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**OFFICIAL NOTICE OF MEETING  
OF THE  
BOARD OF REVIEW MEETING  
4:00 P.M. - WEDNESDAY  
May 31, 2023  
KEWAUNEE MUNICIPAL BUILDING  
401 FIFTH STREET**  
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1. Call to Order/Roll Call
2. Elect Chairperson and Vice Chairperson
3. Approve August 11, 2022 Board of Review Minutes
4. Confirmation of Open Book and Board of Review Notices Posted & Published
- . Verify that at least one BOR Member has met the mandatory training requirements.
6. Summary of Annual Assessment by Assessor Mike Muelver
7. Receipt of the Assessment Roll by Clerk from City Assessor
8. Review the Assessment Roll and Perform the Following:
 - a. Examine the Roll
 - b. Correct Description or Calculation Errors
 - c. Add Omitted Property
 - d. Eliminate Double Assessed Property
9. Discussion/Action-Certify all corrections of error under State Statute (Sec. 70.43, Wis. Stats)
10. Discussion/Action-Verify with the Assessor that Open Book Changes are included in the Assessment Roll
11. Hear Objections on Tax Roll
12. Consider/Act on Objections
13. Schedule Board of Review Dates if necessary
14. Adjournment

Note: A possible quorum of members of the City Council or other City Committees may attend this meeting to gather information or speak about a subject over which they might have decision-making responsibility. However, only the governmental body referred to in this agenda may take action at this meeting. This notice is given so that members of the City Council and other City Committees may attend the meeting without violating Wisconsin's Open Meeting Law.

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk prior to the meeting at 920-388-5000 to request adequate accommodations.