

**NOTES FROM THE REGULAR MEETING OF THE
CITY OF KEWAUNEE FINANCE COMMITTEE**

City Hall

Tuesday, Dec 3, 2024

5:00 p.m.

1. Call to Order & Roll Call-Meeting called to order at 5:00pm.

All committee members present-Robin Nelson, Chair, Jeff Kohnle, Russ Anderson and Bobbi Jeanquart.

Also present-Clerk/Treasurer,Amber Vander Velde,Office, Marina-Augie Kinjerski,Public Works,Nate Seiler

2. Approval of Previous Meeting Minutes-October 29,2024 Motion made by Jeff to approve the minutes. Second by Russ Motion carried.

3. Old Business

A. Finalize Budget-Water, Sewer and Marina Jeff made a motion to move budgets to council with the recommendation by City Administrator Heath Eddy to take \$20,000 of the general fund to complete 2024. Second by Russ Motion carried.

B. Utility Clerk position-update Kim Sipe was hired. She will have 4 days to work with Karen to get training. Dec 6th is Karen's last day.

C. Update on Ambulance and Fire Funds and Townships-Agreements-Robin will work with Amber to clarify the agreements, so moving forward anyone will be able to execute the billing process timely and without question. The townships have been billed and checks are coming in.

E. Marina Accounting Practices Update on Hey Gov-the finance committee and Hey Gov are awaiting on the fee schedule for the marina which will be discussed at the Public Properties meeting.

F. Dominion-Billable Invoice-Update-the attorney is working on the back billing but Amber has billed for the coming year.

G. ARPA Funds-Final commitment for funds. Amber is working on this. We have a deadline to get all this information in for approval. The last concern are the generators quoted for the City hall. There appeared to be an error. Nate and Heath corrected the amount for City Hall should be \$53,181.25. Discussion as to whether we should go with Total Energy Systems or Generac ensued. Both companies are excellent and reputable. Total Energy Solutions is more costly but it was pointed out Generac is a residential product as opposed to Total Energy Solutions a commercial product. Reviews researched on the internet revealed Generac is recommended

and Total Energy Solutions is highly recommended. In addition to the higher cost with Total Energy Solutions we need to provide the electrical installation. This may add \$10,000 to the total price. At this time we could correct some electrical issues at the fire station. Given the fact we had a storm and were without power in these two areas it was agreed this is a need for our community. These two areas are significant in the role they play to support the community in the time of a disaster, they should not be without power. This purchase will help spend all the ARPA funds. Any additional funds needed we can cover through the CIP. **A motion was made by Bobbi to move to council purchasing the Total Energy Systems, LLC with Nate checking on a final estimate. Second Russ. Motion carried.**

4. New Business:

A. Financial Report-we were given printed reports as council people have been struggling with their email accounts. We did not have time to review. We will move to council and bring concerns if there are any to the council meeting.

B. Review available invoices for approval. There were no invoices available.

5. Announcements-Augie is traveling to Racine to check out some docks.

6. Adjournment Motion by Russ to adjourn. Second by Jeff. Motion carried.

Meeting adjourned at 5:24 pm

Respectfully submitted,

Robin S. Nelson