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OFFICIAL NOTICE OF THE REGULAR MEETING OF THE
CITY OF KEWAUNEE COMMON COUNCIL
Kewaunee Municipal Building, 401 Fifth Street
MONDAY, May 8, 2023 – 6:00 P.M.

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance/Prayer/Meditation**
3. **Approval of April 10, 2023 Common Council Minutes and April 18, 2023 Reorganization Meeting Minutes**
4. **Public Comment/Communications (three minute time limit per person)**
5. **Boards, Commissions, Committee and Staff Reports: (Historic Preservation Commission, Personnel Committee, Plan Commission, Finance Committee, Public Works Committee, and Staff Reports)**
6. **Mayor’s Report:**
 - a. Legislative Update: Rep. Joel Kitchens
7. **Unfinished Business:**
 - a. Approve Addendum No. 17 for Municipal Consultive Services with Cedar Corporation.
 - b. Approve Revised Invoice by Pier & Waterfront Solutions for Dock Repairs at Kewaunee Marina in the Amount of \$31,627.33 (previously approved for a maximum of \$30,000.00).
8. **New Business:**
 - a. Approve Neon Run for June 4, 2023
 - b. Adopt a Resolution Imposing Conditions and Restrictions for a Conditional Use for a Day Care Facility Located at 109 Duvall Street (Brett Michael Webb and Spyder Troy Webb, Owners and Applicants).
 - c. Approve Invoice for Services by Peters Construction for Crushing of Fill Materials in the Amount of \$15,211.55.
 - d. Adopt a Resolution Authorizing Resolution for Boating Infrastructure Grant Application (Cedar Corporation)
 - e. Approve Sanitation and Recycling Agreement with Harter’s Fox Valley Disposal for a Five-Year Term of Service.
 - f. Approve School Resource Officer Agreement with Kewaunee School District for 2023-2024 School Year.
 - g. Adopt a Resolution Authorizing Agreement Between Officer Brian D. Gale and the City of Kewaunee Regarding the Purchase of a Retired Police K-9.
 - h. Approve Additional Improvements and Furniture for the Kewaunee Pierhead Lighthouse by the Friends of the Kewaunee Pierhead Lighthouse
 - i. Approve an Ordinance Amending Chapter 30 (Fire Prevention and Protection) for Consistency with State Statutes and to Reduce the Recruitment Age.
 - j. Authorize Staff to Issues Bids for Road Construction Projects
 - k. Financial Reports – Month Ending: January 2023
9. **Announcements.**
10. **Adjournment.**

Note: At time items on the agenda may not be taken in the same order as they appear. Members of other governmental bodies (boards, commissions, committees, councils, etc.) may attend the above noticed meeting of the City Council to gather information. The only action to be taken at the above noticed meeting will be actions by the City Council.

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Clerk prior to the meeting at 920-388-5000 to request adequate accommodations.

REMINDERS:

Tuesday, May 16	Personnel Committee, 4:30 p.m.
Thursday, May 18	Public Property Committee, 6:00 p.m.
Thursday, May 25	Plan Commission Meeting, 6:30 p.m.
Monday, May 29	Memorial Day – OFFICE CLOSED
Thursday, June 1	Public Works Committee, 5:30 p.m.
Tuesday, June 6	Finance Committee, 5:00 p.m.
Monday, June 12	Common Council, 6:00 p.m.

CITY OF KEWAUNEE COMMON COUNCIL MEETING MINUTES
April 10, 2023

1. **Call to Order & Roll Call:** Council President Janita Zimmerman called the meeting to order at 6:00 pm. Council members present included Robin Nelson, Eric Wisnicky, Kathy Brown, John Blaha, Jim Brewster, and Wendy Shelton. Those excused were Jeff Vollenweider, Mayor, and Council Member Rich Taylor.
2. **Pledge of Allegiance/Prayer/Meditation:** Observed by those present.
3. **Approval of March 20, 2023 Common Council Minutes:** Nelson motioned with corrections to item 8 j., Shelton seconded. Motion carried, 4-2.
4. **Public Comment/Communications:** None
5. **Boards, Commissions, Committee and Staff Reports: (Personnel Committee agenda/minutes, Plan Commission agenda/minutes, Finance Committee agenda/minutes, and Staff Reports):** Reports accepted.
6. **Mayor's Report:** Reorganizational meeting will be held on Tuesday, April 18th at 6:00 pm.
7. **Unfinished Business:** None
8. **New Business:**
 - a. Authorize Certain Officials to Sign Addendum No. 17 Agreement for Professional Services with Cedar Corporation: Shelton made a motion to send Cedar Corp. addendum #17 to the finance committee on May 2, 2023. Wisnicky seconded the motion. Motion carried, 6-0.
 - b. Approve tiered pay scale for Part-Time Patrol Officers: Nelson made a motion to approve the tiered payscale for part-time patrol officers. Brewster seconded the motion. Motion carried, 6-0.
 - c. Authorize Certain Officials to Sign a Memorandum of Understanding with the Kewaunee Professional Police Association regarding employment of Part-Time Patrol Officers: Nelson made a motion to approve the memorandum of understanding with the Kewaunee Professional Police Association regarding part-time patrol officers. Brewster seconded the motion. Motion carried, 6-0.
 - d. Authorize implementation of a Memorandum of Understanding with Part-Time Patrol Officers regarding compensation: Brewster made a motion to approve the memorandum of understanding with the part-time patrol officers and the City of Kewaunee. Shelton seconded the motion. Motion carried, 6-0.
 - e. Approve amendment to Personnel Policy Manual regarding computer network security: Nelson made a motion to approve an amendment to the employee manual requiring all employees to change their passwords on an annual basis. Brown seconded the motion. Motion carried, 6-0.
 - f. Approve Temporary Class B picnic licenses for Kewaunee Alumni Fest held on April 29th, and Lakeshore Area Vintage Snowmobile Association July 8th: Nelson made a motion to approve the picnic licenses for Kewaunee Alumni Fest on April 29th and the Lakeshore Area Vintage Snowmobile Association on July 8th. Shelton seconded the motion. Motion carried, 6-0.
 - g. Financial Reports – Month Ending: March 2023: Shelton made a motion to approve the financial reports as presented. Nelson seconded the motion. Motion carried, 6-0.
9. **Announcements:** Historical Preservation is meeting on April 12th to review 3 projects. Pierhead Lighthouse is meeting on April 13th as well as the Friends of the Library. Ambulance Department Fish Fry is Friday, April 28th.
10. **Adjournment:** Meeting adjourned at 6:20 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC

Clerk/Treasurer

**CITY OF KEWAUNEE COMMON COUNCIL
REORGANIZATIONAL MEETING MINUTES
April 18, 2023**

1. Call to Order: Mayor Jeff Vollenweider called the meeting to order at 6:00 pm.
2. Roll Call: Roll call indicated that Janita Zimmerman, Robin Nelson, Eric Wisnicky, Kathy Brown, John Blaha, Jim Brewster, and Wendy Shelton. Member Jeffery Kohnle was excused.
3. Reorganization Business:
 - a. Set Council Meeting Time: Brewster made a motion to adopt the 2nd Monday of the month at 6:00 pm for council meetings. Nelson seconded the motion. Motion carried, 7-0.
 - b. Election of Council President: Mayor Vollenweider called for nominations. Robin Nelson and John Blaha were nominated. A paper ballot form of voting was conducted. Clerk/Treasurer Lesser tallied the votes. Nelson received 5 votes and Blaha received 2. Nelson was named the next council president.
 - c. Ratification of Mayoral Appointments to Committees and Boards:
 - i. Public Works Committee (1-year term expiring 4/15/24)
 1. Reappointment of John Blaha as Chair
 2. Reappointment of Eric Wisnicky and Janita Zimmerman
 3. Appointment of Jeffrey Kohnle
 - ii. Finance Committee (1-year term expiring 4/15/24)
 1. Reappointment of Wendy Shelton as Chair
 2. Reappointment of Robin Nelson
 3. Appointment of Kathy Brown and Jeffrey Kohnle
 - iii. Public Property Committee (1-year term expiring 4/15/24)
 1. Appointment of Eric Wisnicky as Chair
 2. Reappointment of Janita Zimmerman and Jim Brewster
 3. Appointment of John Blaha
 - iv. Personnel Committee (1-year term expiring 4/15/24)
 1. Reappointment of Jim Brewster as Chair
 2. Reappointment of Kathy Brown, Robin Nelson and Wendy Shelton
 - v. Plan Commission
 1. Reappointment of John Blaha as Council representative to 1-year term expiring 4/15/24
 2. Reappointment of Claude Stangel and Jeffrey Welhouse to 3-year terms expiring 4/30/26
 - vi. Police and Fire Commission (5-year term expiring 4/30/28)
 1. Reappointment of Roger Zimmerman
 - vii. Public Library Board
 1. Reappointment of Janita Zimmerman as Council representative to 1-year term expiring 4/15/24
 - viii. Board of Review (1-year term expiring 4/15/24)
 1. Reappointment of Mayor Vollenweider, Council members Janita Zimmerman, John Blaha, Robin Nelson, and Clerk/Treasurer Jo Ann Lesser
 - ix. Community Center Committee
 1. Reappointment of Janita Zimmerman as Council representative to 1-year term expiring 4/15/24
 2. Reappointment of the following to a 2-year term expiring 4/30/25: Pat Ledvina, Cindy Tang, Mike Hausknecht
 3. Reappointment of Paul Hacker as ARDC Representative to 1-year term expiring 4/30/24
 - x. Board of Zoning Appeals

1. Reappointment of Dale Franson to 3-year term expiring 4/30/26
 - xi. Historic Preservation Commission
 1. Reappointment of Addie Bernard as Real Estate Representative to 1-year term expiring 4/30/24.
 2. Reappointment of the following Citizen-at-Large members to 1-year terms expiring 4/30/24: Pattie Walecka, Jenii Ratcliffe, and Ben Gerold: It was suggested to remove Jenii Ratcliffe from the committee. Zimmerman motioned and Nelson seconded the changes. Motion carried, 7-0.
 - xii. Beautification Committee (2-year term expiring 4/30/25)
 1. Reappointment of Tom Zenner, Darlene Muellner, Ron Gilbertson, Nancy Lamack, and Tom Vogel
 - xiii. Parks and Recreation Committee
 1. Reappointment of Kathy Brown as Council representative to 1-year term expiring 4/15/24
 - xiv. Lighthouse Preservation Committee
 1. Reappointment of Robin Nelson as Council representative to 1-year term expiring 4/15/24
 - xv. Tug Ludington Committee
 1. Reappointment of Eric Wisnicky as Council representative to 1-year term expiring 4/15/24
4. Old Business
- a. Boating Infrastructure Grant – letters of support follow-up: Mayor Vollenweider is asking for council members to obtain letters of support for funding of the marina. Letters are due by June 1st.
5. Other Questions, Comments, Announcements: City wide rummage sale is June 9th & 10th. Police fund raiser to be held on May 20th at Classix. Electronic recycling was held on April 18th. Kewaunee ambulance fish fry April 28th.
6. Adjourn: Meeting adjourned at 6:17 pm.

Respectfully submitted,

Jo Ann Lesser, CMC, WCMC

Clerk/Treasurer

OFFICIAL MEETING OF THE CITY OF KEWAUNEE
PLANNING COMMISSION
Kewaunee Municipal Building, 401 Fifth Street
THURSDAY, April 27, 2023 – 6:30 p.m.

1. **Call to Order/ Roll Call:** Chairperson Laura Gerold called the meeting to order at 6:30 pm. Members present, Jeff Welhouse, Claude Stangel, Cindy Tang, Chris Holterman and John Mastalir. Excused, John Blaha.
2. **Approve of Minutes**
 - a. Approval of regular meeting of March 23, 2023. Cindy Tang motioned to approve the meeting minutes from the March 23, 2023 meeting as presented. Chris Holterman seconded the motion. Motion carried unanimously.
3. **Public Comment;** None
4. **Business Matters** (no Public Hearing is required upon the following matters; action may be taken on all matters)
 - a. The Role of the Plan Commission: Presentation was giving by Brandon Robinson of Bay Lake Regional Planning Commission on the role of the Plan Commission in Municipal government. Presentation was very informative for the whole group but especially the new commissioners. Mr. Robinson stated that the Master Plan should be updated every ten years. Kewaunee's was last updated in 2007. Mr. Robinson provided a copy of the presentation to each member for future reference.
 - b. Discussion of Chapter 94 Uses by District (spreadsheet attachment): It was decided to break this down into sections and that the group would work on one district per month to make sure that the classifications fit the district and go along with the Comp Plan. They will start with R-1 Single Family Residential.
 - c. Zoning Ordinance reboot project: It was decided to take a look at the ordinance for signs. Administrator Heath Eddy present the group with some of the signs within the city that are not correct per the ordinance.
 - d. Conditional Use permit process (see the attached): This will be an ongoing process as there are going to be changes to the state codes.
 - e. Master Plan update: Administrator Eddy to provide copies of the sections that pertain to agenda items at the May 25, 2023 meeting.
5. **Adjournment:** Chris Holterman motioned to adjourn at 9:06 pm. Cindy Tang seconded the motion. Motion carried unanimously.

Respectfully Submitted,
Karen Muchowski
Administrative Assistant

Public works committee minutes 5/04/2023

1. Mr. Blaha called the meeting to order at 5:30 PM. All members were present except Mrs. Zimmerman who was excused. Nathan Seiler and Wendy Shelton were also present.
2. Public comment was held and Willard Kickbusch commented on several topics. He referenced the newly planted trees and asked of the maintenance plan with them. Referenced the CBDG project and inquired about amounts of materials being moved and the recording system. Commented on houses and properties in the city in need of repair, then asked who is in charge of holding residents accountable for upholding standards for their properties. He also mentioned the need for low to medium income housing in the city and referenced the project currently going on in the City of Algoma.
3. The Neon Run event for June 4th was discussed along with its route on the city's streets. Mr. Kohnle made a motion to recommend the approval of the event using the city's streets and Mr. Wisnicky seconded. Passed unanimously.
4. Mr. Seiler talked about the meeting held with the USACE, Heath Eddy, and himself. Discussion of channel depths and channel width for future dredging projects was discussed. Discussion also was held on the possibility of expanding the CDF for future commitment of dredging projects, costs possibly involved with it, and efforts needed with the city to do this. Mr. Kohnle made a motion to keep the limits of the channel at 14' of depth and 155' of width like was done in the past. Mr. Wisnicky seconded the motion. Passed unanimously.
5. The paving project for 4th street between Lincoln and Scott was discussed referencing a budgetary estimate from Northeast Asphalt. Mr. Seiler stated if we shortened the limits of the project from the curb line of Lincoln Street to the curb line of Scott Street including roughly 30' into Sunrise Ct. the cost of the project should be around \$90,000 dollars using the numbers from the budgetary estimate. Mr. Seiler stated he would like the permission to post this project for bids to be performed in the fall of 2023. He also stated the funding would come from in budget from the road repair line item and the new construction line item (LRIP funding). Mr. Wisnicky made a motion to recommend the posting for bid of roughly 700 feet of road on 4th street including roughly 30 feet into Sunrise Ct. Passed unanimously.
6. Update for the property at 623 Wisconsin Ave was given referencing it being submitted to the court system by the city attorney.
7. Update on the proposed Scott Street extension project was given. Letters were drafted and being reviewed by the city attorney to be sent to bordering property owners to see if there is support or interest for this project.
8. The time and date of Thursday June 1st, 2023 at 5:30PM was set by the committee.
9. Mr. Wisnicky made the motion to adjourn the meeting and Mr. Kohnle seconded. The meeting was adjourned at 6:25 PM.

CITY OF KEWAUNEE FINANCE COMMITTEE

Kewaunee Municipal Building, 401 Fifth Street
Tuesday, May 2, 2023 at 5:00 P.M.

Meeting was called to order at 5:00

Roll Call:

Committee Members: Wendy Shelton, committee chair, Kathy Brown, Jeff Kohnle, Robin Nelson

Guests: Jeff Vollenweider, Mayor, Nate Seiler, Street Superintendent, Robin Mueller, Police Chief, Augie Kinjerski, Marina Manager

Motion made by Robin to amend the agenda by moving item 8 Cedar Corporation Addendum #17 (Agreement for Professional Services) to the beginning. Second by Kathy. Motion Carried

8, Cedar Corporation Addendum #17 (Agreement for Professional Services)

Cedar Corps is looking for approval to be put on a retainer for the city. Amount for 2023 \$14,300.00 and 2024 \$14,700.00. Approving them would appoint them as the City's official engineering firm. Once the retainer is paid they will do basic engineering services such as reviewing projects, help in facilitating grants etc. They provide these services with the prospect of future projects. This past year they provided services over and above the retainer fee. Nate reported they had assisted in review of various projects in the public works department. It appears there has been satisfaction working with Cedar Corps.

Motion made by Robin to recommend to Council approval of Cedar Corps Addendum #17 Agreement for Professional Services as presented. Second by Jeff. Motion carried

2. Discussion of Dodge Street reconstruction and options for financing

Nate explained this is going to be a process. One and a half years for planning and preconstruction. 1 year for construction. The LRIP money we were awarded amounts to \$400,000. This will be a multimillion dollar project. We need to consider what are our best options. Infrastructure is poor in this area and it must be addressed. There are some grants we can access for these projects. We must get these pipes replaced as the DNR is going to require all lead pipes be eliminated. Considering the Dodge street job it could be done in sections. The area on Dodge being considered is 3/4 of a mile, Kilbourn St. to Baumeister Drive. A rough estimate would be \$3.7 million. It could be done to fix the infrastructure with patching. One block is located in the TID.

No action was taken but there will be continued discussion on this topic.

3. Discussion of Peters Construction invoice (concrete grinding) and recommend to Council to approve expense per Kewaunee's purchasing policy.

Peters Construction was requested to grind up materials left over from some projects. The cost of the project ended up being \$15,211.55. It is \$211.55 over what staff can approve to pay out.

A motion was made by Kathy to move to Council approval of the \$15,211.55 for Peters Construction to be taken out of the already budgeted contractual services. Second by Jeff. Motion carried.

4. Discussion of Boat Launch Kiosk Management

There is a kiosk from the previous company. Not sure what to do with the item. Augie can look to see if there is a possibility of selling it. The kiosk is at least 6 years old.

The future will be using a QR code to pay.

A motion was made by Kathy to recommend to Council to allow Augie to look into disposal of the kiosk. Second by Robin Motion carried.

5. Discussion and Recommendations Regarding School Liaison Officer 2023-2024 Agreement

The Superintendent is pleased with the program and the school wants the 800 hour program. The school will pay \$45,848.00. Officer Szydel is willing to be the officer.

A motion was made by Robin to recommend to Council approval of the 800 hour program with the school being billed \$45,848.00. Second Kathy Motion carried

6. Discussion and recommendation of Harter's 2024-2028 Sanitation and Recycling Contract.

Another company has expressed interest in bidding for the city contract. It was pointed out several years ago the city had gone through the bidding process and Harter's had won the bid. At this time they have come forward with their contract which is public. It would be unfair to allow another company to bid at this time. Everyone agreed they had been reliable and people have been happy with their service.

Motion made by Robin to make recommendation to Council accept contract for Harter's as submitted. Second by Jeff. Motion carried.

7. The Pier and Waterfront Solutions Invoice came in a little more than was previously authorized so we wanted to do a brief review.

The repairs for the docks were originally estimated at \$26,601.99. Council approved up to \$30,000.00. After the work was completed the amount was \$31,627.33. This increase was due to additional labor, some additional parts and additional projects. It ended up being \$5,400 over the original figure.

A motion was made by Jeff to recommend to Council to approve an additional \$5400.00 to pay Pier and Waterfront Solutions. Second Kathy. Motion carried.

9. Review Audit Report

There was \$317,769.00 left to carry over in the general fund.

Segregation of duties remains an issue because we have limited staff. Jo Ann has taken steps to cover some of these matters having different individuals responsible for different aspects.

We will be reviewing the entire audit in the upcoming meeting.

10. Review and recommend approving Financial Reports to Council

Now have the January Financial Reports.

A motion was made by Kathy to recommend to Council approval of the January Financial Reports. Second Jeff. Motion carried

Announcements

KCEDC will be having its Annual Breakfast, Wednesday, May 10, 7 am to 9 am. At Port O' Call Restaurant. \$25.00 a person. A representative from Viking Cruise Lines will be the speaker.

Augie was at a conference and it was discussed there will be an additional 5 ships doing tours other than Viking. It may be an opportunity for Kewaunee to get them into a harbor able to accommodate them.

Nate noted the Tug brought in \$175.00 already.

Augie shared a 71 foot Research Vessel will be in town tomorrow docking overnight at the sea wall.

11. Adjourn

A motion was made by Robin to adjourn. Second by Jeff. Motion carried

Meeting adjourned at 6:06 pm

Respectfully submitted by Robin S. Nelson



Kewaunee Public Library Board Meeting MINUTES

March 15, 2023 4:30 p.m.

Present: Carol Petrina, Ben Gerold, Dolly Paine, Scott Fritz, Mary Wolske, Amanda Degrave, Janita Zimmerman,
Members excused: Jan Tess

- Call meeting to order – 4:36 p.m. by Ben
- Approval of Minutes from February 22, 2023 – Motion by Mary – second by Dolly to approve minutes as presented. Motion carries unanimously.
- Treasurer’s Report – Dolly made a motion to accept treasurer’s report as presented seconded by Amanda motion carries unanimously.
- Approve Payment of Bills – Mary makes motion to approve bill payments seconded by Amanda motion carries unanimously.
- Old Business
 - Evaluate and possible action on CD’s – discussed CD’s - no action
- New Business - No new business
- Library Director’s Report
 - Personnel and staffing updates
 - Normal monthly activities
 - Department head meeting with the City
 - Update on Phone Application for library
 - Circulation for February 3190 with a YTD of 6702
- Confirm next meeting date April 19, 2023 – 4:30 p.m.

- Motion to adjourn into closed session at 4:51 p.m. by Amanda – seconded by Mary – roll call vote taken
 - Dolly - aye
 - Mary - aye
 - Amanda - aye
 - Ben – aye
 - Scott - aye
- Met in closed session and discussed items as posted in agenda - Pursuant to WI Statute 19.85 (1)(c)

MEETING NOTES
CITY OF KEWAUNEE HISTORICAL PRESERVATION COMMISSION
WEDNESDAY, April 12, 2023- 5:30 P.M.

1. Call to Order & Roll Call
 - Meeting Called to order at 5:33pm
 - Present: Jim Brewster, Ben Gerold, Bonnie Schuller, Tom Schuller, Mark Kunkel, Janie Wiest
 - Excused: Patti Walecka - Provided feedback on approval of all three Certificate of Appropriateness's
2. Approval Commission Minutes of November 21, 2022 - See Attachment
 - Motion to approve made by Mark Kunkel and seconded by Janie Wiest
 - Motion passed unanimously.
3. Certificate of Appropriateness for Mike and Loreen Daul - 210 Rose Street Project
 - Motion to approve made by Ben Gerold and seconded by Bonnie Schuller
 - Motion passed unanimously.
4. Certificate of Appropriateness for Eric and Janie Wiest - 916 Milwaukee Street Project
 - Motion to approve made by Mark Kunkel and seconded by Ben Gerold
 - Motion passed unanimously.
5. Certificate of Appropriateness for James and Ingrid Brewster - 1017 Milwaukee Street Project
 - Motion to approve made by Bonnie Schuller and seconded by Janie Wiest
 - Motion passed unanimously.
6. Announcements
 - Talked about a few new neighbors in the Historical District and handing out materials to them.
7. Adjournment
 - Motion to adjourn made by Mark Kunkel and seconded by Janie Wiest
 - Motion passed unanimously.

Kewaunee Public Library for April 2023

Current Highlights: Spectrum finally came and we are now on Spectrum service. Our building wiring is very old and not set up for double lines. We will be looking into putting in new wire and what the costs may be for that. We continued to be short staffed the entire month of April. We were busy planning and scheduling our summer reading programming. We are collaborating with the KAPS program to have them walk over for our summer reading program. Dinosaur Dimensions will be our summer entertainer, which is on June 20th at 10:30 a.m. We are also partnering with the Kewaunee County Fair and the Fairest of the Fair to provide a reading challenge where patrons can earn a free child's ticket to the Fair. April featured two big weeks, Money Smart Week and National Library Week. We held a special evening storytime with close to 30 people participating. It was Pajamas and Pancakes themed, so everyone was wearing their pajamas and we were flipping the pancakes. Much fun was had by all. We put out a mini Seed Library in April with seeds that we were given as a donation. To date, we have distributed 449 packets of seeds to our community. Hot Spots continue to be checked out. We have had Hot Spots for a year now, and we recently renewed our service plan to continue to offer these devices. In April, Baby and Me met twice and Storytime met each Friday. Page Turner's book club met to discuss *The Magnolia Palace* by Fiona Davis. For a DIY craft this month, we held two sessions of Clay Pot Painting. Our Back to the Classics met to watch the classic movie, *The Old Curiosity Shop*. For our Afternoon movie matinee, we showed *Till*. Circulation of materials was 3,148 for April with a YTD of 13,706 items. Thank you to Public Works who got our door counter back in operating condition. Our outdoor lighting needed some reinforcement so that was done. Unfortunately, in adjusting our front door, which was rubbing, issues were found that will need to be addressed with our front door. Carol attended an all-day Intellectual Freedom training at the Brown County Library. We cleaned up our landscaping for spring. Our interactive play center was a garden center in April and we polled our littlest patrons for a new name for our new fish. Stop in and meet Goldy.

Future Highlights: Summer reading planning will continue in May. School tours are being booked for the end of the school year. Holy Rosary classes will be making their final visits and returning their materials. Gary will be returning to work in May. We were given donations of plants for our front planters so we will be planting those and getting our gardens ready for summer. Summer reading decorating of the library is also in the works.

Since receiving the beginning numbers from the auditor, it took a bit to get the numbers converted to the new general ledger number system. That is complete and I was able to complete the January bank reconciliation and provide financial reports to the finance committee. This also involved getting the 2023 budget numbers into Workhorse in order to give a budget comparison report. I had planned on working on completing the next three months (Feb., Mar., Apr) while out the week of May 1st, that did not work as planned, I don't have remote access to the financial software. I plan to work on that as soon as I return to work. My leave of absence was unexpected and I apologize for the inconvenience. We do have to look at other processes for the online utility payments. The Payment Service Network system is not user friendly and still causes the reconciliation process to take much too long to process. An option is to use Hey Gov, which is the same system that the Marina will be using in 2023. Hey Gov has been working with Workhorse to integrate into their system, we watched a webinar on it and it looks promising. My only concern is getting the current PSN customers to sign up with Hey Gov.

We sent out letters to dog owners that have not purchased licenses for 2023. The new \$20 late fee is being collected and some residents are not happy. I am working on setting up the Board of Review for May 17th. I need responses from those members so we can get the notices out in the mail as well as the newspaper publication.

The new website is up and running, www.cityofkewauneewi.gov. We need to get the old company to forward the traffic hitting the old site to the new site. This is not an easy task; it seems that support is only through online chat. We are still working it. The old site has been disabled in order to keep people from looking at outdated information.

Liquor license renewal letters have been mailed, it is anticipated to have applications at the June meeting.

Respectfully submitted,

Jo Ann Lesser
Clerk/Treasurer

DATE: May 3, 2023

TO: Mayor Vollenweider & City of Kewaunee Common Council Members

C: Heath Eddy, City Administrator

FROM: Brandon Strelow

RE: Monthly Engineers Report

Municipal Consultive Services Agreement

- Respond to phone calls and emails on various topics
 - o Advise as necessary
- Review grants for potential projects
- Attend Common Council Meeting on April 10, 2023

Existing Projects

CDBG Project (Fisherman's Point, 123 Kilbourn Street, 1304 Ellis Street)

- Progress
 - o Erosion control installed
 - Turbidity barrier to be installed after June 15 for work below ordinary high water mark (permit requirement)
 - o Demolition and removals of building slab and foundations, concrete structures, organic and contaminated soils, wooden posts, underground tank, stairs, and retaining wall
 - o Methane vent trench installed
 - o General site grading and hauling of fill material
 - o Grade and seed 1304 Ellis St.
 - o Construction administration and observation as needed
 - Process Contractor's Application for Payment No. 1
 - Process Change Order No. 1
- Remaining items
 - o Work associated with 123 Kilbourn St.
 - o Installation of turbidity barrier after June 15
 - o Demolition/removal of items below the ordinary high water mark
 - Pilings, pier, wooden and concrete structures

- Install aggregate and riprap for shoreline stabilization
- Install topsoil, final grading, and seeding
- Construction administration, observation (as needed), grant administration and closeout after project completion

Marina

- Boating Infrastructure Grant (BIG) for dock replacement
 - Internal project meeting to discuss application and items needed for completion
 - Provided City staff with items needed for the application
 - Number of dedicated transient slips?
 - Requirements of resolution and template provided to staff
 - Resolution
 - Provided example/template language to staff
 - Letter of support
 - Provided example/template language to staff
- Economic Impact Analysis Report
 - City staff provided historical marina revenues for completion of analysis
 - Report to be finalized shortly

Tug Bollard Design

- Held meeting with City staff, Tug Committee Chair, and Edgewater Resources to discuss design options
 - Chosen option is to leave the central steel king pile in place, replace the wooden timbers, re-string the timber pile cluster with new steel cable
- Discussed scope of work with contractor to get pricing
 - Contractor provided number indicating grant funds should suffice
- Remaining work items:
 - Finalize plans and specifications
 - Bid project
 - Construction

FEMA - Flood Insurance Rate Map (FIRM)

- Followed up with FEMA on discrepancies Cedar identified with preliminary FIRM that was submitted on February 10, 2023
 - FEMA will “prioritize” their review and provide a response
- Will coordinate meeting between City staff, FEMA, and Cedar to discuss issues identified with preliminary FIRM when FEMA responds to our submittal

CSM Review - 1315 Ellis St

- Review CSM in accordance with Section 236 of Wisconsin State Statutes (Platting Lands and Recording and Vacating Plats)
- Provide suggested recommendations

Potential Future Projects

Dodge Street Reconstruction

EDA Grant/Business Park

Community Center

Family Dollar Development (utility extensions)



City of Kewaunee
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MEMORANDUM

To: Common Council

From: Heath Eddy, City Administrator

Re: April Staff Report

Date: May 5, 2023

Here is a summary of activities for the period of April 11-May 5, 2023:

Meetings:

1. April 10, Common Council
2. April 13, Conference Call with Cedar Corporation
3. April 14, Conference with City Clerk/Treasurer and Public Works Superintendent
4. April 14, Conference Call with City Attorney, City Clerk/Treasurer, and Public Works Superintendent
5. April 18, Personnel Committee
6. April 18, Common Council Reorganization Meeting
7. April 19, Tug Bollard Project Conference Call with Cedar Corporation/Edgewater Resources
8. April 20, Art Schiller
9. April 24, Harter's Contract discussion with Nick Achtenmeier and City Clerk/Treasurer
10. April 24, Conference discussion with Public Works Staff
11. April 27, County Administrators (County, Algoma, Luxemburg, Kewaunee)
12. April 27, Plan Commission
13. May 3, Boat Launch final design plans discussion with Ruckert Mielke
14. May 4, Meeting for Resiliency Funding Priorities with Linda Reid and Amy Lentz of LNRP and Shanyn Viars of American Rivers (also including Augie Kinjerski, Mayor Vollenweider, and Nathan Seilers)

Meetings with Elected Officials

1. April 13, Mayor Vollenweider
2. April 17, Ald. Robin Nelson
3. April 17, Mayor Vollenweider
4. April 18, Mayor Vollenweider
5. April 24, Mayor Vollenweider
6. April 27, Ald. Jim Brewster
7. April 28, Ald. Jim Brewster
8. May 1, Mayor Vollenweider

9. May 2, Ald. Wendy Shelton
10. May 2, Mayor Vollenweider
11. May 4, Mayor Vollenweider

Administrative Duties:

1. Coordinating reviews of tourist rooming houses and preparing alternatives analysis.
2. Review sign regulations and prepare recommendations for an amendment.
3. Provided staff reviews and comments to the Personnel Committee and Finance Committee.
4. Prepared a public notice for a Conditional Use and recommendations to the Plan Commission for public hearing May 4.
5. Prepared a public notice for Variances for Zoning Board of Appeals public hearing May 17.
6. Prepared overview of Zoning Code for review by the Plan Commission April 27.
7. Responded to Bill Gann of NatCon regarding building plans for a Family Dollar at 930 Marquette Drive (STH 29) [Note: this is the second response with the requirements for site plan review that the requestor apparently didn't comprehend].
8. Investigating concerns with overcrowding potential for properties in the City and the City's possible responses to same.

Priorities:

There are several priorities that I have been working on:

- ***Zoning Code Rewrites.*** Staff presented an overall diagnostic of the current Zoning Code to the Plan Commission April 27th. Staff will prepare sections for review by the Plan Commission at subsequent meetings. The first topic areas are Signs and Short-Term Rentals.
- ***Capital Infrastructure Funding Analysis.*** I am preparing an analysis which will go through a few rounds of refinement, but at its base illustrates the financial challenges facing the City with regard to funding capital maintenance programs for all infrastructure and assets owned by the City.
- ***Budgeting Process and Tracking.*** The Finance Committee has approved a budget timeline for the FY 2024, which will start in June with inquiries to Department Heads, finalized input and justifications in July, and presentation of the proposed budget in September. Other policies to be developed include Financial Policy and Procedures, Debt Management, and the reboot of the Capital Improvement Plan.
- ***Strategic Planning.*** The City has an outdated Strategic Plan from 1996, and I'm looking to work with Council to update this plan. I think it's essential to establish the City's priorities.
- ***Work Program Updates.*** The following is a short list of upcoming public project reviews and their schedule status:
 - **Boat Launch Plan Project.** Staff is working with DOA and UWGB to implement the plan, with pursuit of financial support for the resiliency elements and staff needs to work with State representatives on the parking lot redevelopment. This project needs to be coordinated with the chairs of the Finance, Public Works, and Public Property committees.
 - **Hamachek Property.** Staff needs to work on a RFQ for distribution and marketing.
 - **Business Park.** I have to prepare an RFP for engineering services per the EDA Grant.

- ***Performance Reviews.*** I have to complete performance reviews with various department heads either myself or in concert with the Mayor.



KEWAUNEE POLICE DEPARTMENT

401 Fifth Street, Kewaunee, Wisconsin 54216

Robin A. Mueller
Chief of Police

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POLICE DEPARTMENT STAFF REPORTS JANUARY - APRIL 2023:

The Police Department has been quite busy since the retirement of Chief James Kleiman on January 21, 2023. We are still facing a staffing shortage and that has been taxing on everyone in the Department. It has been extremely difficult trying to find time to get Administrative tasks completed, while also responding to daily calls for service. With that being said, attached are the totals to date for 2023 showing the monthly calls for service, and the nature of those calls. Other highlights are as listed:

- **01/02/2023** Officer Kaelyn Schlies was hired on Full-time
- **01/04/2023** Assistant Chief Mueller attended the quarterly Kewaunee County Crisis Meeting
- **01/10/2023** Chief Kleiman and Assistant Chief Mueller participated as judges at the Kewaunee Public Library Chili Cook-off
- **01/11/2023** Assistant Chief Mueller attended the Coordinated Community Response team meeting
- **01/21/2023** was Chief Kleiman's last scheduled day
- **01/23/2023** Swearing-In Ceremony for Chief Mueller and we recognized Officer Kaelyn Schlies promoting to full-time status
- **01/24/2023** Submitted Invoice for the 1st half of the 2022-2023 school year to the Kewaunee School District for the School Resource Officer services. 400 hours @ 53.51 for \$21,404.00
- **01/26/2023** Chief Mueller attended the Kewaunee Co. Highway Safety Meeting
- During the month of January Officers participated in MILO training with the Kewaunee Co. Sheriff's Department. MILO is a simulation training systems provider for government, military and law enforcement agencies for critical incident training, de-escalation, decision support training, traditional tactical judgment training, and firearms proficiency training.

- In the month of February Officer Scott Szydel needed to work double duty for several shifts covering both the Liaison Position and taking the patrol calls for service. Days are quite heavily booked with administrative tasks for Chief Mueller as well as attending meetings and testifying in court.
- **02/01/2023** Chief Mueller attended the Kewaunee Co. Drug Task Force Meeting
- **02/02/2023** Kewaunee Professional Police Association began meeting to discuss the transition from filling the Assistant Chief position and creating a Sergeant position.

- Discussion also about developing memorandums of understanding for the School Resource position, as well as the K9 Officer position.
 - **02/07/2023** Chief Mueller attended the Finance Committee Meeting. Discussion on hours needed for part-time administrative assistant.
 - **02/09/2023** 2017 Ford Explorer squad went to Belco Vehicle Solutions in Portage, WI to upgrade the in-car video system from the Panasonic Arbitrator system to WatchGuard
 - **02/13/2023** Officer Brian Gale attended the Emergency Management East Central Regional Tabletop exercise in the Council Chambers at City Hall. The tabletop was in regard to a transportation related hazardous materials incident.
 - **02/14/2023** all Officers attended a Police Department Meeting, in regard to upcoming changes and expectations
 - **02/14/2023** Officer Gale and Canine Chase assisted with a search warrant in the City of Algoma with Kewaunee Sheriff's Dept and Algoma PD. Drugs and drug paraphernalia were recovered.
 - **02/15/2023** Chief Mueller attended the City Department Head meeting
 - **02/18/2023-02/24/2023** Chief Mueller was out of the office on a previously planned vacation. A plan was set in place for assistance from the Kewaunee Co. Sheriff's Dept if needed in the Chief's absence. There were no issues and County assistance was not needed.
 - **02/28/2023** Brenda Nimmer worked her first shift as part-time Administrative Assistant at the Police Department.
-
- **03/02/2023** Chief Mueller attended a meeting with Bellin Health employees in regard to adopting a Department Wellness Program
 - **03/03/2023** Staffing continues to be an issue with Officers out for various reasons. Chief Mueller began coordinating with City Officials, the City Attorney, Officers and the Wisconsin Professional Police Association Representative to create a memorandum of understanding in regard to covering part-time officers if placed on Administrative Leave due to an officer involved shooting or similar circumstance, and coverage if disabled while on duty. This was a lengthy involved process.
 - In the month of February, Officers completed their required annual handgun re-certification. Certification was conducted by Firearms Instructor Officer Scott Szydel.
 - **03/05/2023** All Officers attended another Police Department Meeting due to schedule concerns and filling several open shifts.
 - **03/13/2023** Chief Mueller attended the Coordinated Community Response Meeting
 - **03/13/2023** Coordination continues with the Kewaunee School District Superintendent in regard to the 2023-2024 School Resource Officer contract
 - **03/14/2023** A second work station was donated to the PD for the Patrol Office and IT was in to set up the new computer.
 - **03/15/2023** Chief Mueller attended the City Department Head meeting
 - **03/15/2023** Officer Brian Gale and Canine Chase assisted the Kewaunee Sheriff's Dept with a subject having a mental health crisis. Canine Chase was a huge influence on the subject complying with officers and the incident was safely resolved with no use of force.

- **03/16/2023-03/17/2023** Chief Mueller and Officer Scott Szydel attended a Threat Assessment Training sponsored by the Green Bay Police Department in conjunction with the US Secret Service in regard to Mass Attacks in Public Spaces.
- **03/18/2023** The Respect for Life Walk took place in Harbor Park Saturday morning without incident.
- **03/20/2023** Chief Mueller attended the monthly Council Meeting
- **03/21/2023** Chief Mueller and Officer Brian Huben attended a training on Fundraising, for guidance on our upcoming 150th Anniversary Department fundraiser
- **03/21/2023** Chief Mueller attended the Personnel Committee meeting in regard to part-time wages and the memorandum of understanding for administrative leave and disability
- **03/21/2023** Officer Scott Szydel attended a meeting with the Optimist Club
- **03/22/2023** Officer Scott Szydel attended Career Day at the Kewaunee High School
- **03/23/2023** The 2021 Tahoe went in for service. Continuing problem with oil consumption and the breaks chronically squeaking.
- Chief Mueller was in several nights and weekends working on Office improvements. Chief's office got a new coat of paint after 19 years.
- **03/25/2023** Chief Mueller and Clerk Jo Ann Lesser in over the weekend, worked on reorganizing the front office for use on human resource matters and for use by the Building Inspector.
- **03/27/2023** Officer Scott Szydel attended an Active Shooter Tabletop with Kewaunee Sheriff's Department staff at the Kewaunee Fire Department in preparation for our annual training event which is held every year during the Summer months.
- **03/30/2023** A Wellness Program has been developed in partnership with The Wellness Co-Op WI, for mental health services to be available to Officers. Funding for the program came from the American Rescue Plan Act, DOA grant. Officers have begun with their initial screenings. "The Wellness Co-Op WI is a non-profit organization providing mental wellness and critical incident response for military/veterans, first responders, and their families with less labels and more relief." Officers will have 2 screenings per year and additional services are available on a confidential, as needed basis. Officer wellness is a major concern and this is a huge step in the right direction.
- **03/30/2023** Chief Mueller attended the Finance Committee meeting. Request to raise the part-time wages and approve the MOU was recommended to move forward to the full Council.
- **03/30/2023** Kewaunee County Emergency Services Council meeting at the Carlton Town Hall. Chief Mueller was unable to attend due to other meeting commitments on this date.
- **03/31/2023** Chief Mueller attended a Demo with Kewaunee Co. Administration and other area Police Chief's in regard to the potential joint purchase of "iCrimeFighter" This application is a digital evidence management system. In the ever-evolving technological world we live in, a secure system is needed for the storage and sharing of digital evidence that only continues to grow. We are learning that server storage is becoming a thing of the past, and many companies are transitioning to cloud based storage. Several options are being considered and meetings in regard to what will serve all agencies in the county best, continue.

- **04/02/2023** Officer Gale assisted a Kewaunee Sheriff's Deputy on a traffic offense that led to a pursuit and a high-risk traffic stop.
- **04/03/2023** Officer Scott Szydel held GREAT Graduation at the Kewaunee Grade School. The GREAT Program provides many benefits. The focus is to provide students with life skills to avoid criminal behavior and gang membership. It provides the chance for law enforcement to interact positively with students in the classroom. It also teaches students how to deal with issues such as bullying, peer pressure, and decision making.
- **04/04/2023** Dustin Smidle was hired back on as a part-time officer. Officer Smidle previously worked part-time for the department in the 90's and is currently a full-time Patrol Sergeant with the Kewaunee County Sheriff's Department, bringing 28 years of experience.
- **04/10/2023** Chief Mueller attended the quarterly Kewaunee County Crisis Meeting. Emergency Detentions, how time consuming the process is, and the cost in paying overtime for medical clearance and transport to a facility, continues to be discussed.
- **04/10/2023** Chief Mueller also attended the monthly City Council meeting. Approval of the Part-time Officer wage increase based on experience was approved, as was the agreement in regard to paid administrative leave and disability income replacement. This was a huge success for both the part-time officers as well as the department. The department benefits a great deal from the expertise of these County Deputies. They are a great asset.
- **04/10/2023** The 2011 K9 Tahoe squad was decommissioned as it needs a new radiator. The vehicle was scheduled to be taken out of service at the end of May. It is currently parked, until it makes the trip to Belco Vehicle Solutions for the transition to the 2021 Tahoe.
- In the month of April and into May, Officers participated in a firearms submunitions-room clearing training that was coordinated by the Kewaunee County Sheriff's Department. We continue to appreciate their invitation to participate in training with them. Throughout the year this saves the City significant money in police training costs.
- **04/11/2023** William Raduenz was hired back on as a part-time officer. Officer Raduenz previously worked part-time for the department for 15 years and is currently a full-time Investigator with the Kewaunee County Sheriff's Department, bringing 20 years of experience.
- **04/11/2023** The new Dodge Durango Pursuit vehicle has shipped and is in Detroit. Anticipated ship date to Ewald Auto in Oconomowoc is before the end of the month. Anticipated start date for upfitting at Belco Vehicle Solutions in Portage, is May 29th.
- **04/19/2023** Dent Ringer came to the Police Department and repaired the rear passenger side dent to the 2021 Tahoe squad for \$350.00. This was paid outright, as the deductible was \$500 so utilizing Dent Ringer saved us \$150.00.
- **04/20/2023** After discussion with City Attorney Anthony Steffek, a Resolution was drafted, as well as a Purchase Agreement for Officer Brian Gale to purchase retired Canine Charlie from the City, for the sum of \$1. This was overlooked last year, and a formality that needs to take place to release the City of liability.
- **04/21/2023** Chief Mueller attended a Zoom meeting with WI Dept. of Corrections staff and Sheriff Matt Joski in regard to the release of a sex offender back into the community, as the end of that individuals' sentence is approaching. Housing and transportation are concerns, as is community safety.

- **04/23/2023** The 2021 Tahoe squad went to Carter's Collision to have damage from a January 2022 car vs. deer crash repaired. Once the front end was disassembled, additional damage was found. Insurance quickly approved the additional repairs that same day and the squad was back in service on 04/27 later that week.
- **04/25/2023** Officer Riley Glish has accepted a full-time Officer position with the Sturgeon Bay Police Department. He turned in his resignation letter and his last working shift is May 8, 2023.
- **04/26/2023** The Full-time Police Officer position was posted on WILENET, the Wisconsin Law Enforcement Network which is administered by the WI Dept of Justice, Training and Standards Bureau. It provides information regarding law enforcement employment, standards, and training to the general public. The position was also posted on Handshake, an on-line application used by colleges and technical colleges to connect students with employers. It is physically posted in the Public Safety Divisions at Northeast Wisconsin Technical College, as well as Fox Valley Technical College, on the League of WI Municipalities website, the City of Kewaunee website and on Facebook. Applications are due on Friday, May 19th at 4:30 PM.
- **04/26/2023** Chief Mueller attempted to attend a meeting with Kewaunee County Administration in regard to another digital evidence management system option. This option would be integrated with the current records management system the County uses. Officer Mueller was called away on a high priority call which led to an arrest. The discussions in regard to what system might be best for the County as a whole, continue.
- **04/27/2023** Chief Mueller attended the Kewaunee County Highway Safety Meeting. Traffic crash information was provided. Chief Mueller made an inquiry in regard to moving a 35-mph speed limit sign on River Rd farther out. This is a county trunk road but officials in the meeting indicated a change in the location of the sign would be up to city officials. The inquiry was due to repeated complaints of speeding on River Rd and this was just an inquiry. Further discussions would need to be brought to the Council.
- **04/28/2023** Residential house fire at 414 Henry St. The Kewaunee Sheriff's Department also assisted on scene. Additional Officers were called on duty to assist in providing scene security overnight. Chief Mueller and Officer Scott Szydel, as well as Fire Chief Joseph Nemecek, met with Department of Criminal Investigations State Fire Marshalls the next morning. The investigation has concluded and there is no evidence of criminal activity or foul play.
- **04/28/2023** The City received the proposal for School Resource Officer hours back from the Kewaunee School District. The District opted for the 800 hours. The item is on the May 2nd Finance Committee Agenda for approval and submission to the Council.
- Four reports of property damage to vehicles occurred in the City during the month of April. Damage in some of the incidents reveal that it appears the individuals were attempting to steal the vehicles. This investigation is ongoing.
- **04/29/2023** Kewaunee High School Junior Prom. Officer Scott Szydel was on site for the event. The night concluded without any police incidents.

Brenda Nimmer has been a great help at the Police Department. She is getting us caught up on several tasks that were piling up. She has been very quick to pick up on the assignments and working in the programs that the Police Department utilizes. She is also a friendly face to greet people at the front window. She is handling all records requests and entering court dispositions among countless other projects in the office. This allows me to focus on Administrative tasks that need to be completed by the Chief, as long as I am not getting dispatched to calls for service. This continues to be a challenge on a weekly basis.

The 150th Anniversary Fundraiser for the Police Department History Fund is scheduled for Saturday, May 20th at Classix. The organizing is coming along well. Officer Brian Huben has been coordinating with the event director, Randy Vandenack owner of the Port O'Call. They have been putting up posters and letters are going out to potential donors. Donations are starting to come in. We are all very grateful for the Community support. Please help spread the word so we have an exceptional turnout. Our fundraiser is on the final day of National Police Week.

National Police Week will kick off on Saturday, May 13th, 2023 with the 35th Annual Candlelight Vigil held at the National Law Enforcement Officers Memorial in Washington, DC. Each year, hundreds of names of officers killed in the line of duty are engraved on the walls of the memorial. These names are then read aloud during the annual Candlelight Vigil to memorialize those who made the ultimate sacrifice.

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others. National Police Week is a collaborative effort of many organizations dedicated to honoring America's Law Enforcement Community. We have always been and continue to be, humbled by our community support.

Robin A. Mueller
Chief of Police



KEWAUNEE POLICE DEPARTMENT

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DECEMBER 2022 Staff Report

<i>MONTH</i>	<i>NO. OF SERVICE CALLS</i>	<i>MONTH</i>	<i>NO. OF SERVICE CALLS</i>
January		July	
February		August	
March		September	
April		October	
May		November	
June		December	131

<i>NATURE:</i>	<i>DECEMBER TOTALS:</i>	<i>NATURE:</i>	<i>DECEMBER TOTALS:</i>
Alarms	8	Lost/Fnd Animal	4
Alcohol Offense	0	Mutual	1
Animal Problems	2	ND Accident	3
Car/Deer Accident	0	Noise Complaint	2
Child Abuse	0	OWI	1
Citizen Assist	3	Parking Problem	3
Citizen Dispute	2	PD Accident	3
Coroner	1	PI Accident	0
Court Order	1	Probation Pick Up	2
Curfew	0	Property Check	10
Death Investigation	0	Property Damage	1
Disabled Vehicle	1	Public Nuisance	1
Disorderly Conduct	1	Recovered Property	1
Domestic	1	Rescue	33
Drug Investigation	0	Sex Offense	2
EM-1	0	Suicide Attempt	0
Escorts	1	Suspicious	2
Extra Patrols	2	Theft	1
Fire	1	Tobacco Problem	0
Fraud	2	Traffic Hazard	5
Gas Drive Off	3	Traffic Offense	3
Harassment	2	Trespassing	1
Hit and Run Acc	3	Truancy	2
Information	2	Unsecure Premise	1
Juvenile Problem	2	Utility Problem	2
Keep the Peace	1	Warrant Pick Up	1
Littering	1	Weapon Offense	0
Local Ordinance	0	Welfare Checks	8
Lockouts	1	911 Hang Ups	7



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JANUARY 2023 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	126
February	
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Totals	

<i>NATURE:</i>	<i>JANUARY TOTALS:</i>		<i>NATURE:</i>	<i>JANUARY TOTALS:</i>
Alarms	4		Noise Complaint	1
Animal Problems	5		Parking Problem	1
Child Abuse	2		Probation Pick Up	2
Citizen Assist	4		Property Check	1
Coroner	2		Property Damage	1
Court Order	3		Public Nuisance	4
Disabled Vehicles	1		Recovered Property	1
Disorderly Conduct	4		Rescue	38
Drug Investigation	2		Suspicious	4
EM-1	5		Traffic Offense	1
Escorts	2		Truancy	1
Extra Patrols	2		Utility Problem	3
Fire	2		Welfare Checks	6
Fraud	4		911 Hang Ups	9
Juvenile Problem	1			
Keep the Peace	2			
Lockouts	4			
Lost/Fnd Animal	1			
Mutual	2			
ND Accident	1			



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FEBRUARY 2023 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	126
February	101
March	
April	
May	
June	
July	
August	
September	
October	
November	
December	
Totals	

<i>NATURE:</i>	<i>FEBRUARY TOTALS:</i>	<i>NATURE:</i>	<i>FEBRUARY TOTALS:</i>
Alarms	4	Lost/Fnd Animal	1
Animal Problems	1	Mutual	0
Car/Deer Accident	1	ND Accident	3
Child Abuse	0	Noise Complaint	1
Citizen Assist	10	Parking Problem	3
Coroner	0	PD Accident	4
Court Order	0	Probation Pick Up	0
Death Investigation	1	Property Check	2
Disabled Vehicles	1	Property Damage	2
Disorderly Conduct	1	Public Nuisance	0
Domestic	1	Recovered Property	3
Drug Investigation	1	Rescue	24
EM-1	0	Sex Offense	1
Escorts	1	Suicide Attempt	1
Extra Patrols	1	Suspicious	1
Fire	0	Theft	2
Fraud	2	Traffic Offense	4
Hit and Run	1	Truancy	1
Information	3	Utility Problem	1
Juvenile Problem	2	Warrant Pick Up	1
Keep the Peace	0	Welfare Checks	6
Lockouts	0	911 Hang Ups	9



KEWAUNEE POLICE DEPARTMENT

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MARCH 2023 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	126
February	101
March	86
April	
May	
June	
July	
August	
September	
October	
November	
December	
Totals	

<i>NATURE:</i>	<i>MARCH TOTALS:</i>	<i>NATURE:</i>	<i>MARCH TOTALS:</i>
Alarms	1	ND Accident	0
Alcohol Offense	1	Noise Complaint	1
Animal Problems	0	Parking Problem	2
Car/Deer Accident	1	PD Accident	5
Child Abuse	0	Probation Pick Up	2
Citizen Assist	6	Property Check	0
Disorderly Conduct	1	Property Damage	0
Domestic	1	Public Nuisance	1
Drug Investigation	1	Recovered Property	0
EM-1	0	Rescue	24
Escorts	0	Sex Offense	0
Extra Patrols	1	Suicide Attempt	0
Fire	0	Suspicious	6
Fraud	1	Theft	1
Hit and Run	0	Tobacco Problem	2
Information	2	Traffic Hazard	1
Juvenile Problem	2	Traffic Offense	3
Keep the Peace	2	Truancy	3
Local Ordinance	1	Utility Problem	1
Lockouts	0	Warrant Pick Up	0
Lost/Fnd Animal	0	Welfare Checks	5
Mutual	0	911 Hang Ups	8



KEWAUNEE POLICE DEPARTMENT

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APRIL 2023 POLICE STAFF REPORT

<i>Month</i>	<i>No. of Service Calls</i>
January	126
February	101
March	86
April	132
May	
June	
July	
August	
September	
October	
November	
December	
Totals	

<i>NATURE:</i>	<i>MARCH TOTALS:</i>	<i>NATURE:</i>	<i>MARCH TOTALS:</i>
Alarms	6	ND Accident	0
Alcohol Offense	0	OWI	1
Animal Problems	3	Parking Problem	4
Car/Deer Accident	0	PD Accident	2
Child Abuse	0	Probation Pick Up	1
Citizen Assist	8	Property Check	2
Disorderly Conduct	4	Property Damage	6
Domestic	0	Public Nuisance	0
Drug Investigation	1	Recovered Property	2
EM-1	0	Rescue	30
Escorts	1	Sex Offense	1
Extra Patrols	9	Suicide Attempt	0
Fire	1	Suspicious	9
Gas Drive Off	1	Tavern Check	1
Harassment	2	Theft	1
Illegal Burning	1	Threatening	1
Information	1	Tobacco Problem	1
Juvenile Problem	4	Traffic Offense	3
Keep the Peace	1	Utility Problem	0
Local Ordinance	1	Warrant Pick Up	1
Lockouts	3	Welfare Checks	8
Lost/Fnd Animal	3	911 Hang Ups	7

Dept report April

Streets

Cold mixing potholes on going.

Sweeping of city streets on going.

Asphalt and concrete piles at wood/steel property ground up.

Street light maintenance on going.

Help water dept with lateral replacements.

Cemetery spring cleanup.

Remove tree in cemetery that had significant decay.

Put in city boat launch docks and kayak launch.

Sweep/clean up boat launch parking lot.

Fix/prep marina docks as needed.

Fix plow damage to tree lawns.

Clean up asphalt from snow removal.

Storm main replacement in alley way south of Harrison street.

Fisherman's point project ongoing.

Street shop laborer hired and training on going.

Fixed broken water line in marina campground.

Parks

Thatch city owned properties.

Mow city owned properties.

Install water meters and clean bathrooms to be opened.

Ball field maintenance/clean up.

Steps installed in Haney field dug outs.

Sweep city owned parks and lawns.

Interviews for parks supervisor.

Lawnmower and equipment maintenance as needed.

Replace wood chip around city signs and steps.

Water

Replaced two lead laterals on city's side.

Install water meters for the marina properties and got water ran through them.

Daily rounds and recordings.

Monthly samples taken.

Clean up plow damage with street dept.

Top soil and planted last falls water lateral holes in tree lawns.

Install water meters in city park buildings.

Install water meters in new house.

Swept sand and debris from smith park.

Install boat launch docks.

Cross connection inspections.

Homeowner lead replacement program on going.

Sewer

Daily labs and recordings.

Regular maintenance of plant and equipment.

Top soil and plant water lateral holes in right of way.

Equipment maintenance and repairs in street shop.

Weld braces and docks at marina.

Water meter install at marina.

Fix docks at marina.

Lift station replacement prep.

Sanitary man hole replacement in alley to the south of Harrison.

Cross connection inspections.

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Approve Addendum No. 17 for Municipal Consultive Services with Cedar Corporation	ITEM NUMBER 7.a

BACKGROUND

Cedar Corporation has submitted a revised Agreement with the City to update the Agreement originally dated May 1, 2019. This agreement is to provide Municipal Consultive Services for the City, and is addressed as Addendum No. 17. The objective is to continue to provide a scope of services as listed in Sect. 1.1 of the attached Addendum, with a revised compensation to Cedar Corporation in the form of a lump sum payment with a total payment of \$14,300 for 2023 and \$14,700 for 2024, split across four invoices to be provided in May 2023, July 2023, January 2024, and July 2024.

This revised Agreement is not intended for specific work projects such as facility planning, grant applications, permit processing, easement or rate studies, etc. These would be separately authorized under subsequent Addenda with cost structures defined.

Essentially this is intended to carry forward the prior Agreement through the end of 2024.

At their May 2, 2023 meeting, the Finance Committee reviewed this item and forwarded a recommendation of approval.

ANALYSIS

The purpose of this revised Agreement is to authorize Cedar Corporation to act on behalf of the City with respect to reviews and other consultations related to services provided by Cedar Corporation. As usual, the lump sum payment is intended as a retainer fee.

Brandon Strelow of Cedar Corporation will be in attendance to answer any questions.

FISCAL NOTE

The primary work involved here would have to be covered under the General Fund.

COUNCIL ACTION REQUESTED

A motion to do one of the following:

- (1) Approve Addendum No. 17 and authorize certain officials to sign the Addendum No. 17 as provided in the attached form; or
- (2) Other action as determined by Common Council.

ADDENDUM TO AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement shall be an addition to, and subject to the conditions contained in that Agreement for Services dated May 1, 2019, between Cedar Corporation (ENGINEER), and the City of Kewaunee (OWNER), Wisconsin.

WHEREAS the OWNER wishes to engage the ENGINEER to provide various services as described below, in accordance with ENGINEER procedures, standards, and normal billing practices; and

WHEREAS the project to which such services apply is referred to as the PROJECT and described generally as follows: Municipal Consultive Services (for Calendar Years 2023 and 2024); and

WHEREAS the ENGINEER has agreed to perform such work.

NOW, THEREFORE, and in consideration of the above, the ENGINEER and the OWNER do hereby agree and covenant as follows:

SECTION 1 – SERVICES

The PROJECT includes the following services:

Project: Municipal Consultive Services which are intended to assist staff and officials process technical, financial, and regulatory information upon which policy decisions and project designs may be based.

1.1 MUNICIPAL CONSULTIVE SERVICES

Scope of services include:

1. Respond to questions, phone calls, emails, or other forms of communication from staff to provide general advice and consultation.
2. Explore grants and potential funding options for intended projects.
3. Attend City Council or Committee meetings, as requested.
4. Assist in annual budget preparation regarding potential infrastructure, architectural, environmental, or planning projects.
5. Provide support to staff and officials during preliminary development discussions.
6. Provide Opinion of Probable Cost [estimates] for intended projects.
7. Provide assistance interpreting local, state, and federal ordinances, regulations, statues, codes, etc.

8. Consult on operational and maintenance issues and make recommendations, if appropriate.
9. Submit Monthly Engineers Report for inclusion with Common Council Agenda Packet.

SECTION 2 - COMPENSATION

2.1 LUMP SUM COMPENSATION

Whereas the OWNER has elected to compensate the ENGINEER for services under paragraph(s) 1.1 on a "Lump Sum" basis, the Lump Sum price shall include all cost items including labor, overhead, direct expense, and professional fee and shall be in the amount of:

Calendar Year 2023 = \$14,300.

Calendar Year 2024 = \$14,700.

Invoicing: Fifty percent (of the annual amount) will be invoiced in May 2023 and January 2024; the remaining fifty percent will be invoiced in July 2023 and July 2024, respectively.

2.2 PER DIEM

Whereas the OWNER has elected to compensate the ENGINEER for services identified under Section 4, under paragraph 4.1 on a "Per Diem" Basis, such compensation shall include payment for labor, direct expenses, and other compensation as follows:

Hourly Rate Schedule: The hourly rates to be used for this item shall be determined by the hourly rate schedule established for each year of the contract. The ENGINEER reserves the right to adjust the overhead rate, which is used in determining the above hourly rates, on a yearly basis.

Direct Expenses: Reimbursement of direct expenses incurred in connection with the PROJECT, including but not limited to the following:

- Reimbursable expenses (e.g., long distance telephone, subsistence and lodging, commercial transportation, postage and shipping, expense of purchased services, lease of specialized equipment, etc.).
- Mileage expenses per IRS regulations.
- Fees paid for securing approval of authorities having jurisdiction over the PROJECT.
- Printing and reproduction.
- Equipment costs (e.g., computers, automated survey instruments, CADD equipment, etc.).

Payments are due and payable thirty (30) days from the date of the ENGINEER's invoice. Amounts

unpaid thirty (30) days after the invoice date shall bear interest at the rate of one percent (1%) per month from invoice date.

SECTION 3 - TIMETABLE

Timetable is for Calendar Years 2023 and 2024.

SECTION 4 - SPECIAL CONDITIONS

- 4.1 For services over and above the work described in Section 1.1, a letter of authorization will be used (i.e., facility plans, funding applications, permits, reports, easement work, rate studies, land surveys, etc.). The attached authorization form will identify the project, define the scope of work, method of compensation and total fee.
- 4.2 A project specific addendum will be executed for future projects that involve design, bidding, and general administration during construction, and resident observation services.

All other provisions of that Agreement referred to above shall remain in force unless otherwise modified or deleted above.

IN WITNESS WHEREOF the parties hereto set their hands and seals dated this _____ day of _____ 2023.

For OWNER:

For ENGINEER:

CITY OF KEWAUNEE

CEDAR CORPORATION

By: _____

By: _____

Name: Jeff Vollenweider

Name: Brandon Strelow

Title: Mayor, City of Kewaunee

Title: Client Manager

By: _____

By: _____

Name: Heath Eddy

Name: Dean P. Zanon, P.E.

Title: City Administrator

Title: President

Project No. _____
 Addendum No. _____
 Date: _____

Exhibit B

**City of Kewaunee
 Authorization to Perform Engineering/Consulting Services**

Services will be performed in accordance with the Agreement for Professional Services, dated _____ and Addendum No. _____ dated _____ between _____ (Owner) and Cedar Corporation. (Engineer).

Engineer is hereby authorized to proceed with the project listed below. The engineering/consulting services are to be completed in a timely manner mutually agreeable with the Owner and Engineer.

Project: _____

Scope of Work	Method of Compensation	Cost Estimate
<input type="checkbox"/> Bidding and Contract Award	<input type="checkbox"/> Lump Sum	\$ _____
<input type="checkbox"/> General Project Administration		
<input type="checkbox"/> Resident Engineering	<input type="checkbox"/> Hourly Estimate	\$ _____
<input type="checkbox"/> Training of Operators		
<input type="checkbox"/> Tune-up and Testing of Equipment		
<input type="checkbox"/> Operation & Maintenance Manuals		
<input type="checkbox"/> WDNR Clean Water Fund Administration		
<input type="checkbox"/> User Charge Evaluation		

Comments:

Cedar Corporation**Authorized By
City of Kewaunee**

By: _____ By: _____
 Title: _____ Title: _____
 Date: _____ Date: _____

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Approve Revised Invoice by Pier & Waterfront Solutions for Dock Repairs at Kewaunee Marina in the Amount of \$31,627.33.	ITEM NUMBER 7.b

BACKGROUND

On March 20, 2023, the Common Council authorized Marina dock repairs under an estimate provided by Pier & Waterfront Solutions (PWS) dated March 8, 2023, for a total of \$26,601.99. The original authorization was for an amount not-to-exceed \$30,000. Subsequently, PWS completed repairs to Docks D, E, and F, but the resulting requirements for repair pushed the repair cost over the original estimate by approximately \$5,000. Per PWS, these increases were for

- (1) Additional labor, welding and hardware for a broken joint on Dock D, an increase of \$1,080 over the original estimate; and
- (2) Additional repairs on 2 joints not included in the original estimate, along with additional materials (including a new I-beam) to repair the gangway on Dock E, an increase of \$5,400 over the original estimate.

These overruns were balanced by reductions in repair costs to Docks C and F. However, the total cost invoiced to the City on April 11, 2023 is \$31,627.33.

FISCAL NOTE

This invoice will be paid through the Marina Special Revenue Fund (Fund 203), line item E203-00-55490-364-00.

COUNCIL ACTION REQUESTED

A motion to authorize payment of Invoice #5986 to Pier & Waterfront Solutions in the amount of \$31,627.33.

Administration: HE/Marina: AK

PIER & WATERFRONT SOLUTIONS LLC
7325 State-Hwy 57
Sturgeon Bay, WI 54235

www.wisconsinpws.com

Date	Estimate #
3/8/2023	2796

Phone #	920-493-4404
E-mail	jerry@wisconsinpws.com

Name / Address
City of Kewaunee Attn: Augie Kinjerski 401 Fifth St Kewaunee WI 54216

Site Address
Kewaunee Marina

Item	Description	MPN	Qty
Repair Site	Customer Repair On Site-Dock C- appears to be fine as of 03/08/20023		0
Repair Site	Customer Repair On Site - Dock D- Reset ramp, Repair 4 broken joints, pull all pipe and realign pier		1
Repair Site	Customer Repair On Site - Dock E- Reset ramp, Repair 4 broken joints, pull all pipe and realign pier		1
Repair Site	Customer Repair On Site - Dock F - Reset ramp, pull all pipe and realign pier		1
Pipe 3.0"	Pipe, Galv.- 3.0" (per foot)	Pipe 3.0"	63
Trip Charge	Trip Charge		7
Misc. Charge	misc hardware, weld on 12"x12" plates for bottom of spud pipes for Gangway on E and F dock		1
Miscellaneous Retail	Miscellaneous products, plastic bollard cover for pipe qty 1		1
<p>It is the opinion of PWS that the current pier system is beyond its useful life. Wood surfaces on piers are estimated to last 20-25 years. We have noticed significant deterioration of the floats, metal used to encase the floats, decking and pier frame. The above repairs/patches are intended to help get the Marina through the coming season. Please note this is only a repair/patch and repairs may still be needed throughout the season. It is our recommendation that the current pier system be removed and replaced. This estimate is based off of a onsite evaluation on 03/08/2023. If damage get worse before we arrive to do the repair, those repairs are not included in this estimate.</p>			

Subtotal \$26,601.99

"Current market conditions have caused delivery disruptions and frequent price increases. This estimate is submitted based on current pricing and availability.

Sales Tax (5.5%) \$0.00

Prices are subject to change without prior notice."

Total \$26,601.99

PIER & WATERFRONT SOLUTIONS LLC
7325 State-Hwy 42-57
Sturgeon Bay, WI 54235

Invoice

Date	Invoice #
4/11/2023	5986

www.wisconsinpws.com

Bill To
City of Kewaunee Attn: Augie Kinjerski 401 Fifth St Kewaunee, WI 54216

Site Address	
Kewaunee Marina	
Terms	Due on receipt

Description	Qty	Amount
Kewaunee Marina Repairs 3/28/23 - 4/6/23		
Customer Repair On Site-Dock C- appears to be fine as of 03/08/20023	0	0.00
Customer Repair On Site - Dock D- Reset ramp, Repair 4 broken joints, pull all pipe and realign pier (extra labor/welding and hardware needed for an additional broken joint = \$1080 above original estimate)	1	8,640.00
Customer Repair On Site - Dock E- Reset ramp, Repair 4 broken joints, pull all pipe and realign pier (extra labor and material needed to repair 2 joints not included in original estimate and materials and labor to repair gangway per Augie's request= \$5400 above original estimate)	1	13,500.00
Customer Repair On Site - Dock F - Reset ramp, pull all pipe and realign pier	1	5,940.00
Pipe, Galv.- 3.0" (per foot) oringal quote called for 63' only used 21'. charged for 21'	21	792.33
Trip Charge	7	1,890.00
misc hardware, one 12"x12" steel pipe bottom	1	800.00
Miscellaneous products, plastic bollard cover for pipe qty 1	1	65.00
<p>It is the opinion of PWS that the current pier system is beyond its useful life. Wood surfaces on piers are estimated to last 20-25 years. We have noticed significant deterioration of the floats, metal used to encase the floats, decking and pier frame. The above repairs/patches are intended to help get the Marina through the coming season. Please note this is only a repair/patch and repairs may still be needed throughout the season. It is our recommendation that the current pier system be removed and replaced. This invoice is based on actual time on site and materials used as approved by Marina Manager.</p>		

<p align="center">Piers, Lifts & Service: Keri 920-493-4405 / keri@wisconsinpws.com Renee 920-493-4408 / renee@wisconsinpws.com</p>
<p align="center">Sales: Jerry 920-493-4404 / jerry@wisconsinpws.com</p>
<p align="center">Project Management: Bryan 920-493-4407 / bryan@wisconsinpws.com</p>
<p align="center">Shoreline & Rip-Rap: Dave 920-905-2588 / dave@wisconsinpws.com</p>
<p align="center">Finance: Lynn 920-493-4406 / lynn@wisconsinpws.com</p>

Subtotal	\$31,627.33
Sales Tax (5.5%)	\$0.00
Payments/Credits	\$0.00
Balance Due	\$31,627.33
<p>Please visit our website for more information.... www.wisconsinpws.com</p>	

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Approve Neon Run for June 4, 2023	ITEM NUMBER 8.a

BACKGROUND

The Kewaunee High School National Honor Society created a Neon Run as a Community Service chapter project, to raise money to be donated to Kewaunee Area Scholarships. Unfortunately the weather didn't cooperate last year and the event was cancelled. They would like to try again this year and have requested approval for Sunday, June 4, 2023 from 10:00 a.m. to 12:00 p.m.

The group has discussed this event with Police Chief Mueller, who has indicated approval for the event and outlined the contacts and who would be working the event (see the attached).

Attached are the proposed route and the advertising poster for the event. The event will feature 2 people running the route (students Brooke Witcpalek and Hannah Morton), and shouldn't result in much change for the community unlike other larger and similar runs.

FISCAL NOTE

There is no fiscal impact to this request.

COUNCIL ACTION REQUESTED

A motion to approve the Neon Run along the route as designated on the Route Map for Sunday, June 4, 2023 from 10:00 a.m. to 12:00 p.m..

Administration: HE

KEWAUNEE NATIONAL HONOR SOCIETY'S



NEON RUN

June 4th 2023

10 AM - 12 PM

Kewaunee High School

REGISTER NOW

SCAN ME!



- **Chip-timed 5K**
- **Proceeds to KASI Scholarships**

Heath Eddy

From: Robin Mueller
Sent: Monday, May 1, 2023 11:54 AM
To: Jeff Vollenweider; Heath Eddy
Subject: Re: Kewaunee Neon Run

Follow Up Flag: Follow up
Flag Status: Flagged

Gentlemen,

I have no opposition. I was part of traffic control for this last year. Officer Szydel is on duty June 4th and I will have him coordinate for traffic control with Kewaunee County Sheriff's Department. Whoever is the South Deputy for the day will assist. We typically would not bring on an extra Officer on overtime, for an event this small.

I will also reply to Julie Derenne.

Robin

Robin A. Mueller
Chief of Police
Badge 333
Kewaunee Police Department

401 Fifth Street
P.O. Box 256
Kewaunee, WI 54216
Office: 920-388-5010
Dispatch: 920-388-7108
Fax: 920-388-5024
rmueller@cityofkewaunee.org

Police can text "BLUE" or "TALK" to 741-741 to reach the [Crisis Text Line](#).
For those looking for additional resources, [BLUE H.E.L.P.](#) has extensive resources.
The [National Alliance on Mental Illness](#) also has law enforcement-specific resources.
For those who would like to call, the [National Suicide Prevention Lifeline](#) can be reached at 1-800-273-8255.

IMPORTANT CONFIDENTIALITY NOTICE:

This electronic transmission, along with any information attached may contain confidential, proprietary, or privileged information, subject to, among other protections, the Health Insurance Portability & Accountability Act of 1996, codified as 45 C.F.R. Part 160; the Public Health Service Act, codified as 42 C.F.R. Part 2; the Electronic Communications Privacy Act, 18 USC Sections 2510-2521; and the attorney-client/attorney work-product statutory and common law privileges. If the reader of this transmission is

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From: Jeff Vollenweider <jvollenweider@cityofkewaunee.org>
Sent: Monday, May 1, 2023 11:00 AM
To: Heath Eddy <heddy@cityofkewaunee.org>; Robin Mueller <rmueller@cityofkewaunee.org>
Subject: Fw: Kewaunee Neon Run

Heath

Not sure the best committee to send this to prior to council would be? I couldn't open the route link. If Robin is ok with it then we should put it on the appropriate agenda for recommendation to council.

Thanks
JV

Jeff Vollenweider
Mayor
City of Kewaunee

"Once a government is committed to the principle of silencing the voice of opposition, it has only one way to go, and that is down the path of increasingly repressive measures, until it becomes a source of terror to all its citizens and creates a country where everyone lives in fear." Harry S. Truman

From: Jeffrey Vollenweider <vollenweider.jeffrey@kewauneeco.org>
Sent: Monday, May 1, 2023 9:08 AM
To: Jeff Vollenweider <jvollenweider@cityofkewaunee.org>
Subject: Fw: Kewaunee Neon Run

Jeffrey Vollenweider Sr
Kewaunee County Supervisor

GO ARMY! BEAT NAVY!

From: Julie Derenne <jderenne@kewaunee.k12.wi.us>
Sent: Wednesday, April 26, 2023 1:08 PM
To: Jeffrey Vollenweider <vollenweider.jeffrey@kewauneeco.org>; Brooke Witcpalek <blwitcpalek@gm.kewaunee.k12.wi.us>
Subject: Kewaunee Neon Run

Dear Mayor Vollenweider,

You may remember that last year, Kewaunee's National Honor Society created a Neon Run as a Community Service chapter project. The money raised will be donated to Kewaunee Area Scholarships.

Last year, was the initial year, and it snowed. We are in the planning stages of trying again. This year, we moved the run to June 4th, hoping for better weather and a larger turnout. We are in the process of meeting with Kewaunee Police Chief Robin Mueller, asking for approval of the route and help with major intersection traffic control.

We would also like to make sure you and the city council are aware of this event, and that you approve. The event, other than the date has not changed from what we proposed last year.

If you have questions, or if you would like to meet, or if there is anything else you require us to do, please let me know. The student running the event this year is Brooke Witcpalek, with assistant, Hannah Morton.

I am including a link to the poster and the route (which is the same as last year).

We are also hoping that you and the council could help promote this event in the city, helping bring more scholarship money to our students.

Thank you, and we look forward to hearing from you in terms of approval, or letting us know what you need us to do in order to be approved.

Julie Derenne, and members of Kewaunee's National Honor Society

Route:

https://docs.google.com/document/d/1H0IJXXFNjDZLWMmRCJkURwu-nJecJPRphO2l_7HuPk/edit?usp=share_link

poster:

https://drive.google.com/file/d/1FVVu6763ZjhXaDcOcGoSAZEyaxw5DL_a/view?usp=share_link

Sent from [Mail](#) for Windows 10

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Adopt a Resolution Imposing Conditions and Restrictions for a Conditional Use for a Day Care Facility Located at 109 Duvall Street (Brett Michael Webb and Spyder Troy Webb, Owners and Applicants)	ITEM NUMBER 8.b

BACKGROUND

The applicants filed a Conditional Use Permit Application to provide a child day care facility at their property on 109 Duvall Street. The applicants state that they intend this proposed use to replace their previously approved live/work arrangement involving the production and sales of art works. The previously approved conditional use was for the residential use in the B-1 Local Business District, therefore this should be seen as providing something like a home day care facility. To clarify, this results in a conditional use combination of a residential use as accessory to an approved use, which also requires a conditional use approval.

As stated in the applicants' materials, the applicants proposed a child day care operation with hours of Monday through Friday from 6:00 a.m. to 6:00 p.m. They anticipate a maximum anticipated capacity of 16 children ages birth to 4 years, and this would be perhaps half infants, up to 4 toddlers, and up to 4 pre-kindergarten, with 5 employees (assuming at least some of those are residents) working in the operation. The applicants include a floor plan of the proposed operation on the lower level of the existing barnhouse, which is a total area of 2,520 square feet, a fairly large facility for this kind of operation. The applicants further propose to create a drive-up drop-off area near the front entrance. Finally, a small enclosed play area will be located in front of the building, with access from the infants' room.

The Plan Commission held a public hearing on Thursday, May 4, 2023, and forwarded a recommendation to the Common Council for final action. Staff recommended a set of conditions included in the attached draft Resolution No. ____-2023, which are as follows:

1. That this Conditional Use is approved only for the specific location as designated by the legal description for the property.
2. That the proposed day care facility shall be limited to the following as per the application:
 - a. A maximum of 16 children ages birth through 4 years of age.
 - b. Hours of operation are Monday through Friday, 6:00 a.m. to 6:00 p.m.
 - c. Up to five employees for the operation, or as required by State Statutes.
 - d. The operation will be limited to the existing lower level of the existing building on the site.
 - e. The outdoor play area will be secured with fencing designed to provide safety for children and no child shall be playing outside without adult supervision.
3. That the applicants shall secure and maintain required licensure through the State of Wisconsin. The required licensure shall be secured before the day care facility may commence operations with clientele.

FISCAL NOTE

There is no fiscal impact to this request.

COUNCIL ACTION REQUESTED

A motion to adopt Resolution No. ____-2023 imposing conditions and restrictions for the operation of a day care facility located at 109 Duvall Street.

RESOLUTION NO. 2023-2022

A RESOLUTION IMPOSING CONDITIONS AND RESTRICTIONS FOR THE APPROVAL OF A
CONDITIONAL USE TO OPERATE A DAY CARE NURSERY
(BY BRETT MICHAEL WEBB AND SPYDER TROY WEBB, APPLICANTS AND PROPERTY
OWNERS)

WHEREAS, Brett Michael Webb and Spyder Troy Webb, having petitioned the City of Kewaunee for the approval of a Conditional Use in the B-1 Local Business District, to operate a day care nursery, which requires a Conditional Use permit in the B-1 Local Business District, upon property located at 109 Duvall Street. The property which is the subject of the application bears Parcel No. 241-00350-0220, and is more particularly described as follows:

Located in the Southwest Quarter of the Southwest Quarter of Section 8, Township 23 North, Range 25 East, commencing at the West $\frac{1}{4}$ Corner of Section 8; thence S00°36'15"W, 2670.56 feet (recorded as S01°07'36"E, 2670.78 feet) along the west line of the Southwest $\frac{1}{4}$ of said Section 8; thence N89°36'05"E (recorded as N87°51'27"E), 699.76 feet to the point of beginning; thence continuing N89°36'05"E E (recorded as N87°51'27"E), 354.48 feet along the north right-of-way line of Duvall Street to the southwest corner of Lot 5, Rieschl's View, recorded in Kewaunee County Register of Deeds office on October 31, 2001 at 9:54 AM as Document #375525; thence N00°05'45"E E (recorded as N01°38'26"W), 400.00 feet along the west line of Lots 3, 4 and 5 of Rieschl's View; thence S89°35'38"W, 351.00 feet; thence S00°35'39"W 400.00 feet to the point of beginning.

WHEREAS, such petition having been duly referred to the Plan Commission of the City of Kewaunee for a public hearing, pursuant to the requirements of Sec. 94-71 et.sec., and the public hearing provisions in Sec. 94-281 of the City of Kewaunee Municipal Code, and a public hearing having been held before the Plan Commission on the 4th day of May, 2023, and the Plan Commission thereafter having determined to recommend that the proposed Conditional Use be approved, subject to certain conditions; and

WHEREAS, the Common Council having received such Plan Commission recommendation and also having found that the proposed Conditional Use, subject to conditions, meets the standards set forth under Chapter 94 of the City of Kewaunee Municipal Code.

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Kewaunee, Wisconsin, that the petition of Brett Michael Webb and Spyder Troy Webb, for the approval of a Conditional Use for the property particularly described in the preamble to this Resolution, be and the same is hereby approved, subject to the following conditions and restrictions:

1. That this Conditional Use is approved only for the specific location as designated by this Resolution;
2. That the day care facility shall be limited to operations in the existing lower level of the existing structure located on the subject property;
3. That the day care facility shall be limited to a maximum of 16 children ages birth through 4 years of age.

BRETT MICHAEL WEBB AND SPYDER TROY WEBB – CONDITIONAL USE
RESOLUTION NO. 2023-2022

Page 2

4. That the hours of operation shall be Monday through Friday from 6:00 a.m. to 6:00 p.m.
5. That a maximum of 5 employees shall be permitted in the facility, or as required by State Statutes for a licensed day care operation.
6. That the outdoor play area shall be secured with a fencing material suitable for children.
7. That no child shall be allowed in the outdoor play area without adult supervision.
8. That the applicants shall secure and maintain required licensure through the State of Wisconsin.
9. That the day care facility shall not commence operations with clientele until the required State licensure is approved and issued.

BE IT FURTHER RESOLVED, that in the event Brett Michael Webb and Spyder Troy Webb, successors or assigns, or any owner of the subject property, does not comply with one or any of the conditions and restrictions of this Conditional Use Resolution, following a ten (10) day notice to cure, and failure to comply within such time period, the Common Council, upon notice and hearing, may revoke the Conditional Use permission granted under this Resolution.

BE IT FURTHER RESOLVED, that any violation of any term, condition or restriction of this Resolution is hereby deemed to be, and therefore shall be, a violation of the City of Kewaunee Municipal Code, the penalty for such violation shall be a forfeiture of no more than \$2,500.00, or such other maximum amount and together with such other costs and terms as may be specified therein from time to time. Each day that such violation continues shall be a separate violation. Failure of the City to enforce any such violation shall not be a waiver of that or any other violation.

BE IT FURTHER RESOLVED, that this Resolution shall be construed to be such Conditional Use Permit as is contemplated by Sec. 94-73 of the City of Kewaunee Municipal Code.

BE IT FINALLY RESOLVED, that the City Clerk be and is hereby directed to obtain the recording of a certified copy of this Resolution in the Office of the Register of Deeds for Kewaunee County, Wisconsin.

Introduced at a regular meeting of the Common Council of the City of Kewaunee this _____ day of _____, 2023.

Passed and adopted at a regular meeting of the Common Council of the City of Kewaunee this _____ day of _____, 2023.

APPROVED:

Jeffrey L. Vollenweider Sr., Mayor

ATTEST:

Jo Ann Lesser, CMC, WCMC
City Clerk/Treasurer

AYES _____ NOES _____ ABSENT _____



City of Kewaunee
401 Fifth Street
Kewaunee, WI 54216
T: 920-388-5000
F: 920-388-5025

MEMORANDUM

TO: Plan Commission
FROM: Heath Eddy, AICP, City Administrator
RE: Plan Commission meeting of May 4, 2023
DATE: April 27, 2023

All Code Sections in this memo refer to the Kewaunee Municipal Code Chapter 94 version dated January 13, 2022, unless as specifically denoted below.

1. Call to Order/Roll Call.

2. Approve of Minutes.

a. Approval of regular meeting of April 27, 2023

3. Public Comment.

4. Public Hearing Business Matters

- a. Brett Michael Webb and Spvder Troy Webb, 109 Duvall Street, Conditional Use Permit Application. The applicants filed a Conditional Use Permit Application to provide a child day care facility at their property on 109 Duvall Street. The applicants state that they intend this proposed use to replace their previously approved live/work arrangement involving the production and sales of art works. The previously approved conditional use was for the residential use in the B-1 Local Business District, therefore this should be seen as providing something like a home day care facility. To clarify, this results in a conditional use combination of a residential use as accessory to an approved use, which also requires a conditional use approval.

As stated in the applicants' materials, the applicants proposed a child day care operation with hours of Monday through Friday from 6:00 a.m. to 6:00 p.m. They anticipate a maximum anticipated capacity of 16 children ages birth to 4 years, and this would be perhaps half infants, up to 4 toddlers, and up to 4 pre-kindergarten, with 5 employees (assuming at least some of those are residents) working in the operation. The applicants include a floor plan of the proposed operation on the lower level of the existing barnhouse, which is a total area of 2,520 square feet, a fairly large facility for this kind of operation. The applicants further propose to create a drive-up drop-off area near the front entrance. Finally, a small enclosed play area will be located in front of the building, with access from the infants' room.

Sections 94-72 and 94-73 provide the criteria for the application and review of the Conditional Use Permit request. Section 94-72 identified the following application requirements:

- (1) Names and addresses of the applicant, owner of the site, architect, professional engineer, contractor and all opposite and abutting property owners of record. [Provided]
- (2) Description of the subject site by lot, block, and recorded subdivision or by metes and bounds; address of the subject site; type of structure; proposed operation or use of the structure or site; number of employees; and the zoning district within which the subject site lies. [Provided]
- (3) Plat of survey prepared by a registered land surveyor showing all of the information required under Section 94-223 of this Chapter for a permit and, in addition, the following: Mean and historic high-water lines on or within 40 feet of the subject premises, and existing and proposed landscaping. [Provided]
- (4) Additional information as may be required by the city plan commission, city engineer, or zoning, building, plumbing or health inspectors.

Section 94-73.(a) states that the plan commission “shall review the site, existing and proposed structures, architectural plans, neighboring uses, parking areas, driveway locations, highway access, traffic generation and circulation, drainage, sewage and water systems, and the proposed operation.” The other subsections of this Section indicate that the review is largely a design review rather than a review of the land use itself.

It should be noted, however, that Wis. Stats. Ch. 62.23(7)(de)2. states that

“a. If an applicant for a conditional use permit *meets or agrees to meet all of the requirements* and conditions specified in the city ordinance or those imposed by the city zoning board, *the city shall grant the conditional use permit. Any condition imposed must be related to the purpose of the ordinance and be based on substantial evidence.*”
[Emphasis mine]

And

“b. The requirements and conditions described under subd. 2. a. must be reasonable and, to the extent practicable, measurable and may include conditions such as the permit's duration, transfer, or renewal. *The applicant must demonstrate that the application and all requirements and conditions established by the city relating to the conditional use are or shall be satisfied, both of which must be supported by substantial evidence. The city's decision to approve or deny the permit must be supported by substantial evidence.*”
[Emphasis mine]

The same section of Wisconsin Statutes (62.23(7)(de)) defines “Substantial evidence” as “facts and information, other than merely personal preferences or speculations, directly pertaining to the requirements and conditions an applicant must meet” in order to receive the conditional use permit. What this means is that in addition to site compliance and suitability, the applicant demonstrates that the requested conditional use will be in compliance with the limitations imposed by the City through its Municipal Code or in addition to that provided through County, State, or federal law.

In this case, the applicant is specifically requesting “Day care nursery” (Section 94.14.(d)(6)). The proposed child day care facility is in addition to the accessory residential use previously approved.

A Public Hearing is required for this item. Should the applicant meet the standards for a conditional use, staff recommends the following additional conditions:

1. That this Conditional Use is approved only for the specific location as designated by the legal description for the property.
2. That the proposed day care facility shall be limited to the following as per the application:
 - a. A maximum of 16 children ages birth through 4 years of age.
 - b. Hours of operation are Monday through Friday, 6:00 a.m. to 6:00 p.m.
 - c. Up to five employees for the operation, or as required by State Statutes.
 - d. The operation will be limited to the existing lower level of the existing building on the site.
 - e. The outdoor play area will be secured with fencing designed to provide safety for children and no child shall be playing outside without adult supervision.
3. That the applicants shall secure and maintain required licensure through the State of Wisconsin. The required licensure shall be secured before the day care facility may commence operations with clientele.

This application was advertised per the requirements of Wis. Stats. Chapter 985 and the requirements of Section 94-281.(1) of a Class 2 Notice. Public Notice was published in the *Green Bay Press-Gazette*, and mailed notices were sent to adjacent property owners pursuant to Section 94-281.(2) by the required deadline of April 24, 2023; an affidavit of mailing is included in the Case File for this application.

Attachments: 1. Applicant Materials
 2. Draft Resolution

5. Adjournment.

April 12, 2023

Barn Academy Childcare
109 Duvall Street
Kewaunee, WI 54216

Kewaunee City Council,

Here are the items requested, to be included in our Conditional Use request for Childcare.

1. Legal description of the subject property at 109 Duvall St.

SW1/4-SW1/4 S8 T23N R25E COM AT SW COR OF S8 TH N 87*51'27" E 700.02'
TO POB N 01*07'13" W 960' N 87*51'27" E 345.76' S 01*38'26" E 499.88' S
87*51'27" E 220.01' ALG S LN LOT 3 OF 3CSM-1 S 01*38'26" E 60' ALG W LN
LAKEHSORE DR S 87*51'27" W 220.01' S 01*38'26" E 400' S 87*51'27" W 354.48'
TO POB (PCL A SUR 5-10-00)

2. Day & Hours of operation:

Monday through Friday, 6 am to 6 pm.

3. Number of employees:

5

4. Anticipated capacity:

16 children

5. Project Narrative:

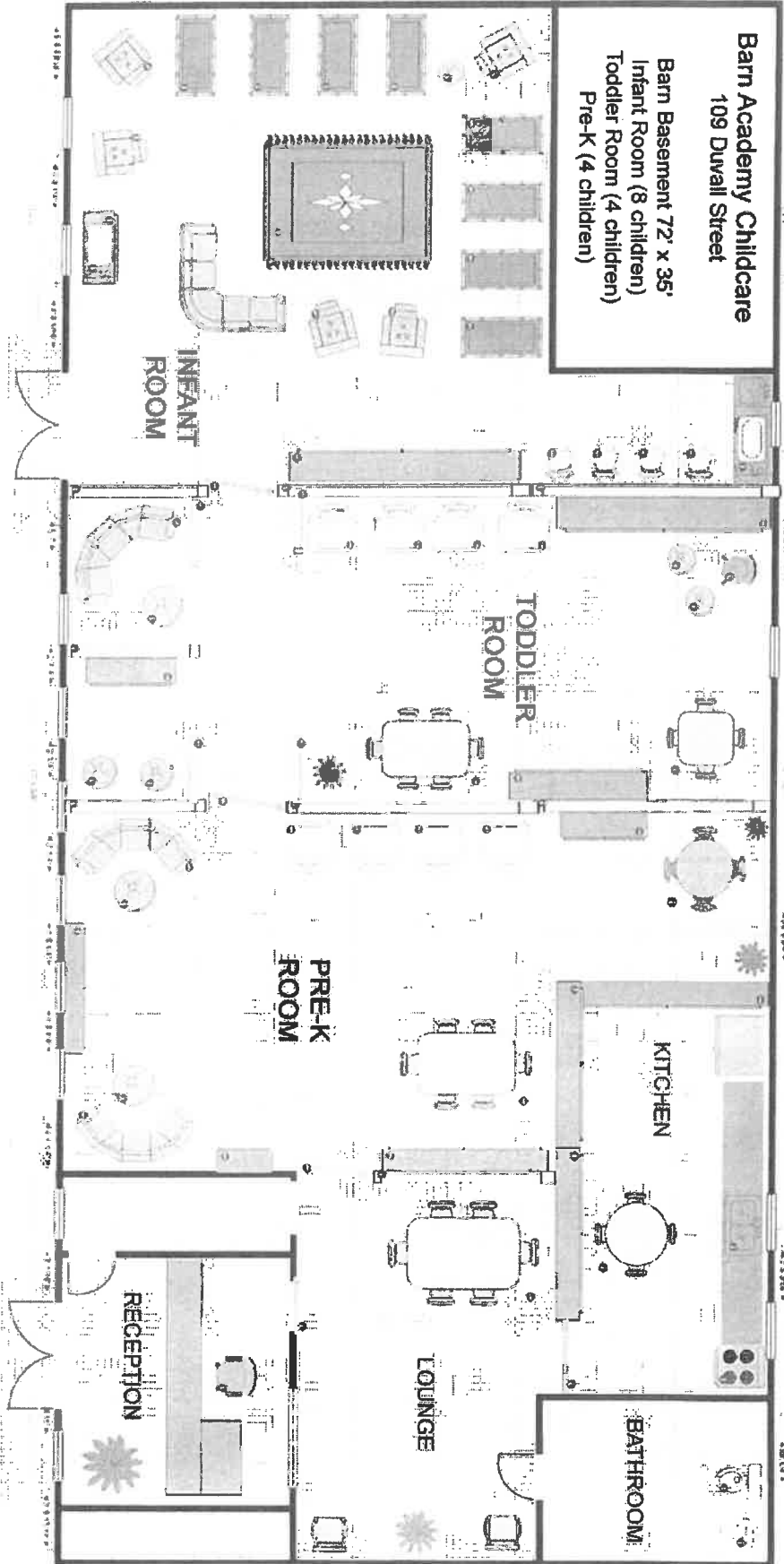
We are excited to open our facility in response to the childcare needs of our local community. We will be offering exceptional year-round care and education to children from 0 to 4 years of age.

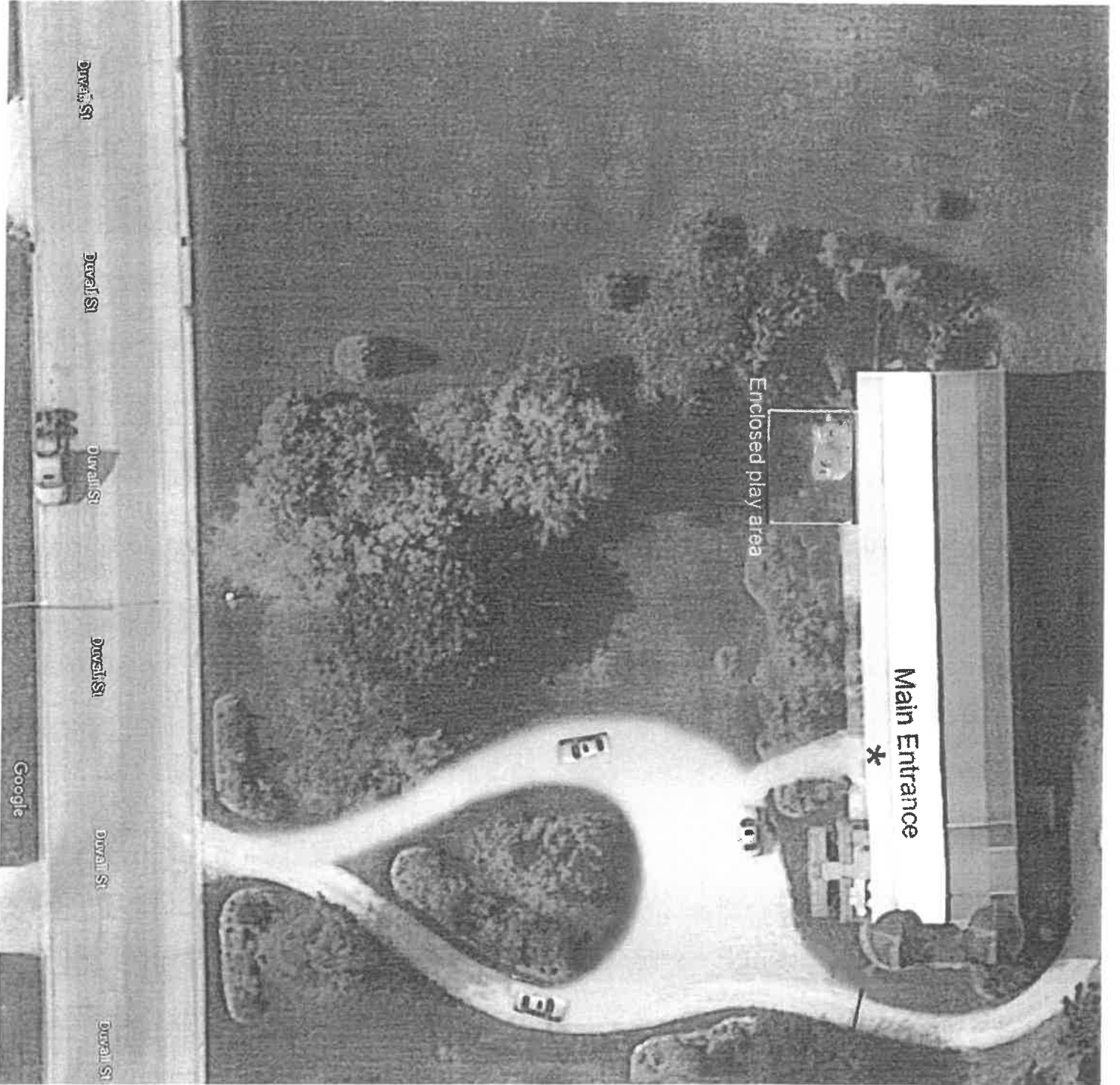
Sincerely,

Brett Webb
Spyder Webb

Barn Academy Childcare
109 Duvall Street

Barn Basement 72' x 35'
Infant Room (8 children)
Toddler Room (4 children)
Pre-K (4 children)





Main Entrance *

Enclosed play area

Duval St

Duval St

Duval St

Duval St

Duval St

Duval St

Google

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Approve Invoice for Services by Peters Construction for Crushing of Fill Materials in the Amount of \$15,211.55	ITEM NUMBER 8.c

BACKGROUND

Public Works requested the assistance of Peters Construction to crush existing concrete materials left over from previously completed work that needed to be crushed for future use in road construction or other construction projects. While Peters was working on concrete crushing at the various sites included in the 2023 Blight Control and Demolition Project, Public Works saw an opportunity to have them crush these materials while the crusher was in the City.

The anticipated cost was expected to be under \$15,000, which staff would be able to approve under the City’s Purchasing Policy. However, the total cost was invoiced at \$15,221.55, or \$221.55 over the maximum staff can authorize from already budgeted funds.

At their May 2, 2023 meeting, the Finance Committee voted to recommend approval to pay this invoice.

FISCAL NOTE

This invoice will be paid through the Public Works funds included in the General Fund for Contractual Services. There is enough funding available for this invoice.

COUNCIL ACTION REQUESTED

A motion to authorize payment of Invoice #4644 to Peters Construction in the amount fo \$15,211.55.

**PETERS CONCRETE COMPANY
1516 ATKINSON DRIVE
GREEN BAY WI 54303**

Phone: 920-494-3700
Fax: 920-494-5475

CONTRACT INVOICE

Invoice#: 4644
Invoice Date: 04/14/2023
Due Date: 04/14/2023
Order:

TO: CITY OF KEWAUNEE
ATTN: NATHAN SEILER
401 5TH STREET
KEWAUNEE WI 54216

PROJECT: C/O KEWAUNEE RECYCLE CRUSHING 20
401 5TH STREET
KEWAUNEE WI 54216

<i>Description</i>	<i>Unit</i>	<i>Quantity</i>	<i>Price</i>	<i>Amount</i>
CRUSHING	TON	2,482.1000	5.500000	13,651.55
BACKHOE WITH HAMMER	HRS	5.0000	225.000000	1,125.00
MOBILIZATION	HRS	3.0000	145.000000	435.00

APR 21 2023

Non-taxable Amount:	15,211.55
Taxable Amount:	0.00
Sales Tax:	0.00
Amount Due:	15,211.55

Please Pay This Amount

\$15,211.55

*A service charge of 0.0 % per month will be charged on all amounts overdue at statement date.
Please make check payable to Peters Concrete Company.
Thank you for your prompt payment!*

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Adopt a Resolution Authorizing Resolution for Boating Infrastructure Grant Application (Cedar Corporation)	ITEM NUMBER 8.d

BACKGROUND

On March 20, 2023, the Common Council authorized Cedar Corporation and Edgewater Resources (as their subconsultants) to prepare a Boating Infrastructure Grant application on behalf of the City for submission to the Wisconsin Department of Natural Resources (WDNR). As part of the application process, Cedar Corporation needs to attach a City-adopted Resolution authorizing the application submission for this grant as well as implementing all required elements of any anticipated grant award to the City.

Attached is the City’s version of the Resolution for adoption. This is needed for the submission to be completed this month.

FISCAL NOTE

There is no fiscal impact to this request.

COUNCIL ACTION REQUESTED

A motion to adopt Resolution No. ____-2023, an Authorizing Resolution for the submission of a Boating Infrastructure Grant application on behalf of the City and for future implementation of all requirements of any grant award.

RESOLUTION NO. 2023-2023

A RESOLUTION AUTHORIZING CERTAIN OFFICIALS TO REPRESENT THE CITY OF KEWAUNEE WITH REGARD TO A BOATING INFRASTRUCTURE GRANT, AS WELL AS IMPLEMENT ALL REQUIRED ELEMENTS OF ANY ANTICIPATED GRANT AWARDS AS REQUIRED BY THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES.

WHEREAS, the City of Kewaunee, Wisconsin, is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of replacing docks and structures in the Kewaunee Marina; and

WHEREAS, the respondent attests to the validity and veracity of the statements and representations contained in the proposal; and

WHEREAS, an Agreement is required to carry out the project;

NOW, THEREFORE, BE IT RESOLVED, that the City of Kewaunee will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the following officials or employees to submit the following documents to the Wisconsin Department of Natural Resources for financial assistance that may be available:

Task	Title of Authorized Representative	Email address and phone number if alternative is used
Sign and submit proposal	Mayor	jvollenweider@cityofkewaunee.wi.gov 920-388-5000
Enter into an Agreement with the WDNR	City Administrator	heddy@cityofkewaunee.wi.gov 920-388-5000
Submit annual and final reports to the WDNR to satisfy the Agreement, as appropriate	City Administrator	heddy@cityofkewaunee.wi.gov 920-388-5000
Submit reimbursement request(s) to the WDNR per the Agreement	City Clerk/Treasurer	jlesser@cityofkewaunee.wi.gov 920-388-5000
Sign a Public Access Easement	Mayor	jvollenweider@cityofkewaunee.wi.gov 920-388-5000
Sign and submit other documentation as necessary to complete the project per the Agreement	City Administrator	heddy@cityofkewaunee.wi.gov 920-388-5000

BE IT FURTHER RESOLVED, that respondent will comply with all local, state, and federal rules, regulations, and ordinances relating to this project and the cost-share agreement.

Introduced at a regular meeting of the Common Council of the City of Kewaunee this 8th day of May, 2023.

BOATING INFRASTRUCTURE GRANT AUTHORIZING RESOLUTION
RESOLUTION NO. 2023-2023

Page 2

Adopted at a regular meeting of the Common Council of the City of Kewaunee this 8th day of May, 2023.

I hereby certify that the foregoing resolution was duly adopted by the City of Kewaunee Common Council at a legal meeting held on May 8, 2023.

APPROVED:

Jeffrey L. Vollenweider Sr., Mayor

ATTEST:

Jo Ann Lesser, CMC, WCMC
City Clerk/Treasurer

AYES _____ NOES _____ ABSENT _____

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Approve Sanitation and Recycling Agreement with Harter's Fox Valley Disposal for a Five- Year Term of Service	ITEM NUMBER 8.e

BACKGROUND

Attached is the proposed 5-year contract with Harter's for trash and recycling collection. The current 3-year contract expires December 31, 2023, and was approved with a capped CPI (set by the federal government) of 4% per year. As you may be aware, the actual CPI during the three years was never less than 4.1%, and this year it was 6.9%; Harter's elected to eat those cost increases rather than renegotiate the contract. In addition, tipping fees from the designated landfills also increased as well as transfer costs for recycling.

As a result of those costs, Harter's has altered the ask in the proposed contract, with the following:

- An increase in the current monthly rate for pickup from \$12.11/residence/month to \$14.90/month starting January 1, 2024, or an increase of \$33/year.
- No capped CPI per year, so any increase is based on the federally-set CPI.
- A 5-year contract rather than a 3-year contract.

At their May 2, 2023 meeting, the Finance Committee voted to recommend approval of this contract, citing the company's generally good quality service. The Committee is aware of another company's interest in this service provision, but given that the Harter's contract is public, any other proposed bids would have an unfair advantage.

FISCAL NOTE

This contract results in an increase in monthly costs of \$2.79/month per residence, or \$33.48/year for 2024.

COUNCIL ACTION REQUESTED

A motion to approve the Sanitation and Recycling Agreement with Harter's Fox Valley Disposal for a five-year term of service and authorize either the Mayor or City Administrator to sign the Agreement.

Administration: HE/Clerk/Treasurer: JAL



SANITATION AND RECYCLING CONTRACT

City of Kewaunee

January 1, 2024 – December 31, 2028

SANITATION AND RECYCLING CONTRACT

The City of Kewaunee, in Kewaunee County, Wisconsin, hereinafter called "Kewaunee", acting and through its duly authorized agent, and Harter's Fox Valley Disposal, LLC, duly organized under the laws of the State of Wisconsin, hereinafter called "Harter's", do hereby covenant and agree as follows:

- 1) **GRANT**: For and in consideration of compliance by Harter's with the covenants and conditions herein set forth, and the ordinances and regulations of Kewaunee and the laws of the State of Wisconsin governing the collecting and disposal of refuse and recyclables, Kewaunee hereby grants to Harter's a permit to use the public roads, alleys, and thoroughfares within its corporate limits for the purposes of collecting garbage, trash and other refuse.
- 2) **TERM**: The term of this agreement shall commence on January 1, 2024 and shall terminate on December 31, 2028; (five) years.
- 3) **EXTENSION OF AGREEMENT**: *This agreement shall automatically continue for like term unless either party notifies the other in writing at least sixty days before the end of the original or any extended term. All provisions of this agreement shall remain in force. At any time during the term of this contract, the parties may agree in writing, which may be by correspondence, to extend the term of this agreement.*
- 4) **SCOPE AND NATURE OF OPERATION**: It is expressly understood and agreed that Harter's shall perform the services as set forth in Exhibit A and Exhibit B.
- 5) **VEHICLE MARKING AND INDEMNIFICATION**: All vehicles and equipment used by Harter's for the collection and transportation of garbage shall be utilized in the manner specified by the manufacturer of such equipment to minimize or to prevent the blowing or scattering of refuse onto the public streets or properties adjacent thereto, and such vehicles shall be clearly marked with Harter's name in letters not less than six inches in height.
- 1) **DISPOSAL OF REFUSE**: Harter's shall deliver all garbage, trash and other refuse collected from premises to the Brown County Transfer Station. Harter's will pay disposal fees. Harter's reserves the right to increase the monthly rate per household accordingly to compensate for significant landfill rate increases.

2) **NON-COLLECTION - NOTICE AND FOLLOW-UP:**

- a) Where the owner or occupant of any premises does not maintain proper or adequate refuse containers according to Kewaunee's ordinance, or is otherwise in violation of Kewaunee's ordinance with respect to the location of refuse containers or the nature, volume or weight of refuse to be removed from the premises, Harter's shall refrain from collecting all or a portion of such refuse and will notify Kewaunee and the owner or occupant thereof within 48 hours thereafter of the reason for such non-collection. If Kewaunee feels Harter's actions are not proper, Kewaunee may order Harter's to pick up the refuse by issuing a collection order. In such event, Harter's shall pick up subject refuse within 48 hours.
- b) Where Kewaunee is notified by an owner or occupant that refuse has not been removed from a premises on the scheduled collection day, and where no notice of non-collection or a change in collection schedule has been received from Harter's, Kewaunee shall investigate the matter, and if the investigation discloses that Harter's has failed to collect refuse from the subject premises without cause as supported by notice as described herein, Harter's shall collect the same within 48 working hours after a collection order is issued by Kewaunee.

3) **COMPLAINT HANDLING BY HARTER'S:** Harter's shall, at its own expense, provide a manned telephone answering service from 7:00 a.m. until 4:30 p.m. central standard time, daily, Monday through Friday, excluding such holidays as may be approved by Kewaunee, for the purpose of handling complaints and other calls regarding refuse collection service provided by Harter's. Holidays to be taken are New Year's Day, Memorial Day, July 4th, Labor Day, Thanksgiving Day and Christmas Day. If collection falls on one of the aforesaid holidays, Harter's, will collect the refuse on the day after the holiday so that residential customers, specifically, are not left without a refuse pickup for over one week. Harter's will provide a calendar for Kewaunee by the end of November to provide to residents.

4) **CONSIDERATION:** Harter's shall receive, in consideration of the performance of this agreement, the following fees for residential service under the rates described below:

- a) The basic fee will be \$9.29 per household per month for garbage and \$5.61 per household per month for recycling services.
- b) Harter's will provide two 95-gallon containers for each resident. One to be used for garbage and one to be used for recycling. Harter's is responsible for maintaining any

damaged carts caused by normal wear and tear. If carts are damaged from reasons other than normal wear and tear, are lost or are stolen, it is the responsibility of resident to pay the \$110.00 replacement fee. Additional fees for extra carts are the responsibility of the resident.

- c) Rates guaranteed for one year and annual CPI increase based on the US Department of Labor, Bureau of Labor Statistics, and Consumer Price Index for All Urban Consumers (CPI-U), expenditure category of "Garbage and Trash Collection".
 - d) If fuel exceeds \$4.00 per gallon, the fuel surcharge shall increase by 1% for every ten-cent increase in fuel prices.
- 5) **UPDATING HOUSE COUNTS**: Kewaunee shall inform Harter's of all new construction, residential properties so they may be added to the collection route. Kewaunee shall be responsible for updating collection house counts annually on the first day of year. Updated house counts are subject to verification from Harter's.
- 6) **BILLING PAYMENTS**: Harter's shall issue Kewaunee a detailed monthly invoice for work satisfactorily performed by Harter's. Kewaunee shall pay Harter's within 30 days following the receipt of a detailed monthly invoice.
- 7) **MANDATORY SERVICE**: It is understood that an ordinance of Kewaunee mandates subscription to refuse service as prescribed therein under terms, conditions and special provisions as contained therein.
- 8) **INDEMNIFICATION INSURANCE**: Harter's assumes all risk of loss or injury to property or persons arising from any of its operations under this agreement, and agrees to hold Kewaunee harmless from all claims, demands, suits, judgments, costs or expenses arising from any such loss or injury, unless such injury or loss is caused by the actionable negligence of Kewaunee or its employees. Harter's agrees to carry insurance as follows:
- a) Workman's compensation insurance covering all employees of Harter's engaged in any operation covered by this agreement to the extent required by the laws of the State of Wisconsin;
 - b) Automobile and public liability insurance - \$1,000,000 for personal injuries to any one person and \$1,000,000 for personal injuries arising out of any one accident, casualty or event; and property damage insurance in the amount of \$1,000,000;
 - c) General liability insurance in the amount of \$2,000,000; and
 - d) Harter's shall furnish a Certificate of Insurance issued by companies authorized to

conduct insurance business in the State of Wisconsin and naming Kewaunee as an additional insured and shall name Kewaunee in the same general terms and the same general effect as the foregoing Harter's requirements. Such policies shall indemnify and hold harmless Kewaunee, and certificates evidencing such insurance contracts shall be deposited with Kewaunee.

- 9) **NON-COMPLIANCE. PENALTIES:** In the event either party shall fail to perform any of the terms, conditions or covenants of this agreement, the non-defaulting party shall notify the other party in writing of the fact of such default and if the event or condition is not corrected or otherwise made to comply with the terms of this agreement within a period of time which is reasonable in relation to the nature of the event of non-compliance, but in no case more than 30 days, the same shall constitute an act of non-compliance. If, after notification in writing, the non-compliance is not corrected within 30 days, then the non-breaching party may terminate this contract, or may pursue any and all available legal remedies, at law or in equity effective immediately.
- 10) **REVOCATION, TERMINATION FOR CAUSE:** In addition to the specific right to terminate mentioned herein, if at any time Harter's shall file a petition in bankruptcy or petition to take advantage of any insolvency act; shall make an assignment for the benefit of creditors; or shall commence a proceeding for the appointment of a receiver, trustee, liquidator or conservator of itself or to the whole or any substantial part of its properties, then Kewaunee may, after a hearing as described herein, revoke and cancel the permit hereby granted, and the agreement shall be null and void as of the date of said determination by Kewaunee. The hearing prerequisite to such revocation shall not be held until notice of such hearing has been given to Harter's by certified mail, addressed to Harter's at the address shown herein, and a period of at least 30 working days has elapsed since the mailing of such notice. The notice shall specify the time and place of the hearing and shall include the reasons for Kewaunee revocation of such permit and this agreement. The hearing shall be conducted in public by and Harter's shall be allowed to be present and given full opportunity to answer such charges and allegations as are set out against Harter's in the notice. If, after the hearing is concluded, Kewaunee shall determine that the charges and allegations set forth in the notice are affirmed by the facts presented at the hearing, it may revoke and cancel this agreement and the permit and the same shall be null and void. Kewaunee's decision shall be final and Harter's shall be bound thereby.
- 11) **PERMITTED RATE CHARGE:** Harter's and Kewaunee hereby agree that the aforesaid rate can be changed on if (1) Harter's can demonstrate the contract price requires

modification as a result of national war or national disaster, or (2) changes in landfill or governmental regulations substantially affects solid waste collection. The contract rate will be modified to pass through all such costs to Kewaunee by giving 15 days written notice to Kewaunee. At its option, Kewaunee will have the right to reject the services covered by this contract if Kewaunee is unwilling to accept the rate modification described in the preceding sentence. The revised rate will automatically take effect unless Kewaunee notifies Harter's prior to the effective date of the revised rate of Kewaunee intent to exercise its option to reject the contract.

- 12) **DISPUTE RESOLUTION**: Any dispute arising with respect to this agreement, its making or interpretation, or its breach shall be settled by arbitration in Kewaunee County, Wisconsin, pursuant to the then pertaining rules of the American Arbitration Association. Such arbitration shall be the sole and exclusive remedy for such dispute except as otherwise provided in this agreement. Any decision or award rendered shall be final and binding upon the parties and a judgment may be entered in any court having jurisdiction.
- 13) **NOTICES**: All notices or other communication to be given hereunder shall be in writing and shall be deemed given when mailed by Certified United States Postal Mail, addressed to: Andrew M. Gayhart, General Manager, Harter's Fox Valley Disposal LLC, 169901 Ringle Ave, Ringle, WI 54471.
- 14) **INDEPENDENT CONTRACTOR**: The parties hereto recognize and acknowledge that Harter's is an independent contractor and shall never be construed to be an agent, servant, or employee of The City of Kewaunee.
- 15) **GOVERNING LAW**: This contract shall be governed by the laws of the State of Wisconsin.

16) **AGREEMENT:** The parties agree that this contract may not be assigned by Harter's in the whole or in part without prior written approval of Kewaunee. However, Harter's may assign or subcontract this agreement to:

- a) any corporation or entity which owns at least fifty-one percent (51%) of Harter's;
- b) any corporation or entity of which Harter's owns at least fifty-one percent (51%); or
- c) any corporation or entity that is under the common control of any corporation or entity that owns at least fifty-one percent (51%) of Harter's.

Dated this _____ day of _____, 2023.

Harter's Fox Valley Disposal, LLC

By: _____

Authorized Representative
Andrew M. Gayhart

MUNICIPALITY:

City of Kewaunee

By: _____

Title: _____

Attest:

Municipality Clerk:

EXHIBIT A

SERVICES TO BE PROVIDED

Harter's shall perform at least services described in exhibit A and shall fulfill the additional requirements set forth on Exhibit B for disposal all garbage, trash and any and all other refuse accumulated on premises within the corporate limits of Kewaunee where such collection is or may be required by the Kewaunee.

Harter's shall, at its own expense, furnish personnel and equipment sufficient to accomplish work herein after described. Harter's will establish and maintain, in an efficient and business-like manner, such routes and special schedules as may be necessary to fulfill the refuse service requirements contained in the ordinances and regulations of Kewaunee, and any future amendments and the further provisions of this agreement. Harter's shall provide not less than the following prescribed type and level of services to-wit:

- 1) Residential family dwellings (defined as single-family home, townhomes, or each unit of a duplex, or other multi-family (4 units or less) building) trash service will be provided weekly & recycling service will be provided every other week. Collection will be made between 6:00 a.m. and 6:00 p.m. central standard time. Customers are responsible for placing their carts by the end of the driveway by 6:00 a.m. on the date of pick-up. Harter's shall not be obligated to pick-up any trash/recycling not located near the end of the driveway or any trash/recycling that is not out by 6:00 a.m.
- 2) Residential carts are not to exceed 50 pounds. If carted, all waste must be bagged and fit properly inside the cart with lid shut. Any refuse that is outside of the cart will not be collected.
- 3) Large household items will be collected every other week at the expense of the resident. Resident must call Harter's to schedule a pickup and for further pricing.
- 4) This contract does not include Harter's making any pick-ups at commercial sites. Any and all contracts for other commercial pick-ups shall be on an individual contract basis by and between the customer and Harter's.

- 5) The community and all residents/customers located in said community shall comply with the following rules and regulations under this contract. Harter's will not accept:
- a) any liquid waste
 - b) building demo materials (lumber, metal, shingles, siding, etc.)
 - c) recycling materials mixed with other refuse
 - d) yard waste
 - e) asbestos, in any form
 - f) tires (these can be picked up on large item day)
 - g) used motor oil
 - h) hazardous or toxic wastes
 - i) chemicals
 - j) explosives, liquids
 - k) flammable liquids
 - l) paint
 - m) trees and stumps
 - n) construction debris
 - o) carcasses
 - p) medical wastes (unless personal needles which shall be properly contained in sharps container)

Harter's reserves the right to expand the list of solid waste disposal policies as local, state and federal regulation change.

- 6) All recyclables must be in a secured container, no "loose" recycling will be picked up. Recycling may be mixed together; cardboard segments may not exceed 2 feet in length.
- 7) Clean-up of spillage caused by Harter's operation.
- 8) Disposal at state approved disposal site of all materials collected.

This service shall be exclusive between the City of Kewaunee and Harter's in regard to residential service.

EXHIBIT B

STATEMENT OF HARTER'S REQUIREMENTS

Harter's will meet the following levels of service, requirements, stipulations, terms, conditions, and provisions.

- 1) Appearance and Cleanliness of Equipment: The collection equipment used by Harter's must be approved by Kewaunee, including approval of the equipment color and the design of all signs, logos, and graphics. Collection equipment must be kept in clean condition at all times.
- 2) Appearance of the Collection Crew: Harter's shall provide uniforms to each collection worker and require that they be used. The uniform shall consist of a jacket or coverall, shirt, trousers and cap. Harter's shall maintain the uniforms in a clean, neat and well mended appearance.
- 3) Equipment Maintenance: All equipment must be maintained to assure the safety of the collection crew and residents of Kewaunee.
- 4) Cleanup on Route: Harter's shall pick up all blown; littered and broken material problems caused by Harter's. Each truck shall carry a broom and shovel all times.
- 5) Ownership of Materials: At the time of collections, ownership of the materials transfers from the resident to Harter's.
- 6) Collection Hours: Collection service by all trucks will start between 6:00 a.m. and 9:00 a.m. central standard time.
- 7) Collection on Holidays: Harter's is not required to provide service on Sundays, and the following days:
 - a) New Year's Day
 - b) Memorial Day
 - c) Independence Day
 - d) Labor Day
 - e) Thanksgiving Day
 - f) Christmas Day
 - g) Days when the collection is canceled by Kewaunee.

The City of Kewaunee shall inform residents of the lack of service on these days as part of the promotion element of the program and of the appropriate make-up day for the missed collection day.

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Approve School Resource Officer Agreement with Kewaunee School District for 2023-2024 School Year	ITEM NUMBER 8.f

BACKGROUND

The Kewaunee Schools wish to retain the services of the City Police Department, and specifically Officer Scott Szydel, as the School Resource Officer for the 2023-2024 School Year. As a result, they have agreed to pay for the City’s services for 800 hours of staff time for the next school year, including an hourly bonus of \$1/hour to retain Officer Szydel. The contract (attached) was signed by the school district for a proposed cost of \$45,848 for the year.

The hourly bonus, as listed in Exhibit A to the contract as “SRO Premium”, was approved by the Union membership.

FISCAL NOTE

This is a funding authorization for revenue to the Police Department, as previously listed in the FY 2023 Budget.

COUNCIL ACTION REQUESTED

A motion to approve the School Resource Officer Agreement with Kewaunee Schools for the 2023-2024 School Year and authorize the Mayor to sign the Agreement.

EXHIBIT A

**Cost for a Police Officer/School Resource Officer
for Kewaunee School District
2023 – 2024 School Year
(July 1, 2023 – June 30, 2024)**

Hourly Wage:		\$34.12 (includes SRO premium)
SS/Med 7.65%		\$ 2.61
Workman's Comp		\$ 1.40
Retirement		\$ 4.51
Health/Life Ins.		<u>\$11.94</u>
Fringe Benefits:		\$20.46
5% Overhead:		<u>\$ 2.73</u>
Total Hourly Cost:		\$57.31

Option 1:
\$45,848.00 (800 hours x \$57.31 per hr)

Option 2:
\$36,678.40 (640 hours x \$57.31 per hr)

PLEASE INDICATE WHICH OPTION YOU WILL BE TAKING

SCHOOL DISTRICT OF KEWAUNEE:

CITY OF KEWAUNEE:


By: 

District Administrator

By: _____
Jeffrey L. Vollenweider Sr., Mayor

Attest:

Attest:


_____, Clerk

Jo Ann Lesser, Clerk/Treasurer

Dated: 4/28/23

Dated: _____

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Adopt a Resolution Authorizing Agreement Between Officer Brian D. Gale and the City of Kewaunee Regarding the Purchase of a Retired Police K-9	ITEM NUMBER 8.g

BACKGROUND

The City’s former K-9, Charlie, is of retirement age and is considered “surplus” for the City. Under the terms of the original purchase, Charlie can only be resold back to his original owner/trainer, or sold to the K-9 Officer. Officer Gale, the City’s K-9 officer, wishes to purchase Charlie from the City. This transaction requires some monetary transfer, which is why the sale is for \$1.

To finalize this transaction, the City Attorney prepared a Resolution authorizing the transaction along with a Canine Purchase Agreement.

FISCAL NOTE

The only fiscal impact is the cost of City Attorney services to prepare the attached documentation. This resolves an existing ownership transfer issue and removes the City from liability for any injuries to Charlie.

COUNCIL ACTION REQUESTED

A motion to adopt Resolution No. ____-2023 Authorizing Agreement Between Officer Brian D. Gale and the City of Kewaunee Regarding the Purchase of a Retired Police K-9 and authorize certain officials to sign the Canine Purchase Agreement.

RESOLUTION NO. 2023- 2024

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF KEWAUNEE AUTHORIZING THE AGREEMENT BETWEEN POLICE OFFICER BRIAN D. GALE AND THE CITY OF KEWAUNEE RELATING TO THE PURCHASE OF A RETIRED POLICE K-9

BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF KEWAUNEE AS FOLLOWS:

Section 1. The Common Council of the City of Kewaunee (“City”) hereby finds, determines and declares as follows:

A. WHEREAS, Officer Brian D. Gale ("Officer") is a police officer with the City and is assigned to the K9 Unit as a K9 officer; and

B. WHEREAS, the City assigned a dog named Charlie to be used in the K9 program and assigned to Officer; and

C. WHEREAS, Charlie has served the department for several years as a police service dog; and

D. WHEREAS, Charlie is 9 years old, a normal retirement age for police service dogs; and

E. WHEREAS, Officer has requested permission to purchase Charlie; and

F. WHEREAS, the City is agreeable to selling Charlie to Officer due to their relationship.

Section 2. The City has declared Charlie to be surplus property and due to the nature of Officer's relationship with Charlie, the Common Council authorizes the City to enter into an Agreement with Officer on behalf of the City to sell Charlie for \$1 under terms and conditions acceptable to the City Attorney.

Section 3. If any surcharge or fee, section, subsection, sentence, clause, phrase or word of this Resolution is for any reason held to be invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The Common Council hereby declares that it would have passed and adopted this Resolution, and each and all provisions hereof, irrespective of the fact that one or more provisions may be declared invalid.

Section 4. This Resolution shall take effect immediately upon its adoption by the Common Council, and the Clerk shall attest to and certify the vote adopting this Resolution.

ADOPTED this ____ day of _____, 2023.

Jeff Vollenweider
Mayor

APPROVED AS TO FORM:

By _____
Anthony Steffek
City Attorney

AYES:	Councilmembers	_____
NOES:	Councilmembers	_____
ABSTAIN:	Councilmembers	_____
NOT PRESENT:	Councilmembers	_____

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Jo Ann Lesser, Clerk of the City of Kewaunee, do hereby attest to and certify the attached Resolution No. 2023-2024 to be the original resolution adopted by the Common Council of the City of Kewaunee on _____ .

Date: _____

Jo Ann Lesser, Clerk/Treasurer
City of Kewaunee

CANINE PURCHASE AGREEMENT

THIS PURCHASE AGREEMENT, made and entered into this ___ day of _____, 2023 by and between the City of Kewaunee (hereinafter "City") and Officer Brian D. Gale ("Officer").

RECITALS

- A. Officer is a member of the Kewaunee Police Department and was assigned to the K9 Unit as a K9 Handler.
- B. Officer was, in conjunction with his assignment as a K9 Handler, given the care, custody, and control of a police dog named "Charlie".
- C. Charlie has been specially trained to assist officers in law enforcement tasks and to respond to commands issued specifically by the Officer.
- D. Charlie is 9 years old, a normal retirement age for police service dogs. Based upon his age and current physical condition, it would be impractical to reassign Charlie to a new canine handler to attend Basic Handler Course before being put back in service.
- E. Charlie is considered "surplus" property and the Common Council of the City of Kewaunee has agreed to sell Charlie to Officer for the sum of \$1.00.
- F. Officer wishes to adopt and purchase Charlie. It is the City's intent to sell Charlie to Officer subject to the conditions specified in this agreement.

NOW THEREFORE, in consideration of the mutual and respective promises, and subject to the terms and conditions hereinafter set forth, the parties agree as follows:

1. City hereby sells Charlie to Officer for the sum of \$1.00, payable at the time this contract is executed. Officer shall be the owner of Charlie upon execution of this contract and payment of \$1.00.
2. Officer agrees and hereby assumes ownership and full responsibility for the care, maintenance, food, housing, medical and any and all other expenses that result from or arise out of Officer's ownership of Charlie.
3. Officer agrees that the City shall have no further responsibility of liability for Charlie or Charlie's care after the date of this agreement.
4. Officer agrees to defend, indemnify and hold harmless the City and its officers, employees, representatives, and agents with respect to any loss, damage, claim, injury, or liability that arises out of, or is in any way related to, Charlie or Officer's actions with Charlie after the effective date of this agreement.

5. Officer gives up and waives any right he may have on behalf of himself and his heirs, assigns, and successors for any loss, injury, damage, claim, or liability arising out of or in any way related to Officer's ownership and possession of Charlie.

6. This Agreement contains the entire agreement between the parties and no representations have been made by any of the parties or their representative, except as is contained herein and any representations not expressed herein are invalid and unenforceable. This agreement is valid on the effective date and may not be modified thereafter, except in writing signed by the parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the date and year first above written.

CITY OF KEWAUNEE

Brian D. Gale
Police Officer

Jeff Vollenweider
Mayor

ATTEST:

Jo Ann Lesser
Clerk/Treasurer

APPROVED AS TO FORM:

Anthony Steffek
City Attorney

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Approve Additional Improvements and Furniture for the Kewaunee Pierhead Lighthouse by the Friends of the Kewaunee Pierhead Lighthouse	ITEM NUMBER 8.h

BACKGROUND

The Friends of the Kewaunee Pierhead Lighthouse, a 501c3 nonprofit organization linked with the Lighthouse Preservation Committee, are seeking approval by the Common Council in order to (1) complete electrical improvements for lighting on the first floor of the lighthouse and (2) install additional furniture to the lighthouse. The current structure, which is owned via a 25-year lease by the City, is maintained primarily through donations through the Friends nonprofit organization. The City has at times provides some funding but the vast majority of the effort is through nonprofit efforts.

The present request is to do as follows:

1. Install a donated desk (6 feet by 3 feet in size), which requires approval of the Common Council.
2. Installation of lighting fixtures on the first floor. This project is estimated to cost \$692.00 to wire the lighthouse, hooking into the existing wiring on the second floor, and installing the lighting fixtures.

All costs will be paid by the Friends, including donated labor by Dan Jerabek.

It is noted on the attached request that there are already several portable, temporary pieces of furniture for use by visitors. The desk is intended to be a permanent addition to the lighthouse building.

Photographs showing furniture and the proposed light fixtures are as follows:



Existing furniture and presentation media at the Pierhead Lighthouse.



Proposed desk to be relocated to Pierhead Lighthouse (back and front).



Storage cabinet to be relocated to Lighthouse. Proposed lighting fixtures as approved by historic architect.

ANALYSIS

The City is fortunate to have an organization such as the Friends that can maintain and improve the lighthouse.

The types of improvements requested should improve the functionality of the Lighthouse as a tourist destination. The desk and storage cabinet aren't especially coherent design-wise with the historic character of the lighthouse, but then again none of the other furniture (except for the Aldo Leopold benches) is particularly historic in character. The issue with the desk is that it is very heavy, and the Committee was concerned with the initial proposal about having to lift it over the existing safety railings.

FISCAL NOTE

As noted above, none of this work requires expenditure from the General Fund. These projects are self-funded through the nonprofit organization.

COUNCIL ACTION REQUESTED

A motion to authorize the Friends of the Kewaunee Pierhead Lighthouse to perform work on the lighthouse building as discussed, and to approve locating the new furniture in the lighthouse.

Administration: HE/Lighthouse Preservation Committee: RN

Heath Eddy

From: Robin Nelson <robbiesuenelson@gmail.com>
Sent: Wednesday, May 3, 2023 7:43 AM
To: Heath Eddy
Subject: Items for Lighthouse

Two items concerning the lighthouse.

One is a donation of a desk. 6' x3' desk.

The committee does not at present have a donation policy that is why this is coming to Council.

This desk is large and heavy. 4 people will be required to lift it over the railing to get it into the lighthouse. The plan is to back a truck up to the platform and lift it from the truck bed over the railing. It will be kept on the first floor.

Included is a list of all the furniture at the lighthouse and photos.

4 tables

2 folding chairs

1- 42 inch Screen TV-removed at the end of season

Desk- small remains in the lighthouse

Desk chair-remains in the lighthouse

4 -Aldo Leopold benches remain in the lighthouse for use inside and outside. (Two are kept inside. There is a video people sit and watch. On the days of tours two are placed outside for people to sit after the quarter mile out to the lighthouse.)

The second action for approval is an electrical project.

Putting lights on the first floor. The fixtures have been approved by the historic architect.

This project will be done by a licensed electrician, Dan Jerabek. Dan will be donating his time.

Attached is a photo of the fixtures that would be utilized.

The project:

Jim Schaller has an estimate from Dan Jerabek \$692.00 for wiring the lighthouse.

Hooking into the existing wiring on the second floor Adding conduit and fixtures on the first floor and putting a light and outlet on the diaphone deck. Also new lamp holders and receptacles on the second floor and add some receptacles on the first floor All the lights will be on a dusk to dawn photo eye.

Any questions let me know.

Robin



<p style="text-align: center;">APPROVAL</p>	<p style="text-align: center;">REQUEST FOR COUNCIL ACTION</p>	<p style="text-align: center;">MEETING DATE May 8, 2023</p>
<p style="text-align: center;">REPORTS & RECOMMENDATIONS</p>	<p style="text-align: center;">Approve an Ordinance Amending Chapter 30 (Fire Prevention and Protection) for Consistency with State Statutes and to Reduce the Recruitment Age.</p>	<p style="text-align: center;">ITEM NUMBER 8.i</p>

BACKGROUND

Fire Chief Joe Nemecek presented a set of amendments to the Chapter 30 (Fire Prevention and Protection) of the Kewaunee Municipal Code. These are in many cases housekeeping changes to the existing code. However, some may require additional consideration, such as

1. Sec. 30-3(a) Fire Districts. The current section refers to Blocks 6, 7, 13, 175, 176 and “Block 12 south of the railroad tracks”; the quoted portion Chief Nemecek notes is outdated. The Fire District area is shown below



Block 12 “south of the railroad tracks” is essentially Harbor Park. Under this circumstance, staff suggests deleting this section entirely.

2. Sec. 30-3(b) Definitions. Chief Nemecek states that this section includes terms such as "mill construction," "ordinary construction," and "frame construction" that are not used in the modern codes. He recommends

changing this section to reference the International Building Code and the categories of construction currently listed, which are I-V (from most restrictive to least restrictive).

3. Sec. 30-3(c) Construction standards. Chief Nemecek indicates that this section should reference the International Building Code (which includes the International Fire Code). In addition, he notes that the entire section is very restrictive in terms of the type of construction permitted in this area. Per the Chief,

“This section of the municipal code is essentially limiting any construction within the fire district to a type III building. Type III "mill type" construction is essentially structural masonry or concrete construction with wood floors inside. I think this is overly restrictive for modern construction and could lead to issues if there were to be any new developments. Modern construction codes would dictate fire ratings between adjoining buildings and those that are close together. Fire ratings can be achieved through numerous different wall types. The section as is, as I read it, would not allow for a modern structural steel framed building with light gage walls and glass curtain walls. The structural steel building could be built to the same fire resistive level as the masonry building currently required. I personally don't think this section should say anything further than the requirements of 4-hour fire rating. Modern building codes will dictate a high level of fire resistance regardless since the buildings would be close or adjoining if any new building were to be built.”

Based on the Chief's comments, staff proposes striking most of this section and replacing as shown:

(c) *Construction standards.*

- (1) *Requirements.* Every building hereafter erected, enlarged or moved within or into the fire district shall be of fire resistive, mill or ordinary construction, except as otherwise provided by this chapter. Enclosing walls, division walls and party walls shall be of four-hour, fire-resistive walls of a construction as provided in Wis. Admin. Code § Industrial 51.05 **the International Building Code as adopted by the State of Wisconsin**, which is hereby by reference made a part of this chapter with respect to all buildings and structures within the fire district.
- (2) *Exceptions.* No building of frame construction shall be constructed within or moved within or into the fire district except the following:
- a. Buildings occupied as a private garage, not more than one story in height nor more than 750 square feet in area, located on the same lot with a dwelling; provided that such building shall be placed at least three feet from the lot lines of adjoining property.
 - b. Buildings of frame construction, except when used for a high hazard occupancy, not exceeding 2,500 square feet in area when used for a business occupancy or 1,000 square feet in area when used for other occupancies, nor more than one story in height and having a horizontal separation of not less than ten feet on all sides. Walls having a horizontal separation of less than ten feet shall have a fire-resistance rating of not less than one hour.
 - c. Greenhouses not more than 15 feet in height.
 - d. Sheds open on the long side, not more than 15 feet in height nor more than 500 square feet in area, located at least five feet from buildings and from adjoining lot lines.
 - e. Builders' shanties for use only in connection with a duly authorized building operation.

4. Sec. 30-34(a) Eligibility. Chief Nemecek proposes a reduction in age from 21 to 18, “or approved by waiver”. Staff sees no issue with the age, but the “approved by waiver” may require clarification. Chief Nemecek would prefer the waiver be approvable by the Fire Chief. It should be noted that the Police and Fire Commission is ultimately responsible for confirming new firefighters, so it’s possible that they would also be tasked with approving, or at least confirming, waivers. Per Chief Nemecek,

“The county high schools are working with the fire departments about offering fire training courses from NWTC and receiving high school credit. These students would also be members of the department in some capacity provided they are approved by our interview process. I really don't know what that would all require at this or how that would work out from an operation's stand point. There is still a lot of discussion between the departments and the schools. The major road blocks I see for us right now are the age requirement and what that means as far as the city's insurance. I do think this could be a recruitment option for the fire departments in the county.”

What may come from this is that, yes, new members who are younger would be a benefit for fire protection in terms of recruitment. The issue with insurance is whether or not a specific new member would be licensed to operate certain types of equipment.

Procedurally speaking, if the Fire Chief approves a waiver for an individual to join the department, it wouldn't be good form if the Police and Fire Commission were to subsequently reject said individual after a training program is completed.

FISCAL NOTE

There is no fiscal impact to this request, except to publish an Ordinance summary in the newspaper.

COUNCIL ACTION REQUESTED

A motion to

- (1) Approve an Ordinance Amending Chapter 30 (Fire Prevention and Protection) as provided in the attached, and direct the City Clerk/Treasurer to publish said amendment in summary form in the newspaper of general circulation (*Green Bay Press-Gazette*); or
- (2) Approve an Ordinance amending Chapter 30, as amended by Council; or
- (3) Continue consideration of this Ordinance to a future date of _____; or
- (4) Such other action as the Common Council desires.

ORDINANCE NO. 2023-642

AN ORDINANCE TO AMEND VARIOUS SECTIONS OF CHAPTER 30, FIRE PREVENTION AND PROTECTION, OF THE CITY OF KEWAUNEE MUNICIPAL CODE, TO REFLECT REQUIRED UPDATES TO WISCONSIN STATUTES AND TO REDUCE THE MINIMUM AGE FOR NEW FIREFIGHTERS

WHEREAS, the City of Kewaunee Municipal Code requires updates from time to time to reflect changes in Wisconsin Statutes, and to reflect changes in approaches by the City; and

WHEREAS, the Common Council of the City of Kewaunee considered the implementation of amendments to Chapter 30 (Fire Prevention and Protection) of the City of Kewaunee Municipal Code, which reflect some changes to the Wisconsin Statutes; and

WHEREAS, the City of Kewaunee Fire Department desire to improve the recruitment prospects for the department and to increase the potential base of possible future firefighters; and

WHEREAS, the Common Council having considered the proposed amendments and found them to be appropriate.

NOW THEREFORE, the Common Council of the City of Kewaunee, Wisconsin, do ordain as follows:

SECTION 1: Chapter 30 (Fire Prevention and Protection), Article I (In General) shall be amended as follows:

(1) Sec. 30-1. shall be amended to read:

“Wis. Admin. Code ch. SPS 314 is adopted by reference and made a part of this chapter.”

(2) Sec. 30-2. shall be amended to read:

“Wis. Admin. Code ch. ATCP 93 FLAMMABLE, COMBUSTIBLE, AND HAZARDOUS LIQUIDS is hereby adopted by reference as part of this chapter, and it shall be the duty of the building inspector and fire chief to enforce the provisions thereof.”

(3) Subsection 30-3.(a) shall be amended as follows:

“*Boundaries of fire district.* All that part of the city included within the following described territory shall be known as the fire district: all of Blocks 6, 7, 12, 13, 175, and 176.”

(4) Subsection 30-3.(b) shall be amended as follows:

“Definitions. The construction standards incorporated herein shall be based on the requirements of the International Building Code, as adopted by the State of Wisconsin, which is hereby incorporated by reference and made a part of this chapter.

(5) Subsection 30-3.(c) shall be amended as follows:

(a) Delete “(1) *Requirements.*” And relocate the remainder of this subsection under 30-3.(c), which shall read as follows:

“Every building hereafter erected, enlarged or moved within or into the fire district shall be of four-hour, fire-resistive walls of a construction as provided in the International Building Code as adopted by the State of Wisconsin.”

(b) Delete subsection 30-3.(c)(2) in its entirety.

SECTION 2: Chapter 30 (Fire Prevention and Protection), Article II (Fire Department) shall be amended as follows:

(1) Subsection 30-33.(a) shall be amended as follows:

“The fire department shall consist of the following: One chief, one assistant chief, a captain for each company, a secretary and treasurer, one chief engineer, and as many firefighters as may be appointed by the chief and approved by the police and fire commission. At no time shall the department consist of less than 22 active members.”

(2) Subsection 30-34.(a) shall be amended as follows:

“Eligibility; appointments generally. Any person having reached the age of 18, or otherwise as approved by waiver from the Fire Chief, and desiring to become a member of the fire department may file with the chief an application in such form as the police and fire commission may require. Each applicant may be requested to file a certificate of physical fitness. The name of any applicant approved by the chief, as provided in the bylaws, shall be presented to the police and fire commission for confirmation.”

(3) Subsection 30-34.(c)(4) shall be deleted.

(4) Sec. 30-35. shall be amended as follows:

“The department shall organize into one or, at the option of the chief, into two or more companies. The chief may at any time make transfers between companies which he deems necessary.”

(5) Sec. 30-36. shall be deleted.

SECTION 3: The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION 4: All ordinances and parts of ordinances in contravention to this ordinance are hereby repealed.

SECTION 5: This ordinance shall take effect and be in force from and after its passage and publication.

Introduced at a regular meeting of the Common Council of the City of Kewaunee this ____ day of _____, 2023, by Alderperson _____.

Passed and adopted at a regular meeting of the Common Council of the City of Kewaunee this ____ day of _____, 2023.

APPROVED:

Jeffrey Vollenweider Sr., Mayor

ATTEST:

Jo Ann Lesser, CMC, WCMC
City Clerk/Treasurer

AYES _____ NOES _____ ABSENT _____

APPROVAL	REQUEST FOR COUNCIL ACTION	MEETING DATE May 8, 2023
REPORTS & RECOMMENDATIONS	Authorize Staff to Issue a Request for Bids for Road Construction Projects	ITEM NUMBER 8.j

BACKGROUND

Public Works staff have been developing the start of a road improvements program that would include milling and repaving projects within the scope of existing capital outlays. For this year, staff reviewed a project estimate as a preliminary guidance on the budget. Staff believes there is enough budgetary support for a single project listed on the estimate, which is Fourth (4th) Street between Lincoln Street and Scott Street, a 730-foot span.

Staff is requesting authorization to publish a request for bids for this construction project.

At their May 4, 2023 meeting, the Public Works Committee recommended to approve this authorization.

FISCAL NOTE

At this time, staff believes this is within the budget limits of the Public Works/Streets budget, based on estimates and the expected numbers from bids.

COUNCIL ACTION REQUESTED

A motion to authorize staff to prepare and post/publish a request for bids for milling and repaving a block of Fourth Street from Lincoln Street to Scott Street.

POOLED CASH

ACCT

Reconciliation Date: 1/31/2023

1/31/2023	Computer Balance:	3,843,933.63
100-00-11100-000-000	TREASURER'S WORKING CASH	-129,152.97
203-00-11100-000-000	TREASURER'S CASH	167,413.40
204-00-11100-000-000	TREASURER'S CASH	-202.23
206-00-11100-000-000	TREASURERS CASH	77,297.10
301-00-11100-000-000	TREASURERS CASH	0.00
304-00-11100-000-000	TREASURERS CASH	-537.00
305-00-11100-000-000	TREASURERS CASH	0.00
306-00-11100-000-000	TREASURERS CASH	1.00
315-00-11100-000-000	TREASURERS CASH	10,024.91
316-00-11100-000-000	TREASURERS CASH	0.00
317-00-11100-000-000	TREASURERS CASH	229,618.29
401-00-11100-000-000	TREASURERS CASH	134,616.65
402-00-11100-000-000	TREASURERS CASH	273,128.84
404-00-11100-000-000	TREASURERS CASH	0.00
407-00-11100-000-000	TREASURERS CASH	-106,125.31
408-00-11100-000-000	TREASURERS CASH	-20,431.00
409-00-11100-000-000	TREASURES CASH	215,037.74
412-00-11100-000-000	TREASURERS CASH	0.00
610-00-11100-000-131	TREASURER'S WORKING CASH	445,677.65
620-00-11100-000-131	TREASURER'S WORKING CASH	539,780.22
801-00-11100-000-000	TREASURERS CASH	2,007,786.34

1/31/2023	Cash Accounts Balance:	3,843,933.63
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Fund: 100 - GENERAL FUND

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
100-00-51110-120-000	COUNCIL PT WAGES	1,601.00	1,601.00	19,212.00	17,611.00	8.33
100-00-51110-130-000	SOCIAL SEC/MEDICARE	122.50	122.50	1,469.00	1,346.50	8.34
100-00-51110-140-000	COUNCIL PER DIEM	0.00	0.00	500.00	500.00	0.00
100-00-51110-215-000	COUNCIL SOFTWARE SUPPORT	0.00	0.00	0.00	0.00	0.00
100-00-51110-223-000	COUNCIL PHONE	31.72	31.72	1,000.00	968.28	3.17
100-00-51110-310-000	COUNCIL OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-51110-316-000	COUNCIL PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-51110-320-000	COUNCIL BOOK/PUB/SUBSC	0.00	0.00	200.00	200.00	0.00
100-00-51110-321-000	COUNCIL DUES	0.00	0.00	1,042.00	1,042.00	0.00
100-00-51110-330-000	COUNCIL MILEAGE & MEALS	0.00	0.00	350.00	350.00	0.00
100-00-51110-331-000	COUNCIL LODGING EXPENSE	0.00	0.00	350.00	350.00	0.00
100-00-51110-335-000	COUNCIL CONF/SCHOOL/TRAIN	0.00	0.00	350.00	350.00	0.00
100-00-51110-390-000	COUNCIL MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-51110-510-000	COUNCIL PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-51110-520-000	COUNCIL WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
100-00-51110-800-000	COUNCIL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51300-210-000	ATTORNEY LEGAL	0.00	0.00	30,000.00	30,000.00	0.00
100-00-51300-295-000	ATTORNEY ORDINANCE CODIF.	2,067.00	2,067.00	3,000.00	933.00	68.90
100-00-51300-320-000	ATTORNEY BOOK/PUB/SUBSC	0.00	0.00	0.00	0.00	0.00
100-00-51300-323-000	ATTORNEY RECORDING FEES	0.00	0.00	250.00	250.00	0.00
100-00-51300-390-000	ATTORNEY MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-51310-111-000	ADMINISTRATOR FT WAGES	7,615.38	7,615.38	44,550.00	36,934.62	17.09
100-00-51410-110-000	CLERK TREAS FT WAGES	1,840.47	1,840.47	41,641.00	39,800.53	4.42
100-00-51410-120-000	ADMIN/CT FT WAGES	1,325.32	1,325.32	0.00	-1,325.32	0.00
100-00-51410-123-000	ADMIN/CT PT WAGES	1,332.51	1,332.51	10,296.00	8,963.49	12.94
100-00-51410-125-000	ADMIN/CT OT WAGES	393.77	393.77	3,000.00	2,606.23	13.13
100-00-51410-128-000	ADMIN/CT ACCRUED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-00-51410-130-000	ADMIN/CT SOCIAL SEC/MEDICARE	934.20	934.20	7,611.00	6,676.80	12.27
100-00-51410-131-000	ADMIN/CT RETIREMENT	813.20	813.20	6,065.00	5,251.80	13.41
100-00-51410-132-000	ADMIN/CT HEALTH INSURANCE	3,019.40	3,019.40	15,000.00	11,980.60	20.13
100-00-51410-133-000	ADMIN/CT LIFE INSURANCE	187.25	187.25	0.00	-187.25	0.00
100-00-51410-134-000	ADMIN/CT HEALTH SAVINGS EXP	0.00	0.00	0.00	0.00	0.00
100-00-51410-215-000	ADMIN/CT SOFTWARE SUPPORT	682.50	682.50	4,025.00	3,342.50	16.96
100-00-51410-223-000	ADMIN/CT PHONE	31.72	31.72	3,500.00	3,468.28	0.91
100-00-51410-290-000	ADMIN/CT CONTRACTUAL SERVICES	0.00	0.00	1,250.00	1,250.00	0.00
100-00-51410-292-000	ADMIN/CT MEDICAL/TESTING FEES	0.00	0.00	250.00	250.00	0.00
100-00-51410-310-000	ADMIN/CT OFFICE SUPPLIES	12.54	12.54	2,350.00	2,337.46	0.53
100-00-51410-311-000	ADMIN/CT OPERATING EXP	19.63	19.63	0.00	-19.63	0.00
100-00-51410-315-000	ADMIN/CT POSTAGE	110.60	110.60	1,400.00	1,289.40	7.90
100-00-51410-316-000	ADMIN/CT PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-51410-320-000	ADMIN/CT BOOK/PUB/SUBSC	0.00	0.00	750.00	750.00	0.00
100-00-51410-321-000	ADMIN/CT DUES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51410-324-000	ADMIN/CT LICENSES/PERMITS	0.00	0.00	500.00	500.00	0.00
100-00-51410-330-000	ADMIN/CT MILEAGE & MEALS	11.46	11.46	500.00	488.54	2.29
100-00-51410-331-000	ADMIN/CT LODGING EXPENSE	0.00	0.00	1,000.00	1,000.00	0.00
100-00-51410-335-000	ADMIN/CT CONF/SCHOOL/TRAIN	0.00	0.00	800.00	800.00	0.00
100-00-51410-361-000	ADMIN/CT EQUIP MAINT	0.00	0.00	725.00	725.00	0.00
100-00-51410-390-000	ADMIN/CT MISC EXP	137.64	137.64	200.00	62.36	68.82
100-00-51410-391-000	ADMIN/CT OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
100-00-51410-510-000	ADMIN/CT PROP/LIABILITY INS	1,648.83	1,648.83	0.00	-1,648.83	0.00
100-00-51410-520-000	ADMIN/CT WORKMAN'S COM	0.00	0.00	3,028.00	3,028.00	0.00
100-00-51410-800-000	ADMIN/CT CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 January	Actual 01/31/2023			
100-00-51410-831-000	ADMIN/CT TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
100-00-51440-127-000	ELECTIONS TEMP HELP	0.00	0.00	4,450.00	4,450.00	0.00
100-00-51440-296-000	ELECTIONS GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-51440-310-000	ELECTIONS OFFICE SUPPLIES	410.00	410.00	4,000.00	3,590.00	10.25
100-00-51440-316-000	ELECTIONS PRINT & PUBLISH	0.00	0.00	3,000.00	3,000.00	0.00
100-00-51440-390-000	ELECTIONS MISC EXP	0.00	0.00	3,000.00	3,000.00	0.00
100-00-51510-211-000	ACCOUNTING AUDIT/ACCTG SERV	8,082.88	8,082.88	50,000.00	41,917.12	16.17
100-00-51530-000-000	PROP ASSMT	3,494.00	3,494.00	40,320.00	36,826.00	8.67
100-00-51530-315-000	PROP ASSMT POSTAGE	0.00	0.00	0.00	0.00	0.00
100-00-51530-316-000	PROP ASSMT PRINT & PUBLISH	0.00	0.00	250.00	250.00	0.00
100-00-51530-320-000	PROP ASSMT BOOK/PUB/SUBSC	0.00	0.00	0.00	0.00	0.00
100-00-51530-390-000	PROP ASSMT MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-51530-800-000	PROP ASSMT CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51610-220-000	MUNI BLDGS UTILITIES	0.00	0.00	5,900.00	5,900.00	0.00
100-00-51610-240-000	MUNI BLDGS REP & MAINT CONT	0.00	0.00	3,200.00	3,200.00	0.00
100-00-51610-291-000	MUNI BLDGS CLEANING SERVICES	117.01	117.01	1,600.00	1,482.99	7.31
100-00-51610-296-000	MUNI BLDGS GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-51610-310-000	MUNI BLDGS OFFICE SUPPLIES	0.00	0.00	2,000.00	2,000.00	0.00
100-00-51610-325-000	MUNI BLDGS DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-51610-361-000	MUNI BLDGS EQUIP MAINT	0.00	0.00	0.00	0.00	0.00
100-00-51610-363-000	MUNI BLDGS BLDG MAINT	0.00	0.00	0.00	0.00	0.00
100-00-51610-390-000	MUNI BLDGS MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-51610-510-000	MUNI BLDGS PROP/LIABILITY INS	6,894.02	6,894.02	6,450.00	-444.02	106.88
100-00-51610-800-000	MUNI BLDGS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51610-831-000	MUNI BLDGS TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
100-00-51910-155-000	PLAN/ZONE/INSP WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
100-00-51910-215-000	SOFTWARE SUPPORT	0.00	0.00	0.00	0.00	0.00
100-00-51910-223-000	PHONE	0.00	0.00	0.00	0.00	0.00
100-00-51910-251-000	HOME DEMO	0.00	0.00	0.00	0.00	0.00
100-00-51910-252-000	PROJ ENDOW	0.00	0.00	0.00	0.00	0.00
100-00-51910-290-000	CONTRACT SERV	0.00	0.00	10,000.00	10,000.00	0.00
100-00-51910-294-000	ENGINEERING	0.00	0.00	14,000.00	14,000.00	0.00
100-00-51910-310-000	PLAN/ZONE/INSP OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-51910-315-000	PLAN/ZONE/INSP POSTAGE	0.00	0.00	0.00	0.00	0.00
100-00-51910-316-000	PRINT & PUBLISH	0.00	0.00	1,500.00	1,500.00	0.00
100-00-51910-320-000	BOOK/PUB/SUBSC	0.00	0.00	500.00	500.00	0.00
100-00-51910-324-000	LICENSES/PERMITS	0.00	0.00	250.00	250.00	0.00
100-00-51910-326-000	DEPOSIT REFUND	0.00	0.00	0.00	0.00	0.00
100-00-51910-335-000	CONF/SCHOOL/TRAIN	0.00	0.00	0.00	0.00	0.00
100-00-51910-341-000	PLAN/ZONE/INSP OPERATING SUPPL	0.00	0.00	0.00	0.00	0.00
100-00-51910-390-000	MISC EXP	56.50	56.50	0.00	-56.50	0.00
100-00-51910-520-000	INSURANCE - BOND	0.00	0.00	0.00	0.00	0.00
100-00-51910-800-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-51920-000-000	LIAB & WORKMANS COMP INS	0.00	0.00	0.00	0.00	0.00
GENERAL GOVERNMENT		42,993.05	42,993.05	357,784.00	314,790.95	12.02
100-00-52110-110-000	PD FT WAGES	66,838.69	66,838.69	395,000.00	328,161.31	16.92
100-00-52110-120-000	PD PT WAGES	588.00	588.00	20,000.00	19,412.00	2.94
100-00-52110-125-000	PD OT WAGES	5,832.50	5,832.50	35,000.00	29,167.50	16.66
100-00-52110-127-000	PD TEMP HELP	1,638.00	1,638.00	15,000.00	13,362.00	10.92
100-00-52110-128-000	PD ACCRUED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-00-52110-130-000	PD SOCIAL SEC/MEDICARE	3,208.78	3,208.78	35,573.00	32,364.22	9.02

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Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 January	Actual 01/31/2023			
100-00-52110-131-000	PD RETIREMENT	5,621.04	5,621.04	56,760.00	51,138.96	9.90
100-00-52110-132-000	PD HEALTH INSURANCE	12,364.68	12,364.68	99,384.00	87,019.32	12.44
100-00-52110-133-000	PD LIFE INSURANCE	458.40	458.40	0.00	-458.40	0.00
100-00-52110-145-000	PD CLOTHING ALLOWANCE	0.00	0.00	3,600.00	3,600.00	0.00
100-00-52110-215-000	PD SOFTWARE SUPPORT	0.00	0.00	1,800.00	1,800.00	0.00
100-00-52110-220-000	PD UTILITIES	0.00	0.00	6,000.00	6,000.00	0.00
100-00-52110-223-000	PD PHONE	419.46	419.46	5,100.00	4,680.54	8.22
100-00-52110-290-000	PD CONTRACT SERV	0.00	0.00	500.00	500.00	0.00
100-00-52110-291-000	PD CLEANING SERVICES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52110-292-000	PD MEDICAL/TESTING FEES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52110-296-000	PD GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-52110-297-000	PD INVESTIGATIVE SERV	269.25	269.25	12,000.00	11,730.75	2.24
100-00-52110-310-000	PD OFFICE SUPPLIES	60.31	60.31	600.00	539.69	10.05
100-00-52110-315-000	PD POSTAGE	35.46	35.46	600.00	564.54	5.91
100-00-52110-316-000	PD PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-52110-320-000	PD BOOKS/PUBLICAT/SUBSCRIPTS	0.00	0.00	100.00	100.00	0.00
100-00-52110-321-000	PD DUES	0.00	0.00	400.00	400.00	0.00
100-00-52110-324-000	PD LICENSES/PERMITS	0.00	0.00	0.00	0.00	0.00
100-00-52110-325-000	PD DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-52110-330-000	PD MILEAGE & MEALS	0.00	0.00	200.00	200.00	0.00
100-00-52110-331-000	PD LODGING EXPENSE	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52110-335-000	PD CONF/SCHOOL/TRAIN	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52110-340-000	PD OPER SUPPLIES	95.74	95.74	2,500.00	2,404.26	3.83
100-00-52110-361-000	PD EQUIP MAINT	750.00	750.00	3,000.00	2,250.00	25.00
100-00-52110-362-000	PD VEHICLE MAINT	90.36	90.36	5,000.00	4,909.64	1.81
100-00-52110-363-000	PD BLDG MAINT	0.00	0.00	1,000.00	1,000.00	0.00
100-00-52110-371-000	PD GAS & OIL	56.50	56.50	13,000.00	12,943.50	0.43
100-00-52110-390-000	PD MISC EXP	0.00	0.00	200.00	200.00	0.00
100-00-52110-510-000	PD PROP/LIABILITY INS	10,707.52	10,707.52	15,000.00	4,292.48	71.38
100-00-52110-520-000	PD WORKMAN'S COM	7,123.43	7,123.43	13,000.00	5,876.57	54.80
100-00-52110-800-000	PD CAPITAL OUTLAY	0.00	0.00	20,000.00	20,000.00	0.00
100-00-52110-830-000	PD CI RES - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
100-00-52110-831-000	PD TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
100-00-52111-110-000	POLICE K9 FT WAGES	0.00	0.00	4,600.00	4,600.00	0.00
100-00-52111-130-000	POLICE K9 SOCIAL SEC/MEDICARE	0.00	0.00	270.00	270.00	0.00
100-00-52111-131-000	POLICE K9 RETIREMENT	0.00	0.00	470.00	470.00	0.00
100-00-52111-132-000	POLICE K9 HEALTH INS	0.00	0.00	1,200.00	1,200.00	0.00
100-00-52111-133-000	POLICE K9 LIFE	0.00	0.00	0.00	0.00	0.00
100-00-52111-298-000	POLICE K9 K 9 EXPENSE	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52111-520-000	POLICE K9 WORKMAN'S COM	1,107.86	1,107.86	143.00	-964.86	774.73
100-00-52210-120-000	FIRE DEPT PT WAGES	1,300.60	1,300.60	74,969.00	73,668.40	1.73
100-00-52210-130-000	FIRE DEPT SOCIAL SEC/MEDICARE	99.53	99.53	5,515.00	5,415.47	1.80
100-00-52210-131-000	FIRE DEPT RETIREMENT	18.71	18.71	0.00	-18.71	0.00
100-00-52210-132-000	FIRE DEPT HEALTH/LIFE CONTRIB	0.00	0.00	0.00	0.00	0.00
100-00-52210-145-000	FIRE DEPT CLOTHING ALLOWANCE	0.00	0.00	620.00	620.00	0.00
100-00-52210-215-000	FIRE DEPT SOFTWARE SUPPORT	0.00	0.00	900.00	900.00	0.00
100-00-52210-220-000	FIRE DEPT UTILITIES	0.00	0.00	15,055.00	15,055.00	0.00
100-00-52210-221-000	FIRE DEPT HYDRANT RENTAL	0.00	0.00	120,000.00	120,000.00	0.00
100-00-52210-223-000	FIRE DEPT PHONE	148.33	148.33	3,070.00	2,921.67	4.83
100-00-52210-290-000	FIRE DEPT CONTRACT SERV	0.00	0.00	250.00	250.00	0.00
100-00-52210-292-000	FIRE DEPT MEDICAL/TESTING FEES	0.00	0.00	4,340.00	4,340.00	0.00
100-00-52210-310-000	FIRE DEPT OFFICE SUPPLIES	15.00	15.00	370.00	355.00	4.05

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Account Number		2023		2023 Budget	Budget Status	% of Budget
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100-00-52210-315-000	FIRE DEPT POSTAGE	6.27	6.27	240.00	233.73	2.61
100-00-52210-316-000	FIRE DEPT PRINT & PUBLISH	0.00	0.00	216.00	216.00	0.00
100-00-52210-320-000	FIRE DEPT BOOK/PUB/SUBSC	0.00	0.00	0.00	0.00	0.00
100-00-52210-321-000	FIRE DEPT DUES	0.00	0.00	1,195.00	1,195.00	0.00
100-00-52210-325-000	FIRE DEPT DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-52210-330-000	FIRE DEPT MILEAGE & MEALS	0.00	0.00	0.00	0.00	0.00
100-00-52210-331-000	FIRE DEPT LODGING EXPENSE	0.00	0.00	508.00	508.00	0.00
100-00-52210-335-000	FIRE DEPT CONF/SCHOOL/TRAIN	0.00	0.00	1,180.00	1,180.00	0.00
100-00-52210-340-000	FIRE DEPT OPER SUPPLIES	0.00	0.00	2,850.00	2,850.00	0.00
100-00-52210-361-000	FIRE DEPT EQUIP MAINT	0.00	0.00	5,600.00	5,600.00	0.00
100-00-52210-362-000	FIRE DEPT VEHICLE MAINT	0.00	0.00	15,500.00	15,500.00	0.00
100-00-52210-363-000	FIRE DEPT BLDG MAINT	65.12	65.12	5,500.00	5,434.88	1.18
100-00-52210-371-000	FIRE DEPT GAS & OIL	0.00	0.00	2,400.00	2,400.00	0.00
100-00-52210-390-000	FIRE DEPT MISC EXP	0.00	0.00	100.00	100.00	0.00
100-00-52210-510-000	FIRE DEPT PROP/LIABILITY INS	8,951.64	8,951.64	14,500.00	5,548.36	61.74
100-00-52210-520-000	FIRE DEPT WORKMAN'S COM	1,861.79	1,861.79	3,400.00	1,538.21	54.76
100-00-52210-800-000	FIRE DEPT CAPITAL OUTLAY	0.00	0.00	26,000.00	26,000.00	0.00
100-00-52210-831-000	FIRE DEPT TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
100-00-52310-120-000	AMB DEPT PT WAGES	22,194.77	22,194.77	320,478.00	298,283.23	6.93
100-00-52310-130-000	AMB DEPT SOCIAL SEC/MEDICARE	1,697.92	1,697.92	23,574.00	21,876.08	7.20
100-00-52310-131-000	AMB DEPT RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-52310-135-000	AMB DEPT HEALTH/LIFE	0.00	0.00	0.00	0.00	0.00
100-00-52310-145-000	AMB DEPT CLOTHING ALLOWANCE	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52310-215-000	AMB DEPT SOFTWARE SUPPORT	0.00	0.00	2,081.00	2,081.00	0.00
100-00-52310-220-000	AMB DEPT UTILITIES	0.00	0.00	9,033.00	9,033.00	0.00
100-00-52310-223-000	AMB DEPT PHONE	86.88	86.88	2,415.00	2,328.12	3.60
100-00-52310-290-000	AMB DEPT CONTRACT SERV	0.00	0.00	57,680.00	57,680.00	0.00
100-00-52310-292-000	AMB DEPT MEDICAL/TESTING FEES	0.00	0.00	500.00	500.00	0.00
100-00-52310-310-000	AMB DEPT OFFICE SUPPLIES	0.00	0.00	100.00	100.00	0.00
100-00-52310-315-000	AMB DEPT POSTAGE	14.18	14.18	200.00	185.82	7.09
100-00-52310-316-000	AMB DEPT PRINT & PUBLISH	0.00	0.00	200.00	200.00	0.00
100-00-52310-320-000	AMB DEPT BOOK/PUB/SUBSC	0.00	0.00	0.00	0.00	0.00
100-00-52310-321-000	AMB DEPT DUES	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52310-325-000	AMB DEPT DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-52310-330-000	AMB DEPT MILEAGE & MEALS	0.00	0.00	200.00	200.00	0.00
100-00-52310-331-000	AMB DEPT LODGING EXPENSE	0.00	0.00	750.00	750.00	0.00
100-00-52310-335-000	AMB DEPT CONF/SCHOOL/TRAIN	0.00	0.00	6,000.00	6,000.00	0.00
100-00-52310-340-000	AMB DEPT OPER SUPPLIES	1,291.32	1,291.32	25,000.00	23,708.68	5.17
100-00-52310-361-000	AMB DEPT EQUIP MAINT	0.00	0.00	6,000.00	6,000.00	0.00
100-00-52310-362-000	AMB DEPT VEHICLE MAINT	37.72	37.72	10,000.00	9,962.28	0.38
100-00-52310-363-000	AMB DEPT BLDG MAINT	0.00	0.00	2,060.00	2,060.00	0.00
100-00-52310-371-000	AMB DEPT GAS & OIL	0.00	0.00	8,240.00	8,240.00	0.00
100-00-52310-390-000	AMB DEPT MISC EXP	0.00	0.00	5,000.00	5,000.00	0.00
100-00-52310-510-000	AMB DEPT PROP/LIABILITY INS	8,771.29	8,771.29	12,000.00	3,228.71	73.09
100-00-52310-520-000	AMB DEPT WORKMAN'S COM	6,569.50	6,569.50	12,000.00	5,430.50	54.75
100-00-52310-725-000	AMB DEPT GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00
100-00-52310-800-000	AMB DEPT CAPITAL OUTLAY	0.00	0.00	2,000.00	2,000.00	0.00
100-00-52310-831-000	AMB DEPT TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
PUBLIC SAFETY		170,396.55	170,396.55	1,587,789.00	1,417,392.45	10.73
100-00-53310-110-000	STREETS FT WAGES	10,068.89	10,068.89	180,778.00	170,709.11	5.57
100-00-53310-120-000	STREETS PT WAGES	134.08	134.08	8,700.00	8,565.92	1.54

Fund: 100 - GENERAL FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 January	Actual 01/31/2023			
100-00-53310-125-000	STREETS OT WAGES	392.07	392.07	13,300.00	12,907.93	2.95
100-00-53310-127-000	STREETS TEMP HELP	0.00	0.00	0.00	0.00	0.00
100-00-53310-128-000	STREETS ACCRUED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-00-53310-130-000	STREETS SOCIAL SEC/MEDICARE	754.24	754.24	16,278.00	15,523.76	4.63
100-00-53310-131-000	STREETS RETIREMENT	704.54	704.54	13,877.00	13,172.46	5.08
100-00-53310-132-000	STREETS HEALTH INS	7,260.53	7,260.53	64,285.00	57,024.47	11.29
100-00-53310-133-000	STREETS LIFE INSURANCE	264.56	264.56	0.00	-264.56	0.00
100-00-53310-145-000	STREETS CLOTHING ALLOWANCE	0.00	0.00	760.00	760.00	0.00
100-00-53310-215-000	STREETS SOFTWARE SUPPORT	3,990.00	3,990.00	5,800.00	1,810.00	68.79
100-00-53310-220-000	STREETS UTILITIES	0.00	0.00	7,100.00	7,100.00	0.00
100-00-53310-223-000	STREETS PHONE	78.12	78.12	5,160.00	5,081.88	1.51
100-00-53310-240-000	STREETS REP & MAINT CONT	0.00	0.00	250.00	250.00	0.00
100-00-53310-290-000	STREETS CONTRACT SERV	0.00	0.00	28,950.00	28,950.00	0.00
100-00-53310-292-000	STREETS MEDICAL/TESTING FEES	0.00	0.00	500.00	500.00	0.00
100-00-53310-294-000	STREETS ENGINEERING	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53310-296-000	STREETS GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-53310-310-000	STREETS OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53310-315-000	STREETS POSTAGE	20.00	20.00	250.00	230.00	8.00
100-00-53310-316-000	STREETS PRINT & PUBLISH	0.00	0.00	500.00	500.00	0.00
100-00-53310-321-000	STREETS DUES	0.00	0.00	500.00	500.00	0.00
100-00-53310-324-000	STREETS LICENSES/PERMITS	0.00	0.00	300.00	300.00	0.00
100-00-53310-330-000	STREETS MILEAGE & MEALS	0.00	0.00	500.00	500.00	0.00
100-00-53310-331-000	STREETS LODGING EXPENSE	0.00	0.00	500.00	500.00	0.00
100-00-53310-335-000	STREETS CONF/SCHOOL/TRAIN	0.00	0.00	2,000.00	2,000.00	0.00
100-00-53310-340-000	STREETS OPER SUPPLIES	218.09	218.09	5,000.00	4,781.91	4.36
100-00-53310-343-000	STREETS CURB & GUTTER MAT	0.00	0.00	4,000.00	4,000.00	0.00
100-00-53310-345-000	STREETS GRAVEL/ST REPAIR MAT	0.00	0.00	92,101.00	92,101.00	0.00
100-00-53310-346-000	STREETS SIGNS	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53310-351-000	STREETS SEAL COATING	0.00	0.00	0.00	0.00	0.00
100-00-53310-361-000	STREETS EQUIP MAINT	0.00	0.00	6,500.00	6,500.00	0.00
100-00-53310-362-000	STREETS VEHICLE MAINT	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53310-363-000	STREETS BLDG MAINT	137.18	137.18	2,000.00	1,862.82	6.86
100-00-53310-371-000	STREETS GAS & OIL	0.00	0.00	10,000.00	10,000.00	0.00
100-00-53310-380-000	STREETS ANIMAL CONTROL	0.00	0.00	0.00	0.00	0.00
100-00-53310-390-000	STREETS MISC EXP	0.00	0.00	1,000.00	1,000.00	0.00
100-00-53310-510-000	STREETS PROP/LIABILITY INS	3,850.88	3,850.88	11,600.00	7,749.12	33.20
100-00-53310-520-000	STREETS WORKMAN'S COM	4,153.78	4,153.78	7,600.00	3,446.22	54.66
100-00-53310-531-000	STREETS LEASE/PURCHASE	0.00	0.00	0.00	0.00	0.00
100-00-53310-800-000	STREETS CAPITAL OUTLAY	0.00	0.00	12,500.00	12,500.00	0.00
100-00-53310-825-000	STREETS NEW CONTSTRUCTION	0.00	0.00	26,126.00	26,126.00	0.00
100-00-53310-831-000	STREETS TRANSFER OUT	0.00	0.00	25,000.00	25,000.00	0.00
100-00-53330-340-000	SNOW REMOVAL OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-53330-342-000	SNOW REMOVAL SALT & SAND	0.00	0.00	12,300.00	12,300.00	0.00
100-00-53330-361-000	SNOW REMOVAL EQUIP MAINT	0.00	0.00	7,000.00	7,000.00	0.00
100-00-53330-362-000	SNOW REMOVAL VEHICLE MAINT	0.00	0.00	3,000.00	3,000.00	0.00
100-00-53330-371-000	SNOW REMOVAL GAS & OIL	0.00	0.00	8,000.00	8,000.00	0.00
100-00-53330-390-000	SNOW REMOVAL MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-53330-510-000	SNOW REMOVAL PROP/LIAB INS	0.00	0.00	0.00	0.00	0.00
100-00-53330-800-000	SNOW REMOVAL CAPITAL OUTLAY	8,315.00	8,315.00	10,000.00	1,685.00	83.15
100-00-53420-220-000	STREET LIGHTS UTILITIES	0.00	0.00	63,050.00	63,050.00	0.00
100-00-53420-340-000	STREET LIGHTS OPER SUPPLIES	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53420-361-000	STREET LIGHTS EQUIP MAINT	0.00	0.00	8,500.00	8,500.00	0.00

Fund: 100 - GENERAL FUND

Account Number		2023	2023	2023	Budget Status	% of Budget
		January	Actual 01/31/2023	Budget		
100-00-53420-390-000	STREET LIGHTS MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-53420-510-000	STREET LIGHTS PROP/LIABILITY I	0.00	0.00	600.00	600.00	0.00
100-00-53420-800-000	STREET LIGHTS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-53430-240-000	SIDEWALKS REP & MAINT CONT	0.00	0.00	20,000.00	20,000.00	0.00
100-00-53430-316-000	SIDEWALKS PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-53430-800-000	SIDEWALKS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-53430-825-000	SIDEWALKS NEW CONTSTRUCTION	0.00	0.00	0.00	0.00	0.00
100-00-53440-110-000	STORM SEWER FT WAGES	0.00	0.00	0.00	0.00	0.00
100-00-53440-130-000	STORM SEWER SOCIAL SEC/MEDICAR	0.00	0.00	0.00	0.00	0.00
100-00-53440-131-000	STORM SEWER RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-53440-132-000	STORM SEWER HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-53440-220-000	STORM SEWERS UTILITIES	0.00	0.00	1,650.00	1,650.00	0.00
100-00-53440-240-000	STORM SEWERS REP & MAINT CONT	0.00	0.00	18,000.00	18,000.00	0.00
100-00-53440-294-000	STORM SEWERS ENGINEERING	0.00	0.00	0.00	0.00	0.00
100-00-53440-340-000	STORM SEWERS OPER SUPPLIES	0.00	0.00	2,334.00	2,334.00	0.00
100-00-53440-355-000	STORM SEWERS REP MAINT - MAINS	0.00	0.00	17,000.00	17,000.00	0.00
100-00-53440-361-000	STORM SEWERS EQUIP MAINT	0.00	0.00	5,000.00	5,000.00	0.00
100-00-53440-390-000	STORM SEWERS MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-53440-510-000	STORM SEWER PROP/LIAB INS	0.00	0.00	0.00	0.00	0.00
100-00-53440-520-000	STORM SEWER WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
100-00-53440-800-000	STORM SEWERS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-53440-825-000	NEW CONTSTRUCTION	0.00	0.00	0.00	0.00	0.00
100-00-53610-290-000	RECYCLING CONTRACT SERV	0.00	0.00	67,080.00	67,080.00	0.00
100-00-53620-110-000	REF & GARB COLLECT FT WAGES	0.00	0.00	0.00	0.00	0.00
100-00-53620-130-000	REF & GARB COLLECT SOCIAL SEC/	0.00	0.00	0.00	0.00	0.00
100-00-53620-131-000	REF & GARB COLLECT RETIREMENT	0.00	0.00	0.00	0.00	0.00
100-00-53620-132-000	REF & GARB COLLECT HEALTH INSU	0.00	0.00	0.00	0.00	0.00
100-00-53620-290-000	GARBAGE CONTRACT SERV	0.00	0.00	111,126.00	111,126.00	0.00
100-00-53625-316-000	PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-53625-324-000	LICENSES/PERMITS	0.00	0.00	0.00	0.00	0.00
100-00-53625-340-000	OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-53625-361-000	EQUIP MAINT	0.00	0.00	0.00	0.00	0.00
100-00-53625-362-000	VEHICLE MAINT	0.00	0.00	0.00	0.00	0.00
100-00-53625-371-000	GAS & OIL	0.00	0.00	0.00	0.00	0.00
100-00-53625-385-000	LANDFILL FEES	0.00	0.00	0.00	0.00	0.00
100-00-53625-390-000	MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-53625-510-000	PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-53625-800-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-53640-290-000	WEED CONTROL CONTRACT SERV	0.00	0.00	1,200.00	1,200.00	0.00
100-00-53640-340-000	WEED CONTROL OPER SUPPLIES	0.00	0.00	100.00	100.00	0.00
100-00-53640-341-000	WEED CONTROL CHEMICALS	0.00	0.00	750.00	750.00	0.00
100-00-53640-390-000	WEED CONTROL MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-53680-240-000	TREE & LAWNS REP & MAINT CONT	0.00	0.00	7,500.00	7,500.00	0.00
100-00-53680-340-000	TREE & LAWNS OPER SUPPLIES	0.00	0.00	650.00	650.00	0.00
100-00-53680-390-000	TREE & LAWNS MISC EXP	0.00	0.00	1,500.00	1,500.00	0.00
100-00-53680-800-000	TREE & LAWNS CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		40,341.96	40,341.96	937,055.00	896,713.04	4.31
100-00-54910-220-000	CEMETERY UTILITIES	0.00	0.00	200.00	200.00	0.00
100-00-54910-240-000	CEMETERY REP & MAINT CONT	0.00	0.00	22,443.00	22,443.00	0.00
100-00-54910-241-000	CEMETERY GRAVE DIGGING	0.00	0.00	5,100.00	5,100.00	0.00
100-00-54910-316-000	CEMETERY PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00

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Account Number		2023	2023	2023	Budget Status	% of Budget
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100-00-54910-340-000	CEMETERY OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-54910-363-000	CEMETERY BLDG MAINT	0.00	0.00	0.00	0.00	0.00
100-00-54910-390-000	CEMETERY MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-54910-510-000	CEMETERY PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-54910-800-000	CEMETERY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
HEALTH AND HUMAN SERVICES		0.00	0.00	27,743.00	27,743.00	0.00
100-00-55110-110-000	LIBRARY FT WAGES	6,547.60	6,547.60	85,160.00	78,612.40	7.69
100-00-55110-120-000	LIBRARY PT WAGES	3,325.44	3,325.44	58,298.00	54,972.56	5.70
100-00-55110-128-000	LIBRARY ACCRUED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-00-55110-130-000	LIBRARY SOCIAL SEC/MEDICARE	730.18	730.18	10,975.00	10,244.82	6.65
100-00-55110-131-000	LIBRARY RETIREMENT	628.22	628.22	5,800.00	5,171.78	10.83
100-00-55110-132-000	LIBRARY HEALTH INS	3,817.92	3,817.92	22,556.00	18,738.08	16.93
100-00-55110-133-000	LIBRARY LIFE INSURANCE	98.40	98.40	55.00	-43.40	178.91
100-00-55110-211-000	LIBRARY AUDIT/ACCTG SERV	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55110-215-000	LIBRARY SOFTWARE SUPPORT	0.00	0.00	0.00	0.00	0.00
100-00-55110-220-000	LIBRARY UTILITIES	0.00	0.00	6,900.00	6,900.00	0.00
100-00-55110-223-000	LIBRARY PHONE	0.00	0.00	1,500.00	1,500.00	0.00
100-00-55110-290-000	LIBRARY CONTRACT SERV	0.00	0.00	0.00	0.00	0.00
100-00-55110-296-000	LIBRARY GRANT EXPENSE	0.00	0.00	0.00	0.00	0.00
100-00-55110-310-000	LIBRARY OFFICE SUPPLIES	77.87	77.87	3,900.00	3,822.13	2.00
100-00-55110-315-000	LIBRARY POSTAGE	15.00	15.00	350.00	335.00	4.29
100-00-55110-320-000	LIBRARY BOOK/PUB/SUBSC	1,634.31	1,634.31	28,500.00	26,865.69	5.73
100-00-55110-321-000	LIBRARY DUES	0.00	0.00	17,000.00	17,000.00	0.00
100-00-55110-327-000	LIBRARY PROGRAMMING	0.00	0.00	1,050.00	1,050.00	0.00
100-00-55110-330-000	LIBRARY MILEAGE & MEALS	0.00	0.00	100.00	100.00	0.00
100-00-55110-331-000	LIBRARY LODGING EXPENSE	0.00	0.00	200.00	200.00	0.00
100-00-55110-335-000	LIBRARY CONF/SCHOOL/TRAIN	0.00	0.00	500.00	500.00	0.00
100-00-55110-340-000	LIBRARY OPER SUPPLIES	150.00	150.00	2,880.00	2,730.00	5.21
100-00-55110-361-000	LIBRARY EQUIP MAINT	0.00	0.00	600.00	600.00	0.00
100-00-55110-363-000	LIBRARY BLDG MAINT	288.00	288.00	4,000.00	3,712.00	7.20
100-00-55110-390-000	LIBRARY MISC EXP	0.00	0.00	100.00	100.00	0.00
100-00-55110-510-000	LIBRARY PROP/LIABILITY INS	4,253.64	4,253.64	5,843.00	1,589.36	72.80
100-00-55110-520-000	LIBRARY WORKMAN'S COM	143.29	143.29	265.00	121.71	54.07
100-00-55110-531-000	LIBRARY LEASE/PURCHASE	242.64	242.64	1,200.00	957.36	20.22
100-00-55110-800-000	LIBRARY CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-55140-340-000	COMMUNITY CTR OPER SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-55140-363-000	COMMUNITY CTR BLDG MAINT	0.00	0.00	0.00	0.00	0.00
100-00-55140-390-000	COMMUNITY CTR MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-55140-510-000	COMMUNITY CTR PROP/LIABILITY I	0.00	0.00	0.00	0.00	0.00
100-00-55140-530-000	COMMUNITY CTR RENTS & LEASES	0.00	0.00	3,000.00	3,000.00	0.00
100-00-55140-800-000	COMMUNITY CTR CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-55210-110-000	PARKS FT WAGES	3,266.82	3,266.82	57,200.00	53,933.18	5.71
100-00-55210-120-000	PARKS PT WAGES	142.46	142.46	8,720.00	8,577.54	1.63
100-00-55210-125-000	PARKS OT WAGES	0.00	0.00	2,500.00	2,500.00	0.00
100-00-55210-127-000	PARKS TEMP HELP	0.00	0.00	14,580.00	14,580.00	0.00
100-00-55210-128-000	PARKS ACCRUED PAYROLL	0.00	0.00	0.00	0.00	0.00
100-00-55210-130-000	PARKS SOCIAL SEC/MEDICARE	257.64	257.64	6,350.00	6,092.36	4.06
100-00-55210-131-000	PARKS RETIREMENT	222.14	222.14	4,100.00	3,877.86	5.42
100-00-55210-132-000	PARKS HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00
100-00-55210-133-000	PARKS LIFE INSURANCE	41.02	41.02	0.00	-41.02	0.00
100-00-55210-145-000	PARKS CLOTHING ALLOWANCE	0.00	0.00	200.00	200.00	0.00

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Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
100-00-55210-215-000	PARKS SOFTWARE SUPPORT	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55210-220-000	PARKS UTILITIES	0.00	0.00	6,950.00	6,950.00	0.00
100-00-55210-223-000	PARKS PHONE	-2.86	-2.86	550.00	552.86	-0.52
100-00-55210-240-000	PARKS REP & MAINT CONT	0.00	0.00	0.00	0.00	0.00
100-00-55210-250-000	PARKS GRANDFATHER CLOCK	0.00	0.00	1,000.00	1,000.00	0.00
100-00-55210-290-000	PARKS CONTRACT SERV	0.00	0.00	0.00	0.00	0.00
100-00-55210-292-000	PARKS MEDICAL/TESTING FEES	0.00	0.00	250.00	250.00	0.00
100-00-55210-316-000	PARKS PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-55210-325-000	PARKS DONATIONS	0.00	0.00	0.00	0.00	0.00
100-00-55210-340-000	PARKS OPER SUPPLIES	117.14	117.14	3,800.00	3,682.86	3.08
100-00-55210-361-000	PARKS EQUIP MAINT	0.00	0.00	18,000.00	18,000.00	0.00
100-00-55210-362-000	PARKS VEHICLE MAINT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55210-363-000	PARKS BLDG MAINT	360.00	360.00	25,000.00	24,640.00	1.44
100-00-55210-371-000	PARKS GAS & OIL	0.00	0.00	6,000.00	6,000.00	0.00
100-00-55210-382-000	PARKS BEAUTIFICATION	0.00	0.00	6,000.00	6,000.00	0.00
100-00-55210-390-000	PARKS MISC EXP	0.00	0.00	700.00	700.00	0.00
100-00-55210-510-000	PARKS PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-55210-520-000	PARKS WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
100-00-55210-800-000	PARKS CAPITAL OUTLAY	0.00	0.00	15,000.00	15,000.00	0.00
100-00-55210-830-000	PARKS CI RES - TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
100-00-55310-222-000	RECREATION UTILITIES	0.00	0.00	0.00	0.00	0.00
100-00-55310-290-000	RECREATION CONTRACT SERV	0.00	0.00	12,000.00	12,000.00	0.00
100-00-55310-361-000	RECREATION EQUIP MAINT	0.00	0.00	0.00	0.00	0.00
100-00-55310-381-000	RECREATION BALL DIAMOND EXP	0.00	0.00	1,600.00	1,600.00	0.00
100-00-55310-390-000	RECREATION MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-55310-510-000	RECREATION PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-55310-520-000	RECREATION WORKMAN'S COM	0.00	0.00	0.00	0.00	0.00
100-00-55310-800-000	RECREATION CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
100-00-55320-222-000	TUG UTILITIES	0.00	0.00	350.00	350.00	0.00
100-00-55320-361-000	TUG EQUIP MAINT	0.00	0.00	2,000.00	2,000.00	0.00
100-00-55320-390-000	TUG MISC	0.00	0.00	160.00	160.00	0.00
CULTURE, RECREATION AND EDU.		26,356.87	26,356.87	457,742.00	431,385.13	5.76
100-00-56710-150-000	ECON DEV ROOM TAX	0.00	0.00	0.00	0.00	0.00
100-00-56710-215-000	ECON DEV SOFTWARE SUPPORT	0.00	0.00	0.00	0.00	0.00
100-00-56710-223-000	ECON DEV PHONE	0.00	0.00	0.00	0.00	0.00
100-00-56710-253-000	ECON DEV MARKETING/BRANDING	0.00	0.00	0.00	0.00	0.00
100-00-56710-290-000	ECON DEV CONTRACT SERV	0.00	0.00	0.00	0.00	0.00
100-00-56710-292-000	ECON DEV MEDICAL/TESTING FEES	0.00	0.00	0.00	0.00	0.00
100-00-56710-293-000	ECON DEV PLANNING	0.00	0.00	0.00	0.00	0.00
100-00-56710-294-000	ECON DEV ENGINEERING	0.00	0.00	0.00	0.00	0.00
100-00-56710-310-000	ECON DEV OFFICE SUPPLIES	0.00	0.00	0.00	0.00	0.00
100-00-56710-315-000	ECON DEV POSTAGE	0.00	0.00	0.00	0.00	0.00
100-00-56710-316-000	ECON DEV PRINT & PUBLISH	0.00	0.00	0.00	0.00	0.00
100-00-56710-320-000	ECON DEV BOOK/PUB/SUBSC	0.00	0.00	0.00	0.00	0.00
100-00-56710-321-000	ECON DEV DUES	0.00	0.00	0.00	0.00	0.00
100-00-56710-325-000	ECON DEV DONATIONS	0.00	0.00	2,000.00	2,000.00	0.00
100-00-56710-330-000	ECON DEV MILEAGE & MEALS	0.00	0.00	0.00	0.00	0.00
100-00-56710-335-000	ECON DEV CONF/SCHOOL/TRAIN	0.00	0.00	0.00	0.00	0.00
100-00-56710-390-000	ECON DEV MISC EXP	0.00	0.00	0.00	0.00	0.00
100-00-56710-510-000	ECON DEV PROP/LIABILITY INS	0.00	0.00	0.00	0.00	0.00
100-00-56710-800-000	ECON DEV CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00

Fund: 100 - GENERAL FUND

Account Number	2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
CONSERVATION AND DEVELOPMENT					
	0.00	0.00	2,000.00	2,000.00	0.00
100-00-59100-000-000	UNALLOCATED EXPENSE	0.00	0.00	0.00	0.00
100-00-59100-390-000	CONTINGENCIES MISC EXP	0.00	0.00	0.00	0.00
100-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00
100-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00
100-00-59400-000-000	FUND BALANCE IMPROVE	0.00	0.00	0.00	0.00
OTHER FINANCING USES					
	0.00	0.00	0.00	0.00	0.00
Total Expenses					
	280,088.43	280,088.43	3,370,113.00	3,090,024.57	8.31
Net Totals					
	474,034.56	474,034.56	65.00	-473,969.56	729,283.94

Fund: 203 - MARINA FUND

Account Number		2023		2023 Budget	Budget Status	% of Budget
		2023 January	Actual 01/31/2023			
203-00-55490-110-000	MARINA FT WAGES	4,987.24	4,987.24	68,574.00	63,586.76	7.27
203-00-55490-120-000	MARINA PT WAGES	113.78	113.78	25,200.00	25,086.22	0.45
203-00-55490-125-000	MARINA OT WAGES	0.00	0.00	1,000.00	1,000.00	0.00
203-00-55490-127-000	MARINA TEMP HELP	0.00	0.00	11,440.00	11,440.00	0.00
203-00-55490-128-000	MARINA ACCRUED PAYROLL	0.00	0.00	0.00	0.00	0.00
203-00-55490-130-000	MARINA FICA CONTRIBUTION	368.24	368.24	9,326.00	8,957.76	3.95
203-00-55490-131-000	MARINA RETIREMENT CONTRIBUTION	345.71	345.71	4,271.00	3,925.29	8.09
203-00-55490-132-000	MARINA HEALTH INSURANCE	2,192.16	2,192.16	11,790.00	9,597.84	18.59
203-00-55490-133-000	MARINA LIFE INSURANCE	76.72	76.72	0.00	-76.72	0.00
203-00-55490-134-000	MARINA HEALTH SAVINGS EXP	0.00	0.00	0.00	0.00	0.00
203-00-55490-145-000	MARINA CLOTHING ALLOWANCE	0.00	0.00	300.00	300.00	0.00
203-00-55490-215-000	MARINA SOFTWARE ASSISTANCE & S	0.00	0.00	2,000.00	2,000.00	0.00
203-00-55490-218-000	MARINA PROFESSIONAL SERVICES	0.00	0.00	1,030.00	1,030.00	0.00
203-00-55490-219-000	MARINA CREDIT CARD SERVICE CHA	0.00	0.00	1,500.00	1,500.00	0.00
203-00-55490-220-000	MARINA UTILITIES	0.00	0.00	20,000.00	20,000.00	0.00
203-00-55490-223-000	MARINA TELEPHONE	95.25	95.25	2,540.00	2,444.75	3.75
203-00-55490-240-000	MARINA MAINT. - CONTRACTUAL	0.00	0.00	3,000.00	3,000.00	0.00
203-00-55490-290-000	MARINA CONTRACTUAL SERVICES	0.00	0.00	250.00	250.00	0.00
203-00-55490-292-000	MARINA MEDICAL/TESTING FEES	0.00	0.00	300.00	300.00	0.00
203-00-55490-310-000	MARINA OFFICE SUPPLIES	0.00	0.00	150.00	150.00	0.00
203-00-55490-316-000	MARINA PRINTING & PUBLISHING	0.00	0.00	2,000.00	2,000.00	0.00
203-00-55490-318-000	MARINA PARTY EXPENSES	0.00	0.00	0.00	0.00	0.00
203-00-55490-321-000	MARINA DUES	0.00	0.00	500.00	500.00	0.00
203-00-55490-322-000	MARINA ADVERTISING	0.00	0.00	1,000.00	1,000.00	0.00
203-00-55490-324-000	MARINA LICENSES/PERMITS	0.00	0.00	430.00	430.00	0.00
203-00-55490-330-000	MARINA MILEAGE & MEAL EXPENSES	4.91	4.91	500.00	495.09	0.98
203-00-55490-331-000	MARINA HOTEL/MOTEL EXPENSES	0.00	0.00	1,200.00	1,200.00	0.00
203-00-55490-335-000	MARINA CONF/SCHOOL/TRAINING	0.00	0.00	2,000.00	2,000.00	0.00
203-00-55490-340-000	MARINA OPERATING SUPPLIES	33.77	33.77	7,000.00	6,966.23	0.48
203-00-55490-361-000	MARINA MAINTENANCE - EQUIP	0.00	0.00	8,500.00	8,500.00	0.00
203-00-55490-363-000	MARINA MAINTENANCE - BLDG	0.00	0.00	8,500.00	8,500.00	0.00
203-00-55490-364-000	MARINA REP/MAINT DOCKS	0.00	0.00	50,000.00	50,000.00	0.00
203-00-55490-371-000	MARINA GAS & OIL	0.00	0.00	1,710.00	1,710.00	0.00
203-00-55490-372-000	MARINA FUEL FOR RESALE	0.00	0.00	50,000.00	50,000.00	0.00
203-00-55490-380-000	MARINA ANIMAL CONTROL	0.00	0.00	1,750.00	1,750.00	0.00
203-00-55490-390-000	MARINA MISCELLANEOUS EXPENSES	21.34	21.34	1,000.00	978.66	2.13
203-00-55490-391-000	MARINA OFFICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
203-00-55490-393-000	MARINA MERCHANDISE FOR RESALE	0.00	0.00	6,000.00	6,000.00	0.00
203-00-55490-395-000	MARINA KD-FISHING TOURNAMENT	0.00	0.00	0.00	0.00	0.00
203-00-55490-510-000	MARINA PROP/AUTO	4,489.13	4,489.13	5,500.00	1,010.87	81.62
203-00-55490-520-000	MARINA WORKMAN'S COM	2,238.76	2,238.76	4,100.00	1,861.24	54.60
203-00-55490-800-000	MARINA CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
203-00-55490-830-000	MARINA CAPITAL PROJECTS RESERV	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		14,967.01	14,967.01	314,361.00	299,393.99	4.76
203-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
203-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		14,967.01	14,967.01	314,361.00	299,393.99	4.76

Fund: 204 - LIGHTHOUSE FUND

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
204-00-55470-294-000	LIGHTHOUSE ENGINEERING FEES	0.00	0.00	0.00	0.00	0.00
204-00-55470-316-000	LIGHTHOUSE PRINTING & PUBLISHI	0.00	0.00	0.00	0.00	0.00
204-00-55470-363-000	LIGHTHOUSE REPAIR & MAINTENANC	0.00	0.00	0.00	0.00	0.00
204-00-55470-390-000	LIGHTHOUSE MISCELLANEOUS EXPEN	0.00	0.00	0.00	0.00	0.00
204-00-55470-510-000	LIGHTHOUSE INSURANCE - LIAB/PR	210.23	210.23	0.00	-210.23	0.00
204-00-55470-830-000	LIGHTHOUSE CI RESERVE-TRANSFER	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.		210.23	210.23	0.00	-210.23	0.00
204-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		210.23	210.23	0.00	-210.23	0.00
Net Totals		-210.23	-210.23	0.00	210.23	

Fund: 205 - LIBRARY FUND

Account Number	2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
205-00-55110-390-000 LIBRARY MISC EXP	0.00	0.00	0.00	0.00	0.00
CULTURE, RECREATION AND EDU.	0.00	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00	0.00
Net Totals	0.00	0.00	0.00	0.00	

Fund: 206 - ARPA GRANT FUNDS

Account Number	2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
206-00-53700-800-000 ARPA CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS	0.00	0.00	0.00	0.00	0.00
Total Expenses	0.00	0.00	0.00	0.00	0.00
Net Totals	23.70	23.70	0.00	-23.70	

Fund: 301 - 2014 A G.O. CORP PURNON TIF

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
301-00-53610-590-000	2016 A G.O. CORP DEBT ISSUANCE	0.00	0.00	0.00	0.00	0.00
301-00-53610-610-000	2014 A G.O. CORP PRINCIPAL	0.00	0.00	31,096.00	31,096.00	0.00
301-00-53610-620-000	2015 A G.O. CORP INTEREST EXPE	0.00	0.00	389.00	389.00	0.00
301-00-53610-670-000	2017 A G.O. CORP PAYMENTS TO E	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		0.00	0.00	31,485.00	31,485.00	0.00
Total Expenses		0.00	0.00	31,485.00	31,485.00	0.00
Net Totals		0.00	0.00	0.00	0.00	

Fund: 304 - 2014 A. G.O. CORP PURTIF BOND

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
304-00-53650-110-000	2014 A GO CORP PURTIF BF FT WA	0.00	0.00	0.00	0.00	0.00
304-00-53650-211-000	2015 A GO CORP PURTIF BF AUDIT	0.00	0.00	0.00	0.00	0.00
304-00-53650-590-000	2018 A GO CORP PURTIF BF DEBT	0.00	0.00	0.00	0.00	0.00
304-00-53650-610-000	2016 A GO CORP PURTIF BF PRINC	0.00	0.00	0.00	0.00	0.00
304-00-53650-620-000	2017 A GO CORP PURTIF BF INTER	0.00	0.00	0.00	0.00	0.00
304-00-53650-630-000	AGENT FEES	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
304-00-59200-000-000	TRANSFERS OUT TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
304-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	0.00	0.00	0.00
Net Totals		68,237.92	68,237.92	0.00	-68,237.92	

Fund: 305 - G.O. USDA RD BONDS

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
305-00-57500-610-000	GO USDA RD BONDS PRINCIPAL	0.00	0.00	0.00	0.00	0.00
305-00-57500-620-000	GO USDA RD BONDS INTEREST EXPE	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
305-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	0.00	0.00	0.00
Net Totals		0.00	0.00	0.00	0.00	

Fund: 306 - 2016 BANK OF LUXEMBURG LOAN

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
306-00-57550-610-000	2016 BANK OF LUX LOAN PRINCIPA	0.00	0.00	37,206.00	37,206.00	0.00
306-00-57550-620-000	2017 BANK OF LUX LOAN INTEREST	0.00	0.00	3,654.00	3,654.00	0.00
CAPITAL OUTLAY		0.00	0.00	40,860.00	40,860.00	0.00
Total Expenses		0.00	0.00	40,860.00	40,860.00	0.00
Net Totals		0.00	0.00	0.00	0.00	

Fund: 315 - BOL LOAN CITY - ROOF/LOADER/SC

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
315-00-57600-610-000	BOL LOAN CITY RLS PRINCIPAL	0.00	0.00	36,316.00	36,316.00	0.00
315-00-57600-620-000	BOL LOAN CITY RLS INTEREST EXP	0.00	0.00	11,025.00	11,025.00	0.00
CAPITAL OUTLAY		0.00	0.00	47,341.00	47,341.00	0.00
315-00-59200-000-000	TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	47,341.00	47,341.00	0.00
Net Totals		2.91	2.91	0.00	-2.91	

Fund: 316 - 21 REFINANCE 1.5M-LN789

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
316-00-57650-610-000	2021 REFINANCE 1.5 M PRINCIPAL	0.00	0.00	125,000.00	125,000.00	0.00
316-00-57650-620-000	2022 REFINANCE 1.5M INTEREST E	0.00	0.00	17,475.00	17,475.00	0.00
CAPITAL OUTLAY		0.00	0.00	142,475.00	142,475.00	0.00
Total Expenses		0.00	0.00	142,475.00	142,475.00	0.00
Net Totals		0.00	0.00	0.00	0.00	

Fund: 317 - 21 REFINANCE 2.66 M - LN45

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
317-00-57675-610-000	2021 REFINANCE 2.66m PRINCIPAL	0.00	0.00	40,000.00	40,000.00	0.00
317-00-57675-620-000	2021 REFINANCE 2.66m INTEREST	0.00	0.00	27,683.00	27,683.00	0.00
CAPITAL OUTLAY		0.00	0.00	67,683.00	67,683.00	0.00
Total Expenses		0.00	0.00	67,683.00	67,683.00	0.00
Net Totals		87.29	87.29	0.00	-87.29	

Fund: 401 - CAPITAL PROJECTS RESERVE FUND

Account Number		2023	2023	2023	Budget Status	% of Budget
		January	Actual 01/31/2023	Budget		
401-00-57130-000-000	AMBULANCE RESERVE-CITY	0.00	0.00	0.00	0.00	0.00
401-00-57140-000-000	POLICE DEPT RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-57150-000-000	PUBLIC WORKS RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-57160-000-000	AMBULANCE RESERVE BUILDING	0.00	0.00	0.00	0.00	0.00
401-00-57165-000-000	AMBULANCE RESERVE-TOWNSHIPS	0.00	0.00	0.00	0.00	0.00
401-00-57170-000-000	FIRE DEPT RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-57180-000-000	ADMINISTRATIVE DEPT RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-57190-000-000	CAPITAL PROJECTS RESERVE	0.00	0.00	0.00	0.00	0.00
401-00-57800-800-000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
401-00-57900-390-000	MISCELLANEOUS EXPENSES HARBOR	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
401-00-58100-610-000	PRINCIPAL	0.00	0.00	0.00	0.00	0.00
401-00-58200-620-000	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
DEBT SERVICE		0.00	0.00	0.00	0.00	0.00
401-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
401-00-59201-000-000	CI RESERVE-TRANSFER OUT	0.00	0.00	0.00	0.00	0.00
401-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	0.00	0.00	0.00
Net Totals		43.29	43.29	15,000.00	14,956.71	0.29

Fund: 402 - CAPITAL PROJECTS

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
402-00-57140-216-000	CAPITAL PROJECTS INSPECTION CO	0.00	0.00	0.00	0.00	0.00
402-00-57140-217-000	CAPITAL PROJECTS ADMINISTRATIV	0.00	0.00	0.00	0.00	0.00
402-00-57140-294-000	CAPITAL PROJECTS ENGINEERING F	0.00	0.00	0.00	0.00	0.00
402-00-57140-315-000	CAPITAL PROJECTS POSTAGE	0.00	0.00	0.00	0.00	0.00
402-00-57140-845-000	CAPITAL PROJECTS CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
402-00-59300-000-000	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	0.00	0.00	0.00
Net Totals		101.84	101.84	0.00	-101.84	

Fund: 404 - CAPITAL PROJECT - HARBOR IMPR

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
404-00-57150-210-000	HARBOR IMPROVEMENT LEGAL FEES	0.00	0.00	0.00	0.00	0.00
404-00-57150-294-000	HARBOR IMPROVEMENT ENGINEERING	0.00	0.00	0.00	0.00	0.00
404-00-57150-316-000	HARBOR IMPROVEMENT PRINTING &	0.00	0.00	0.00	0.00	0.00
404-00-57150-845-000	HARBOR IMPROVEMENT CONSTRUCTIO	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
404-00-59200-000-000	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	0.00	0.00	0.00
Net Totals		0.00	0.00	0.00	0.00	

Fund: 407 - CDBG CLOSE OUT FUND

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
407-00-56730-216-000	CDBG CLOSE OUT FUND INSPECTION	0.00	0.00	0.00	0.00	0.00
407-00-56730-251-000	CDBG CLOSE OUT FUND HOME DEMO	0.00	0.00	0.00	0.00	0.00
407-00-56730-294-000	CDBG CLOSE OUT FUND ENGINEERIN	0.00	0.00	0.00	0.00	0.00
407-00-56730-315-000	CDBG CLOSE OUT FUND POSTAGE	0.00	0.00	0.00	0.00	0.00
407-00-56730-316-000	CDBG CLOSE OUT FUND PRINTING &	0.00	0.00	0.00	0.00	0.00
407-00-56730-840-000	CDBG CLOSE OUT FUND LAND COSTS	0.00	0.00	0.00	0.00	0.00
407-00-56730-845-000	CDBG CLOSE OUT FUND CONSTRUCTI	0.00	0.00	0.00	0.00	0.00
CONSERVATION AND DEVELOPMENT		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	0.00	0.00	0.00
Net Totals		0.00	0.00	0.00	0.00	

Fund: 408 - CAPITAL PROJECTS TID #3

Account Number		2023	2023	2023	Budget Status	% of Budget
		January	Actual 01/31/2023	Budget		
408-00-57160-000-000	CAP PROJ TID #3 SALARIES - FUL	0.00	0.00	0.00	0.00	0.00
408-00-57160-210-000	CAP PROJ TID #3 LEGAL FEES	0.00	0.00	0.00	0.00	0.00
408-00-57160-294-000	CAP PROJ TID #3 ENGINEERING FE	0.00	0.00	0.00	0.00	0.00
408-00-57160-316-000	CAP PROJ TID #3 PRINTING & PUB	0.00	0.00	0.00	0.00	0.00
408-00-57160-390-000	CAP PROJ TID #3 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
408-00-57160-845-000	CAP PROJ TID #3 CONSTRUCTION C	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	0.00	0.00	0.00
Net Totals		1,392.47	1,392.47	0.00	-1,392.47	

Fund: 409 - CAPITAL PROJECTS - SCOTT ST. C

Account Number		2023	2023	2023	Budget Status	% of Budget
		January	Actual 01/31/2023	Budget		
409-00-57164-294-000	CAP PROJ SCOTT ST ENGINEERING	0.00	0.00	0.00	0.00	0.00
409-00-57164-800-000	CAP PROJ SCOTT ST CAPITAL OUTL	0.00	0.00	0.00	0.00	0.00
409-00-57164-845-000	CAP PROJ SCOTT ST CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
409-00-57165-210-000	CAP PROJ SCOTT ST LEGAL FEES	0.00	0.00	0.00	0.00	0.00
409-00-57165-217-000	CAP PROJ SCOTT ST ADMINISTRATI	0.00	0.00	0.00	0.00	0.00
409-00-57165-294-000	CAP PROJ SCOTT ST ENGINEERING	0.00	0.00	0.00	0.00	0.00
409-00-57165-845-000	CAP PROJ SCOTT ST CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	0.00	0.00	0.00
Net Totals		72.74	72.74	0.00	-72.74	

Fund: 411 - CAPITAL PROJECTS

Account Number		2023	2023	2023	Budget Status	% of Budget
		January	Actual 01/31/2023	Budget		
411-00-57170-210-000	CAPITAL PROJECTS LEGAL FEES	0.00	0.00	0.00	0.00	0.00
411-00-57170-216-000	CAPITAL PROJECTS INSPECTION CO	0.00	0.00	0.00	0.00	0.00
411-00-57170-217-000	CAPITAL PROJECTS ADMINISTRATIV	0.00	0.00	0.00	0.00	0.00
411-00-57170-294-000	CAPITAL PROJECTS ENGINEERING F	0.00	0.00	0.00	0.00	0.00
411-00-57170-845-000	CAPITAL PROJECTS CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		0.00	0.00	0.00	0.00	0.00
Total Expenses		0.00	0.00	0.00	0.00	0.00
Net Totals		0.00	0.00	0.00	0.00	

Fund: 412 - CAPITAL PROJECTS TUG

Account Number		2023	2023	2023	Budget Status	% of Budget
		January	Actual 01/31/2023	Budget		
412-00-57180-210-000	CAPITAL PROJ TUG LEGAL FEES	0.00	0.00	0.00	0.00	0.00
412-00-57180-216-000	CAPITAL PROJ TUG INSPECTION CO	0.00	0.00	0.00	0.00	0.00
412-00-57180-217-000	CAPITAL PROJ TUG ADMINISTRATIV	0.00	0.00	0.00	0.00	0.00
412-00-57180-294-000	CAPITAL PROJ TUG ENGINEERING F	0.00	0.00	0.00	0.00	0.00
412-00-57180-845-000	CAPITAL PROJ TUG CONSTRUCTION	0.00	0.00	300,000.00	300,000.00	0.00
CAPITAL OUTLAY		0.00	0.00	300,000.00	300,000.00	0.00
Total Expenses		0.00	0.00	300,000.00	300,000.00	0.00
Net Totals		0.00	0.00	-300,000.00	-300,000.00	

Fund: 610 - WATER FUND

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
610-00-57510-000-600	SALARIES AND WAGES	8,208.58	8,208.58	158,116.00	149,907.42	5.19
610-00-57510-000-605	REPAIR & MAINTENANCE-TOWER/RES	0.00	0.00	1,000.00	1,000.00	0.00
610-00-57510-000-606	REPAIR & MAINTENANCE - WELLS	0.00	0.00	27,000.00	27,000.00	0.00
610-00-57520-000-620	POWER PURCHASED FOR PUMPING	0.00	0.00	30,900.00	30,900.00	0.00
610-00-57520-000-623	OPERATION SUPPLIES & EXPENSE	0.00	0.00	14,586.00	14,586.00	0.00
610-00-57530-000-631	CHEMICALS	0.00	0.00	17,500.00	17,500.00	0.00
610-00-57540-000-640	SUPPLIES AND EXPENSES	44.98	44.98	5,776.00	5,731.02	0.78
610-00-57540-000-650	REPAIRS TO WATER PLANT	0.00	0.00	6,000.00	6,000.00	0.00
610-00-57540-000-651	MAINTENANCE OF MAINS	0.00	0.00	40,000.00	40,000.00	0.00
610-00-57540-000-652	MAINTENANCE OF SERVICES	0.00	0.00	10,500.00	10,500.00	0.00
610-00-57540-000-653	MAINTENANCE OF METERS	0.00	0.00	500.00	500.00	0.00
610-00-57540-000-654	MAINTENANCE OF HYDRANTS	0.00	0.00	9,800.00	9,800.00	0.00
610-00-57540-000-655	MAINTENANCE OF EQUIPMENT	0.00	0.00	2,000.00	2,000.00	0.00
610-00-57570-000-670	MAINTENANCE EXPENSE	0.00	0.00	500.00	500.00	0.00
610-00-57580-000-920	ADMIN & GENERAL SALARIES	0.00	0.00	0.00	0.00	0.00
610-00-57580-000-921	OFFICE SUPPLIES AND EXPENSES	5,132.33	5,132.33	5,740.00	607.67	89.41
610-00-57580-000-923	OUTSIDE SERVICES EMPLOYED	1,992.26	1,992.26	22,700.00	20,707.74	8.78
610-00-57580-000-924	INSURANCE EXPENSE	7,662.01	7,662.01	17,500.00	9,837.99	43.78
610-00-57580-000-926	EMPLOYEE PEN & BENEFITS	4,704.44	4,704.44	55,689.00	50,984.56	8.45
610-00-57580-000-928	REGULATORY COMMISSION EXPENSES	0.00	0.00	0.00	0.00	0.00
610-00-57580-000-930	MISCELLANEOUS GENERAL EXPENSES	8.19	8.19	4,164.00	4,155.81	0.20
610-00-57580-000-933	REPAIR & MAINTENANCE-VEHICLES	0.00	0.00	1,000.00	1,000.00	0.00
610-00-57580-000-935	MAINTENANCE OF GENERAL PLANT	0.00	0.00	0.00	0.00	0.00
610-00-57900-000-403	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		27,752.79	27,752.79	430,971.00	403,218.21	6.44
610-00-58100-000-428	DEBT ISSUANCE COSTS	0.00	0.00	0.00	0.00	0.00
610-00-58200-000-427	INTEREST EXPENSE	0.00	0.00	101,132.00	101,132.00	0.00
610-00-58200-000-428	AMORTIZATION EXPENSE	0.00	0.00	0.00	0.00	0.00
610-00-58200-000-810	PRINCIPAL	0.00	0.00	62,013.00	62,013.00	0.00
DEBT SERVICE		0.00	0.00	163,145.00	163,145.00	0.00
610-00-59001-000-904	BAD DEBT	0.00	0.00	0.00	0.00	0.00
610-00-59100-000-935	CAPITAL OUTLAY	0.00	0.00	490,500.00	490,500.00	0.00
610-00-59200-000-930	TRANSFERS OUT	0.00	0.00	145,000.00	145,000.00	0.00
610-00-59300-000-000	CONTINGENCIES	0.00	0.00	1,643.00	1,643.00	0.00
OTHER FINANCING USES		0.00	0.00	637,143.00	637,143.00	0.00
Total Expenses		27,752.79	27,752.79	1,231,259.00	1,203,506.21	2.25
Net Totals		93,271.70	93,271.70	0.00	-93,271.70	

Fund: 620 - SEWER FUND

Account Number		2023 January	2023 Actual 01/31/2023	2023 Budget	Budget Status	% of Budget
620-00-53610-000-806	JOINT METERING EXPENSE	0.00	0.00	0.00	0.00	0.00
PUBLIC WORKS		0.00	0.00	0.00	0.00	0.00
620-00-57310-000-820	SUPERVISION AND LABOR	8,193.84	8,193.84	125,772.00	117,578.16	6.51
620-00-57310-000-821	POWER FOR PUMPING	0.00	0.00	0.00	0.00	0.00
620-00-57310-000-826	CHEMICALS	0.00	0.00	30,000.00	30,000.00	0.00
620-00-57310-000-827	OTHER OPERATING SUPPLIES AND E	0.00	0.00	96,650.00	96,650.00	0.00
620-00-57310-000-828	TRANSPORTATION EXPENSES	0.00	0.00	2,000.00	2,000.00	0.00
620-00-57310-000-830	METER EXPENSES	0.00	0.00	0.00	0.00	0.00
620-00-57320-000-831	MAINTENANCE OF SEWAGE PLANT	1,160.00	1,160.00	0.00	-1,160.00	0.00
620-00-57320-000-833	REP & MAIN - PLANT	0.00	0.00	297,000.00	297,000.00	0.00
620-00-57320-000-834	REP & MAINT - BLDGS	0.00	0.00	7,000.00	7,000.00	0.00
620-00-57320-000-835	REP & MAINT - EQUIP	0.00	0.00	20,000.00	20,000.00	0.00
620-00-57320-000-836	REP & MAINT - VEHICLES	0.00	0.00	2,500.00	2,500.00	0.00
620-00-57320-000-837	REP & MAINT - MAINS	0.00	0.00	68,000.00	68,000.00	0.00
620-00-57330-000-840	BILLING/COLLECT/ACCTG	0.00	0.00	12,000.00	12,000.00	0.00
620-00-57330-000-843	UNCOLLECTIBLE ACCOUNTS	0.00	0.00	0.00	0.00	0.00
620-00-57340-000-851	OFFICE SUPPLIES AND EXPENSES	1,137.34	1,137.34	4,000.00	2,862.66	28.43
620-00-57340-000-852	OUTSIDE SERVICES EMPLOYED	5,982.27	5,982.27	19,000.00	13,017.73	31.49
620-00-57340-000-853	INSURANCE EXPENSE	17,088.40	17,088.40	25,800.00	8,711.60	66.23
620-00-57340-000-854	EMPLOYEES PENSIONS AND BENEFIT	4,360.04	4,360.04	42,603.00	38,242.96	10.23
620-00-57340-000-856	MISCELLANEOUS GENERAL EXPENSES	8.19	8.19	38,190.00	38,181.81	0.02
620-00-57390-000-403	DEPRECIATION	0.00	0.00	0.00	0.00	0.00
620-00-57390-000-408	TAXES	0.00	0.00	0.00	0.00	0.00
620-00-57900-000-403	DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY		37,930.08	37,930.08	790,515.00	752,584.92	4.80
620-00-58100-000-428	DEBT ISSUANCE COSTS	0.00	0.00	19,238.00	19,238.00	0.00
620-00-58200-000-427	INTEREST ON LONG-TERM DEBT	0.00	0.00	100,597.00	100,597.00	0.00
620-00-58200-000-810	PRINCIPAL	0.00	0.00	137,090.00	137,090.00	0.00
DEBT SERVICE		0.00	0.00	256,925.00	256,925.00	0.00
620-00-59000-000-999	LOSS ON SALE OF FIXED ASSET	0.00	0.00	0.00	0.00	0.00
620-00-59001-000-904	BAD DEBT	0.00	0.00	0.00	0.00	0.00
620-00-59100-000-935	CAPITAL OUTLAY	0.00	0.00	94,500.00	94,500.00	0.00
620-00-59200-000-930	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
OTHER FINANCING USES		0.00	0.00	94,500.00	94,500.00	0.00
Total Expenses		37,930.08	37,930.08	1,141,940.00	1,104,009.92	3.32
Net Totals		131,233.65	131,233.65	0.00	-131,233.65	