

Posted: 1/10/25  
City Hall

The YouTube channel "City of Kewaunee" will be live streaming the Common Council meeting so that the public can will be able to view and listen to the meeting.

<https://www.youtube.com/channel/UCKXkV8myjzDJ-lfSXtF14jw>

OFFICIAL NOTICE OF THE REGULAR MEETING OF THE  
CITY OF KEWAUNEE COMMON COUNCIL

Kewaunee Municipal Building, 401 Fifth Street

January 13, 2025 -- 6:00 P.M.

1. Call to Order & Roll Call
2. Pledge of Allegiance/Prayer/Meditation
3. Approval of December 9, 2024 Common Council Minutes
4. Public Comment/Communications (three minute time limit per person)
5. Boards/Commissions/Committees Reports and Staff Reports
6. City Administrator's Report
7. Mayor's Report
8. Business Agenda
  - a. Council interviews with Aldermanic District 4 candidates, consideration, and selection of a replacement Alderman.
  - b. Approve Ordinance No. 654-2025 to enable creation of a Marina Committee
  - c. Review and consider further changes to advisory boards, committees and commissions
  - d. Approve extension of lease with Blue Water Services, Ltd. for Tax Parcel 31 241 OTP 136
  - e. Approve Nicolet Bank signatory changes to current Clerk/Treasurer and Utility Clerk/Administrative Assistant.
  - f. Review and adopt Resolution No. 2025-2051 adopting Fire Department guidelines authorizing individuals under 18 years of age to join the Fire Department as junior firefighters
  - g. Approve change in utility billing practices to use outside party to prepare bill mailings
  - h. Consider possible Marina dock refurbishment and dredging financial options
  - i. Approve Invoice #8898 by Pier & Waterfront Solutions for purchase of replacement docks in the amount of \$239,200.
  - j. Financial Report – November 2024
9. Announcements.
10. Adjournment.

**Note:** At time items on the agenda may not be taken in the same order as they appear. Members of other governmental bodies (boards, commissions, committees, councils, etc.) may attend the above noticed meeting of the City Council to gather information. The only action to be taken at the above noticed meeting will be actions by the City Council.

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk prior to the meeting at 920-388-5000 to request adequate accommodations.

**REMINDERS:**

Tuesday, January 21	Personnel Committee, 4:30 p.m.
Thursday, January 23	Plan Commission, 6:30 p.m.
Tuesday, February 4	Finance Committee, 5:00 p.m.
Thursday, February 6	Public Works Committee, 5:30 p.m.
Thursday, February 6	Public Property Committee, 6:00 p.m.
Monday, February 10	Common Council, 6:00 p.m.

- h. Review and approve playground equipment purchase for Haney Park. Motion by Nelson to approve Burke Option 1 for replacing playground equipment at Haney Park for \$20,217. Jeanquart seconded the motion. On roll call the motion was approved unanimously.
  - i. Review and consider acquisition of used docks from Reef Point Marina. Motion by Anderson to commit to the 5-year plan for the improvement of the Marina docks, as proposed by Pier & Waterfront Solutions, to authorize the consultant to acquire the docks from Reef Point Marina. Kohnle seconded the motion. On roll call the motion was approved unanimously.
  - j. Review and select roofing replacement proposal for Marina buildings. Motion by Anderson to approve the Marina roofing replacement proposal from SNP in the amount of \$15,892. Nelson seconded the motion. On roll call the motion was approved unanimously.
  - k. Review and select flooring replacement proposal for Marina buildings. Motion by Nelson to approve the Marina flooring replacement proposal from Legacy Concrete Coatings, including all options provided, in the amount of \$9,120. Kohnle seconded the motion. On roll call the motion was approved unanimously.
  - l. Financial Report – October 2024: Motion by Anderson to approve the financial reports as presented. Nelson seconded the motion. Motion carried, 7Edd-0.
- 9. Closed Session.** The Common Council may enter into closed session pursuant to Wis. Stat. §19.85(1)(g) to confer with legal counsel for the Common Council who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved, and may reenter open session at the same place thereafter to act on such matters discussed therein as it deems appropriate, in re Davister v. City of Kewaunee.

Motion- Blaha to go into closed session at 7:03 pm. Nelson seconded the motion. On roll call vote the motion was approved unanimously.

Motion-Nelson to reenter open session at 7:40 pm. Kohnle seconded the motion. Motion carried 7-0.

No further motion was made in open session.

**10. Announcements:** Ald. Nelson thanked Ald. Jeanquart for taking over as Council representative to the Public Library Board.

**11. Adjournment:** Motion by Nelson to adjourn at 7:40 pm and seconded by Oftedahl. Motion carried, 7-0.

Respectfully submitted,

Heath Eddy, AICP  
City Administrator (acting Secretary)