcels, will be acquired by the Department in the name of the City of Kewaunee. The Department will also prepare the right of way plat. The City will reimburse the Department the costs for acquisition of the real estate, estimated to be \$13,000.

The City of Kewaunee will be 100% responsible for all costs associated with the cleanup of any contaminated soils or hazardous material if encountered. These costs include securing an environmental consultant, removal of the material, treatment, disposal, monitoring and backfilling.

The City of Kewaunee's cost share to reconstruct STH 29 from a 2-lane rural facility to a 2-lane urban facility without parking within this segment of road is estimated to be \$165,000. The City shall be 100% responsible for those costs associated with the widening under group code 020. These items consist of the installation of curb & gutter, storm sewer and inlets, and all landscaping (seeding, topsoil, etc.) costs to accommodate the improvement.

The total estimated cost share for the City of Kewaunee for preliminary engineering, right of way acquisition, and construction of the project is \$189,000.



4/25-04-00  
KEWAUNEE Co.

FILE COPY

# Wisconsin Department of Transportation

June 29, 2001

TRANSPORTATION DISTRICT 3  
944 Vanderperren Way • P.O. Box 28080  
Green Bay, WI 54324-0080  
Telephone .....(920) 492-5643  
FAX .....(920) 492-5640  
greenbay.dtd@dot.state.wi.us

CHARLES BALLEINE DIRECTOR OF PUBLIC WORKS  
CITY OF KEWAUNEE  
CITY HALL  
413 MILWAUKEE STREET  
KEWAUNEE WI 54216

Project I.D. 4125-03-01 (72 Const)  
WCL – Kewaunee  
(Center St. - CTH C)  
STH 29  
Kewaunee County

Project I.D. 4125-04-00 (71 Const)  
WCL - Kewaunee  
(CTH C – STH 42)  
STH 29  
Kewaunee County

We are enclosing three revised copies of the "State/Municipal Agreement for a Highway Improvement Project" for each of the above referenced projects in the City of Kewaunee. These revised agreements establish the conditions, terms and estimated costs for preliminary engineering, real estate acquisition, and construction of the projects based on the PS&E (Plans, Specials and Estimates) quantities and estimated unit costs. Final costs will be based on the actual costs incurred.

#### 4125-03-01/72 (Center St. – CTH C)

The City of Kewaunee's share of the preliminary engineering, including portables is based on the Department's policy for state trunk highways without parking whereby the local cost share is 25%. The City's cost share for preliminary engineering is estimated at \$11,000.

The real estate required for the project, including utility parcels, will be acquired by the Department in the name of the City of Kewaunee. The Department will also prepare the plat. The City will reimburse the Department the costs for acquisition of the real estate estimated to be \$13,000. Any clean up costs associated with providing an environmentally clean site, should contaminated materials be encountered in the new right of way, shall be 100% the responsibility of the City of Kewaunee. This work shall be associated with the removal, treatment, backfilling, and the securing of an environmental consultant, if required, for the management of the contaminated materials.

The City of Kewaunee's cost share to reconstruct STH 29 from a 2-lane rural facility to a 2 lane urban facility without parking is estimated to be \$165,000. The City shall be 100% responsible for the cost associated with the widening under group code 020. These items consist of the installation of curb & gutter, storm sewer and inlets, and all landscaping including erosion control items necessary to accommodate the improvement.

The total estimated cost to the City of Kewaunee for the reconstruction of STH 29 from the west Piggly Wiggly lot line (sta. 21+036) to CTH C (sta. 21 + 700), including preliminary engineering and real estate is estimated to be \$189,000.

#### 4125-04-00/71 (CTH C – STH 42)

The City of Kewaunee's share of the preliminary engineering, including portables, and construction of the project is 31%. This percentage is based on the Department's policy for a connecting highway which states the local share is the proportionate share of the total cost that represents the percent of pavement area reserved for parking as compared to the total roadway area. The City's cost share for preliminary engineering is estimated at \$38,130.

The real estate required for the project, including utility parcels, will be acquired by the Department in the name of the City of Kewaunee. The Department will also prepare the plat. The City will reimburse the Department the costs for acquisition of the real estate estimated to be \$6,000. Any clean up costs associated with providing an environmentally clean site, should contaminated materials be encountered in the new right of way, shall be 100% the responsibility of the City of Kewaunee. This work shall be associated with the removal, treatment, backfilling, and the securing of an environmental consultant, if required, for the management of the contaminated materials.

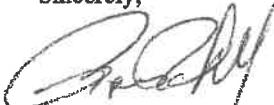
The City of Kewaunee's share of the landscaping costs (group code 030) for new trees in the terrace area is 25% or approximately \$15,000. This cost is based on Department policy which states a 25% local and 75% State/Federal share when landscaping is consistent with the adopted DOT standards.

The City of Kewaunee's share of the adjustment of sanitary manholes (group code 040), a non-participating item, is 100% or approximately \$3,250.

The City of Kewaunee's share of the adjustment of the new construction costs (group code 010) for STH 29 from CTH C (sta. 21 + 700) to STH 42 including the new retaining wall at Beardsley Street (group code 020), and the landscaping (group code 030) is \$489.300. The total estimated cost to the City of Kewaunee for the reconstruction of STH 29 including preliminary engineering and the adjustment of sanitary manhole covers is \$536.680.

If these revised agreements are satisfactory, please sign and return two copies of each to the District Office as soon as possible. Retain one copy of each for your files.

Sincerely,



Roger W. Rahlf, P.E.  
District Project Development Supervisor

TLA\kln06291

Attachment.



REVISED  
 STATE / MUNICIPAL AGREEMENT  
 FOR A  
 HIGHWAY IMPROVEMENT PROJECT

DATE: June 29 2001  
 I.D.: 4125-04 (71 Construction)  
 HIGHWAY: STH 29 LENGTH: 1.42 km (0.88 mi.)  
 LIMITS: CTH C (north) - STH 42  
 COUNTY: Kewaunee

The signatory City hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

**NEEDS AND ESTIMATE SUMMARY:**

**Existing Facility (describe and give reason for request):** STH 29 is a connecting highway with severely distressed pavement, consisting of cracking and edge raveling. The curb and gutter is in poor condition and deteriorating, as is a large retaining wall located at Beardsley St. in addition to a deteriorated storm sewer system.

**Proposed Improvement (nature of work):** Reconstruct the STH 29 roadway to a 2-lane 12 meter (40 feet) clear roadway with parking from the connecting highway limits to Dodge street and 17.4 meter (57 feet) clear roadway width from Dodge street to STH 42, to include new storm sewer and retaining wall structure at R-31-3 at Beardsley street.

**Describe non-participating work included in the project contract:** Adjustment or reconstruction of any sanitary manholes.

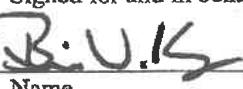
**Describe other work necessary to finish the project completely which will be undertaken independently by the Municipality:**  
 Acquisition and negotiation for the real estate required for the project.

PHASE	Total Estimated Cost	ESTIMATED COST			
		Federal / State Funds	%	Municipal Funds	%
<b>Preliminary Engineering:</b>					
Plan Development	\$105,000	\$72,450	69	\$32,550	31
State Review and Proratable	\$18,000	\$12,420	69	\$5,580	31
<b>Real Estate Acquisition:</b>					
Acquisition	\$6,000	\$0.00		\$6,000	100
<b>Construction (Participating):</b>					
STH 29 Roadway (010)	\$1,350,000	\$931,500	69	\$418,500	31
North Retaining Wall (020)	\$180,000	\$124,200	69	\$55,800	31
Landscaping Trees (030)	\$60,000	\$45,000	75	\$15,000	25
<b>SUBTOTAL:</b>	\$1,719,000	\$1,185,570		\$533,430	
<b>Constr (Non-Participating): (040)</b>	\$3,250	\$0.00		\$3,250	100
<b>TOTAL COST DISTRIBUTION:</b>	\$1,722,250	\$1,185,570		\$536,680	

This request is subject to the terms and conditions that follow (page 2 - 3) and is made by the undersigned under property authority to make such a request for the designated Municipality and upon acceptance by the State shall constitute agreement between the Municipality and the State.

Signed for and in behalf of

City of Kewaunee

  
 Name

Municipality  
 City Administrator  
 Title

7/10/01  
 Date

Reduce #s + removes  
 Ver + auth 7/31/01

## **TERMS AND CONDITIONS:**

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality will pay to the State all costs incurred by the State in connection with the improvement which exceed Federal/State financing commitments or are ineligible for Federal/State financing.
3. Funding of each project phase (preliminary engineering, real estate, construction, and other) is subject to inclusion in an approved program. Federal aid and/or State transportation fund financing will be limited to participation in the costs of the following items as specified in the estimate summary:
  - a) The grading, base, pavement, curb and gutter, and north retaining wall at Beardsley Street.
  - b) Catch basins and inlets for surface water drainage of the improvement with connections to the storm sewer main.
  - c) Construction engineering incidental to inspection and supervision of actual construction work.
  - d) Signing and pavement marking including detour routes.
  - e) Compensable utility adjustment.
  - f) Storm Sewer mains necessary for the street surface water drainage.
  - g) Construction or replacement of sidewalks and surfacing of private driveways.
  - h) New installations of or alteration of street lighting and traffic signals or devices, excluding ornamental lighting.
  - i) Preliminary engineering and State review services.
4. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
  - a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone telegraph, fire or police alarm facilities, parking meters, and similar utilities.
  - b) Damages to abutting property due to change in street or sidewalk widths, grades, or drainage.
  - c) Repair damages to roads or streets cause by reason of their use in hauling materials incidental to the improvement.
  - d) Real estate for the improvement.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to Federal / State funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
6. If the Municipality should withdraw the project, it will reimburse the State for any costs incurred by the State in behalf of the project.

7. The work will be administered by the State and may include items not eligible for Federal / State participation.
8. The Municipality will at its own cost and expense:
  - a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements in a manner satisfactory to the State and will make ample provision for such maintenance each year.
  - b) Prohibit angle parking.
  - c) Assume general responsibility for all public information and public relations for the project and to make fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
  - d) Use the WisDOT Utility Accommodation Policy unless it adopts a policy which has equal or more restrictive controls.
  - e) Purchase any necessary right-of-way for the project, including utility parcels. This shall include the removal, stockpile, treatment and backfilling of any contaminated materials encountered including assuming all future responsibility and liabilities for filling over any previously identified hazardous material source.

9. Basis for Local Participation:

The City of Kewaunee's share of the preliminary engineering and construction costs for STH 29 from CTH C (North) to STH 42, including the retaining wall at Beardsley street is 31%, based on the Department's participation policy for a connecting highway which states the local share is the proportionate share of the total cost that represents the percent of pavement area reserved for parking as compared to the total roadway area. The City's share for preliminary engineering and for construction of the project, including the retaining wall, is estimated to be \$ 38,130 and \$474,300 respectively.

The real estate required for the project, including utility parcels, will be acquired by the Department in the name of the City of Kewaunee. The Department will also prepare the right of way plat. The City will reimburse the Department the costs for acquisition of the real estate, estimated to be \$6,000.

The City of Kewaunee will be 100% responsible for all costs associated with the cleanup of any contaminated soils or hazardous material if encountered. These costs include securing an environmental consultant, removal of the material, treatment, disposal, monitoring and backfilling.

The City of Kewaunee's share of the landscaping costs (group code 030) for new trees in the terrace areas is estimated to be \$15,000 based on Department policy which states a 25% local and 75% State/Federal share when landscaping is consistent with the adopted DOT standards.

The City of Kewaunee's share of the adjustment of sanitary manholes (group code 040), a non-participating item, is 100% or approximately \$3,250.

The total estimated cost share for the City of Kewaunee for preliminary engineering, right of way acquisition, and construction of the project is \$536,680.

