

CITY OF KEWAUNEE COMMON COUNCIL MINUTES
November 11, 2024

- 1. Call to Order & Roll Call:** Mayor Jeffery L. Vollenweider Sr. called the meeting to order at 6:00 pm. Alderpersons present: Jim Brewster, Russell Anderson, Scott Oftedahl, Robin Nelson, and Jeffrey Kohnle. Ald. Blaha was excused.
- 2. Pledge of Allegiance/Prayer/Meditation:** All those present participated
- 3. Approval of October 14, 2024 Common Council Minutes:** Ald. Oftedahl noted a correction to add a public comment. Motion-Kohnle to approve the minutes as amended. Nelson seconded the motion. Motion carried, 5-0.
- 4. Public Comment/Communications:** No comments provided by the public.
- 5. Boards, Commissions, Committee and Staff Reports:** No action taken.
- 6. City Administrator's Report:** Eddy stated interviews for the Utility Clerk position; design standards for public infrastructure meeting with Cedar Corporation; August 27 claims to the WEM in excess of \$27,000 plus insurance claims in excess of \$23,000; CORP update meeting on November 14; election turnout was 1,582 votes received (93% turnout) and there was a State audit of the City's election results.
- 7. Mayor's Report:** Noted Clerk/Treasurer Amber Vande Velden was sworn in today; Ald. Blaha left a statement in honor of veterans on Veterans Day.
- 8. Business Agenda:**
 - a. Council interviews with Aldermanic District 1 candidates, consideration and selection of a replacement Alderperson. Motions: (1) Brewster nominated Roberta Jeanquart, seconded by Nelson. (2) Kohnle nominated Art Schiller, seconded by Anderson. On roll call vote, 4 votes for Jeanquart, 1 vote for Schiller. Jeanquart was sworn in to office by Clerk/Treasurer Vande Velden.
 - b. Set 2025 General Fund Budget public hearing for Monday, December 2, 2024 at 6:00 p.m. Motion by Nelson to set the public hearing dated for Monday, December 2, 2024 at 6:00 p.m. Seconded by Oftedahl. Motion carried, 6-0.
 - c. Adopt Ordinance No. 653-2024 amending Sec. 78-92 of Municipal Code to add permissions with regard to parking access on Franklin and Ellis street. Motion by Anderson to adopt Ordinance No. 653-2024. Seconded by Nelson. Motion carried, 6-0.
 - d. Adopt change in compensation policy regarding holiday pay for part-time patrol officers. Motion by Brewster to adopt a change to permit holiday double-time pay for part-time patrol officers. Nelson seconded the motion. On roll call the motion was approved unanimously.
 - e. Approve Final Application for Payment and Change Order No. 1 for completion of the Tug Bollard Replacement Project in the amount of \$14,828.25. Motion by Brewster to approved the Final Application for Payment, including Change Order No. 1, for completion of the Tug Bollard Replacement Project in the amount of \$14,828.25, conditioned on the contractor completed the work authorized under Change Order No. 1. Nelson seconded the motion. On roll call vote the motion was approved unanimously.
 - f. Authorize Resolutions of Intent to reimburse expenditures from proceeds of borrowing, related to submission of loan applications for the Safe Drinking Water Loan Program and the Clean Water Fund Program. Motion #1 by Nelson to adopt Resolution No. 2024-2047, a resolution declaring official intent to reimburse expenditures from proceeds of borrowing, related to submission of a loan application for the Safe Drinking Water Loan Program. Oftedahl seconded the motion. On roll call the motion was approved unanimously. Motion #2 by Anderson to adopt Resolution No. 2024-2048, a resolution declaring official intent to reimburse expenditures from proceeds of borrowing, related to submission of a loan application for the Clean Water Fund Program. Kohnle seconded the motion. On roll call the motion was approved unanimously.
 - g. Authorize the City of Kewaunee credit card company to issue a card for Clerk/Treasurer Amber Vande Velden. Motion by Brewster to authorize the issuance of a City of Kewaunee credit card to Clerk/Treasurer Amber Vande Velden. Oftedahl seconded the motion. On roll call the motion was approved unanimously
 - h. Financial Report – September 2024: Motion by Brewster to approve the financial reports as presented. Kohnle seconded the motion. Motion carried, 6-0.
- 9. Announcements:** The Christkindlmarkt will be held the weekend of November 22-24. The annual Christmas Parade on November 22, 2024. The trees in Harbor Park have been decorated and will be lit the night of the parade.

10. Adjournment: Motion by Nelson to adjourn at 6:44 pm and seconded by Anderson. Motion carried, 6-0.

Respectfully submitted,

Heath Eddy, AICP
City Administrator (acting Secretary)