



CITY OF KEWAUNEE, KEWAUNEE COUNTY, WI  
**PLAN COMMISSION**  
**JANUARY 23, 2025 AT 6:30 P.M.**  
Kewaunee Municipal Building, 401 Fifth Street, Kewaunee WI 54216

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**AGENDA**

**1. Call to Order/Roll Call.**

**2. Approval of Minutes – October 24, 2024 meeting.**

**3. Public Comment/Communications.**

*Your comments are welcome. Please limit comments to three (3) minutes. If you need more time, contact the Plan Commission Chairperson or the City Administrator and ask that your topic be placed on a Plan Commission Agenda*

**4. Public Hearing (action may be taken on this matter following the Public Hearing)**

- a. **Mark and Sandra Dobeck.** Rezoning application by property owners to amend the Zoning Map to rezone their property from B-3 Highway Business District to R-1 Single-Family Residential District on property located at 1640 Milwaukee Street, Parcel Number 241-0600-0010. **A PUBLIC HEARING IS SCHEDULED FOR THIS MEETING UPON THIS MATTER.**

**5. Business Matters**

*No Public Hearing is required upon the following matters; action may be taken on all matters.*

- a. **Construction Design Standards/Stormwater Management Code.** Brief discussion of a project to create a comprehensive construction design standards policy and a stormwater management code for the City.
- b. **Comprehensive Outdoor Recreation Plan (CORP) update.** Briefing on the process to update the CORP for the next 5 years (10 year outlook).
- c. **Other items/inquiries.**

**6. Adjournment**

**Note:** Items on the agenda may not be taken in the same order as they appear. Members of other governmental bodies (boards, commissions, committees, councils, etc.) may attend the above noticed meeting of the Plan Commission to gather information. The only action to be taken at the above noticed meeting will be actions by the Plan Commission.

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk prior to the meeting at 920-388-5000 to request adequate accommodations.

**Notice of Possible Quorum:** *Notice is hereby given that Common Council members or members of other governmental bodies who are not members of this board, commission or committee may be present at this meeting to gather information about a subject over which they have decision-making authority. In that event this meeting may also constitute a simultaneous meeting of the Council or of such other governmental bodies. Whether a simultaneous meeting is occurring depends on whether the presence of one or more Council members or members of such other governmental bodies results in a quorum of the Council or of such other governmental bodies and, if there is a quorum, whether any agenda items listed above involve matters within the Council's or the other governmental bodies' jurisdiction. If a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting. [State ex rel. Badke vs. Greendale Village Board, 173 Wis. 2d 553 (1993).]*

**CITY OF KEWAUNEE PLAN COMMISSION MEETING MINUTES**  
**October 24, 2024**

1. **Call to Order/Roll Call.** Chairperson Laura Gerold called the meeting to order at 6:30 pm. Members present: Laura Gerold, Claude Stangel, John Mastalir, John Blaha, and Jeff Welhouse. Members absent: Chris Holterman, Cindy Tang.  
**Staff in attendance:** City Administrator Eddy
2. **Approval of Minutes – September 26, 2024 meeting.** Motion: Blaha to approve the meeting minutes as amended. Stangel seconded the motion. Motion carried, 5-0.
3. **Public Comment/Communications.** No comments provided by the public.
4. **Public Hearing.** No public hearings scheduled.
5. **Business Matters**
  - a. **Waterfront Banquet Hall and Catering, 1510 Ellis.** Motion by Welhouse to accept the parking lot design as presented. Mastalir seconded the motion. Motion carried, 5-0.
  - b. **Hen-keeping.** Motion by Mastalir to decline to make changes to permit hen-keeping in residential areas. Welhouse seconded the motion. Motion carried, 5-0.
  - c. **Mark and Sandra Dobeck, 1640 Milwaukee Street.** No action taken.
  - d. **Construction design standards/stormwater management code.** Discussion regarding future standards and that they should come to the Plan Commission for review. No formal action taken.
  - e. **Comprehensive Outdoor Recreation Plan (CORP) update.** Briefing by the City Administrator regarding progress on the CORP update with Cedar Corporation (consultant). No formal action taken.
  - f. **Comprehensive Plan update.** No action taken.
  - g. **Other items/inquiries.** No action taken.
6. **Adjournment.** Motion: Blaha to adjourn at 7:26 pm. Stangel seconded the motion. Motion carried 5-0.

Respectfully submitted,

Heath Eddy, AICP  
City Administrator (acting Secretary)



City of Kewaunee  
401 Fifth Street  
Kewaunee, WI 54216  
T: 920-388-5000  
F: 920-388-5025

## MEMORANDUM

**TO: Plan Commission**

**FROM: Heath Eddy, AICP, City Administrator**

**RE: Plan Commission meeting of January 23, 2025**

**DATE: January 20, 2025**

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All Code Sections in this memo refer to the Kewaunee Municipal Code Chapter 94 version dated January 13, 2022, unless as specifically denoted below.

1. **Call to Order/Roll Call.**

2. **Approve of Minutes.**

a. **Approval of meeting of October 24, 2024.**

3. **Public Comment.**

4. **Public Hearing**

a. **Mark and Sandra Dobeck.** Application by property owners to amend the Zoning Map to rezone their property located at 1640 Milwaukee Street (Parcel Number 241-00600-010) from B-3 Highway Business District to R-1 Single-Family Residential District.

The public notice on this application was published in the *Green Bay Press-Gazette* on January 9 and 16, 2025, and notices were mailed to adjacent property owners in compliance with Sec. 94-281 of Municipal Code on January 10, 2025.

The applicants purchased the property (and the parcel located just east) for eventual development. The initial request is for the road frontage property in order to develop a single-family residence. This is not permitted in the B-3 District but is the central permitted use in R-1. The *City of Kewaunee 20-Year Comprehensive Plan 20-Year General Plan Design map* designates this property as "Residential", and therefore the request is consistent with the Comprehensive Plan.

Noting that at the October meeting the Plan Commission discussion a concept for a "mixed-use" proposal that the applicants didn't flesh out to any degree, the present application is a very basic request.

Attached are the application materials submitted by the applicants; proposed Ordinance No. 655-2025, and the copy of the public notice.

Attachments: (1) Applicant's submission  
(2) Proposed Ordinance No. 655-2025  
(3) Public Notice for Hearing, as published

## 5. **Business Matters**

- a. **Construction Design Standards/Stormwater Management Code.** Brief update on a project to create a comprehensive construction design standards policy and a stormwater management code for the City.

City staff have met with Cedar Corporation consultants to draft a comprehensive set of construction design standards so that the City has a consistency in capital operations. The draft design standards are being finalized by the consultants. The standards being developed include the following:

- Standardized general requirements such as warranty on project construction, design drawing consistency and providing “as-built” plan sets after completion of the project;
- Water Main standards including consistent material, size, gaskets, bedding requirements, hydrant location and coloring, location of service line installations and valves/curb boxes, tracer wire colors, testing requirements prior to opening service, field records for documenting installations, and delivery of equipment
- Sanitary Sewer standards including the similar basic consistency requirements as for water mains
- Storm Sewer standards including sewer diameter and catch basin leads, allowance for “mini storm sewers”, materials requirements for pipe and fittings throughout,
- Streets/Curb and Gutter standards for consistency in leads, street widths and profiles, radii and curb heights and recommendations, pavement mixes, etc.
- Sidewalk standards and location in the right-of-way, as well as design of ADA ramps, thickness of the concrete, and consideration of “trail in lieu” fees for situations where a sidewalk doesn't make sense.
- Street Lighting requirements and locations, and how to match a decorative system with practicality
- Design details including street profiles depicting the standards expected for streets, water, sewer, storm, sidewalks, curbs/gutters
- Consideration of a special assessment policy for charging for improvements and how that occurs.

Cedar Corporation has provided a set of examples for stormwater management codes, including erosion control. These include Chapter NR 151 Runoff Management (DNR), Chapter 400 Stormwater Management (Bellevue), Chapter 42 Erosion Control, Stormwater Management, and Illicit Discharges and Connections (Howard), Chapter 33 Stormwater Utility Management Code (Sturgeon Bay), and Chapter 106 Drainage,

Chapter 117 Erosion and Sediment Control, and Chapter 255 Stormwater Management (Greenville). Staff is reviewing these models for how to structure a comprehensive code for the City. Cedar has offered to assist with compiling a new version, and to a certain extent I believe the version we should consider is Sturgeon Bay's, since they have a situation most similar to Kewaunee.

- b. **Comprehensive Outdoor Recreation Plan (CORP) update.** Briefing on the process to update the CORP for the next 5 years (10-year outlook). The CORP update has included a second meeting in November, at which an online survey format was reviewed and then executed on the City website and via Facebook. The survey input process just concluded (January 17). While the results are unlikely to be considered statistically representative, they should provide a variety of indicators of preferences from the input provided.

The next step is to schedule a Public Informational Meeting/Open House, sometime either late January/early February. This would be the first opportunity to gather in-person public input on the project. We plan on hosting it in the Council Chambers since we don't anticipate a lot of traffic and it's a regular space for this kind of activity.

Attached is a meeting summary from the most recent CORP ad hoc committee meeting on November 14, 2024. The committee is going to be meeting hopefully in February to discuss finalizing the plan document in preparation for a follow-on public information meeting and then adoption by the Common Council in April.

- c. **Other recent inquiries/updates.**

## 6. Adjournment.



City of Kewaunee  
 401 Fifth Street  
 Kewaunee, Wisconsin 54126  
 (920) 388-5000  
[www.cityofkewaunee.wi.gov](http://www.cityofkewaunee.wi.gov)

APPLICATION DATE: \_\_\_\_\_  
 STAMP DATE: city use only

## COMMON COUNCIL REVIEW APPLICATION

### PROJECT INFORMATION (print legibly)

APPLICANT [FULL LEGAL NAMES]		APPLICANT IS REPRESENTED BY [CONTACT PERSON]	
NAME:	Mark and Sandra Dobeck	NAME:	Mark and Sandra Dobeck
COMPANY:		COMPANY:	
MAILING ADDRESS:	3605 Cross Pointe Blvd. Apt. 365	MAILING ADDRESS:	3605 Cross Point Blvd. Apt. 365
CITY/STATE:	Weston, WI	CITY/STATE:	Weston, WI
	ZIP: 54476		ZIP: 54476
PHONE:	715-803-8605	PHONE:	715-803-8605
EMAIL ADDRESS:	tfius@yahoo.com and sandyswid@gmail.com	EMAIL ADDRESS:	tfius@yahoo.com and sandyswid@gmail.com

### PROJECT PROPERTY INFORMATION

PROPERTY ADDRESS:	1640 Milwaukee Street, Kewaunee, WI 54216	TAX KEY NUMBER:	Parcel # 31 241 30.GL1 301
PROPERTY OWNER:	Mark and Sandra Dobeck	PHONE:	715-803-8605
MAILING ADDRESS:	3605 Cross Pointe Blvd. Apt. 365	EMAIL ADDRESS:	tfius@yahoo.com and sandyswid@gmail.com
CITY/STATE:	Weston, WI	DATE OF COMPLETION:	office use only
	ZIP: 54476		

### APPLICATION TYPE

**Please check the application type that you are applying for**

Comprehensive Plan Amendment  Rezoning  Conditional Use  Zoning Text Amendment

These requests require Plan Commission review and Common Council approval.  
 Applicant is responsible for providing Plan Commission resubmittal materials up to 8 copies pending staff request and comments.

### SIGNATURES

The applicant and property owner(s) hereby certify that: (1) all statements and other information submitted as part of this application are true and correct to the best of applicant's and property owner(s)' knowledge; (2) the applicant and property owner(s) has/have read and understand all information in this application; and (3) the applicant and property owner(s) agree that any approvals based on representations made by them in this Application and its submittal, and any subsequently issued building permits or other type of permits, may be revoked without notice if there is a breach of such representation(s) or any condition(s) of approval. By execution of this application, the property owner(s) authorize the City of Kewaunee and/or its agents to enter upon the subject property(ies) between the hours of 7:00 a.m. and 7:00 p.m. daily for the purpose of inspection while the application is under review. The property owner(s) grant this authorization even if the property has been posted against trespassing pursuant to Wis. Stat. §943.13.

*(The applicant's signature must be from a Managing Member if the business is an LLC, or from the President or Vice President if the business is a corporation. A signed applicant's authorization letter may be provided in lieu of the applicant's signature below, and a signed property owner's authorization letter may be provided in lieu of the property owner's signature[s] below. If more than one, all of the owners of the property must sign this Application).*

I, the applicant, certify that I have read the following page detailing the requirements for plan commission and common council approval and submittals and understand that incomplete applications and submittals cannot be reviewed.

PROPERTY OWNER SIGNATURE:		APPLICANT SIGNATURE:	
NAME & TITLE:	Mark Dobeck	NAME & TITLE:	Mark & Sandra Dobeck
DATE:	12/22/24	DATE:	12/22/24
PROPERTY OWNER SIGNATURE:		APPLICANT REPRESENTATIVE SIGNATURE:	
NAME & TITLE:	Sandra Dobeck	NAME & TITLE:	
DATE:	12/22/24	DATE:	

CITY OF KEWAUNEE APPLICATION CHECKLIST

If you have questions about the application materials please contact the City of Kewaunee.

COMPREHENSIVE MASTER PLAN AMENDMENT APPLICATION MATERIALS

- This application form accurately completed with signatures or authorization letters (see reverse side for more details).
- \$200 Application fee payable to the City of Kewaunee.
- \$500 Review Escrow payable to the City of Kewaunee (any remainder will be refunded after a decision is made or process is completed).
- Word Document legal description of the subject property.
- One (1) copy of a project narrative providing a rationale for the request.
- One (1) copy of a Site Development Plan / Map, drawn to reasonable scale, at least 11" X 17" paper or as determined by the City Administrator, identifying the subject property and immediate environs, including parcels, structures, land use, zoning, streets and utilities, and natural resource features, as applicable.
- Email or flash drive with all plans / submittal materials.
- Additional information as may be required.
  - Requires a Class I Public Hearing Notice at least 30 days before the Plan Commission Meeting, followed by Common Council approval.

REZONING

- This application form accurately completed with signatures or authorization letters (see reverse side for more details).
- Application fees payable to the City of Kewaunee:
  - \$600
  - \$500 Review Escrow (any remainder will be refunded after a decision is made or process is completed).
- Word Document legal description of the subject property.
- One (1) copy of a project narrative providing a rationale for the request.
- One (1) copy of a Plot Plan or Site Plan, drawn to reasonable scale, at least 11" X 17" paper or as determined by the City Administrator, and fully dimensioned showing the area proposed to be rezoned, its location, its dimensions, the location and classification of adjacent zoning districts, and the location and existing use of all properties within 200 feet of the area proposed to be rezoned.
- Email or flash drive with all plans / submittal materials.
- Additional information as may be required.
  - Requires a Class II Public Hearing notice at Plan Commission and Common Council approval.

CONDITIONAL USE APPLICATION MATERIALS

- This application form accurately completed with signatures or authorization letters (see reverse side for more details).
- Application fee payable to the City of Kewaunee... [select one of the following]
  - \$600
  - \$500 Review Escrow (any remainder will be refunded after a decision is made or process is completed).
- Word Document legal description of the subject property.
- One (1) copy of a project narrative providing a rationale for the request.
- One (1) copy of the Site Plan package, drawn to scale at least 24" X 36", (e.g., Site Plan, Building Elevations, Landscape Plan, Outdoor Lighting Plan, Natural Resource Assessment).
- One (1) colored copy of the building elevations on 11" X 17" paper, if applicable.
- Email or flash drive with all plans / submittal materials.
- Additional information as may be required.
  - Require a Class II Public Hearing notice at Plan Commission and Common Council approval.

ZONING TEXT AMENDMENT APPLICATION MATERIALS

- This application form accurately completed with signatures or authorization letters (see reverse side for more details).
- \$600 Application fee payable to the City of Kewaunee.
- One (1) copy of the project narrative, including description of the proposed text amendment.
  - Requires a Class II Public Hearing notice at Plan Commission and Common Council approval.
  - The City's Zoning Ordinance (Chapter 94 of Municipal Code) is available at [www.cityofkewaunee.wi.gov](http://www.cityofkewaunee.wi.gov).

Mark and Sandra Dobeck  
3605 Cross Pointe Blvd. Apt 365  
Weston, WI 54476  
[tfius@yahoo.com](mailto:tfius@yahoo.com)  
715-803-8605

Zoning Board Kewaunee City  
401 Fifth Street  
Kewaunee, WI 54216

**Subject: Request for Zoning Change from Commercial to Residential**

I hope this letter finds you well. I am writing to formally request a change in zoning for our property located at 1640 Milwaukee Street, Kewaunee, WI. The current zoning designation for this property is commercial. However, we do not envision utilizing this property for commercial purposes in the future.

We believe the property would be better utilized if it were changed to residential zoning. Our plan is to build a small cottage with a garage on this site. At this time, we have not yet decided on the specific house plan we will use, but we are committed to enhancing the residential character of the neighborhood and contributing positively to the community.

Attached to this letter, you will find a site plan map of the property. On the map, a star indicates the approximate location where we are considering building the cottage.

We appreciate your consideration of our request and look forward to your favorable response. Should you require any additional information or have any questions, please feel free to contact at us 715-803-8605 or [tfius@yahoo.com](mailto:tfius@yahoo.com).

Thank you for your time and attention to this matter.

Sincerely,

Mark and Sandra Dobeck





ORDINANCE NO. 655-2024

AN ORDINANCE TO AMEND SECTION 94-8. OF THE CITY OF KEWAUNEE MUNICIPAL CODE (ZONING MAP) TO REZONE A CERTAIN PARCEL OF LAND FROM B-3 HIGHWAY BUSINESS DISTRICT TO R-1 SINGLE-FAMILY RESIDENTIAL DISTRICT (SPECIFICALLY LOCATED AT 1640 MILWAUKEE STREET) (APPROXIMATELY 2.290 ACRES) (MARK AND SANDRA DOBECK, APPLICANTS)

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WHEREAS, Mark and Sandra Dobeck, property owners, having petitioned for the rezoning of approximately 2.290 acres of land, from B-3 Highway Business District to R-1 Single-Family Residential District, such land located at 1640 Milwaukee Street; and

WHEREAS, a public hearing was held before the City of Kewaunee Plan Commission on the 23rd day of January, 2025, upon the aforesaid petition and the Plan Commission thereafter having determined that the proposed rezoning would promote the health, safety and welfare of the City and having recommended approval thereof to the Common Council; and

WHEREAS, the Common Council having considered the petition and having concurred with the recommendation of the Plan Commission and having determined that the proposed rezoning is consistent with the *City of Kewaunee 20-Year Comprehensive Plan*, as amended through Ordinance No. 652-2024, and would promote the health, safety and welfare of the Community.

NOW THEREFORE, the Common Council of the City of Kewaunee, Wisconsin, do ordain as follows:

SECTION 1: Sec. 94-8. (Zoning Map) of the City of Kewaunee Municipal Code is hereby amended to provided that the zoning district designation for land specifically located at 1640 Milwaukee Street, as described below, be changed from B-3 Highway Business District to R-1 Single-Family Residential District:

Parcel Number 241-00600-0010, Tax Key Number 31 241 OTP 75, described as located in Section 30, Township 23 North, Range 25 East, identified as part of Government Lot 1 and Lot 2 of 4CSM-67 Map #680 (formerly part of Tract 1 of 1CSM-39 Map #37).

SECTION 2: The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION 3: All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

ORDINANCE NO. 655-2024

Page 2

SECTION 4: This ordinance shall take effect and be in force from and after its passage and publication.

Introduced at a regular meeting of the Common Council of the City of Kewaunee this \_\_\_ day of \_\_\_\_\_, 2025, by Alderman \_\_\_\_\_.

Passed and adopted at a regular meeting of the Common Council of the City of Kewaunee this \_\_\_ day of \_\_\_\_\_, 2025.

APPROVED:

\_\_\_\_\_  
Jeffrey Vollenweider Sr., Mayor

ATTEST:

\_\_\_\_\_  
Amber Vande Velden  
City Clerk/Treasurer

AYES \_\_\_ NOES \_\_\_ ABSENT \_\_\_

Please publish in the **January 9 and 16** issues of the Green Bay Press-Gazette. An affidavit of publication is also required.

Amber Vande Velden  
City Clerk



**CITY OF KEWAUNEE  
NOTICE OF PUBLIC HEARING  
CITY OF KEWAUNEE PLAN COMMISSION  
January 23, 2025 – 6:30 P.M.**

**NOTICE IS HEREBY GIVEN** that the City of Kewaunee Plan Commission will hold a public hearing on Thursday, January 23, 2025, at 6:30 p.m. at the Kewaunee Municipal Building, 401 Fifth Street, Kewaunee, WI 54216, to take public comments regarding an Application by Mark and Sandra Dobeck, property owners, requesting approval of an Ordinance amending the Zoning Map to rezone their property from B-3 Highway Business District to R-1 Single-Family Residential District on property located at 1640 Milwaukee Street, Parcel Number 241-00600-0010.

This public hearing is being held pursuant to the requirements of §62.23(7)(d)2. of the Wisconsin Statutes and Sec. 94-313 of the City of Kewaunee Municipal Code. Copies of the Application and all supporting materials are available for review and may be obtained from the City Clerk at the Kewaunee Municipal Building, 401 Fifth Street, Kewaunee WI 54216 during normal business hours. The public is invited to attend the public hearing and to provide input. The proposed amendment is subject to revisions following public hearing and the further consideration by the Plan Commission and the City of Kewaunee Common Council.

Dated this 30th day of December 2024.

Amber Vande Velden  
City Clerk

## MEETING SUMMARY

### City of Kewaunee - Comprehensive Outdoor Recreation Plan Ad Hoc Committee

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**Meeting Date:** November 14, 2024

**Meeting Time:** 5:00 P.M.

**Meeting Location:** City Hall Council Chambers

**Meeting Attendees:** Scott Oftedahl, Amber Binney, Paul Jirtle, Russell Anderson, Nathan Seiler, Eric Fowle (Cedar Corp.)

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Introductions were made and Mr. Fowle noted that Jason Karnopp from the School District will not be participating on the Committee.

The Committee spent a majority of the meeting participating in the Strengths, Weaknesses, Opportunities, and Threats (SWOT) exercise and provided a substantial number of thoughts and ideas through this process. Laura Gerold, knowing she could not attend, provided her responses to Mr. Fowle prior to the meeting. Mr. Fowle ensured that any of her topics/ideas not mentioned by others were included on the lists. Mr. Fowle will be preparing a summary report of the results and will share it with Committee members in the weeks to come.

Mr. Fowle reviewed the draft materials related to the park inventory matrix, draft park maps, and Chapter 4 pertaining to the Needs Analysis. Mr. Fowle noted that the city is in good shape regarding the amounts of parkland and availability of specific activities, meeting nearly every State and National acreage and activity standard that it was compared to. The only notable deficiency was the lack of an outdoor basketball court at any city park sites. Mr. Fowle asked members to e-mail him, or relay through Nate, any further comments, questions, or corrections on these materials.

Mr. Fowle asked the Committee to review the draft survey questions one more time and it was suggested that a question be added regarding the desire to be a volunteer coach or lead other recreation programs. Mr. Fowle stated he will work with the city to get the on-line survey established, making it live starting on December 6<sup>th</sup> with the end date being January 17, 2025. Promotional materials for the survey will be prepared and sent to the city for use on their website, in e-mails, and its Facebook page, as well printed posters for sharing at public sites (i.e., library, city hall, etc.), local businesses, and at public meetings.

Mr. Fowle stated he would like to schedule the first Public Information Meeting for late January 2025 whereby draft background information will be provided along with summaries of input received from the Committee and the survey. The event will be held in an open house format for about 1-1/2 to 2 hours and participants will be able to share comments on a variety of displays and maps. Mr. Fowle will work with Mr. Eddy on scheduling this event.

Mr. Fowle noted that the Committee will need to meet about three more times, in February, March, and April in order to accomplish the completion of a final draft document. A second Public Information Meeting would be scheduled in late March, and after the Committee endorses the final document, the city can then run it through any established Committees and the Council in April, 2025.

Mr. Fowle will follow up with Committee members to share a Doodle meeting poll so that these three future meeting dates can be firmed up with maximum participation.

The meeting was adjourned at 6:55 p.m.

*Respectfully submitted by Eric Fowle*

## MEMORANDUM

**To:** City of Kewaunee Ad Hoc CORP Update Committee

**From:** Eric Fowle, AICP – Senior Planner

**Date:** November 11, 2024

**Subject:** November 14, 2024 Ad Hoc CORP Update Committee Meeting Materials

Attached are and agenda materials for the Ad Hoc Committee's review which will be used to facilitate a variety of discussions as we continue CORP Update process.

Our main purpose for this meeting is to conduct a SWOT analysis, review information pertaining to the inventory of park and recreation facilities and the needs analysis, as well as finalize aspects of the planned community survey.

We'll also discuss future event and Committee meeting dates as we move into the new year.

If you have any questions prior to the meeting, please contact me at [eric.fowle@cedarcorp.com](mailto:eric.fowle@cedarcorp.com) or (920) 570-2772.

City of Kewaunee  
Ad Hoc Comprehensive Outdoor Recreation Plan Update Committee

Thursday, November 14, 2024  
5:00 p.m. – 6:30 p.m.  
Kewaunee City Hall Council Chambers

Agenda

- 1) Welcome / Introductions
- 2) Strengths, Weaknesses, Opportunities, & Threats (SWOT) Exercise
- 3) Review of Park & Recreation Inventory Information (Attachment 1)
- 4) Review of draft Chapter 4 – Recreational Needs Analysis (Attachment 2)
- 5) Discussion of Future Public Engagement Activities
  - a) Finalize Recreation User Survey Questions (Attachment 3)
  - b) Establish January 2025 date for Public Informational Meeting #1
- 6) Establish Future Committee Meeting Dates



## Chapter 4 - Recreational Needs Analysis

### Overview

As a policy, park and recreation programs should have a five-year cycle update for the CORP. This will make the city eligible to compete for Stewardship funding and other available grants as needed. Park and recreation needs may include the demand for additional park land to accommodate new facilities, requirements for additional parks in areas where new residential growth is occurring, or the need for new or improved park facilities and equipment. Generally, recreation standards are used to identify these necessities.

### Population and Demographics

#### Introduction

Many factors influence the growth, development, and character of a community and population characteristics provide a key indicator to help the City of Kewaunee plan for its future. Population growth, age distribution, and incomes can all influence the types of housing, transportation options, and businesses that are found in a community. By examining these factors, the City of Kewaunee can recognize important issues facing the community and identify opportunities to address future needs. This chapter provides relevant information through the use of demographic data to provide direction to the city's local officials, developers, and residents.

#### Historic Population Counts

Population change is the primary component in tracking growth as well as predicting future population trends. Population characteristics influence future economic development and relate directly to demands on community services, housing, education, utilities, social services, and recreational facility needs. The City of Kewaunee has experienced slow growth up until 2010 when populations started to decline. A loss of approximately 145 people occurred between 2010 and 2024. Table 4-1 displays the historic population trends of the City of Kewaunee and Kewaunee County from 1990 to 2020.

#### Population Estimates

Every year the Wisconsin Department of Administration (WDOA), Demographic Services Center develops population estimates for every municipality and county in the state. Table 4-1 displays the 2024 population estimates for the City of Kewaunee and Kewaunee County. Population estimates should be utilized as the official source for population information, except when Census population counts for a given year are available. According to the 2024 population estimate, the City of Kewaunee continued to experience population declines. For the three year period between 2020 and 2024, the city has experienced a decrease of 30 person, or -1.06%.

**Table 4-1: Population Trends & Projections, City of Kewaunee (1990-2040)**

MCD Name	Historic					Projected					Change	
	1990 Census	2000 Census	2010 Census	2020 Census	1/1/24 Estimate	2025 Projection	2030 Projection	2035 Projection	2040 Projection	# Change 2024-2040	% Change 2024-2040	
<b>C. Kewaunee</b>	2,750	2,806	2,952	2,837	2,807	3,040	3,090	3,075	3,015	208	7.41%	
<b>Percent Change</b>	n/a	2.04%	5.20%	-3.90%	-1.06%	8.30%	1.64%	-0.49%	-1.95%	n/a	n/a	
<b>Kewaunee County</b>	18,893	20,212	20,561	20,536	20,578	21,525	21,940	21,870	21,475	897	4.4%	
<b>Percent Change</b>	n/a	6.98%	1.73%	-0.12%	0.20%	4.60%	1.93%	-0.32%	-1.81%	n/a	n/a	

Source: U.S. Census, 1990-2020, WDOA 2013 and 2024.

## Population Projections

Population forecasts are based on past and current population trends and are not predictions, rather they extend past growth trends into the future and their reliability depends on the continuation of the various factors which contributed to these past growth trends. Forecasts are therefore most accurate in periods of relative socio-economic and cultural stability. Forecasts should be considered as one of many tools used to help anticipate and predict future needs within the community. The Wisconsin Department of Administration (WDOA), Demographic Services Center develops population forecasts for the State of Wisconsin in accordance with Wisconsin State Statute 16.96. Forecasts created by WDOA are deemed the official determinations for the state. Table 4-1 displays the WDOA population forecasts for communities within Kewaunee County out to the year 2040. According to WDOA, the City of Kewaunee is estimated to increase its total population to 3,015 persons between 2024 and 2040 and increase of 208 persons or about 7.4 percent.

## Age Distribution

The age composition of a community's population can provide insight into the need for emphasizing specific types of recreational opportunities. Incorporated communities can vary significantly in the age distribution of their residents as compared to unincorporated towns due to the services offered in a more urbanized area. Services are driven by demand, and a community will typically provide services and facilities to meet the needs of the given population.

The City of Kewaunee's population distribution by age group compares closely with that of other Kewaunee County communities. As shown in Table 4-2 and Figure 4-1, the largest age groups within the city are 60 years and older (38.2%), followed by 35 to 59 years old (30.6%). In the 2017-2021 5-year period, the median age was 46.8 years. This age group pattern reflects the city's historic image of being a good place to raise a family, but also illustrates the trend of having an aging population as baby-boomers get older.

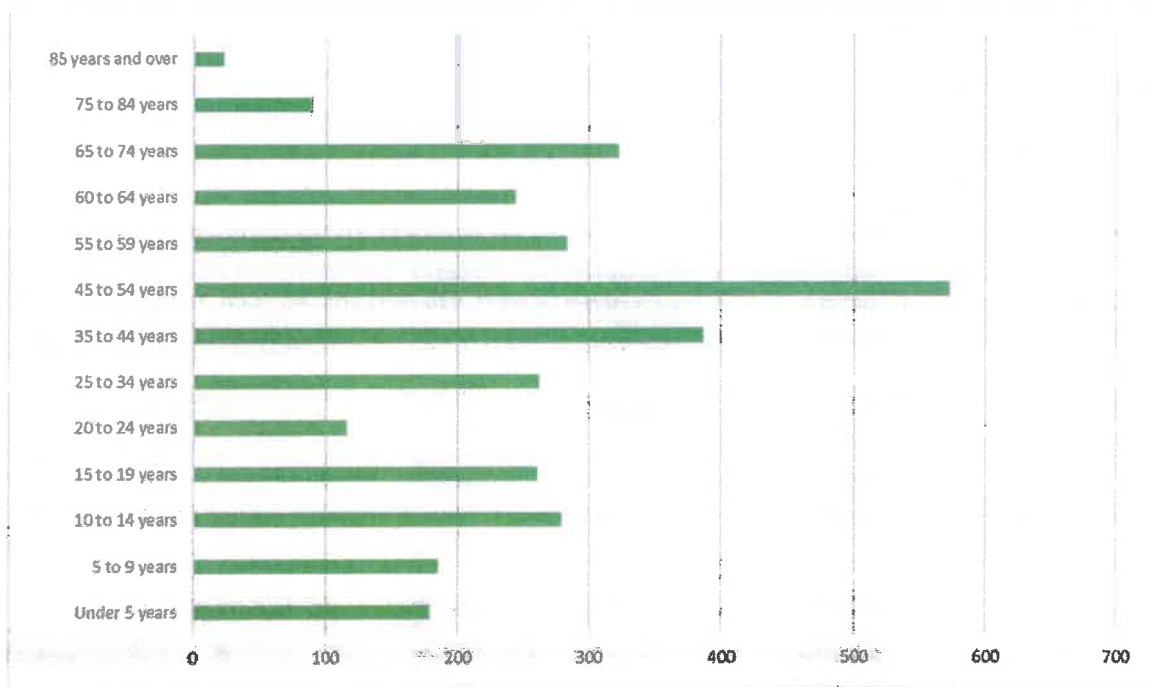
As shown on Table 4-3, the 2017-2021 American Community Survey (ACS) 5-Year data shows most of the residents living within the city are between the ages of 45 and 64 at 23% of the population. This is a shift from the 2012-2016 ACS 5-year time-period as 30% of persons were within this broad age group. This data also illustrates the overall aging of the city's population in line with county, state, and national trends. As shown in the table, many of the people in the 45 to 64 age group shifted into the 65+ age group over that 5-year period, adding 119 persons to the category. It should also be noted that the 5-19 year old age group experienced a significant increase of over 130 persons. As such, recreational facilities should be planned with these changes and trends in mind.

**Table 4-2: Age Distribution, City of Kewaunee (2017-2021 ACS)**

Age Category	Estimate	Percent of Total	
Under 5 years	39	1.4%	19.9%
5 to 9 years	86	3.1%	
10 to 14 years	165	5.9%	
15 to 19 years	266	9.5%	
20 to 24 years	42	1.5%	11.4%
25 to 34 years	279	9.9%	
35 to 44 years	441	15.7%	30.6%
45 to 54 years	212	7.6%	
55 to 59 years	205	7.3%	
60 to 64 years	323	11.5%	38.2%
65 to 74 years	333	11.9%	
75 to 84 years	280	10.0%	
85 years and over	134	4.8%	
<b>Median age (years)</b>	<b>46.8</b>	<b>n/a</b>	
<b>Male</b>	<b>1323</b>	<b>47%</b>	
<b>Female</b>	<b>1482</b>	<b>53%</b>	

Source: U.S. Census Bureau, 2017-2021 5-Year ACS.

**Figure 4-1: Age Distribution, City of Kewaunee (2017-2021 ACS)**



**Table 4-3: Age Group Comparisons, City of Kewaunee (2012-2016 ACS to 2017-2021 ACS)**

Geography / Time Period	Age Group				
	Under 5 Years	5-19 Years	20-44 Years	45-64 Years	Over 65 Years
City of Kewaunee (2012-2016 ACS)	118	384	905	872	628
Percentage	8.14%	21.48%	30.26%	29.89%	10.21%
City of Kewaunee (2017-2021 ACS)	39	517	762	740	747
Percentage	1.22%	16.15%	23.80%	23.11%	23.33%
<b>Difference Between Time Periods</b>	<b>-79</b>	<b>133</b>	<b>-143</b>	<b>-132</b>	<b>119</b>
<b>Percentage Change Between Time Periods</b>	<b>-66.95%</b>	<b>34.64%</b>	<b>-15.80%</b>	<b>-15.14%</b>	<b>18.95%</b>

Source: U.S. Census, 2012-2016 ACS and 2017-2021 ACS.

### Persons Per Household

A household includes all the people who occupy a housing unit.. A housing unit can be a detached single family home, an apartment, a mobile home, a group of rooms, or a single room that is occupied (or if vacant, is intended for occupancy) as separate living quarters. The occupants may be a single family, one person living alone, two or more families living together, or any other group of related or unrelated people who share living arrangements. Persons per household, or average household size, is obtained by dividing the number of people in households by the number of households.

Table 4-4 displays the current and historic persons per household for Kewaunee County and the City of Kewaunee. The City of Kewaunee had a persons per household of 2.17 in 2020 and is projected to decline to 2.06 in 2040. This is illustrative of the decline in household size being seen across the country due to the large increases in one and two-person households caused by aging, and higher rates of young people not getting married or having children.

**Table 4-4: Household Projections, City of Kewaunee (2020-2040)**

MCD Type & Name	Total Households					Persons Per Household				
	2020 Census	2025 Projection	2030 Projection	2035 Projection	2040 Projection	2020 Census	2025 Projection	2030 Projection	2035 Projection	2040 Projection
City of Kewaunee	1,416	1,372	1,412	1,413	1,391	2.17	2.14	2.10	2.08	2.06
Kewaunee County	8,673	8,995	9,302	9,360	9,260	2.40	2.37	2.33	2.31	2.29

Source: WDOA County and Municipal Household Projections, 2010-2040. Vintage 2013.

## Land Needs

Land demand standards of 10 acres of publicly owned open space for every 1,000 residents provides a useful barometer for determining whether a community has adequate parkland to meet the recreational needs of its residents. Looking solely at the total recreational acreage currently owned by the city, the acreage is adequate today and for the near future.

Park and open space acreage is sufficient to support the city’s growing population based on expected increase as demonstrated in Table 4-5. By 2040, the City of Kewaunee will still have over 68 surplus acres to support its citizens recreational land needs with the current population projections. Based on this, maintaining and improving the current park system should be one of the top priorities in accommodating its residents needs for recreational purposes.

**Table 4-5: Recreational Land Needs, City of Kewaunee (2020-2040)**

Year	2024 Park Acres	Estimated / Projected Population	Demand Projection (10Ac/1,000 capita)	Surplus Acres
2020	98.2	2,837	28.4	69.8
2024 (est)	98.2	2,807	28.1	70.1
2025	98.2	3,040	30.4	67.8
2030	98.2	3,090	30.9	67.3
2035	98.2	3,075	30.8	67.5
2040	98.2	3,015	30.2	68.1

Source: City of Kewaunee, Cedar Corporation, and NRPA, 2024

## Facility Needs

Public properties including parks and open space sites equates to a total of 98.2 acres. Typically one general park facility (i.e., activity) is needed for every 3,000 persons in a city the size of Kewaunee depending on the type of facility. Table 4-6 illustrates the comparison of various activity standards (based on population) to the city’s existing park activities. In general, the city meets all of these standards with the exception of basketball courts. Note that these standards could be more or less when applied to individual communities, dependent on specific needs and trends.

**Table 4-6: Facility Need by Population, General Guidelines**

Activity Facility	Recommended Space Requirements	Service Radius and Location Notes	Number of Units per Population	General Needed for City 2024	General Needed for City 2040	Current Facilities Available
<b>Baseball</b> <i>Official Little League</i>	3.0 to 3.85 acre minimum	¼ to ½ mile Unlighted part of neighborhood complex; lighted fields part of community	1 per 5,000;	.57 unlighted	.60 unlighted	2 lighted
	1.2 acre minimum		Lighted 1 per 30,000	.09 lighted	.10 lighted	Adequate
<b>Basketball</b>		¼ to ½ mile Usually in school, recreation center or church facility; safe walking or bike access; outdoor courts in neighborhood and community parks, plus active recreation	1 per 5,000	.57 courts	.60 courts	None
<b>Youth</b>	2400 – 3036 sf					
<b>Football</b>	Minimum 1.5 acres	15 – 30 minute travel time. Usually part of sports complex in community park or adjacent to school	1 per 20,000	.14 fields	.15 fields	1 at High School Adequate
<b>Soccer</b>	1.7 to 2.1 acres	1 to 2 miles Youth soccer on smaller fields adjacent to larger soccer fields or neighborhood parks	1 per 10,000	.28 fields	.30 fields	2 available at High School Adequate
<b>Softball</b>	1.5 to 2.0 acres	¼ to ½ mile May also be used for youth baseball	1 per 5,000 (if also used for youth baseball)	.57 fields	.60 fields	2 lighted / 2 at High School Adequate



**Table 4-6: Facility Need by Population, General Guidelines, continued**

Activity Facility	Recommended Space Requirements	Service Radius and Location Notes	Number of Units per Population	General Needed for City 2024	General Needed for City 2040	Current Facilities Available
		15 – 30 minute travel time.				
<b>Swimming Pools/Water Attraction</b>	Varies on size of pool & amenities; usually ½ to 2 acre site.	Pools for general community use should be planned for teaching, competitive & recreational purposes with enough depth (3.4m) to accommodate 1m to 3m diving boards; located in a community park or school site	1 per 20,000 (pools should accommodate 3% to 5 % of total population at a time)	.14 pools	.15 pools	0 pools / facilities within a 40-minute driver. Lake Michigan swimming access is available as beach conditions permit at Selner, Pioneer, and Father Pierre Marquette Memorial Parks.
<b>Tennis</b>	Minimum of 7,200 s.f. single court area (2 acres per complex)	¼ to ½ mile Best in groups of 2 to 4 courts; located in neighborhood community park or near school site	1 court per 2,000	1.42 courts	1.51 courts	2 courts at Kieweg Park
<b>Volleyball</b>	Minimum 4,000 s.f.	½ to 1 mile Usually in school, recreation center or church facility; safe walking or bike access; outdoor courts in neighborhood and community parks, plus active recreation areas in other park settings	1 court per 5,000	.57 courts	.60 courts	1 beach court at Selner Park
<b>Total Park Acreage</b>		Various types of parks-mini, neighborhood, community, regional, conservation, etc	10 acres per 1,000	28.4 acres needed	30.2 acres needed	68.0 to 69.8 surplus acres

## Comparison of Available Standards

In conducting planning work, it is important to realize that the above standards can be valuable when referenced as “norms” for capacity, but not necessarily as the target standards for which a community should strive. Each community is different and there are many varying factors which are not addressed by the standards above.

For Example:

- Does “developed acreage” include golf courses”? What about indoor and passive facilities?
- What are the standards for skate parks? Ice Arenas? Public Art? Etc.?
- What if it’s an urban land-locked community? What if it’s a small city surrounded by open federal lands?
- What about quality and condition? What if there’s a bunch of ball fields, but they haven’t been maintained in the last ten years?
- What about open space and how it is defined?

We will attempt to answer these questions through the next list of standard requirement. There are three available standards that are typically used as a benchmark in a community for the region. These are state, national (NRPA), and regional-based (not applicable as no standards exist from the Bay-Lake RPC).

### State Standards

While immediate land needs show the city as being adequate, there are also jurisdictional standards of what the state, county, surrounding communities and private sector are recommended to provide in terms of recreation.

- Recreational Lands Provided by the State-----70 acres/1,000.
- Recreational Lands Provided by the County-----15 acres/1,000.
- Recreational Lands Provided by the Local Community—10 acres/1,000.
- Recreational Lands Provided by the Private Sector----- 5 acres/1,000.

In 2024, the City of Kewaunee provided 98.2 acres of parks, recreation, and open space lands, or 0.03 acres per person, compared to a need for 28.4 acres when looking at all park types as a system. This is well over double the 10 acre/1,000 persons standard. Note that even if the 65 acres associated with Marshlands Walk is removed from this calculation (33.2 acres provided), the city still falls within the 10 acres/1,000 people guideline.

### National Standards

To determine the land required to meet community need for parks and open spaces the NRPA has developed a level-of-service standard which indicated how many acres, by park type, are needed. The prevailing national standard for Neighborhood and Community parks ranges from 9.25-14.5 acres per 1,000 people, which will be used as the criteria to evaluate level of service standards for parks and open space. Table 4-7 indicates the national standard ranges for Community Parks, Neighborhood Parks, Mini-Park spaces.

**Table 4-7: National Park Standards by Park Type**

Park Type Designation	Acres Standard per 1,000 persons
Community Park	8.0-10.0 acres
Neighborhood Park	1.0-2.0 acres
Mini-Park	0.25-0.50 acres
<b>Total:</b>	<b>9.25-14.5 acres (10.0 average)</b>

Source: NRPA, 2024.

The service standard used for this analysis is ten acres per 1,000 residents for a Community Park, two acres per 1,000 residents for a Neighborhood Park, and 0.5 acres per 1,000 residents for Mini-Parks. Table 4-8 highlights the ratio of acres per 1,000 persons when looking exclusively at Community Park, Neighborhood Park, and Mini-Park types.

**Table 4-8: Current Ratio per 1,000 persons vs. Recommended Park Type Ratio**

Park Type	Current Number of Acres	Acre Ratio per 1,000 persons*	Recommended Acres per 1,000 persons	Surplus / Deficiency of Acres per 1,000 persons
Community Park	14.5	5.2	10.0	-4.8
Neighborhood Park	5.7	2.0	2.0	0.0
Mini Park	2.0	0.7	0.5	0.2
<b>TOTAL</b>	<b>22.2</b>	<b>7.9</b>	<b>12.5</b>	<b>-4.6</b>

Source: NRPA, 2024.

\*2024 Population = 2,807

## Regional Greenspace Comparison

Neighboring communities were researched for actual populations and green spaces (Table 4-9) in order to provide a comparison to the City of Kewaunee’s park and recreation system. It is worth noting that many of the city’s park and recreation facilities serve other user groups beyond its residents, including nearby residents (think boating and fishing), as well as in-state and out-of-state tourists.

As compared to other communities in the nearby area, Kewaunee falls within adequate parameters for acres of recreation for its stable to growing population and will likely continue to have a surplus of park and recreation acreage throughout the plan design period.

**Table 4-9: Comparison to Surrounding Communities for Outdoor Recreation Demands Today**

Community	Active Municipally Owned Park Acres	2040 Population Projection	Demand Projection (10 acres/1,000 pop.)	Deficiency/Surplus (in Acres)
<b>City of Kewaunee</b>	<b>98.2</b>	<b>3,015</b>	<b>30.2</b>	<b>68.1</b>
City of Algoma	45.3	2,960	29.6	15.7
Village of Luxemburg	8.6	3,230	32.3	(23.7)
Village of Casco	3.9	630	6.3	(2.4)
City of Sturgeon Bay	155.0	8,015	80.2	74.9
City of Two Rivers	128.0	9,990	99.9	28.1

Source: WDOA, 2013 and locally adopted CORPs (various years), and Google Maps, 2024.

Note: Information based on municipally owned parks and does not include school related recreational facilities.

## Locational Needs & Walkability

It is desirable that recreational opportunities be within convenient walking distance for a community’s residents. With the city’s compact development pattern and distribution of existing parks and schools, residents’ walking distance to an existing recreation facility varies. A one-half mile distance (neighborhood park level of service) is ideal as a walking distance, but also looking at safety and use of sidewalks, trails, and bike paths. When residents are separated from the nearest park or school by natural barriers such as streams or man-made barriers such as busy streets, they are considered to be less adequately served because these features hinder a direct or safe walk. This is a particular concern for children, disabled, and elderly residents. In Kewaunee, while state highways 29 and 42 act as significant barriers to walkability, these transportation facilities are generally low-speed within the community and typically have sidewalks adjacent to them. Crossing improvements may be necessary in some locations to improve safety.

As new development may occur upon agricultural lands, property may still be needed to provide localized recreational opportunities within a walkable distance. Also, when looking at places to recreate, the Walk Score® website can analyze how walkable a community is. As shown in Figure 4-2, the Kewaunee community has an overall Walk Score of 43 (car-dependent) on a scale of 1-100 with 100 being a walker’s paradise. Almost all errands require a car for visits to restaurants, groceries, and entertainment. In addition, the city has a Bike Score of 24 which reflects the minimal bike infrastructure in the community.

**Figure 4-2: Walk Score Ratings, 2024**

The screenshot shows the Walk Score website interface for Kewaunee, Wisconsin. At the top, there is a search bar with the text "Type an address, neighborhood or city" and a "Go" button. Below the search bar, the location is identified as "Kewaunee, Wisconsin, 54216". The main heading is "Car-Dependent" with a question mark icon. Below this, it says "Most errands require a car." The Bike Score is "Somewhat Bikeable" with a gear icon, and it says "Minimal bike infrastructure." There are also icons for commute times: car (2 min), bus (1 min), bike (1 min), and pedestrian (2 min). A map on the right shows the location of Kewaunee near a large body of water. Navigation links include "Favorite", "Map", and "Nearby Kewaunee Apartments on Redfin".

## Park Classifications & Service Area Descriptions

The following classifications are derived from two sources: 1) the *2011-2016 Wisconsin Statewide Comprehensive Outdoor Recreation Plan-Appendix E*, and; 2) the *Park, Recreation, Open Space and Greenways Guidelines-A* project of the National Recreation and Parks Association and the American Academy for Park and Recreation Administration. They have been modified to fit local conditions. These classifications can be used as a guideline for understanding what services are typically provided as well as the area that each park typically serves.

### Community Parks

These parks serve several neighborhoods within a one-two mile radius. Typically, these parks are twenty-five acres or more. Accessibility is by vehicle, biking, and on foot. These parks should be linked to the parks system, existing and future trail networks and sidewalks as much as possible. Community parks address broad base community-wide needs. For example, community parks provide athletic fields while preserving areas for passive recreational uses. Amenities typically include:

- Athletic courts, fields, or playfields
- Boat launches
- Ice rinks
- Landscaped/natural areas with trails
- Parking
- Pavilion/shelter with kitchen
- Picnic tables/grills
- Playground equipment
- Restrooms
- Sledding hills/tobogganing runs
- Swimming pool

### Neighborhood Parks

Neighborhood parks serve residential areas within a one-half mile walking distance. The minimum desirable size varies from two-twenty acres. Neighborhood parks have a mix of active and passive uses. Usually, fifty percent of the area of a neighborhood park is used for active recreation and fifty percent is passive recreation, such as undeveloped natural areas. This limits problems such as noise, overuse, and congestion. Development amenities typically include:

- Playground equipment
- Play fields/open space
- Picnic tables
- Trails
- Landscaping
- Sport field/court
- Pedestrian paths
- Parking

Access by foot should be made possible, especially since these parks are designed for children. One should not have to cross a collector or arterial to access the park. Ideally, trails, sidewalks, or low volume minor streets should be used as a linkage from the residential area to the neighborhood park.

## Mini-Parks

Mini-parks are those that service a limited population or specific group such as tots or senior citizens. They have a quarter mile or a smaller service area and are usually less than an acre in size. These parks are generally situated in neighborhoods, apartment complexes, city housing developments, or senior housing complexes.

Development and amenities typically include:

- Playground equipment
- Landscaped sitting areas
- Picnic tables

Access to those parks should be located centrally within a neighborhood or housing development to provide easy access.

## Open Space/Greenspace

Open spaces are parcels of land or areas that are reserved for the preservation of unique land, water, vegetative, historic, and other aesthetic features in their natural state. Open spaces should then be addressed separately from park settings. These areas may be publicly or privately owned.

Open spaces may serve certain portions or the entire community. The size and level of service of open space areas varies with the type of use. The normal standard is one-two acres per 1,000 persons and a two to five mile radius. Access is important since these areas provide a visual and psychological relief from urban development.

Often, these areas take advantage of streams and other natural features, which then help preserve areas for wildlife and other environmental assets of a community. Urban green spaces can be used for linking open spaces/parks, public facilities, preserving natural resources/wildlife, preserving areas not suitable for development, and addressing the lack of open space in an area. These areas can be used as a less expensive means of addressing stormwater management. Open green space areas may or may not have to be improved but some amenities or characteristics may include:

- Walking/hiking trails (abandoned railroad lines, rights-of-way)
- Environmental corridors or linear parkways
- Creeks/streams/wetlands/drainageways/rivers/ponds/lakes/floodplains
- Ravines
- Areas of high groundwater
- Woodlands
- Steep sloped areas (12% or greater)
- Minimal landscaping areas

**INSERT MAP 4-1 – PARK BUFFERS/SERVICE AREA MAP (to be shared separately)**



DRAFT FOR DISCUSSION ONLY

## City of Kewaunee Parks and Recreation User Survey

The City of Kewaunee's is conducting this survey as a way for community members to share their up-front thoughts on the outdoor recreation facilities and activities. Every 5 years, the City updates their Comprehensive Outdoor Recreation Plan (CORP) to assess the condition of its parks and open spaces and guide the expansion, enhancement, and preservation of open space and recreation opportunities, as well as to remain eligible for State grant funds. With the current plan set to expire at the end of 2024, the City is seeking the public's input on its current facilities, future needs, and goals, objectives, and action items for the next 5 years. Thank you in advance for your time in completing this survey.

### 1. How satisfied are you with the City of Kewaunee's Park system?

Very satisfied  
Somewhat satisfied  
Somewhat disappointed  
Disappointed  
No Opinion

### 2. Indicate the frequency in with which you and/or anyone in your household visited City of Kewaunee parks in the past year. (check all that apply)

0 visits  
1-5 visits  
6-10 visits  
11 or more visits

### 3. Indicate the activities you and/or anyone in your household participate in when you visit City of Kewaunee parks. (check all that apply)

Walking/running/jogging	School group visit
Playground Equipment	Fishing
Family gathering/picnic	Ice Skating
Relaxation/stress relief	Basketball
City sponsored events (e.g., concerts, movie nights, Zumba, Easter egg hunt, etc.)	Work-related function
Athletic events	Tennis
Nature viewing/study	Football
Lunch/work breaks	Pickleball
Splashpad	Snowshoeing
Dog walking	Kite Flying
Sledding	Religious event
Biking	Geocaching
Charitable fundraisers	Skateboarding/rollerblading
Soccer	Cross country skiing
Photography	Cub/Girl Scouts function
Baseball/Softball	None
Shelter rental	Other (please specify)

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4. What additional recreation activities/amenities do you think City of Kewaunee parks need? (check all that apply)

- Restroom-Flushable
- Paved pathways
- Pathway lighting
- Playground equipment
- Shade structures
- Biking trails
- Trees
- Outdoor fitness equipment
- Corn-Hole Board-permanent
- Ga-Ga Ball Pit(s)
- "Music Garden" (e.g., outdoor musical instruments)
- Natural Playground Area/Equipment
- Picnic tables
- Pickle ball courts
- Archery range
- Cross country ski trails
- Restroom-Portable
- Sledding
- Volleyball Courts-Sand
- Shelters
- Pool
- Basketball courts
- Disc golf course
- Ice Rinks
- Off-Leash Dog park
- Soccer fields
- Parking lots
- Skateparks
- Baseball/Softball fields
- Football fields
- Tennis courts
- Volleyball courts
- Other (please specify)

5. On a scale from 1 to 10, with 1 being very unsafe and 10 being very safe, how safe do you or a member of your household feel when visiting City of Kewaunee Parks?

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

6. Indicate the frequency in which you and/or anyone in your household used trails in the City of Kewaunee over the past year.

- Daily
- Weekly
- Monthly
- Few Times per Year
- Never

7. How important is it for the City of Kewaunee to have a trail system that connects with existing parks & business areas?

- Extremely important
- Very important
- Important
- Somewhat important
- Not at all important

8. How important is it for Kewaunee to have a trail system that connects to neighboring communities (i.e., Algoma, Luxemburg, etc.)?

- Extremely important
- Very important
- Important

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Somewhat important  
 Not at all important

**9. On a scale from 1 to 10, with 1 being very unsafe and 10 being very safe, how safe do you or a member of your household feel when using the trails?**

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10

**10. How important is it for the City of Kewaunee to replace playground equipment on a more routine schedule?**

Extremely important  
 Very important  
 Important  
 Somewhat important  
 Not at all important

**11. How important is it for the City of Kewaunee to have outdoor exercise equipment in parks?**

Extremely important  
 Very important  
 Important  
 Somewhat important  
 Not at all important

**12. Do you think the number of athletic facilities meets the current demand?**

	Need More	Need Less	Enough	Don't Know
Soccer Fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Baseball/Softball Fields	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Basketball Courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tennis Courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pickleball Courts	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DRAFT FOR DISCUSSION ONLY

13. Please rate your level of satisfaction with the following services.

	Poor	Below Average	Average	Above Average	Excellent	No Opinion
Overall Parks & Recreation Department Services	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Youth Recreation Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Youth Sports Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adult Recreation Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Adult Sports Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Senior Citizen Programs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Athletic Fields	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Playgrounds	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Rental Facilities	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Forestry	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Other (please specify)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

14. If additional money was available for Parks and Recreation, rank priorities:

1. Athletic Courts (e.g., basketball, volleyball, tennis, pickleball, etc.)
2. Trail Development/Maintenance
3. Restroom Facilities
4. Playground Replacement
5. Nature Areas
6. Park Amenities (picnic table, benches, trash cans)
7. Recreation Programs
8. New Off-Leash Dog Park
9. Tree Planting/Maintenance
10. Lighting (parks or trails)
11. Athletic Fields

15. Would you be willing to volunteer periodically to assist with park maintenance and upkeep?

- Yes
- No

16. If the City identified the need and adequate space for an off-leash dog park, would you be willing to volunteer to assist with maintenance and upkeep of the facility (i.e., join a 'friends of the dog park' group)?

- Yes
- No

17. What is your age?

- <18
- 18-25
- 26-35
- 36-45
- 46-55
- 65+

DRAFT FOR DISCUSSION ONLY

**18. How long have you lived in Kewaunee?**

0- 5 years

6 – 10 years

11- 15 years

16-20 years

20+ years

I do not live in Kewaunee (please list the community you live in below)

**19. Please provides us with additional comments and suggestions you may have.**

DONE

